

EPA ID Number - 2011 Verification Questionnaire

In June 2011 the Department of Toxic Substance Control (DTSC) mailed the 2011 Verification Questionnaire and Manifest Fees Assessments to approximately 125,000 permanent and temporary EPA ID Number holders. The Verification Questionnaire package was mailed to businesses with permanent EPA ID Numbers. These businesses must verify their facility information and pay the EPA ID Number verification fee and/or manifest fees, if any are owed. Businesses with temporary EPA ID Numbers are required to return the Manifest Fee Calculation Sheet, even if no fees are owed.

Businesses are required to return the Verification Questionnaire and Fee Assessment forms to DTSC even if they do not owe fees or do not have changes to their facility information. If the Verification Questionnaire and fee forms and payment are not returned, DTSC may suspend state-issued numbers. Last year, almost 8,500 ID Numbers were suspended due to non-return of the Questionnaire and fee forms.

Organizations with fewer than 50 employees that did not manifest hazardous waste, recycled all hazardous waste, or used consolidated manifesting will have fees of zero. Businesses not required to manifest hazardous waste include CESQGs that dispose of used oil and used coolant at certified used oil collection centers such as ATI, or dispose of hazardous waste at the household hazardous waste facility and generators who used a licensed hauler with consolidated manifesting for used oil and used coolant disposal. However, all forms must be completed and returned to DTSC.

EPA ID Numbers with a prefix “CAC” or “CAP” are temporary ID Numbers issued to businesses, homeowners, and property owners that have a limited disposal of hazardous waste. Temporary numbers are good for 90 days from the date issued. Temporary EPA ID Number may have been issued to property owners or homeowners who made improvements on a building or a property cleaned up and had hazardous wastes such as asbestos, waste oil, waste paint, and waste solvents removed and a hazardous waste manifest used to track the disposal of the hazardous waste. The Manifest Fee Calculation Sheet is used to determine if manifest fees are owed. The Manifest Fee Calculation Sheet must be completed and returned to DTSC, even if no fees are owed.

Dedicated telephone lines and staff are available to answer calls regarding the Verification Questionnaire and Fees Assessment forms at (877) 454-4012 (toll-free when calling from within California) and (916) 255-4439 (local or outside California). Additional information is also available at the DTSC website – http://www.dtsc.ca.gov/IDManifest/VQ_FAQ.cfm.