

AGENDA TRANSMITTAL FORM

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
06/25/2013	

To: Board of Supervisors

Date: June 17, 2013

Resol.

From: James Foley, Director of HHS

Phone Ext. 412

(Department Head - please type)

Department Head Signature

By Parking for Jim Foley

Agenda Title: Mental Health Services Act (MHSA) Annual Update and Expenditure plan for Fiscal Year 2013-2014

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

The Director of Health and Human Services, Behavioral Health Department requests the Board of Supervisors approve the Mental Health Services Act (MHSA) Annual Update and Expenditure Plan for Fiscal Year 2013-2014.

This update reports progress made on all approved MHSA plans. This annual update has been developed with participation of stakeholders Community Planning Process.

Recommendation/Requested Action:

Approval of the Plan and Resolution.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

None

Is a 4/5ths vote required?

Yes No

Contract Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Resolution Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Ordinance Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____

Counsel GG

Auditor 282

GSA Director top

CAO _____

Risk Management YMT

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

Please return one Certified Resolution to Angie Grau in Behavioral Health.

FOR CLERK USE ONLY

Meeting Date

June 25, 2013

Time

9 a.m.

Item #

3A

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

Completed by _____

Department
For meeting
of _____

ATTEST: _____

Clerk or Deputy Board Clerk

Save

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION APPROVING THE MENTAL) RESOLUTION NO. 13-XXX
MENTAL HEALTH SERVICES ACT (MHSA))
ANNUAL UPDATE FISCAL YEAR 2013/2014)
WITH AMADOR COUNTY)

WHEREAS, the Mental Health Services Act (MHSA) Annual Update is to provide the public an update of each component within MHSA: Community Services and Supports (including Permanent Supportive Housing); Prevention and Early Intervention; Workforce Education and Training; Innovation Projects; as well as Capital Facilities and Technology; and

WHEREAS, in accordance with MHSA regulations, County Mental Health Departments are also required to submit a program and expenditure plan and update it on an annual basis, based on the estimates provided by the state and in accordance with established stakeholder engagement and planning requirements; and

WHEREAS, this MHSA annual update has been developed with the participation of stakeholders, in accordance with Title 9 of the California Code of Regulations Section 3300, Community Planning Process; and

WHEREAS, the draft FY 2013/14 annual update was circulated to representatives of stakeholder interests and any interested party for 30 days for review and comment and a public hearing was held by the local Mental Health Board on June 19, 2013. All input has been considered with adjustments made, as appropriate.

BE IT RESOLVED that the Amador County Board of Supervisors does hereby approve the Mental Health Services Annual Update for the 2013-2014 funding year.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 25th day of June, 2013, by the following vote:

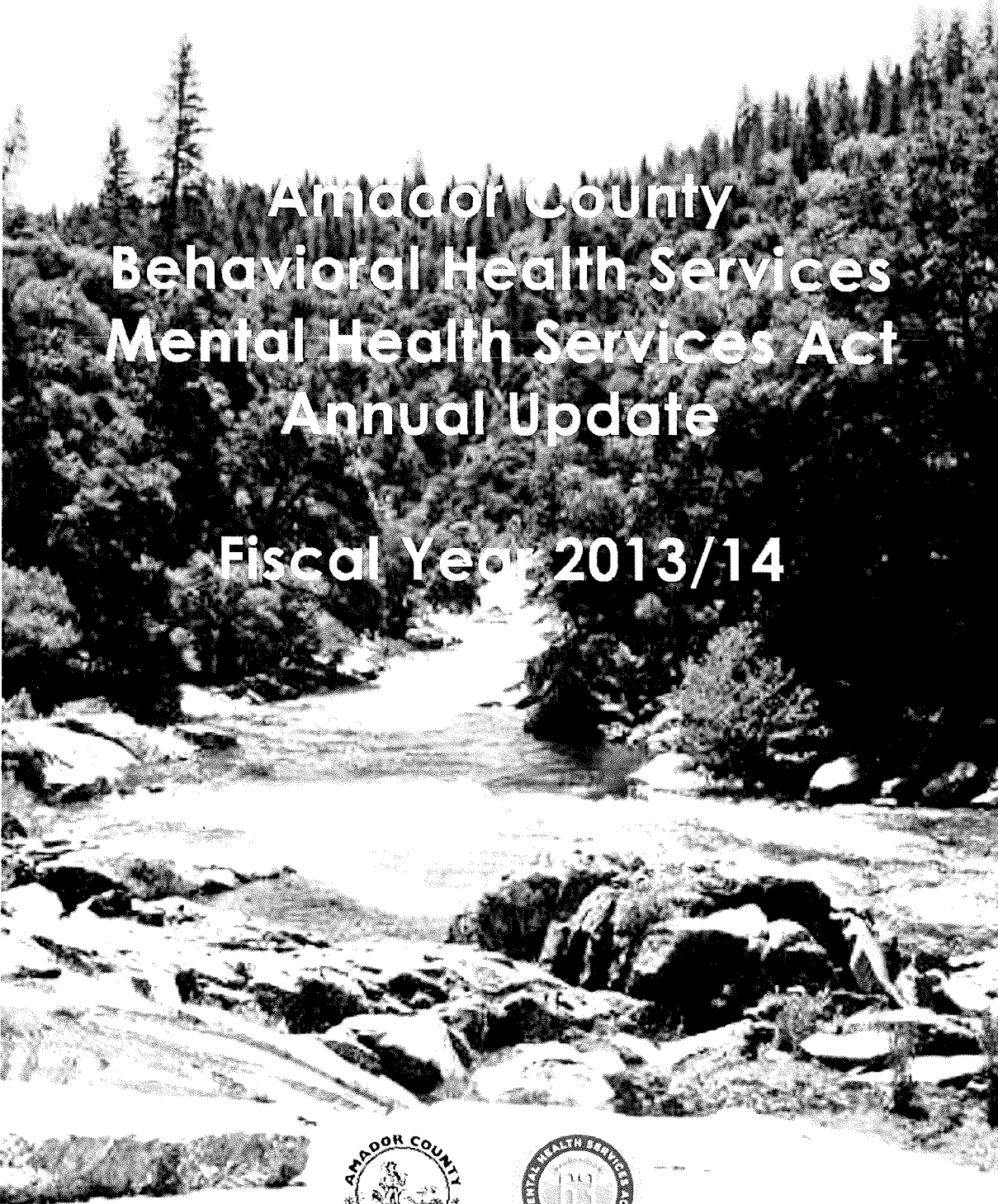
AYES:
NOES:
ABSENT:

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy



**Amador County
Behavioral Health Services
Mental Health Services Act
Annual Update**

Fiscal Year 2013/14



WELLNESS | RECOVERY | RESILIENCY

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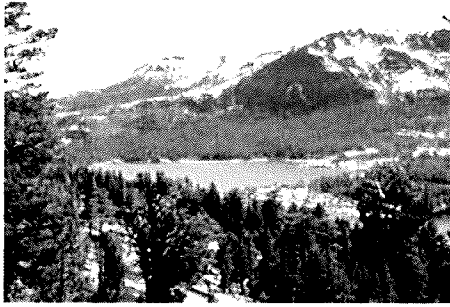
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COUNTY CERTIFICATIONS

MHSa County Program Certification	
County: Amador _____	Submission: Annual Update _____
County Mental Health Director Name: James Foley, LCSW Telephone Number: 209-223-6625 E-mail: jfoley@amadorgov.org	Project Lead Name: Christa Thompson Telephone Number: 209-22-6814 E-mail: cthompson@amadorgov.org
County Mental Health Mailing Address: Amador County Behavioral Health Services 18077 Conductor Blvd., Ste. 300 Sutter Creek, CA 95685	
<p>I hereby certify that I am the official responsible for the administration of county mental health services in and for said county and that the County has complied with all pertinent regulations, laws and statutes for this annual update/update. Mental Health Services Act funds are and will be used in compliance with Welfare and Institutions Code section 5891 and Title 9 of the California Code of Regulations section 3410, Non-Supplant.</p> <p>This annual update has been developed with the participation of stakeholders, in accordance with Title 9 of the California Code of Regulations section 3300, Community Planning Process. The draft FY 2013/14 annual update was circulated to representatives of stakeholder interests and any interested party for 30 days for review and comment and a public hearing was held by the local mental health board. All input has been considered with adjustments made, as appropriate.</p> <p>A.B. 100 (Committee on Budget – 2011) significantly amended the Mental Health Services Act to streamline the approval processes of programs developed. Among other changes, A.B. 100 deleted the requirement that the three year plan and updates be approved by the Department of Mental Health after review and comment by the Mental Health Services Oversight and Accountability Commission. In light of this change, the goal of this update is to provide stakeholders with meaningful information about the status of local programs and expenditures.</p> <p>I declare, to the best of my knowledge, the information provided herein is true and correct.</p>	
<u>James Foley, LCSW</u> Mental Health Director/Designee (PRINT)	_____ Signature Date

BACKGROUND

Amador County Snapshot



Amador County is located in the beautiful Sierra Nevada Mountains of California. The county seat is located in Jackson. As of 2010, the population was 38,091. Amador County bills itself as "The Heart of the Mother Lode" and lies within the Gold Country. Rich soil, temperate weather, and rolling hills has led to a substantial wine-growing industry in the county. Amador County is located approximately 45 miles southeast of Sacramento, 100 east of the Bay Area, and 65 miles north of Modesto—making it an ideal location for vacationers, retirees, and long-distance or tele-commuters. According to the U.S. Census Bureau, the county has a total area of 605 square miles, consisting of 593 square miles of land and 12 square miles of water. Water bodies in the county include Lake Amador, Lake Camanche, Pardee Reservoir, Bear River Reservoir, Silver Lake, Sutter Creek, Cosumnes River, Mokelumne River, and Jackson Creek. Amador County ranges in elevation from approximately 250 feet in the western portion of the county to over 9,000 feet in the eastern portion of the county. The county is bordered on the north by the Cosumnes River and on the south by the Mokelumne River. Thus, the county is also popular with outdoor enthusiasts as well. Amador County is also the only county in the state named after a native Californian - Jose Maria Amador, a wealthy ranchero before the gold rush, whose great ranch covered much of what is now Amador Valley near Danville.

County Demographics:

- 90.4% Caucasian
- 2.8% African American
- 2.1% American Indian/Alaska Native
- 1.3% Asian American
- 0.2% Hawaiian
- 12.9% Hispanic/Latino
- 3.2% Reporting 2 or More Races/Ethnicities
- 21.5% Over 65 Years Old
- 10.0% Live Below the Poverty Level
- 5,691 Veterans
- 5,500 Incarcerated (approx.)

County Challenges:

- A lack of vocational programs, community college, or university limits training and higher education
- Few jobs and little Department of Rehabilitation presence has resulted in diminished employment opportunities
- Limited employment and lower-income housing have also led to increased homelessness in Amador
 - In 2011, 214 people were counted as homeless, including 64 youth (10 unaccompanied by an adult)
 - At least 29% were affected by mental illness, 29% by a drug problem, and 11.3% were Veterans
- Remote areas face transportation challenges, leading to increased isolation for families and older adults
- Public transportation to obtain centrally-located services is often limited to 1-2 buses a day or does not currently exist for some routes (i.e. River Pines/Amador City to Plymouth/Jackson)

Workforce Needs Assessment

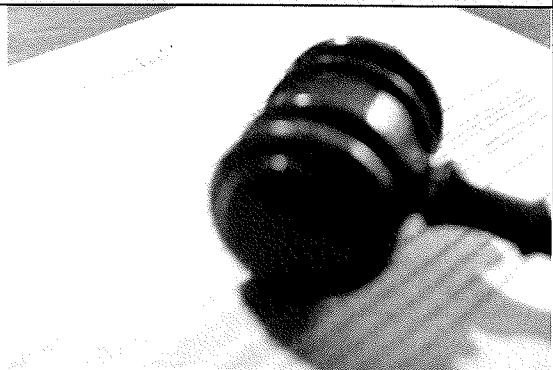
Amador County Behavioral Health Services currently has on paid staff the Full Time Equivalency (FTE) of: 4 Clinicians, 3 Personal Service Coordinators, 2.5 Substance Abuse Counselors, 1.5 Psychiatrists, 1 Nurse, 4 Administrators/Managers/Supervisors, and 6 Support Personnel. Unfortunately, as the economy suffers, often community mental health is most impacted. Additional clinicians and support staff are always needed to offset ever growing caseloads of up to 70 clients per therapist. However, with the decline of economic conditions, county hiring can be a challenge. Rural areas face their own unique barriers. Transportation continues to be the #1 issue raised in every needs assessment. To address this need transportation officers/drivers are needed. Amador County is working with county administrators to meet these needs.

BACKGROUND

Introduction

The Mental Health Services Act

In 2004, California voters passed Proposition 63, the Mental Health Services Act (MHSA), which became law on January 1, 2005. The Act imposes 1% taxation on personal income exceeding \$1 million. Over the past 8 years, these funds have transformed, expanded, and enhanced the current mental health system. MHSA has allowed Amador County Behavioral Health Services (ACBHS) to significantly improve services and increase access for previously underserved groups through the creation of community based services and supports, prevention and early intervention programs, workforce, education and training, as well as innovative, new approaches to providing programs to the public.



MHSA Legislative Changes

In March of 2011, AB 100 was signed into law by the Governor and created immediate legislative changes to MHSA. Among other changes, AB 100 eliminated the State Department of Mental Health (DMH) and the Mental Health Services Oversight and Accountability Commission (MHSOAC) from their respective review and approval of County MHSA plans and expenditures. It also replaced DMH with the "State" for the distribution of MHSA funds, and suspended the non-supplant requirement for FY 11/12 due to the State's fiscal crisis. This allowed for MHSA funds to be used for non-MHSA programs, and for \$862 million dollars to be redirected to fund Early Periodic Screening, Diagnosis and Treatment (EPSDT), Medi-Cal Specialty Managed Care, and Education Related Mental Health for students.

On June 27, 2012, AB 1467, the trailer bill for the 2012/13 state budget was signed into law. This bill contained additional changes to state law, including amendments to MHSA. New language requires county Innovation (INN) plans to meet certain requirements, as adhered to in this Update. Additionally, the bill retains the provision that county INN plans be approved by the MHSOAC. The bill also clarifies that three-year plans and annual updates are to be adopted by the county board of supervisors and submitted to the MHSOAC within 30 days after board adoption. Second, the bill requires that plans and updates include the following additional elements: 1) certification by the county mental health director to ensure county compliance with pertinent regulations, laws and statutes of the Act, including stakeholder engagement and non-supplantation requirements, and 2) certification by the county mental health director and the county auditor-controller that the county has complied with any fiscal accountability requirements, and all expenditures are consistent with the Act.

Update Purpose

The intent of the MHSA Annual Update is to provide the public an update of each component within MHSA: Community Services and Supports (including Permanent Supportive Housing); Prevention and Early Intervention; Workforce, Education and Training; Innovation Projects; as well as Capital Facilities and Technology. In accordance with MHSA regulations, County Mental Health Departments are also required to submit a program and expenditure plan (program description and budget) and update it on an annual basis, based on the estimates provided by the state and in accordance with established stakeholder engagement and planning requirements (Welfare & Institutions Code, Section 5847). ***This update provides a progress report of ACBHS' MHSA activities for the previous fiscal year as well as an overview of current or proposed MHSA programs planned for the Fiscal Year to come. Projected Fiscal Year 2013/14 expenditures for each MHSA component can be found on Page 21.***

Direction for Public Comment

Behavioral Health Services is pleased to announce the release of this Annual Update to Amador County's Mental Health Services Act Plan for FY 2013/14. This Update is based on statutory requirements, a review of the community planning over the past several years, and extensive recent stakeholder input.

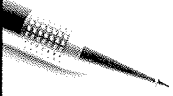

Behavioral Health Services is seeking comment on the Annual Update during a 30-day public review period between May 17th and June 19th 2013. A copy of the Annual Update may be found at www.amador.networkofcare.org and will be available at the Behavioral Health Services front desk. You may also request a copy by contacting Christa Thompson at 209-223-6814. A Public Hearing regarding this Annual Update will be held during the Mental Health Board on June 19th, 2013, at 3:30 pm at Behavioral Health Services, 10877 Conductor Blvd., Sutter Creek, Conference Room C.

All comments regarding the Annual Update for FY 2013/14 may be directed to Christa Thompson, Mental Health Services Act Program Manager, via email at cthompson@amadorgov.org or by calling 209-223-6814 during the 30-day public review period. Thank you for your ongoing interest in the Mental Health Services Act.

COMMUNITY PROGRAM PLANNING AND LOCAL REVIEW PROCESS

Public Comment Period: May 17, 2013 – June 19, 2013 _____
Date of Public Hearing: June 19, 2013 _____

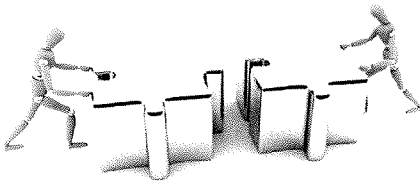
The following is a brief description of the Community Program Planning and Local Review Processes that were conducted as part of this annual update per Title 9 of the California Code of Regulations, sections 3300 and 3315.

Community Program Planning	
1.	<p>The Community Program Planning (CPP) Process for development of all components included in the annual update/report is described below; included are the methods used to obtain stakeholder input.</p>
	<p>Amador County utilized data obtained from the Mental Health Services Act / Cultural Competency Steering Committee (made up of consumers, family members, community partners, and county staff) to ensure that this Annual Update was an appropriate use of funds. Amador also used previous stakeholder input including:</p> <ul style="list-style-type: none"> - Previous CPP input from the Community Services and Supports (CSS) 3 Year Plan - Previous CPP input from the Prevention and Early Intervention Component to the CSS Plan - Previous CPP input from the Innovation Component to the CSS Plan - Monthly workgroup meetings with consumers and family members - One-on-one interviews with key stakeholders
2.	<p>The following stakeholder entities were involved in the Community Program Planning (CPP) Process. (i.e., agency affiliation, population represented, age, race/ethnicity, client/family member affiliation, primary language spoken, etc.)</p>
<p>Stakeholders involved in recent and previous community program planning includes:</p> <ul style="list-style-type: none"> - The Mental Health Board and other Amador County Community Members/Stakeholders - Consumers and their Families, including Transitional Age Youth, Adults, & Older Adults, of the Mental Health Services Act / Cultural Competency Steering Committee - Targeted Underserved Groups including Spanish-Speaking Latinos & Native Americans - Current staff of Amador County Behavioral Health Services (ACBHS) - ACBHS Partner Agencies/Organizations, including Substance Abuse Providers, Social Services, Health Services, the Sheriff's Department, First 5 Amador, and the Amador Tuolumne Community Action Agency, and Mother Lode Job Training - Community-based organizations including the Peer-Run Sierra Wind Wellness Center, Faith-based groups, and local suicide awareness groups 	
Local Review Process	
3.	<p>The methods below were used to circulate, for the purpose of public comment, the annual update or update.</p>
<p>After this Annual Update was posted for 30-day public review and comment, Amador County utilized the following methods to ensure the posting was thoroughly publicized and available for review:</p> <ul style="list-style-type: none"> - Posted an electronic copy on www.amador.networkofcare.org - Provided hard-copies at the Behavioral Health Services front desk for public access - Provided hard-copies to the Mental Health Services Act / Cultural Competency Steering Committee - Submitted press release regarding the availability of the update and date of Public Hearing - Publicized availability of the Annual Update at various community Commissions, Boards, and meetings - Provided hard-copies and public comment at Mental Health Board regarding availability of the Update - Provided information to the Mental Health Board and community members at the Public Hearing 	
4.	<p>The following are any substantive comments received during the stakeholder review and public hearing, responses to those comments, and a description of any substantive changes made to the proposed annual update.</p>
<p>Comments received thus far have been positive; none have required changes to the following Annual Update.</p>	

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Welfare and Institutions Code Section 5848 states that Counties shall report on the achievement of performance outcomes related to Mental Health Services Act (MHSA) components including Community Services and Supports (CSS), which includes Permanent Supportive Housing, Prevention and Early Intervention (PEI), Innovation (INN), and one-time funds including Workforce Education and Training (WET), and Capital Facilities and Technological Needs (CF/TN). Any changes to these components due to performance or funding should also be reflected in this report. Per Welfare and Institutions Code Section 5847, Counties shall also report on those served (see attached), and submit a budget that represents unspent funds from the current fiscal year and projected expenditures for the next fiscal year (*please see the budget on Page 20 for projected expenditures associated with each component of MHSA for Fiscal Year 2013/14*).

Community Services and Supports (CSS)



Community Services and Supports (CSS) was the first component implemented as part of the Mental Health Services Act (MHSA) plan. CSS services are provided through systems of care that are typically focused on particular age groups (i.e. a Children's System of Care). In Amador, ACBHS operates as one integrated system of care; however there is an Adult Team and a Children's Team. CSS has three different categories that support the system(s) of care: System Development, Outreach and Engagement, and Full Service Partnerships. A one-time allocation to purchase and operate Permanent Supportive Housing is also funded under CSS.

The implementation of MHSA CSS is progressing as planned with significant successes. In FY 2012/13, Amador County Behavioral Health Services (ACBHS) increased outreach and core services to Adults and Children with serious mental illnesses or emotional/behavioral disorders, particularly through the Full Service Partnership Program.

System Development and Outreach/Engagement

The CSS General System Development and Outreach/Engagement target population children, youth, transitional age youth, adult, and older adult consumers who are:

- Diagnosed with a serious mental illness or serious emotional/behavioral disorder
- Participating or willing to participate in public mental health services
- Members of underserved populations including isolated Rural residents, Spanish-Speaking Latinos, and Miwoks
- Ideally full-scope Medi-Cal recipients (for maximum county reimbursement)
- Not a parolee or incarcerated

Strategies to support and serve these populations include the provision of:

- Outreach and engagement to connect those in need of public mental health services
- Crisis services including intervention/stabilization, family support/education, and other needs
- Clinical services including medication management, individual and group therapy, and skill building
- Case Management including assistance with transportation, medical access, and community integration
- Wellness and recovery groups, and peer support

Full Service Partnerships (FSP)

The Full Service Partner population includes children, youth, transitional age youth, adults and older adults who are:

- Diagnosed with a serious mental illness or serious emotional/behavioral disorder
- Experiencing a recent hospitalization or emergency intervention
- Currently homeless or at risk of homelessness
- Currently participating in public mental health services
- Willing to partner in the program
- Not a parolee or incarcerated

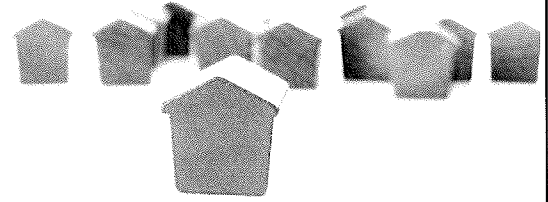
FSP strategies to support and serve these populations include the provision of the strategies above as well as:

- Personal Service Coordination including assistance with housing, transportation, medical access, education/employment opportunities, and social/community integration
- Additional services including Wellness Recovery Action Plan (WRAP) training/development, crisis intervention/stabilization, family support/education, and personal needs assessment
- Funds to cover non-mental health services and supports including food, clothes, housing subsidies, utility assistance, cell phones, medical expenses, substance abuse treatment costs, and other expenses

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Permanent Supportive Housing

The MHSA Permanent Supportive Housing funds allocated to ACBHS include up to \$334,500 for housing acquisition and development as well as \$167,300 for 20 years of operating costs. Per state guidelines, ACBHS assigned their housing allocation to "CalHFA," who will administer the housing project, including distributing capital and operating funds to a qualified housing developer. While ACBHS is not currently considering a project at this time, the department will continue to keep its stakeholders apprised of this fund and of any change to the status of this component.



CalHFA requires a qualified developer to be a non-profit corporation with a successful housing development track record and a history of serving persons with serious mental illness. On-call supportive services are required and will be funded by non-housing MHSA funds. ACBHS is also responsible for certifying the eligibility of tenants to occupy MHSA units.

ACBHS must be responsive to consumer input when considering projects. Similar projects have found that most consumers need housing to be near public transportation, grocery stores, and other services. Other priorities include safety, one-bedroom apartments, on-site facilities, and on-site voluntary coordination of services.

CURRENTLY FUNDED PROGRAMS

In FY 2012/13, ACBHS contracted with several community partners to provide CSS programs including Mental Health America for Outreach and Engagement via the Sierra Wind Wellness Center, Amador Tuolumne Community Action Agency (ATCAA) for Outreach and Engagement to Cultural and Unincorporated Underserved Communities via their Community Centers, and First 5 Amador for Behavioral Consultation for children aged 0-5. Both ATCAA and First 5 serve a population that is more aligned with the Prevention and Early Intervention (PEI) component. As such, these programs have been moved to PEI as of this fiscal year and can be found on page 10.

In years past, ACBHS contracted with NAMI Amador to provide Outreach and Engagement to Families and Consumers through CSS, as they serve a population struggling with serious mental illness. During FY 2012/13, this program was funded through PEI, but will be moved back to CSS in FY 2013/14 to better align with funding. Another program being shifted from PEI to CSS is the Primary Care Liaison. This position will be merged with the Consumer/Family Advocate, currently contracted through Mental Health America, to best meet the current primary care needs of our clients.

The Full Service Partnership program is the cornerstone of the CSS component and must represent at least 50% of CSS funding. This program is provided directly by ACBHS. Below is a description of each CSS program, the average numbers served for FY 2012/13 (as applicable), the program adjustments for FY 2013/14, as well as the projected program costs, estimated unduplicated number of persons to be served, and approximate cost per person.

Mental Health America (MHA) Sierra Wind Wellness Center

Sierra Wind is a peer-led self-help center offering advocacy, support, benefits acquisition, culturally diverse support groups, training, and patient's rights advocacy. Sierra Wind provides weekly support groups, daily meals, linkage and navigation of services, and volunteer opportunities for all of its clients.

FY 2012/13 Numbers Served: The Sierra Wind Wellness Center served an average of 297 unduplicated individuals: 16 (5%) Transitional Age Youth; 281 (95%) Adults; 247 (83%) Caucasian/White; 22 (7%) Hispanic/Latino; 27 (9%) Native American/Native Hawaiian; 1 (.01%) African American/Black; 0 (0%) Asian/Pacific Islander; 21 (7%) Lesbian/Gay/Bisexual/Transgendered (LGBTQ); 11 (4%) Homeless; and 8 (3%) Veterans.

Program Modification: During FY 2012/13, Sierra Wind moved to a new, larger location that has the capacity to serve more individuals, including a separate space to meet the needs of Transitional Age Youth (TAY) with Serious Mental Illness (SMI). To ensure that a greater number of Adults and TAY with SMI are able to receive support and advocacy from their peers, funding for this program will be increased by \$20,000 for FY 2013/14.

FY 2013/14 Program Cost: \$275,000 | Estimated Unduplicated # of Persons to be Served: 400 | Cost per Person: \$550

MHA Consumer Advocate/Primary Care Liaison

Mental Health America, the contractor for Sierra Wind Wellness Center, also provides a Consumer and Family Advocate, who is currently embedded within ACBHS to provide necessary representation and connections to resources on behalf of public mental health clients. This Advocate attends client meetings and serves on policy and program development teams to promote the concept of clients/families as partners in the treatment process.

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

FY 2012/13 Numbers Served: The Consumer Advocate served an estimated 200 unduplicated individuals. The racial/ethnic breakdown and special population breakdown is unknown but will be tracked for FY 2013/14.

Program Modification: For the past two fiscal years, a Primary Care Liaison has been referenced in the MHSA Annual Update, but has not yet been funded by ACBHS. While initial discussions suggested this Liaison might be a nurse, the Update for FY 2012/13 stated that, "The Liaison Project's primary focus was to create a working relationship/partnership between behavioral health practitioners and primary care medical providers. This [would] facilitate coordinated and integrated care." Since initial discussions regarding this topic began, ACBHS has hired a nurse who has created strong working relationships between ACBHS and primary care. Going forward, this will be a requirement of that position. What is still needed is someone to identify a primary care provider when one is lacking, facilitate the actual appointment when needed, and work with consumers to create a level of comfort conversing with the medical profession about vital topics such as mental health and medications. As a peer who supports clients when they need a voice, the Consumer Advocate is well positioned to take on these additional responsibilities. As such, the MHA Consumer Advocate role is being expanded into a Consumer Advocate/Primary Care Liaison position, with a funding increase of \$15,000 for FY 2013/14.

FY 2013/14 Program Cost: \$65,000 | Estimated Unduplicated # of Persons to be Served: 350 | Cost per Person: \$185

NAMI Support Groups

NAMI is the nation's largest grassroots mental health organization dedicated to building better lives for the millions of Americans affected by mental illness. NAMI advocates for access to services, treatment, supports and research and is steadfast in its commitment to raising awareness and building a community of hope for all of those in need. For this project, NAMI provides outreach, engagement, and education for ACBHS as well as education and support to the community in the form of 4 support groups: Family Support, Family to Family, Peer to Peer, and Connections Recovery.

FY 2012/13 Numbers Served: NAMI served an estimated 100 unduplicated individuals. The racial/ethnic breakdown and special population breakdown is unknown but will be tracked for FY 2013/14.

Program Modification: Last fiscal year, NAMI's outreach and engagement efforts were funded under Prevention and Early Intervention (PEI). In general, NAMI's support activities focus on the families and consumers of the public mental health system who are SMI, which is the target population for CSS. As such, funding for this program is being moved entirely to CSS. Given the demand for community-based peer support among this group, the total funding amount for this program will be increased by \$10,000.

FY 2013/14 Program Cost: \$25,000 | Estimated Unduplicated # of Persons to be Served: 125 | Cost per Person: \$200

ACBHS Full Service Partnerships

The ACBHS team includes Behavioral Health clinicians, support and quality improvement staff, and community partner representatives. The program's focus is to provide an integrated system of care, including outreach and support, to children, youth, transitional age youth, adults and older adults seeking or receiving behavioral health care in Amador County. Its focus with Full Service Partners is to provide a team approach to "wrap around" clients and their families. Staff do whatever it takes from a clinical perspective to ensure that consumers can stay in the community and out of costly psychiatric hospitals, incarcerations, group homes, and evictions. The focus is on community integration and contribution.

Numbers Served: In 2011, ACBHS served 424 Medi-Cal clients: 108 children (0-18); 383 (90%) Caucasian/White; 16 (4%) Hispanic/Latino; 7 (2%) Native American/Native Hawaiian; 4 (1%) African American; 3 (1%) Asian/Pacific Islander, 11 (3%) Other. The FSP program served 43 individuals: 2 Children (0-5); 6 Youth (6-12); 6 Teens (13-17); 3 Transitional Age Youth (18-24); 25 Adults (25-59); 1 Older Adult (60+); 38 (88%) Caucasian/White; 3 (7%) Hispanic/Latino; 0 Native American/ Native Hawaiian; 2 (5%) African American; 0 Asian/Pacific Islander; 4 Homeless; and 0 Veterans.

Program Modification: Given the increased number of FSPs served during FY 2012/13, and the expected increase for the coming fiscal year, the amount of "flexible funding" utilized to support these clients is being increased by \$20,000 for FY 2013/14. To address significant rural transportation barriers faced in this county, a part-time driver is also being hired to support the FSP program and other clients as scheduling permits. Transportation is currently being done by Personal Service Coordinators (PSCs) who are intended to work directly with FSP clients on their recovery goals. Hiring a driver will free up each PSC's time to work with more FSP clients on an individual basis to achieve their goals.

FY 2013/14 Program Cost: \$915,000 | Est. Unduplicated # of Persons to be Served: 60 | Est. Cost per Person: \$15,000*

*Although this number appears high, it is significantly less than psychiatric hospitalization which can cost over \$1,200/day.

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Prevention and Early Intervention (PEI)

The Prevention and Early Intervention (PEI) component of the MHSA plan focuses on programs for individuals across the life span prior to the onset of a serious emotional/behavioral disorder or mental illness. Prevention includes programs provided prior to a diagnosis for a mental illness. Early Intervention includes programs that improve a mental health problem very early (thus avoiding the need for more extensive treatment) or that prevent a problem from getting worse.



ACBHS is focusing on the following PEI populations:

- Youth & Transition Age Youth
- Children & Families
- Latino Community
- Older Adults/Grandparents

CURRENTLY FUNDED PROGRAMS

ACBHS is currently funding a host of PEI programs to serve those in the community across all ages and circumstances. Through contracted partnerships, First 5 Amador provides Behavioral Consultation for toddlers and very young children; ATCAA provides additional services to children, youth and families through Outreach and Engagement, the Building Blocks Program, and the Youth Empowerment Program; ATCAA is also serving our Latino Community through Promotores de Salud; The Resource Connection is helping grandparents who are raising their grandchildren through a Respite and Support; and the Amador Senior Center may expand their Senior Peer Program using MHSA PEI funds. As noted earlier, NAMI's Outreach and Engagement program as well as the Primary Care Liaison, previously funded under PEI, have been moved to CSS. Below is a description of each service, the numbers served for FY 2012/13, the program adjustments for FY 2013/14, as well as the projected program costs, number of persons to be served, and approximate cost per person.

First 5 Behavioral Consultation

First 5 Amador provides high quality mental health consultation, treatment, and socialization classes, as well as education to child care providers, teachers, families and children in order to reduce the number of youth who are removed from child care setting and to improve family functioning.

FY 2012/13 Numbers Served: First 5 Amador served an estimated 550 unduplicated individuals through events, training, and direct services. The racial, ethnic, special population breakdown is unknown but will be tracked for FY 2013/14.

Program Modification: Last fiscal year, First 5's consultation efforts were funded under CSS as well as Prevention and Early Intervention (PEI). In general, First 5's activities are more preventative in nature and focus on early intervention as a goal. As such, funding for this program is being moved entirely to PEI. The total funding amount for this program will be increased by \$3,000 to accommodate increased need for education and training in the community.

FY 2013/14 Program Cost: \$25,000 | Estimated Unduplicated # of Persons to be Served: 550 | Cost per Person: \$45

ATCAA Community Center Outreach

This program provides outreach, education, and support intervention services to Spanish-speaking and isolated consumers and their families. The program also provides mental health and wellness education workshops for the community. The program offers consumer-centered case management and family advocate support services to help consumers identify mental and physical health issues and service needs. Staff then provide referrals to resources and assist consumers with the beginning steps of an individualized care plan.

FY 2012/13 Numbers Served: ATCAA served an estimated 300 unduplicated new individuals through their community centers. The racial/ethnic breakdown and special population breakdown is unknown but will be tracked for FY 2013/14.

Program Modification: Last fiscal year, ATCAA's outreach and engagement efforts were funded under CSS as well as Prevention and Early Intervention (PEI). In general, ATCAA's community centers focus on activities that are more preventative in nature and thus tend to capture less of the SMI population, which is the target group for CSS. As such, funding for this program is being moved entirely to PEI. The total funding amount for this program will remain the same.

FY 2013/14 Program Cost: \$105,000 | Estimated Unduplicated # of Persons to be Served: 350 | Cost per Person: \$300

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

ATCAA Building Blocks of Resiliency

The Building Blocks of Resiliency program offers Parent-Child Interaction Therapy (PCIT) to help create stronger and healthier families with positive relationships. PCIT is designed to improve family functioning, resiliency, and cohesion as parents receive one-on-one coaching in “real time” to acquire skills and tools to improve the quality of the parent-child relationship. The program also offers Aggression Replacement Training (ART) to help increase resiliency in children and teens. Through ART, youth develop a skill set for responding to challenging situations with social learning and cognitive behavioral strategies.

FY 2012/13 Numbers Served: ATCAA served an estimated 15 family members through PCIT and an estimated 60 youth through ART. Age, racial/ethnic, and special population information is unknown but will be tracked for FY 2013/14.

Program Modification: Last fiscal year, the number of youth ATCAA was able to serve did not meet contractual objectives. To increase services, ATCAA is now linking the ART program with a program called Project Success. This project requires a therapeutic component similar to ART and will thus increase the number of persons served by that program. Nonetheless, given the lower than expected numbers via the PCIT program, the total funding amount for this program will be decreased by \$5,000 for FY 2013/14.

FY 2013/14 Program Cost: \$35,000 | Estimated Unduplicated # of Persons to be Served: 70 | Cost per Person: \$500

ATCAA Youth Empowerment Program

This program was a cooperative agreement between ATCAA and the Sierra Wind Wellness Center and was intended to assess and address the significant need for safe, wellness, and recovery-orientated programs for youth 12 to 24 years of age in Amador County. This project was to include the traditional components of a Wellness Center model, support and prevention services, and activities that support wellness and system navigation. Due to the lack of structure built into the contract for these services, the program struggled to define meaningful outcomes. Nonetheless, ATCAA was able to increase school-based services to youth and the Sierra Wind was able to expand their Wellness Center to offer a dedicated space for transitional age youth groups.

FY 2012/13 Numbers Served: ATCAA worked with an estimated 130 unduplicated youth to develop Youth Empowerment Programming within local schools and the community. The racial/ethnic breakdown and special population breakdown is unknown but will be tracked for FY 2013/14.

Program Modification: Due to the lack of meaningful outcomes established for this program, neither community partner met their contractual targets for number of youth served. However, ATCAA was able to significantly increase services offered in the community and a space for youth was created at the Wellness Center. As such, additional funds have been added to the Sierra Wind Wellness Center contract to increase services to youth and others with serious mental illness. Given their proven record as a provider of youth services in the community and within the school system, ATCAA was selected as the sole provider for this program. In Spring of 2013, ACBHS worked with ATCAA to create the needed structure for the Youth Empowerment Program, which will continue to identify community needs related to youth but will now use the Project SUCCESS model as its foundation.

Project SUCCESS is a SAMHSA-recommended, research-based program that uses interventions proven effective in reducing risk factors and enhancing protective factors. Amador County's Project SUCCESS Components include:

- Prevention Education Series: An eight-session Alcohol, Tobacco, and Other Drug prevention program conducted by the Project SUCCESS Counselor (**funded through the ACBHS Substance Abuse Program**)
- Mental Health First Aid for Youth (added): a 12-hour course to help youth better understand and respond to mental illness. Students will learn the potential risk factors and warning signs for a range of mental health problems; how to help the individual in crisis connect with appropriate professional care; and the professional, peer, social, and self-help resources available to help someone with a mental health problem (**funded through PEI**).
- Individual and Group Counseling: Project SUCCESS Counselors conduct time limited individual sessions and/or group counseling at school to students following participation in the Prevention Education Series and an individual assessment. (**offered through ATCAA's Building Blocks of Resiliency Aggression Replacement Training**).
- Referral & Coordination of Services: Students and parents who require treatment, more intensive counseling, or other services are provided support and referred to appropriate agencies or practitioners in the community by their Project SUCCESS counselors (**funded through PEI**).

FY 2013/14 Program Cost: \$35,000 | Estimated Unduplicated # of Persons to be Served: 160 | Cost per Person: \$220

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

ATCAA Promotores de Salud

The Promotores de Salud is a Latino Peer-to-Peer program that utilizes Spanish-speaking Hispanic/Latino community members to reach out to other historically underserved Spanish-speaking Hispanic/Latino and linguistically isolated community members. The goal of this program is to promote mental health, overall wellness, and ultimately increase access to services. Promotoras conduct educational presentations and outreach activities and help overcome barriers such as transportation, culture, language, stigma, and mistrust.

FY 2012/13 Numbers Served: ATCAA served an estimated 180 unduplicated new Spanish Speaking Latino Community Members. Additional age and special population information is unknown but will be tracked for FY 2013/14.

Program Modification: Last fiscal year, ATCAA's Promotores de Salud exceeded expectations for such a small program serving a very small county. Similar success has been typically reserved for programs serving much larger communities with comparatively larger budgets. As such, funding for this program is being increased by \$5,000 to allow for a greater number of persons served in the coming fiscal year.

FY 2013/14 Program Cost: \$25,000 | Estimated Unduplicated # of Persons to be Served: 200 | Cost per Person: \$125



The Resource Connection Grandparents Program

This program provides respite care for grandparents raising their grandchildren. Grandparents are eligible to receive up to 16 hours of care per month for their grandchildren in a licensed child care facility. The program also provides a training/support group four times per year and mails additional resources to all who apply for services.

FY 2012/13 Numbers Served: The Grandparents Program served an estimated 10 unduplicated individuals through their respite program and 20 individuals through their support groups. The racial, ethnic, and special population breakdown is unknown but will be tracked for FY 2013/14.

Program Modification: Unfortunately, despite the need and promise of this program, The Resource Connection did not receive the referrals expected during FY 2012/13. Notably, grandparents that accessed respite care did not typically attend training/support groups and those that attended groups did not avail themselves of respite. Additional outreach efforts will be made during FY 2013/14, along with training for a potential expansion of services. However, funding for this program is being decreased by \$9,000 to meet more realistic expectations of estimated persons served for the coming fiscal year.

FY 2013/14 Program Cost: \$30,000 | Estimated Unduplicated # of Persons to be Served: 40 | Cost per Person: \$500

Isolated Seniors Project

As stated in last year's Annual Update, stakeholders identified isolation as a barrier to seniors seeking behavioral health services. Unfortunately, nothing was funded last fiscal year to accomplish this goal.

Program Modification: In order to address isolated seniors in FY 2013/14, ACBHS plans to contract with senior-serving groups to expand the scope and/or outreach of their efforts to support the mental health and wellbeing of isolated older adults. ACBHS intends to provide the Institute on Aging with \$10,000 to market their Friendship Line in Amador County. This service is currently available to Amador County residents however few are aware of its existence. The Friendship Line reaches out to older adults offering free telephone counseling, support, reassurance, crisis intervention, elder abuse prevention, medication reminders, well-being checks, and information and referrals. ACBHS also intends to provide the Amador County Senior Peer program \$10,000 to market their services, solicit new volunteers, and to provide training for existing volunteers. Last year, this program assisted over 200 isolated older adults and with additional support, it is expected that the program will continue to expand.

FY 2013/14 Program Cost: \$20,000 | Estimated Unduplicated # of Persons to be Served: 400 | Cost per Person: \$50

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Innovation (INN)

The purpose of the Innovation (INN) component is to learn from a new practice and see if it increases access and/or improves services or collaboration in the community. Programs funded under INN are meant to be time-limited projects. If the program is viable and sustainable through other funding sources, then the county departments have the option to adopt the service and/or practice permanently.

The target population for the current Self-Management Techniques Project and the proposed Plymouth Wellness Day INN Projects include the two following groups:

- Adults Experiencing Symptoms of Stress
- Isolated Children & Families



CURRENTLY FUNDED PROGRAMS

ACBHS originally chose to fund a Self-Management Techniques project that would train persons in the community in a number of methods to address symptoms related to trauma. The innovative aspect of this project was utilizing the general public to spread these techniques throughout the community. ACBHS still expects that this “pay it forward” concept will increase access to a variety of mental health services and will increase inter-agency collaboration within the community.

An additional project was also proposed by stakeholders during the latter months of FY 2012/13. This project, Plymouth Wellness Day, aims to improve access to services by creating a transportation route from the especially isolated River Pines to Plymouth one day per week and increasing mental health and primary care services on that day. The project also aims to increase mental health and primary care collaboration by providing coordinated services and tracking the usage of these services for their viability in the future.

(The Plymouth Wellness Day Project will be submitted as a new Innovation Project in full, per the requirements of the Mental Health Services Oversight and Accountability Commission (MHSOAC), as part of this Annual Update, beginning on page 15 of this document.)

Self-Management Techniques

The Self-Management Techniques Project will provide supportive services to Amador County residents suffering from stress-related symptoms. This project will be offered through a contracted partnership with a community provider. This provider will manage the project and will release a request for proposals (RFP) for trainers who would like to teach self-management techniques. Trainers will offer these services throughout the county and the public will have the opportunity to receive training at no charge in exchange for passing on or “paying forward” what they learn to others in the community.

Program Modification

Original Target Population: The Self-Management Program will target adults (individuals 18 and over) suffering from untreated posttraumatic stress and related difficulties (e.g., anger, depression, dysregulated affect, substance use disorders) living throughout the county. Services will be voluntary, but will specifically target those individuals currently not accessing mental health services due to ineligibility, lack of trust in the public health system, and/or geographic isolation.

FY 12/13 Annual Update Target Population: The Self-Management Program will provide peer-led supportive services to 80 adult residents of Amador County suffering from untreated posttraumatic stress a year. The program will offer these services at existing community-based settings throughout the county through a collaborative partnership between community members and Amador County Behavioral Health (ACBH).

Proposed Target Population for Training: The Self-Management Techniques Project will target adults (individuals 18 and over) suffering from untreated stress and related difficulties living throughout the county. Services will be voluntary, but will specifically target those individuals currently not accessing mental health services due to ineligibility, lack of trust in the public health system, and/or geographic isolation.

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Reason for Proposed Change: This project proposes using non-clinical persons to train and provide services to persons with PTSD and other Serious Mental Illnesses (SMI) according to the Target Population in the Annual Update and to other references in the INN Plan (paragraph 2 on page 20). After a recent second round of stakeholder meetings with consumers, family members, community partners, and ACBHS staff, it was deemed more clinically appropriate to refer those with PTSD and other SMIs to ACBHS and to focus on those experiencing stress in general as an “at-risk” population for SMI. At the time the INN Plan was written, stakeholders felt that ACBHS did not have the staff to see those with SMI so it was proposed that laypersons be utilized to train other laypersons to manage their symptoms. ACBHS now has sufficient staff to see anyone with SMI who meets medical necessity and financial criteria. Others are referred to qualified providers in the area. Stakeholders thus felt it was more appropriate, comfortable, and within their scope for laypersons to focus on those experiencing stress as a wider target group.

Original Self-Management Techniques: Self-management strategies are varied and may include: writing down or talking about problems; contacting or visiting with friends; exercising; praying/meditating; creative endeavors; practicing good nutrition; and engaging in self-advocacy... Several mental health self-management programs have been developed in recent years, but perhaps the most widely disseminated is Mary Ellen Copeland’s *Wellness Recovery Action Planning* known as WRAP... Another promising practice, *Mindfulness-Based Stress Reduction* (MBSR) was developed by Dr. Jon Kabat-Zinn in 1979 as a systematic application of mindfulness techniques to assist with problems related to stress... Additionally, Amador County has a number of individuals trained in *Meridian Tapping Techniques* (MTT), a form of acupuncture that helps relieve energy blockages caused by physical, mental or emotional trauma... Amador County proposes to harness the self-identified volunteer person-power to implement the Self-Management Program. Within the model, volunteer wellness trainers will be trained in a variety of self-management practices and will provide services directly to individuals throughout the county in existing community-based settings.

FY 12/13 Annual Update Self-Management Techniques: Consumers will have the power to accept, reject, and/or select the type of self-management service they receive. For example, while one wellness trainer may offer a consumer MBSR services (based on that wellness trainer’s training, comfort level with the practice, etc.), the consumer may be more interested in MTT. If the wellness trainer is unable to provide MTT, he/she will be trained to connect the consumer with another wellness trainer with that particular expertise...

Proposed Self-Management Techniques Language: Self-management strategies are varied and may include: writing down or talking about problems; contacting or visiting with friends; exercising; praying/meditating; creative endeavors; practicing good nutrition; and engaging in self-advocacy... Amador County proposes to harness the self-identified volunteer person-power to implement the Self-Management Program. Within the model, volunteer wellness trainers will be trained in a variety of self-management practices and will provide services directly to individuals throughout the county in existing community-based settings.

Reason for Proposed Change: Although neither the original INN Plan nor the Annual Update specifically limits the use of Self-Management Techniques to WRAP, MBSR, and MTT, after a recent second round of stakeholder meetings, it was brought to light that the providers of these techniques may have received preferential treatment during previous stakeholder meetings. Recent meetings revealed that providers may be under the impression that funding was somehow guaranteed to them as part of this project. Also, some stakeholders have expressed that their voice was not heard and their input not sufficiently taken into consideration when deciding upon these techniques. As such, it is proposed that this project be expanded to include all Self-Management strategies and that a Request for Proposals (RFP) be sent out by the County for a third party to manage this project who will then send out a separate RFP for any and all Self-Management strategies that fit the criteria of this INN project, which may include the original three techniques and may also include others who were originally left out of the stakeholder process.

FY 2013/14 Program Cost: \$100,000 | Estimated Unduplicated # of Persons to be Served: 200 | Cost per Person: \$500

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

NEW INNOVATION WORKPLAN: PLYMOUTH WELLNESS DAY

Description of the Community Program Planning and Local Review Processes

1. Briefly describe the Community Program Planning Process.

The Community Program Planning Process for the Innovation Work Plan consisted of 5 focus groups and 7 individual interviews with key stakeholders. Open ended questions were used to collect qualitative data. As such, valuable information was obtained to assist with the decision-making during the Community Program Planning Process. Amador County Behavioral Health Services (ACBHS) also utilized data from previous planning cycles, including Community Services and Supports (CSS) and Prevention and Early Intervention (PEI), and the first Innovation (INN) Project. All three cycles emphasized the need for increased access to services and additional services in the community.

2. Identify the stakeholder entities involved in Community Program Planning.

- The Mental Health Board and other Amador County Community Members/Stakeholders
- Consumers and their Families, including Transitional Age Youth, Adults, & Older Adults, of the Mental Health Services Act / Cultural Competency Steering Committee
- Targeted Underserved Groups including Spanish-Speaking Latinos & Native Americans
- Current staff of Amador County Behavioral Health Services (ACBHS)
- ACBHS Partner Agencies/Organizations, including Social Services, Health Services, Sheriff's Department, Amador Tuolumne Community Action Agency, and First 5 Amador
- Community-based organizations including the Peer-Run Sierra Wind Wellness Center, Faith-based groups, local suicide awareness groups, and Mother Lode Job Training

3. List the dates of the 30-day stakeholder review and public hearing.

The Innovation Work Plan was posted for a 30-day public review and comment period from May 17th through June 19th, 2013. The Public Hearing for this Plan is scheduled for June 19th, 2013.

Innovation Work Plan Narrative

Purpose of Proposed Innovation Project:

- Increase Access to Underserved Groups
- Increase Access to Services
- Promote Interagency Collaboration

Briefly describe the reason for selecting the above.

The purpose of this Innovation project is to address the need for increased access to isolated underserved groups, with a particular focus on increasing access to services in the community versus those traditionally offered within Behavioral Health Services and other public settings. As the proposed services will be offered by multiple agencies and community organizations, this will also address the need for improved interagency collaboration. A third purpose of this project is to address barriers identified in the previous Community Planning Processes, including lack of transportation to isolated communities such as River Pines.

Project Description: Describe the Innovation, the issue it addresses, and the expected outcome.

Amador County Behavioral Health Services (ACBHS) is proposing to fund a nonexistent bus route from the especially isolated River Pines area to the more populous Plymouth area one day per week. River Pines have no major grocery store, post office, doctor, or public services. As such, this will provide economically disadvantaged and underserved children, families, and individuals an opportunity to attend to their basic needs without having to expend valuable gas or hitchhike into town. In addition, on the day of the bus route, multiple agencies will collaborate to relocate key behavioral health and other health-related services, classes, and training opportunities to Plymouth to provide easier access for those who have been historically underserved. Programs will be tracked and participants surveyed to determine which services are most engaged. Behavioral health screenings and referrals will also be provided and tracked.

The expected outcomes of this project are:

2. Increased engagement of isolated underserved groups through community-based services, classes, and training.
3. Increased access to BHS services through community-based screening and referrals.
3. Improved interagency collaboration through the coordination of community-based services.

This Project is consistent with the Mental Health Services Act General Standards in that it promotes services focused on wellness, recovery, and resiliency; community collaboration through the coordinated delivery of community based services; cultural competency through the provision of Promotoras-led services; consumer/family driven services based on client and stakeholder input; and an integrated service experience in that all agencies will work together and will refer to ACBHS as needed to ensure that there is no wrong door of entry into behavioral health services.

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Contribution to Learning: Describe how this project contributes to learning.

While the proposed services offered in Plymouth are not new to the field of mental health, the provision of a public mental health-funded bus route and coordinated day of wellness services with the expected outcome of increasing access to underserved groups is very innovative. After extensive research online, ACBHS has not been able to find a similar practice in California or beyond. This appears to be the first collaboration of this kind with a public mental health department and a public transit authority. Collaboration extends to other agencies who have agreed to relocate services to Plymouth on the day of the bus route; this too is new for Amador. This project also has the capacity to be replicated in Amador and other rural areas. If this project is successful, Amador Transit will begin to fund the bus route and ACBHS can replicate the program in another isolated area within the county. Either way, the innovative concept of "Plymouth Wellness Day," the provision of coordinated services in a more accessible area, can continue on without added cost.

By the end of the project, ACBHS will meet the following learning objectives:

1. ACBHS will know if the provision of public transportation is utilized by isolated underserved groups
2. ACBHS will know if the provision of increased services in the community (Plymouth) versus public mental health facilities increases access and engagement to mental health and other health related services
3. ACBHS will know if the provision public transportation and increased services Plymouth increases referrals and ultimately engagement to services provided by the department
4. ACBHS will know which services provided in Plymouth are most successful in engaging individuals with mild, moderate, and serious mental health issues
5. ACBHS will know which individuals (Medi-Cal, insured, under-insured, uninsured) utilize which groups most frequently to determine how best to sustain this project if successful

Timeline: Outline the timeline within which the project will operate.

Implementation / Completion Dates: July 1, 2013 / June 30, 2016

BHS anticipates three years to determine the success of this project and feasibility of replicating this model elsewhere. This includes implementation time for preparation of contracts, survey tools, and evaluation plans. At least two years will be required to obtain participant data regarding the access of each service and the overall success of the program. A third year will be required to determine replicability. Several months are anticipated for final project evaluation and reporting.

- | | |
|-------------|---|
| July 2013 - | Prepare Contract; Design Surveys with Stakeholders; Define Evaluation Process |
| Aug 2013 - | Promote Bus Route and Community-Provided Services |
| Sept 2013 - | Begin Bus Route and Community-Provided Services |
| Dec 2013 - | Collect/Analyze Surveys from Providers |
| Jan 2014 - | Share Survey Results with Stakeholders |
| Mar 2014 - | Collect/Analyze Surveys from Providers |
| Feb 2014 - | Share Survey Results with Stakeholders |
| Jun 2014 - | Collect/Analyze Surveys from Providers; Prepare 1 st Year Report |
| Jul 2014 - | Share Results; Make Project Adjustments; Begin Year Two, following Timeline Above |
| July 2015 - | Share Results; Make Project Adjustments; Begin Year Three, following Timeline Above |

Project Measurement: Describe how the project will be reviewed and assessed.

ACBHS will utilize existing staff to assist with survey design, ongoing data collection, and final evaluation of this project. Surveys will be collected quarterly to gather basic participant demographic information and service engagement. ACBHS will use the Warwick Edinburgh Mental Wellbeing Scale to determine how a service affected participants. Information regarding transit utilization and general participant satisfaction with services will also be queried via survey. Community providers will use sign-in sheets to determine how many persons engage their services as well and results will be compared. Lastly, transit records will be obtained and compared to determine utilization of the bus route.

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

At the end of the project, ACBHS will measure the following objectives:

1. ACBHS will know if the public transportation is utilized by isolated underserved groups by tracking utilization records
2. ACBHS will know if increased services in the community (Plymouth) versus public mental health facilities increases access and engagement to mental health and other health related services by tracking and comparing sign in sheets
3. ACBHS will know if the provision public transportation and increased services Plymouth increases referrals and ultimately engagement to services provided by the department by tracking referrals that come into the department
4. ACBHS will know which services provided in Plymouth are most successful in engaging individuals with mild, moderate, and serious mental health issues by tracking and comparing sign in sheets and by utilizing participant survey data
5. ACBHS will know which individuals (Medi-Cal, insured, under-insured, uninsured) utilize which groups most frequently to determine how best to sustain this project if successful by comparing participant survey data

All survey results will be analyzed by staff to determine if objectives were met. A report will be created at the end of the project regarding the continuation of the project and the feasibility of replicating this model in other areas. The draft report will be shared with stakeholder groups including the Mental Health Board, Mental Health Services Act / Cultural Competency Steering Committee, and project participants. Once finalized, the report will be released to the public and shared with to the Mental Health Services Oversight and Accountability Commission (MHSOAC).

Leveraging Resources: Provide a list of resources expected to be leveraged.

1. First 5 Amador
2. Amador Tuolumne Community Action Agency
3. Women, Infants, & Children (WIC)
4. Amador County Head Start
5. The Resource Connection
6. Amador County Public Health
7. The Plymouth Town Hall

Innovation Work Plan Description

Annual Number of Clients to be Served: 150

Population to be Served: Children, Families, Transitional Age Youth, Adults, Older Adults, Native Americans, and Latinos.

Project Description:

Amador County Behavioral Health Services (ACBHS) is proposing to fund a nonexistent bus route from the especially isolated River Pines area to the more populous Plymouth area one day per week. River Pines has no major grocery store, post office, doctor, or public services. As such, this will provide economically disadvantaged and underserved children, families, and individuals an opportunity to attend to their basic needs without having to expend valuable gas or hitchhike into town. In addition, on the day of the bus route, multiple agencies will collaborate to relocate key behavioral health and other health-related services, classes, and training opportunities to Plymouth to provide easier access for those who have been historically underserved. Programs will be tracked and participants surveyed to determine which services are most engaged. Behavioral health screenings and referrals will also be provided and tracked.

The expected outcomes of this project are:

2. Increased engagement of isolated underserved groups through community-based services, classes, and training.
3. Increased access to BHS services through community-based screening and referrals.
3. Improved interagency collaboration through the coordination of community-based services.

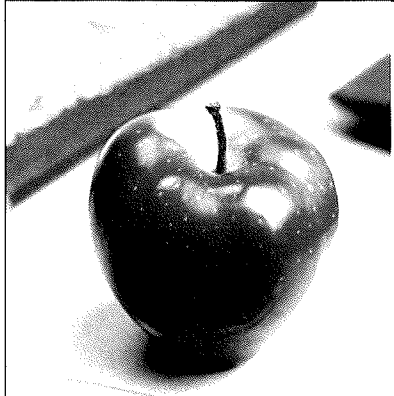
INN Proposed Annual Expenditures

Innovation (INN)	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
1. Personnel	\$10,000			\$10,000
2. Operating Expenditures (Bus)	\$8,500			\$8,500
3. Non-recurring Expenditures				
4. Training Consultant Contracts				
5. Work Plan Management	\$1,500			\$1,500
6. Other (Stipends)	\$5,000			\$5,000
7. Total Proposed Expenditures	\$25,000			\$25,000

FY 2013/14 Program Cost: \$25,000 | Estimated Unduplicated # of Persons to be Served: 100 | Cost per Person: \$250

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Workforce Education and Training (WET)



The MHSA Workforce Education and Training (WET) component provides funding to remedy the shortage of staff available to address serious mental illness and to promote the employability of consumers. This funding is time limited and must be expended within 10 years (by FY 2017/18). WET is intended to address these five categories:

- Workforce Staffing Support
- Training and Technical Assistance
- Mental Health Career Pathway Programs
- Residency and Internship Programs
- Financial Incentive Programs

CURRENTLY FUNDED PROGRAMS

In FY 2012/13, ACBHS funded training and development for staff and community partners; cross certifications and train-the-trainer opportunities; and peer employment and training through the Sierra Wind Wellness Center.

Program Modification: In order to fully address the WET categories above, ACBHS is making several modifications to this component, per stakeholder input. While staff and community training will still be a priority, the focus will be on capacity building for public mental health and alignment with the essential elements of the Mental Health Services Act, per statute. Although Mental Health America was working with a larger statewide group toward a future peer certification in line with the goals of a Career Pathway Program, a new opportunity has been presented to the department that will more readily meet local needs. This program has been vetted by the MHSA / Cultural Competency Steering Committee and will also add to the department's internship opportunities. In addition, ACBHS has created a menu of financial incentives for staff, consumers, and the public. Below is a description of ACBHS' offering for each category of the WET component.

Staffing Support

Workforce staffing support is a required element of each county's Workforce Education & Training Plan. This function will be performed by the MHSA Program Manager. The person who currently holds this position is a family member of a consumer and recognizes the importance of client and family member inclusion in the workforce. Her responsibilities also include assisting staff with work-related education and training goals, tracking mental health workforce trends, identifying local needs, and representing the department at regional and statewide meetings.

Staff & Community Training

Staff training will be greatly enhanced in FY 2013/14 with the addition of the online Essential Learning platform. This will add over 300 courses of readily available curriculum, with CEUs at no additional cost. Essential Learning curriculum covers training on all MHSA target populations, current therapeutic interventions, as well as the MHSA essential elements. Monthly staff meetings, individual off-site training, and community events also provide learning opportunities. FY 2012/13 staff meeting topics included training on Cultural Competency, Consumer/Family Culture, Safety, and Mental Health / Primary Care Integration. Topics for FY 2013/14 are scheduled to include LGBT Awareness, Military Culture, and Stigma Reduction. A mandatory, day-long training on law and ethics is also provided each year. In addition, MHSA will be renting space from the Health and Human Services Building for a MHSA Training Center to provide the community free training in Mental Health First Aid, Applied Suicide Intervention Skills Training (ASIST), SafeTALK, and more.

Career Pathway Program

During FY 2013/14, the Amador Community College Foundation (ACCF) will be moving into the Amador Health and Human Services Building. ACCF currently partners with Coastline Community College to offer Amador County residents certificate and associate degree programs, completely online. One of the programs Coastline offers is an 18-unit Human Services certificate. This is the ideal entry level certificate to begin employment with ACBHS, typically as a Personal Service Coordinator. To support consumers, family members, and ANYONE who would like to work in public mental health, ACBHS is partnering with ACCF to promote this certificate and to provide additional supports as needed.

Internship Opportunities

ACBHS continues to offer Masters in Social Work and Marriage and Family Therapist Interns opportunities to earn their hours toward licensure within the department. Students needing practicum hours to graduate are also extended opportunities for needed experience as capacity allows. A roving supervisor has been contracted through the Central Region WET Partnership and visits Amador weekly to support all interns and practicum students. Part of the 18-unit Human Services certificate noted above also requires an internship. ACBHS will continue to partner with ACCF to facilitate these internships as well, either within the department, at Sierra Wind, or with another community partner.

ANNUAL UPDATE ON MHSA ACHIEVEMENTS & OUTCOMES

Tuition Assistance

Tuition assistance is often the most important aid to student success for those who greatly desire to work or advance in public mental health. To this end, ACBHS is creating a menu of options for consumers, family members, staff, and the public. To fully support the partnership with ACCF and to ensure the success of the students seeking the Human Services certificate, ACBHS is dedicating \$20,000 in scholarship funds for those with a financial need. For staff seeking to advance their careers in public mental health, ACBHS will assist in identifying which of the several loan assumption programs are most appropriate, including the MHSA-funded Mental Health Loan Assumption Program, which provides Bachelor or Masters level graduates who are in "hard to fill" positions up to \$10,000 in funding for a one year service commitment.

FY 2013/14 Program Cost: \$45,000 | Estimated Unduplicated # of Persons to be Served: 150 | Cost per Person: \$300

Capital Facilities and Technology (CFT)

Capital Facilities and Technology (CFT) supports infrastructure associated with the growth of the public mental health system, software mandates related to Electronic Health Records (EHR), and other technological needs. Capital Facilities funding is limited to the purchase and/or rehabilitation of county-owned facilities used for mental health treatment and services and/or administration. Funding for Technology may cover expenditures including the purchase of electronic billing and records software, computers for staff or consumers, and other software or hardware. This funding is time limited and must be expended within 10 years (by FY 2017/18).



CURRENTLY FUNDED PROGRAMS

The department continues to explore Crisis Residential Treatment & Adult Residential Treatment options, but does not currently have a capital facilities plan in place as there are no immediate plans for development. ACBHS has the option to dedicate additional funds to CFT or may continue to reserve its Capital Facilities funds for a future project. Technology funds have been dedicated to the department's Electronic Billing and Records System.

Electronic Billing and Records System

In 2007, ACBHS implemented Avatar and has been using the product in a limited capacity due to technical difficulties since that time. Planned components were not implemented due to technical challenges and unexpected costs requiring additional support from Netsmart. These problems have had a significant impact on productivity, billing, and quality of care. Unfortunately, the Avatar software was the viable option many small counties were hoping to implement

Program Modification: After careful review and consultation with counties throughout the state, ACBHS decided to contract with the Anasazi product. Key to this decision is that Anasazi now has a contract with Kings View, a California-based Behavioral Health Provider, to provide the necessary technical support for small counties. Kings View has a deep understanding of the Mental Health/MediCal business model in California. Kings View hosts the Electronic Health Record (EHR) database for Anasazi and provides support for multiple small counties at this time. Had this arrangement been available at the time of the original decision, the JPA would certainly have chosen the Anasazi product over Avatar.

The decision to move from Avatar to Anasazi is based on the RFP conducted by CBS (2004), the RFP done by DMH (2008) and our experience about Echo (System used by Behavioral Health until 2007) and Avatar. In 2008, the California Department of Mental Health (DMH) formed a coalition of 27 California counties to conduct a RFP for EHR. Twenty-three (23) companies responded and DMH tabulated the results of the bids making this information available to all counties.

The partnership between Anasazi and Kings View is the key to successful helpdesk services, cost reports, updates, and other services and supports. Anasazi focuses on updating their system to stay timely with all of the Health Care Reform, HIPAA transactions, billing requirements, and the changes that are going on within the State of California. This support to small counties that do not have the funding to hire technical experts regarding all of the issues discussed above is the key to a successful EHR. There is no other software vendor that offers such a complete package for small counties. As a result, the MHP has set 5/1/2013 as a "go-live" date to begin using Anasazi (initially in test mode).

FY 2013/14 Program Cost: \$0 | Estimated Unduplicated # of Persons to be Served: N/A | Cost per Person: N/A

MHSA PROJECTED BUDGET

FY 13/14 Budget

County: Amador

Date: 3/5/2013

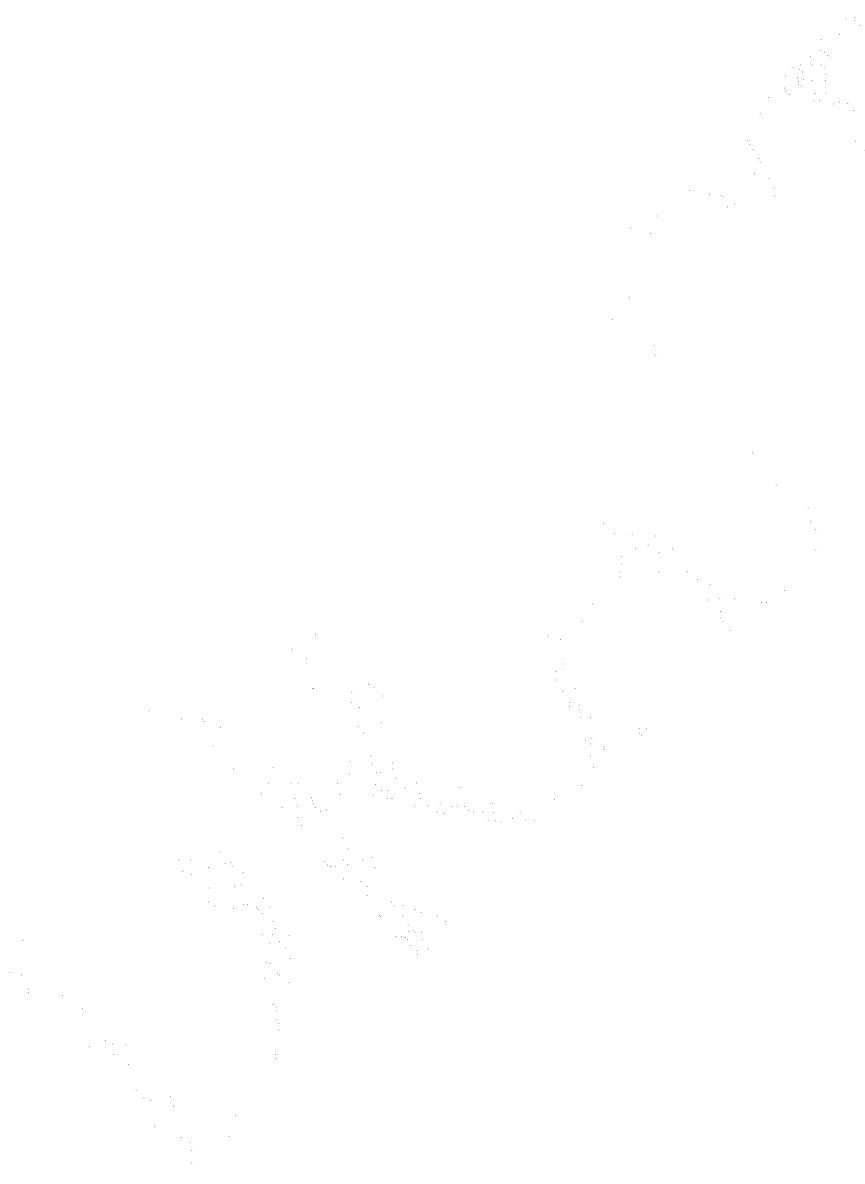
	MHSA Funding					
	CSS	WET	CFTN	PEI	INN	Local Prudent Reserve
A. Estimated FY 2013/14 Funding						649,150
1. Estimated Unspent Funds from Prior Fiscal Years	596,680	397,083	400,000	318,835	464,650	
2. Estimated New FY 2013/14 Funding	1,864,478			231,000	109,836	
3. Transfer in FY 2013/14 ^{a/}	-	-	-			-
4. Access Local Prudent Reserve in FY 2013/14	-			-		-
5. Estimated Available Funding for FY 2013/14	2,461,158	397,083	400,000	549,835	574,486	
B. Estimated FY 2013/14 Expenditures	1,877,920	45,000	-	345,330	197,650	
C. Estimated FY 2013/14 Contingency Funding	583,238	352,083	400,000	204,505	376,836	

^{a/}Per Welfare and Institutions Code Section 5892(b), Counties may use a portion of their CSS funds for WET, CFTN, and the Local Prudent Reserve. The total amount of CSS funding used for this purpose shall not exceed 20% of the total average amount of funds allocated to that County for the previous five years.

D. Estimated Local Prudent Reserve Balance	
1. Estimated Local Prudent Reserve Balance on June 30, 2013	\$649,150
2. Contributions to the Local Prudent Reserve in FY12/13	\$0
3. Distributions from Local Prudent Reserve in FY12/13	\$0
4. Estimated Local Prudent Reserve Balance on June 30, 2014	\$649,150

MHSA ANNUAL UPDATE ATTACHMENTS

FY 13/14 Annual Update Attachments



AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: June 07, 2013

Resol/agmt

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/25/2013</u>	

From: Aaron Brusatori, Director
(Department Head - please type)

Phone Ext. x 429

Department Head Signature *Aaron Brusatori*

Agenda Title: Regional Surface Transportation Program (RSTP) Resolution and Agreement

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
Approve Resolution to authorize Board Chairman to sign for the 2012/2013 Regional Surface Transportation Program (RSTP) State Match and Exchange Funds Agreement with Caltrans and have Board Chairman sign the Agreement.

Recommendation/Requested Action:
Approval of resolution and signing of the Agreement

Fiscal Impacts (attach budget transfer form if appropriate) _____
Staffing Impacts _____

Budgeted
Is a 4/5ths vote required? Yes No

Committee Review? N/A
Name _____
Committee Recommendation: _____

Contract Attached: Yes No N/A
Resolution Attached: Yes No N/A
Ordinance Attached: Yes No N/A
Comments: _____

Request Reviewed by:
Chairman _____ Counsel *GG*
Auditor *Egd* GSA Director *HP*
CAO _____ Risk Management *AMT*

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)
Transportation and Public Works; Board of Supervisors; County Counsel; Risk (electronic)

FOR CLERK USE ONLY

Meeting Date June 25, 2013 Time 9 a.m. Item # 3B

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___
Ayes: _____ Resolution _____ Ordinance _____ Other: _____
Noes: _____ Resolution _____ Ordinance _____
Absent: _____ Comments: _____

Distributed on _____
Completed by _____
A new ATF is required from _____ Department _____
For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.
ATTEST: _____
Clerk or Deputy Board Clerk

BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING THE 2010/2011) RESOLUTION NO. 13-XXX
REGIONAL SURFACE TRANSPORTATION)
PROGRAM (RSTP) STATE MATCH AND)
EXCHANGE FUNDS AGREEMENT WITH)
CALTRANS)

WHEREAS, every year Caltrans offers each County the opportunity to exchange Regional Surface Transportation Program (RSTP) Federal Funds; and

WHEREAS, Caltrans provides State Matching Funds for transportation related expenditures.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that said Board does hereby approve the agreement by and between the County of Amador and the State Department of Transportation (Caltrans) on the terms and conditions contained therein as it relates to 2012/2013 Regional Surface Transportation Program (RSTP)/State Match and Exchange Funds.

BE IT FURTHER RESOLVED that the Chairman of said Board is hereby authorized to sign and execute said agreement on behalf of the County of Amador.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 25th day of June, 2013 by the following vote:

AYES:

NOES:

ABSENT:

Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

DEPARTMENT OF TRANSPORTATION

Division of Local Assistance
1120 N STREET
P.O. BOX 942874, MS# 1
Sacramento, CA 94274-0001
TTY 711
(916) 654-3151
Fax (916) 653-7621



File : 10-AMA-0-CR
X13-5926(054)
2012/2013 Exchange and State
Match Program

June 5, 2013

Mr. Aaron Brusatori
Community Development Director
Amador County
810 Court Street
Jackson, CA 95642

Subject: Optional Regional Surface Transportation Program (RSTP) Federal Exchange and State Match Program for FY 2012/2013

Dear Mr. Brusatori:

This letter serves to notify you of the opportunity to participate in the Optional RSTP Federal Exchange and State Match Program for FY 2012/2013.

In an effort to streamline this program, we have enclosed the Federal Exchange and State Match Agreement required for participation. The agreement contains the estimated amount of federal funds you are eligible to exchange along with matching state funds. We have not yet received the final apportionment amounts for Federal Fiscal Year (FFY) 2013. The exchanged amount is based on your FFY 2012 apportionment including adjustments made to prior year RSTP balances. Necessary rescissions or additions will be reflected on next year's Agreement. In order to participate in this year's program and receive the funds, you must do the following:

*Concur with the amount shown on the agreement. If you do not agree with this amount, please contact HQ Local Assistance at (916) 653-6220 no later than June 14, 2013.

*Sign both copies of this agreement and return them by June 28, 2013 to Department of Transportation, Division of Local Assistance, P.O. Box 942874, MS#1, Sacramento, CA 94274-0001. If the agreement is not received by this date, it may cause a delay in getting the funds to you.

*When we receive your signed agreements they will be executed and one original will be returned to your agency. Once you receive the executed agreement, forward your invoice directly to the District Local Assistance Office.

By copy of this letter, your Regional Transportation Planning Agency (RTPA) is being informed of our intentions to directly exchange RSTP funds with the County. The RTPA should contact us only if they do not wish for the County to participate in the program. The County will be notified by my Office if the RTPA disagrees with the direct exchange.

If you need additional information regarding the program, please refer to Chapter 18 of the Local Assistance Program Guidelines. Please contact me at (916) 653-6220 if you have any questions.

Zakaria Hajeer
for/ JESSE BHULLAR, Chief
Office of Project Implementation - North
Division of Local Assistance

RECEIVED

JUN 07 2013

TRANSPORTATION
& PUBLIC WORKS

Enclosures
c: Regional Transportation Planning Agency
OLP AE Project Files

FEDERAL APPORTIONMENT EXCHANGE PROGRAM AND STATE MATCH PROGRAM
CALIFORNIA DEPARTMENT OF TRANSPORTATION - NON MPO COUNTY

10 AMADOR
District County

Agreement No. X13-5926(054)
AMS Adv ID:1013000208

THIS AGREEMENT is made on _____, by the COUNTY of AMADOR , a political subdivision of the State of California (COUNTY), and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, COUNTY desires to assign apportionments made available to COUNTY for allocation to transportation projects under the "Moving Ahead for Progress in the 21st Century Act" (MAP-21), as modified in accordance with Section 182.6 of the Streets and Highways Code [Regional Surface Transportation Program (RSTP) funds] in exchange for nonfederal State Highway Account funds, and

WHEREAS Section 182.9 of the Streets and Highways Code requires the allocation of State Matching funds from the State Highway Account to COUNTY:

NOW, THEREFORE, the parties agree as follows:

I. FEDERAL APPORTIONMENT EXCHANGE PROGRAM

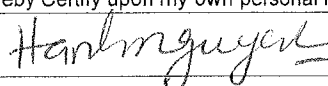
A. As authorized by Section 182.6 of the Streets and Highways Code, and the RTPA having agreed to exchange or elected not to exercise its authority as it relates to the COUNTY'S portion of the RSTP under Section 182.6(g), COUNTY agrees to assign to STATE:

\$131,208.00 from the eligible portion of its estimated annual minimum RSTP Apportionment for Fiscal Year 2012/2013

The eligible portion of said minimum apportionment is the COUNTY's estimated annual minimum RSTP apportionment established under Section 182.6(d)(2) of the Streets and Highways Code less any federal apportionments already obligated for projects chargeable to COUNTY's eligible portion of its estimated annual minimum RSTP apportionment.

B. (DELETED)

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance			
	Accounting Officer	Date 5.23.13	\$ 196,812

C. COUNTY agrees that it will not undertake any capacity-expanding project funded herein located in an air quality nonattainment area without prior inclusion of said project by its RTPA in the "build" alternative of the air quality conformance analysis and the RTPA's subsequent concurrence in the project's implementation.

II. STATE MATCH PROGRAM - Section 182.9

A. As authorized by Section 182.9 of the Streets and Highways Code, STATE agrees to pay to COUNTY \$65,604.00 from the unobligated balance of COUNTY's State Matching funds for Fiscal Year 2012/13.

B. COUNTY agrees that before COUNTY uses State Matching funds for any other lawful purpose, COUNTY shall use such funds to match federally funded transportation projects.

III. COMMON PROVISIONS

A. Subject to the availability of State funds by the State Budget Act, and upon receipt of COUNTY invoice evidencing COUNTY's assignment of COUNTY's estimated apportionment under Section I.A to STATE, STATE agrees to pay to COUNTY an amount not to exceed \$196,812.00 that equals the sum of the estimated apportionment amounts identified in Sections I.A and the State Match funds identified in Section II.A.

B. COUNTY agrees to use all State funds paid hereunder only for transportation purposes that are in conformance with Article XIX of the California State Constitution.

C. COUNTY agrees to establish a special account within their County Road Fund for the purpose of depositing all payments received from STATE pursuant to this agreement.

D. COST PRINCIPLES

1) Except as otherwise provided herein, the COUNTY agrees to comply with, and require all project sponsors to comply with, Office of Management and Budget Circular A-87, Cost Principles for State and Local Government, and with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, COUNTY shall not be required to comply with 49 CFR, Part 18.36(i), subsections (3), (4), (5), (6), (8), (9), (12) and (13).

2) COUNTY will assure that its fund recipients will be obligated to agree that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this Agreement shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3) Any Fund expenditures for costs for which COUNTY has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Circular A-87, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by COUNTY to STATE. Should COUNTY fail to reimburse funds due STATE within 30 days of demand, or within such other period as may be agreed in writing between the Parties hereto, STATE is authorized to intercept and withhold future payments due COUNTY from STATE or any third-party source, including, but not limited to, the State Treasurer, the State Controller and the CTC.

E. THIRD PARTY CONTRACTING

1) COUNTY shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using funds without the prior written approval of STATE.

2) Any subcontract or agreement entered into by COUNTY as a result of disbursing funds received pursuant to this Agreement shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

3) In addition to the above, the preaward requirements of third party contractor/consultants with COUNTY should be consistent with Local Program Procedures as published by STATE.

F. ACCOUNTING SYSTEM

COUNTY, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate fund expenditures by line item. The accounting system of COUNTY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

G. RIGHT TO AUDIT

For the purpose of determining compliance with this Agreement and other matters connected with the performance of COUNTY'S contracts with third parties, COUNTY, COUNTY's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of funds to COUNTY. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and COUNTY shall furnish copies thereof if requested.

H. TRAVEL AND SUBSISTENCE

Payments to only COUNTY for travel and subsistence expenses of COUNTY forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then COUNTY is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

I. SINGLE AUDIT

COUNTY agrees to include all State and federal funded projects in the schedule of projects to be examined in COUNTY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with Office of Management and Budget Circular A-133.

STATE OF CALIFORNIA
Department Of Transportation

COUNTY OF AMADOR

Office of Project Implementation
Division of Local Assistance
Date:

Chair, Board of Supervisors
Date:

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Agmt

Date: June 12, 2013

- | | |
|-------------------------------------|----------------|
| <input type="checkbox"/> | Regular Agenda |
| <input checked="" type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Blue Slip |
| <input type="checkbox"/> | Closed Session |

Meeting Date Requested:

June 25, 2013

From: Michael Israel
(Department Head - please type)

Phone Ext. 536

Department Head Signature *Michael Israel*

Agenda Title: Rural Underground Storage Tanks Grant Extension

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
The amended agreement extends the term of the grant executed by the Board of SUPervisors in May, 2012 for an additional 11 months, provides for two additional status reports to be submitted and makes other non-substantive changes.

Recommendation/Requested Action:
Authorize Board Chair to sign amended agreement

Fiscal Impacts (attach budget transfer form if appropriate) _____ Staffing Impacts none identified

Provides additional opportunity to claim grant funding _____

Is a 4/5ths vote required? Yes No

Contract Attached:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Resolution Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Ordinance Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel GG

Auditor EJD GSA Director HP

CAO _____ Risk Management JMS

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

Environmental Health; Risk (electronic)

FOR CLERK USE ONLY

Meeting Date June 25, 2013 Time 9 a.m. Item # 4A

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

Completed by _____

Department _____
For meeting _____
of _____

ATTEST: _____
Clerk or Deputy Board Clerk

ENVIRONMENTAL HEALTH DEPARTMENT COMMUNITY DEVELOPMENT AGENCY



810 COURT STREET • JACKSON, CA 95642-2132 • PHONE (209) 223-6439 • FAX (209) 223-6228
WEBSITE www.co.amador.ca.us • EMAIL aceh@amadorgov.org

MEMORANDUM

TO: Amador County Administrative Committee

FROM: Michael W. Israel, Environmental Health Department *MWI*

DATE: June 10, 2013

SUBJECT: Cal-EPA Underground Storage Tank Program Grant Extension

Please find the attached proposed amendment to the Rural Underground Storage Tank Prevention Program grant. The original grant was first brought before this Committee on October 24, 2011, placed on the Board's consent agenda for February 14, 2012, and was eventually signed May 8, 2012. The grant was intended to cover a two year period. The purpose of this amendment is to extend the term of the grant from June 30, 2013 to May 30, 2014.

In addition to extending the term, the amendment revises the telephone number for the CalEPA grant manager, identifies a new assistant secretary signatory for CalEPA, adds two report dates to the required status report schedule, and revises the term "independent actor" to independent contractor" in paragraph 15. I find no other changes in the amendment.

The department requests that the Committee recommend approval of the Board Chair to sign this amendment.

CERTIFIED UNIFIED PROGRAM AGENCY
 RURAL UNDERGROUND STORAGE TANK (UST)
 PREVENTION GRANT AGREEMENT
 BETWEEN THE
 CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
AND
 AMADOR COUNTY ENVIRONMENTAL HEALTH
 CERTIFIED UNIFIED PROGRAM AGENCY
 AGREEMENT NO. G11-UST-02
AMENDMENT 1

The parties mutually agree to this Amended Grant Agreement. Amendments are presented as additions in bold underlined italic script, and as deletions in strikethrough script.

State and Grantee hereby agree as follows:

1. PURPOSE. Federal funding from the United States Environmental Protection Agency (USEPA) for this Grant Award provides support to rural counties in California to develop and maintain inspection, training and enforcement for the UST program.
2. GRANT AMOUNT. **\$94,870.00**
 Advanced Payment Amount. **\$23,717.50**
 (Up to 25% of the grant is authorized to be paid in advance on approval of the grant.)
3. MATCH AMOUNT. **\$ 31,623**
4. TERM OF AGREEMENT. The term of the Agreement shall begin on execution of agreement and end on ~~June 30, 2013~~ **May 30, 2014.**
5. REPRESENTATIVES. Either party may change its Representative(s) upon written notice to the other party. The Representatives during the term of this Agreement will be:

California Environmental Protection Agency GRANT MANAGER	
James Bohon	
1001 "I" Street, 2nd Floor	
Sacramento, California 95814	
Phone (916) 327-5097 322-7188	
Fax (916) 322-5615	
Email: jbohon@calepa.ca.gov	
GRANTEE Amador County Environmental Health	GRANT CONTACT
Name of Project Director, Title: Michael W. Israel, Director of Environmental Health	Name: Robert Fourt
Street Address: 810 Court Street	Street Address: 810 Court Street
City, Zip: Jackson, 95642	City, Zip: Jackson, 95642
Phone: 209-223-6439	Phone: 209-223-6439
Fax: 209-223-6228	Fax: 209-223-6228
e-mail: ACEH@amadorgov.org	e-mail: ACEH@amadorgov.org

6. STANDARD AND SPECIAL PROVISIONS. The following exhibits are attached and made a part of this Agreement by this reference:

Exhibit A REPORTING AND GRANT DISBURSEMENT PROVISIONS

Exhibit B SPECIAL AND GENERAL PROVISIONS

Exhibit C CERTIFICATION REGARDING LOBBYING

Exhibit D GRANT APPLICATION

7. GRANTEE REPRESENTATIONS. The Grantee accepts and agrees to comply with all terms, provisions, conditions, and commitments of this Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and commitments made by the Grantee in its application, accompanying documents, and communications filed in support of its request for grant funding.

8. DEFINITIONS. The following defined terms apply throughout this Agreement:

"Cal/EPA" means the California Environmental Protection Agency;

"CUPA" means the Certified Unified Program Agency;

"Grantee" means the Amador County Environmental Health CUPA;

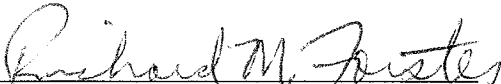
"UST" means Underground Storage Tank

"Secretary" means the Secretary of the California Environmental Protection Agency; and

"State" means the State of California, including Cal/EPA.

IN WITNESS THEREOF, the parties have executed this Agreement on the dates set forth below.

By:


Grantee Signature

By:

Donald A. Johnson, Assistant Secretary
Eric Jarvis, Assistant Secretary
for Fiscal and Administrative Programs
California Environmental Protection Agency

Richard M. Forster
Grantee Name, Title (Typed/Printed)

Date

6/11/13
Date

**EXHIBIT A
REPORTING AND GRANT DISBURSEMENT PROVISIONS**

A. REPORTING PROVISIONS

1. The Grantee shall prepare and submit Status Reports, including Grant Disbursement Request Forms for documentation of expenditures, to the Cal/EPA Grant Manager at the following address:

California Environmental Protection Agency
Unified Program Section
Attn: Shinita Bryson
1001 "I" Street, 2nd Floor
Sacramento, California 95814

2. The Status Report and Grant Disbursement Request Form will be provided by Cal/EPA upon the approval of the Grant Application.
3. Each report shall have a cover letter certified by the Project Director or the Grant Contact.
4. For purposes of the Status Reports and Grant Disbursement Request Forms, the reporting period is as follows:

<u>Report</u>	<u>Reporting Period</u>	<u>Report Due Date</u>
Report 1	Upon grant execution to December 31, 2011	February 1, 2012
Report 2	January 1, 2012 to June 30, 2012	August 1, 2012
Report 3	July 1, 2012 to December 31, 2012	February 1, 2013
Report 4	January 1, 2013 to June 30, 2013	August 1, 2013
<u>Report 5</u>	<u>July 1, 2013 to December 31, 2013</u>	<u>February 1, 2014</u>
<u>Report 6</u>	<u>January 1, 2014 to May 30, 2014</u>	<u>July 1, 2014</u>

B. FINANCIAL MATTERS & GRANT DISBURSEMENT PROVISIONS

1. USEPA requires 25% match contribution by the Grantee. Expenses incurred by the CUPA for the UST portion of the local program may be counted toward the required match. Grantee shall indicate in the Grant Disbursement Request Form its expenditures for the required match.
2. Interest earned on grant funds shall be used for the program and must comply with the terms and conditions of this Grant Agreement.
3. Grant Disbursement Request Forms shall be used to depict the expenditures incurred by the Grantee throughout the period of performance of the Grant Agreement.
4. The Grant Disbursement Request Form shall be submitted as an attachment to the Status Report, in accordance with the submission schedule provided above.
5. The Grantee shall use the Grant Disbursement Request Form provided by Cal/EPA.

C. LIMITATIONS

1. Grant funds may not be used for activities outside of the UST Program.
2. Grant funds can only be used for prevention activities. No UST Cleanup activities will be reimbursed.
3. Due to the primary focus of the grant, it is unlikely that any extension of the period of performance will be allowed.

**EXHIBIT B
GENERAL AND SPECIAL PROVISIONS**

A. GENERAL PROVISIONS

1. **AMENDMENTS:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or agreement not incorporated in the Agreement is binding on any of the parties.
2. **WAIVERS:** Any term, provision, condition, or commitment of this Agreement may be waived at the discretion of Cal/EPA. All waivers shall be documented in writing.
3. **DISPUTES:** The Grantee shall continue with the responsibilities under this Agreement during any dispute. Any dispute arising under this Agreement which is not otherwise disposed of by agreement shall be decided by the Cal/EPA Assistant Secretary for Local Programs or an authorized representative. The decision shall be in writing and a copy thereof furnished to the Representatives of this Agreement. The decision of the Assistant Secretary shall be final and conclusive unless, within thirty (30) calendar days after mailing of the decision to the Grantee, the Grantee furnishes a written appeal of the decision to the Secretary for Environmental Protection, with carbon copies furnished to the Cal/EPA Assistant Secretary for Local Programs and the Cal/EPA Grant Manager. The decision of the Secretary shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessarily to imply bad faith, or not supported by substantial evidence. In connection with any appeal under this clause, the Grantee shall be afforded an opportunity to be heard and to offer evidence in support of its appeal. Pending final decision of a dispute hereunder, the Grantee shall continue to fulfill and comply with all the terms, provisions, commitments, and requirements of this Agreement. This clause does not preclude consideration of legal questions, provided that nothing herein shall be construed to make final the decision of the Cal/EPA Assistant Secretary for Local Programs or the Secretary, on any question of law.
4. **FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:** The Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of state law or this Agreement. The Grantee further agrees that it will maintain financial accounts in accordance with generally accepted accounting principles. Without limitation of the requirement to maintain financial management systems and accounting standards in accordance with generally accepted fiscal and accounting principles, the Grantee agrees to:
 - a. Establish a financial account(s) and accounting system(s) that will adequately and accurately depict all Grant amounts received and expended during the term of this Agreement, including but not limited to:
 - i. All inspection, training and enforcement expenditures; and
 - ii. Running balance of grant allocations and expenditures.
5. **RECORDS MANAGEMENT:** Maintain all documentation and financial records, as may be necessary, for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations. Establish an official file for the allocation that shall adequately document all significant activities and actions relative to the Implementation UST inspection, training and enforcement, including but not limited to:
 - a. Fiscal accounting;
 - b. Status Reports; and,
 - c. Grant disbursement requests and supporting documentation

6. **TIMELINESS:** Time is of the essence in this Agreement. The Grantee shall proceed with UST grant in an expeditious manner. The Grantee shall prepare and submit all required reports and Grant Disbursement Forms as stipulated in this Agreement.
7. **WITHHOLDING OF GRANT DISBURSEMENTS:** Cal/EPA may withhold all or any portion of the allocations provided for by this Agreement in the event the Grantee:
 - a. Materially violates, or threatens to materially violate, any term, provision, condition, or commitment of this Agreement; or
 - b. Fails to maintain reasonable progress toward UST inspection, training and enforcement.
8. **FUNDS CONTINGENCY:** Cal/EPA's obligations under this Grant Agreement are contingent upon the availability of funds. In the event funds are not available, the State shall have no liability to pay any funds whatsoever to the Grantee or to furnish any other considerations under this Grant Agreement.
9. **BUDGET REVISIONS:** Budget revisions of 15% or less of the total agreement allocation may be made in writing and approved by Cal/EPA without an amendment to the agreement.
10. **ASSIGNMENT:** This grant is not assignable by the Grantee, either in whole or in part, without the consent of the State.
11. **AUDIT:** Grantee agrees that the Cal/EPA, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the expenditure of allocated moneys and performance of this Agreement. The Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after term of the Agreement, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Grantee agrees to include a similar right of the State to audit records and interview staff in any contract related to performance of this Agreement.
12. **COMPUTER SOFTWARE:** The Grantee certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.
13. **CONFLICT OF INTEREST:** The Grantee certifies that it is in compliance with applicable state and/or federal conflict of interest laws.
14. **COMPLIANCE WITH LAW, REGULATIONS, ETC.:** The Grantee agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal and State laws, rules, guidelines, regulations, and requirements.
15. **INDEPENDENT CONTRACTOR:** The Grantee, and its agents and employees, if any, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees or agents of the State.
16. **NONDISCRIMINATION:** During the performance of this Agreement, the Grantee and its contractors shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of sex, race, religion, color, national origin, ancestry, disability, sexual orientation, medical condition, marital status, age (over 40) or denial of family-care leave, medical-care leave, or pregnancy-disability leave. The Grantee and its contractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment.
17. **NO THIRD PARTY RIGHTS:** The parties to this grant Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this grant Agreement, or of any duty, covenant, obligation or undertaking established herein.

18. **TERMINATION:** The State may terminate this Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination, the Grantee agrees, upon demand, to immediately return the remaining unused portion, if any, of the Grantee's allocation.
19. **UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement shall continue to have full force and effect and shall not be affected thereby.
20. **ENVIRONMENTAL JUSTICE:** In the performance of this Grant Agreement, the Grantee shall conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income population of the State.
21. **FORCE MAJEURE:** Neither Cal/EPA nor the Grantee shall be liable for or deemed to be in default for any delay or failure in performance under this Grant Agreement or interruption or services resulting, directly or indirectly, from acts of God, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, etc.
22. **INDEMNIFICATION:** The Grantee agrees to indemnify, defend and hold harmless the State and Cal/EPA and its officers, employees, agents, representatives, and successors-in-interest against any and all liability, loss, and expense, including reasonable attorneys' fees, from any and all claims for injury or damages arising out of the performance by the Grantee, and out of the operation of equipment that is purchased with funds from this Grant Award.
23. **GRANTEE'S RESPONSIBILITY FOR WORK:** The Grantee shall be responsible for work and for persons or entities engaged in work, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Grantee shall be responsible for any and all disputes arising out of its contract for work on the Project, including but not limited to payment disputes with contractors, subcontractors, and providers of services. The State will not mediate disputes between the Grantee and any other entity concerning responsibility for performance of work.

B. SPECIAL PROVISIONS

1. **SINGLE AUDIT REPORT:** In accordance with OMB Circular A-133, which implements the Single Audit Act, the Grantee as a subrecipient of a federal award from a pass-through entity Cal/EPA hereby agrees to obtain a single audit from an independent auditor if it expends \$500,000 or more in total Federal funds in any fiscal year. Within nine months after the end of a recipient's fiscal year or 30 days after receiving the report from the auditor, the recipient shall submit a copy of the SF-SAC and a Single Audit Report Package.

For fiscal periods 2008 and beyond the recipient MUST submit a copy of the SF-SAC and a Single Audit Report Package, using the Federal Audit Clearinghouse's Internet Data Entry System. Complete information on how to accomplish the 2008 and beyond Single Audit Submissions you will need to visit the Federal Audit Clearinghouse Web site: <http://harvester.census.gov/fac/>.

In addition, the Grantee is required to (a) provide a written notification to Cal/EPA that an audit of the Grantee was conducted in accordance with OMB Circular A-133 and (b) submit to Cal/EPA a copy of the SF-SAC and a Single Audit Report Package.

2. **UTILIZATION OF SMALL, MINORITY AND WOMEN'S BUSINESS ENTERPRISES:** The Grantee agrees to comply with the requirements of EPA's Program for Utilization of Small, Minority and Women's Business Enterprises in procurement under assistance agreements as set forth in 40 CFR Part 33. THE EPA DBE Rule can be accessed at <http://epa.gov/osbp/>. In addition, the Grantee agrees to make good faith efforts whenever procuring construction, equipment, services and supplies under a federally funded grant agreement, and to ensure that sub-recipients, loan recipients, and prime contractors also comply with 40 CFR Section 33.301. Records documenting compliance with the six good faith efforts shall be retained.

3. **PAYMENTS TO CONSULTANTS:** Per 40 CFR Part 31.36(j), EPA's participation in the salary rate (excluding overhead and travel) paid to individual consultants retained by recipients or by a recipient's contractors or subcontractors shall be limited to the maximum daily rate for a Level IV of the Executive Schedule, to be adjusted annually. This limit applies to consultation service of designated individuals with specialized skills and if the terms of the contract provide the recipient with responsibility for the selection, direction, and control of the individuals who will be providing services under the contract at an hourly or daily rate of compensation. As of January 1, 2010, the rate is \$596 per day and \$74.50 per hour. This rate does not include overhead or travel costs and the Grantee may pay these in accordance with its normal travel practices.

Subagreements with firms or individuals for services which are awarded using the procurement requirements in 40 CFR Parts 30 or 31, as applicable, are not affected by this limitation unless the terms of the contract provide the Grantee with responsibility for the selection, direction, and control of the individuals who will be providing services under the contract at an hourly or daily rate of compensation. See 40 CFR Part 31.36 (j) (2) or Part 30.27(b).

4. **THE COST PRINCIPLES:** The cost principles of 2CFR 225 (formerly OMB Circular A-87) are applicable to this award. Grantee can access the Code of Federal Regulations (CFR) Title 2 Part 225 at http://www.access.gpo.gov/nara/cfr/waisidx_10/2cfr225_10.html
5. **RESTRICTIONS ON LOBBYING:** The Grantee agrees to comply with Title 40 CFR Part 34, New Restrictions on Lobbying. The Grantee shall include the language of this provision in award documents for all sub-awards exceeding \$100,000, and require that subrecipients submit certification (Exhibit C) and disclosure forms accordingly.

In accordance with the Byrd Anti-Lobbying Amendment, a Grantee who makes a prohibited expenditure under Title 40 CFR Part 34 or fails to file the required certification or lobbying forms shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure.

6. **LOBBYING AND LITIGATION:** The Grantee shall ensure that no grant funds awarded under this grant agreement are used to engage in lobbying of federal Government, Cal/EPA or in litigation against the United States unless authorized under existing law. The Grantee shall abide by its respective 2 CFR 220, 225 or 230 (formerly OMB circular A-21, A-87, or A-122) which prohibits the use of federal grant funds for litigation against the United States or for lobbying or other political activities.
7. **USE OF RECYCLED PAPER:** In accordance with the policies set forth in EPA Order 1000.25 and Executive Order 13423 (Strengthening Federal Environmental, Energy and Transportation Management dated January 24, 2007), the Grantee shall use recycled paper and double sided printing for all reports which are prepared as a part of this agreement and delivered to EPA. This requirement does not apply to reports prepared on forms supplied by EPA, or to Standard Forms, which are printed on recycled paper and are available through the General Services Administration.
8. **HOTEL AND MOTEL SAFETY:** The Grantee agrees to ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (PL 101-391, as amended). Grantee may search the Hotel-Motel National Master List at <http://www.usfa.dhs.gov/applications/hotel/> to see if a property is in compliance (FEMA ID is currently not required), or to find other information about the Act.
9. **DRUG-FREE WORKPLACE:** The Grantee of this grant agreement must make an ongoing, good faith effort to maintain a drug-free workplace pursuant to the specific requirements set forth in Title 40 CFR 36.200 – 36.230. Additionally, in accordance with these regulations, the Grantee must identify all known places under this grant awards, and keep this information on file during the performance of this award.

The consequences for violating this condition are detailed under Title 40 CFR 36.510. Grantee can access the Code of Federal Regulations (CFR) Title 40 Part 36 at http://www.access.gpo.gov/nara/cfr/waisidx_06/40cfr36_06.html.

10. **SUSPENSION AND DEBARMENT:** The Grantee shall fully comply with Subpart C of 2 CFR 180 and 2 CFR Part 1532, entitled "Responsibilities of Participants Regarding Transactions (Doing business with Other Persons)" as applicable. The Grantee is responsible for ensuring that any lower tier covered transaction as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Covered Transactions", includes a term or condition requiring compliance with subpart C. The Grantee acknowledges that failing to disclose the information as required at 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

The recipient may access the Excluded Parties List System at www.epls.gov. This term and conditions supersedes EPA Form 5700-49, "Certification Regarding Debarment, Suspension and Other Responsibility Matters."

11. **COMPLIANCE WITH GRANT-RELATED REQUIREMENTS OF THE ENERGY POLICY ACT OF 2005:** The Grantee understands that it is subject to requirements described in current EPA Guidelines implementing Subtitle B, Underground Storage Tank Compliance Act, of Title XV of the Energy Policy Act, that are effective as of the date of this grant agreement or funded amendment.

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: June 5, 2013

Agmt

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/25/13</u>	

From: James Foley, Director

Phone Ext. 625

(Department Head - please type)

Department Head Signature _____

James Foley

Agenda Title: Agreement with A-TCAA to provide Independent Living Skills Program services

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

This is the second amendment to agreement between Amador County Social Services and Amador-Tuolumne Community Action Agency for Independent Living Skills Program services for fiscal year 2013-2014.

Recommendation/Requested Action:

Approve and sign agreement

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

Budgeted _____

Is a 4/5ths vote required?

Yes

No

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached:

Yes

No

N/A

Comments: _____

Request Reviewed by:

Chairman _____

Counsel GC

Auditor EJL

GSA Director HP

CAO _____

Risk Management JMA

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

2 originals to Chris @ Social Services, electronic copy to Lisa @ Risk Management

FOR CLERK USE ONLY

Meeting Date

June 25, 2013

Time

9 a.m.

Item #

4B

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

Completed by _____

Department
For meeting
of _____

ATTEST: _____

Clerk or Deputy Board Clerk

SECOND AMENDMENT TO SERVICES AGREEMENT

THIS SECOND AMENDMENT TO SERVICES AGREEMENT (this "Second Amendment") is made as of July 1, 2013 by and between COUNTY OF AMADOR, a political subdivision of the State of California ("County") and AMADOR-TUOLUMNE COMMUNITY ACTION AGENCY ("Contractor").

A. County and Contractor executed an agreement (the "Original Agreement") dated as of July 1, 2011 whereby Contractor agreed to provide services to operate an Independent Living Skills Program (ILP) in accordance with current State and Federal legislation. The Original Agreement was amended by that certain First Amendment dated July 1, 2012. The Original Agreement, as amended by the First Amendment is referred to herein as the "Agreement."

B. County and Contractor desire to modify the Agreement as set forth in this Second Amendment.

NOW, THEREFOR, the parties agree as follows:

1. The first sentence of Section 4 "TERM; TERMINATION OF AGREEMENT" shall be modified to read as follows:

"This Agreement shall commence as of July 1, 2011 and shall terminate on June 30, 2014."

2. Section 5.1 shall be modified to read as follows:

"Compensation to Contractor shall be paid on a time-and materials basis, with a cost-not-to exceed limit of \$37,732, in accordance with the fee schedule and list of reimbursable expenses set forth on Attachment B attached to the Original Agreement and incorporated by this reference. In no event shall total compensation to Contractor under this Agreement exceed the sum of \$37,732. If the State allocation changes during the term of the Agreement, an amendment will be submitted for approval that changes the amount of compensation under this agreement to an amount not to exceed the total Federal and State allocation.

Contractor will submit itemized invoices as follows:

Quarter ending September 30, 2013	NO LATER THAN October 31, 2013
Quarter ending December 31, 2013	January 31, 2014
Quarter ending March 31, 2014	April 30, 2014
Quarter ending June 30, 2014 (inclusive)	June 17, 2014"

3. Except as set forth in this Second Amendment, the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Second Amendment as of the date first set forth above.

COUNTY:
COUNTY OF AMADOR

CONTRACTOR:
AMADOR-TUOLUMNE COMMUNITY
ACTION AGENCY

BY: _____
Richard M. Forster, Chairman
Board of Supervisors

BY: Shelly Hance
Shelly Hance, Executive Director

Federal I.D.: 94-276-5408

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL
COUNTY OF AMADOR

ATTEST:
JENNIFER BURNS, CLERK OF THE
BOARD OF SUPERVISORS

BY: _____
Gregory Gillott, County Counsel

BY: _____
Deputy

AGENDA TRANSMITTAL FORM

To: **Board of Supervisors**

Agmt.

Date: June 11, 2013

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:

06/25/13

From: James Foley, Director Phone Ext. 625
 (Department Head - please type)

Department Head Signature *[Signature]*

Agenda Title: Agreement with A-TCAA to provide Child Abuse Prevention, Intervention, and Treatment services

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

This is the second amendment to agreement between Amador County Social Services and Amador-Tuolumne Community Action Agency for Child Abuse Prevention, Intervention, and Treatment (CAPIT) services for fiscal year 2013-2014.

Recommendation/Requested Action:

Approve and sign agreement

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts None

Budgeted

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Committee Review? N/A

Comments: _____

Name _____
 Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel *GG*
 Auditor *[Signature]* GSA Director *[Signature]*
 CAO *[Signature]* Risk Management *[Signature]*

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

2 originals to Chris @ Social Services, electronic copy to Lisa @ Risk Management

FOR CLERK USE ONLY

Meeting Date June 25, 2013 Time 9 a.m. Item # 4C

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___
 Ayes: _____ Resolution _____ Ordinance _____ Other: _____
 Noes: _____ Resolution _____ Ordinance _____
 Absent: _____ Comments: _____

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors. ATTEST: _____ Clerk or Deputy Board Clerk
----------------------	---	--

SECOND AMENDMENT TO SERVICES AGREEMENT

THIS SECOND AMENDMENT TO SERVICES AGREEMENT (this "Second Amendment") is made as of _____, 2013 by and between COUNTY OF AMADOR, a political subdivision of the State of California ("County") and AMADOR-TUOLUMNE COMMUNITY ACTION AGENCY ("Contractor").

RECITALS

A. County and Contractor executed an agreement (the "Original Agreement") dated as of July 1, 2011 whereby Contractor agreed to provide services for child abuse prevention, intervention, and treatment (CAPIT), upon the terms and conditions set forth in the Original Agreement. The Original Agreement was amended by that certain First Amendment dated July 1, 2012. The Original Agreement, as amended by the First Amendment, is referred to herein as the "Agreement."

B. County and Contractor desire to modify the Agreement as set forth in this Second Amendment.

NOW, THEREFOR, the parties agree as follows:

1. The first sentence of Section 4 "TERM; TERMINATION OF AGREEMENT" shall be modified to read as follows:

"This Agreement shall commence as of July 1, 2011 and shall terminate on June 30, 2014."

2. Section 5.1 shall be modified to read as follows:

"Compensation to Contractor shall be paid on a time-and-materials basis, with a cost-not-to-exceed limit of \$55,272, in accordance with the fee schedule and list of reimbursable expenses set forth on Attachment B attached to this Second Amendment and incorporated by this reference. In no event shall total compensation to Contractor under this Agreement exceed the sum of \$55,272. If the State allocation changes during the term of the Agreement, an amendment will be submitted to approval that changes the amount of compensation under this agreement to an amount not to exceed the total Federal and State allocation.

Contractor will submit itemized invoices as follows:

Quarter ending September 30, 2013	NO LATER THAN October 31, 2013
Quarter ending December 31, 2013	January 31, 2014
Quarter ending March 31, 2014	April 30, 2014
Quarter ending June 30, 2014 (inclusive)	June 17, 2014"

3. Except as set forth in this Second Amendment, the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Second Amendment as of the date first set forth above.

COUNTY:
COUNTY OF AMADOR

CONTRACTOR:
AMADOR-TUOLUMNE COMMUNITY
ACTION AGENCY

BY: _____
Richard M. Forster, Chairman
Board of Supervisors

BY: Shelly Hance
Shelly Hance, Executive Director

Federal I.D. No.: 94-276-5408

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL
COUNTY OF AMADOR

ATTEST:
JENNIFER BURNS, CLERK OF THE
BOARD OF SUPERVISORS

BY: _____
Gregory Gillott, County Counsel

BY: _____
Deputy

Expenses	Narrative	In-Kind	Requested Funding amt and source (pssf, capit, or cbcap)	Budget Totals
Personnel				
Salaries -	Program Director to provide program and budget oversight .09 FTE	5,000 CHAT Total: 5,000		5,000
	Family Resource Services Coordinator to provide parenting education and support, parent leadership opportunities and development, home visiting services, information & referrals, family counseling, MDT services, transportation, and program coordination 1 FTE		4,200 CBCAP 21,924 CAPIT 6,394 PSSF Total: 32,518	32,518
	Parent Aide/Home Visitors to provide in-home services for families, including information & referrals, transportation, translation, and parenting support .5 FTE		14,404 CAPIT Total: 14,404	14,404
	Family Advocate to provide case management/home visiting services, information & referrals, transportation, translation, and family support 1 FTE	39,520 ACBH Total: 39,520		39,520
	Child Care Worker to supervise children while parents attend meetings and parenting classes as needed		2,000 CBCAP Total: 2,000	2,000
	Therapy Coordinator to provide counseling, mental health services, common ground activities, and assistance to address domestic violence .5 FTE	40,633 CHAT 4,000 fundraising Total: 44,633	2,000 PSSF Total: 2,000	46,633
Total benefits	Includes % of SUI, Medicare, Retirement, W/Comp, PTO, and health benefits	13,000 CHAT 16,972 ACBH Total: 29,972	1,565 CBCAP 7,687 CAPIT 2,191 PSSF Total: 11,443	41,415
	Total Personnel	119,125	62,365	181,490

Operating costs				
Office/program Supplies/duplication costs	Includes office supplies, copying fees, program and outreach supplies, postage, household supplies		700 CBCAP 700 CAPIT 95 PSSF Total: 1,495	1,495
Space costs	Includes rent, utilities, maintenance, communications, technology	9,243 CHAT Total: 9,243	2,600 CBCAP 2,800 CAPIT 100 PSSF Total: 5,500	14,743
Liability Insurance	Includes liability (not auto, health)		22 CBCAP 56 CAPIT 22 PSSF Total: 100	100
Training	Nurturing Parent program training for program staff		539 CBCAP 539 CAPIT 239 PSSF Total: 1,317	1,317
Travel	Staff mileage costs for home visiting and to transport clients to counseling appointments and other mental health services @ .51 per mile	2,000 ACBH Total: 2,000	1,460 CAPIT 1,000 PSSF Total: 2,460	4,460
Educational Materials	Nurturing Parent program curriculum including participant handouts		100 CBCAP 100 CAPIT 100 PSSF Total: 300	300
Evaluation costs	Nurturing Parent participant pre and post assessments		428 CBCAP 260 CAPIT 83 PSSF Total: 771	771
	Total non-personnel	11,243	11,943	23,186
Agency Indirect @ 10.7%	Federally approved indirect cost rate determined by formal accounts analysis and comparison required by the Department of Health and Human Services approval process.	6,259 ACBH Total: 6,259	1,301 CBCAP 5,342 CAPIT 1,308 PSSF Total: 7,951	14,210
	TOTAL BUDGET	136,627	82,259	218,886
	TOTAL CBCAP		13,455	
	TOTAL CAPIT		55,272	
	TOTAL PSSF		13,532	

AGENDA TRANSMITTAL FORM

To: **Board of Supervisors**

Date: June 11, 2013

Agmt

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/25/13</u>	

From: James Foley, Director Phone Ext. 625
 (Department Head - please type)

Department Head Signature *James Foley*

Agenda Title: Agreement with A-TCAA to provide Community Based Child Abuse Prevention services

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

This is the Third amendment to agreement between Amador County Social Services and Amador-Tuolumne Community Action Agency for Community Based Child Abuse Prevention (CBCAP) services for fiscal year 2013-2014.

Recommendation/Requested Action:
Approve and sign agreement

Fiscal Impacts (attach budget transfer form if appropriate) _____ Staffing Impacts None

Budgeted _____ Is a 4/5ths vote required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Committee Review? Name _____ N/A <input checked="" type="checkbox"/> Committee Recommendation: _____	Contract Attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
---	---

Request Reviewed by:

Chairman _____	Counsel <u>GG</u>
Auditor <u>EJD</u>	GSA Director <u>Hop</u>
CAO <u>AK</u>	Risk Management <u>msy</u>

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)
2 originals to Chris @ Social Services, electronic copy to Lisa @ Risk Management

FOR CLERK USE ONLY

Meeting Date <u>June 25, 2013</u>	Time <u>9 a.m.</u>	Item # <u>4D</u>
Board Action: Approved Yes ___ No ___	Unanimous Vote: Yes ___ No ___	
Ayes: _____	Resolution _____ Ordinance _____	Other: _____
Noes: _____	Resolution _____ Ordinance _____	
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.
Completed by _____	For meeting of _____	ATTEST: _____ Clerk or Deputy Board Clerk

THIRD AMENDMENT TO SERVICES AGREEMENT

THIS THIRD AMENDMENT TO SERVICES AGREEMENT (this "Third Amendment") is made as of _____, 2013 by and between COUNTY OF AMADOR, a political subdivision of the State of California ("County") and AMADOR-TUOLUMNE COMMUNITY ACTION AGENCY ("Contractor").

RECITALS

A. County and Contractor executed an agreement (the "Original Agreement") dated as of July 1, 2011 whereby Contractor agreed to provide certain anti-child abuse prevention services to the community through the Community Based Child Abuse Prevention (CBCAP) Program, upon the terms and conditions set forth in the Original Agreement. The Original Agreement was amended by that certain First Amendment dated July 1, 2012 and that certain Second Amendment dated February 12, 2013. The Original Agreement, as amended by the First Amendment and Second Amendment, is referred to herein as the "Agreement."

B. County and Contractor desire to modify the Agreement as set forth in this Third Amendment.

NOW, THEREFOR, the parties agree as follows:

1. The first sentence of Section 4 "TERM; TERMINATION OF AGREEMENT" shall be modified to read as follows:

"This Agreement shall commence as of July 2, 2011 and shall terminate on June 30, 2014."

2. Section 5.1 shall be modified to read as follows:

"Compensation to Contractor shall be paid on a time-and materials basis, with a cost-not-to-exceed limit of \$13,455, in accordance with the fee schedule and list of reimbursable expenses set forth on Attachment B attached to this Third Amendment and incorporated by this reference. In no event shall total compensation to Contractor under this Agreement exceed the sum of \$13,455. If the State allocation changes during the term of the Agreement, an amendment will be submitted for approval that changes the amount of compensation under this agreement to an amount not to exceed the State allocation.

Contractor will submit itemized invoices as follows:

	NO LATER THAN
Quarter ending September 30, 2013	October 31, 2013
Quarter ending December 31, 2013	January 31, 2014
Quarter ending March 31, 2014	April 30, 2014
Quarter ending June 30, 2014 (inclusive)	June 17, 2014"

3. Except as set forth in this Third Amendment, the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Third Amendment as of the date first set forth above.

COUNTY:
COUNTY OF AMADOR

CONTRACTOR:
AMADOR-TUOLUMNE COMMUNITY
ACTION AGENCY

BY: _____
Richard M. Forster, Chairman
Board of Supervisors

BY: Shelly Hancock
Shelly Hancock, Executive Director

Federal I.D. No.: 94-270-5408

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL
COUNTY OF AMADOR

ATTEST:
JENNIFER BURNS, CLERK OF THE
BOARD OF SUPERVISORS

BY: _____
Gregory Gillott, County Counsel

BY: _____
Deputy

Expenses	Narrative	In-Kind	Requested Funding amt and source (pssf, capit, or cbcap)	Budget Totals
Personnel				
Salaries -	Program Director to provide program and budget oversight .09 FTE	5,000 CHAT Total: 5,000		5,000
	Family Resource Services Coordinator to provide parenting education and support, parent leadership opportunities and development, home visiting services, information & referrals, family counseling, MDT services, transportation, and program coordination 1 FTE		4,200 CBCAP 21,924 CAPIT 6,394 PSSF Total: 32,518	32,518
	Parent Aide/Home Visitors to provide in-home services for families, including information & referrals, transportation, translation, and parenting support .5 FTE		14,404 CAPIT Total: 14,404	14,404
	Family Advocate to provide case management/home visiting services, information & referrals, transportation, translation, and family support 1 FTE	39,520 ACBH Total: 39,520		39,520
	Child Care Worker to supervise children while parents attend meetings and parenting classes as needed		2,000 CBCAP Total: 2,000	2,000
	Therapy Coordinator to provide counseling, mental health services, common ground activities, and assistance to address domestic violence .5 FTE	40,633 CHAT 4,000 fundraising Total: 44,633	2,000 PSSF Total: 2,000	46,633
Total benefits	Includes % of SUI, Medicare, Retirement, W/Comp, PTO, and health benefits	13,000 CHAT 16,972 ACBH Total: 29,972	1,565 CBCAP 7,687 CAPIT 2,191 PSSF Total: 11,443	41,415
	Total Personnel	119,125	62,365	181,490

Operating costs				
Office/program Supplies/duplication costs	Includes office supplies, copying fees, program and outreach supplies, postage, household supplies		700 CBCAP 700 CAPIT 95 PSSF Total: 1,495	1,495
Space costs	Includes rent, utilities, maintenance, communications, technology	9,243 CHAT Total: 9,243	2,600 CBCAP 2,800 CAPIT 100 PSSF Total: 5,500	14,743
Liability Insurance	Includes liability (not auto, health)		22 CBCAP 56 CAPIT 22 PSSF Total: 100	100
Training	Nurturing Parent program training for program staff		539 CBCAP 539 CAPIT 239 PSSF Total: 1,317	1,317
Travel	Staff mileage costs for home visiting and to transport clients to counseling appointments and other mental health services @ .51 per mile	2,000 ACBH Total: 2,000	1,460 CAPIT 1,000 PSSF Total: 2,460	4,460
Educational Materials	Nurturing Parent program curriculum including participant handouts		100 CBCAP 100 CAPIT 100 PSSF Total: 300	300
Evaluation costs	Nurturing Parent participant pre and post assessments		428 CBCAP 260 CAPIT 83 PSSF Total: 771	771
	Total non-personnel	11,243	11,943	23,186
Agency Indirect @ 10.7%	Federally approved indirect cost rate determined by formal accounts analysis and comparison required by the Department of Health and Human Services approval process.	6,259 ACBH Total: 6,259	1,301 CBCAP 5,342 CAPIT 1,308 PSSF Total: 7,951	14,210
	TOTAL BUDGET	136,627	82,259	218,886
	TOTAL CBCAP		13,455	
	TOTAL CAPIT		55,272	
	TOTAL PSSF		13,532	

AGENDA TRANSMITTAL FORM

To: **Board of Supervisors**

Date: June 11, 2013

Agmt

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/25/13</u>	

From: James Foley, Director Phone Ext. 625
(Department Head - please type)

Department Head Signature

Agenda Title: Agreement with A-TCAA to provide Promoting Safe and Stable Families (PSSF) services

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

This is the third amendment to agreement between Amador County Social Services and Amador-Tuolumne Community Action Agency for Promoting Safe and Stable Families (PSSF) services for fiscal year 2013-2014.

Recommendation/Requested Action:
Approve and sign agreement

Fiscal Impacts (attach budget transfer form if appropriate) _____ Staffing Impacts None

Budgeted _____

Is a 4/5ths vote required? Yes No

Committee Review? N/A

Name _____

Committee Recommendation: _____

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Comments: _____

Request Reviewed by:

Chairman _____ Counsel GG

Auditor GSA Director HP

CAO Risk Management

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

2 originals to Chris @ Social Services, electronic copy to Lisa @ Risk Management

FOR CLERK USE ONLY

Meeting Date June 25, 2013 Time 9 a.m. Item # 4E

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____	A new ATF is required from _____ Department _____ For meeting of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors. ATTEST: _____ Clerk or Deputy Board Clerk
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RECITALS

A. County and Contractor executed an agreement (the "Original Agreement") dated as of July 1, 2011 whereby Contractor agreed to provide child abuse prevention services and Promoting Safe and Stable Families (PSSF) services, upon the terms and conditions set forth in the Original Agreement. The Original Agreement was amended by that certain First Amendment dated July 1, 2012, and by that certain Second Amendment dated October 9, 2012. The Original Agreement, as amended by the First Amendment and Second Amendment is referred to herein as the "Agreement."

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"This Agreement shall commence as of July 1, 2011 and shall terminate on June 30, 2014."

2. Section 5.1 shall be modified to read as follows:

"Compensation to Contractor shall be paid on a time-and-materials basis, with a cost-not-to-exceed limit of \$13,532, in accordance with the fee schedule and list of reimbursable expenses set forth on Attachment B attached to this Third Amendment and incorporated by this reference. In no event shall total compensation to Contractor under this Agreement exceed the sum of \$13,532. If the State allocation changes during the term of the Agreement, an amendment will be submitted for approval that changes the amount of compensation under this agreement to an amount not to exceed the total Federal and State allocation.

Contractor will submit itemized invoices as follows:

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COUNTY OF AMADOR

CONTRACTOR:
AMADOR-TUOLUMNE COMMUNITY
ACTION AGENCY

BY: _____
Richard M. Forster, Chairman
Board of Supervisors

BY: Shelly Hance
Shelly Hance, Executive Director

Federal I.D. No.: 94-276-5408

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL
COUNTY OF AMADOR

ATTEST:
JENNIFER BURNS, CLERK OF THE
BOARD OF SUPERVISORS
COUNTY OF AMADOR

BY: _____
Gregory Gillott, County Counsel

BY: _____
Deputy

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