

AGENDA TRANSMITTAL FORM

To: **Board of Supervisors**

Date: September 16, 2013

From: Jon Hopkins, Director
 (Department Head - please type)

Phone Ext. X759

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:

09/24/13

Department Head Signature [Signature]

Agenda Title: CCAP MOU Second Amendment

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
 The attached second amendment to the MOU between the Central California Appellate Program (CCAP) and the County of Amador would authorize CCAP to continue providing assistance on criminal defense for Habeas Corpus cases through June 30, 2013.

2015

Recommendation/Requested Action:

Approve second amendment to the MOU between the Central California Appellate Program and the County of Amador.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts N/A

N/A

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: Attached-Second Amendment and Memo

dated September 3, 2013

Request Reviewed by:

Chairman [Signature]

Counsel [Signature]

Auditor [Signature]

GSA Director [Signature]

CAO _____

Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

GSA

FOR CLERK USE ONLY

Meeting Date September 24, 2013 Time 9 a.m. Item # HI

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

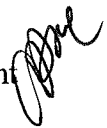
Absent: _____ Comments: _____

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors. ATTEST: _____ Clerk or Deputy Board Clerk
Completed by _____		



INTERNAL MEMORANDUM

To: Jon Hopkins, GSA Director

From: Christine Poe, GSA Executive Assistant 

Date: September 3, 2013

Subject: CCAP MOU Second Amendment

On June 30, 2008 the County entered into an MOU with the Central California Appellate Program (CCAP) to provide assistance on criminal defense appeals for Habeas Corpus cases to the Amador Superior Court to meet their legal obligation to provide eligible indigent habeas petitioners with qualified legal counsel under California Rule of Court, rule 4.551(c). The MOU has an initial cost to the County in the amount of \$3000.00 however these fees are eligible for reimbursement. On September 14, 2010 the County amended the MOU with "CCAP" to continue to provide legal services to the Amador Superior Court to meet their legal obligation to provide eligible indigent habeas petitioners with qualified legal counsel under California Rule of Court, rule 4.551(c).

Amador Superior Court requests the County sign a second amendment to the MOU to state the following:

1. The last sentence of Section 4 "Administration of Habeas Panel," subsection E, shall be amended to read as follows:

"CCAP's claim for compensation for such services will be submitted to Judge Susan C. Harlan for approval, and the County shall pay CCAP the amount approved by Judge Harlan for those services, not to exceed \$3,000 per fiscal year (the fiscal year begins on July 1 and concludes on June 30;)"

2. The first sentence of Section 17 shall be amended to read as follows:

"This MOU shall take effect immediately with an effective date of July 1, 2010 and shall remain in effect for five years through June 30, 2015;

3. Except as set forth in this Second Addendum, the Agreement shall remain unmodified and in full force and effect.

SECOND ADDENDUM TO CCAP MOU

THIS SECOND ADDENDUM TO CCAP MOU (this "Second Addendum") is made as of September ___, 2013 by and between COUNTY OF AMADOR, a political subdivision of the State of California ("County") and Central California Appellate Program, a California non-profit corporation "CCAP" ("Contractor").

RECITALS

A. County and Contractor executed an agreement (the "Original Agreement") dated as of September 14, 2010 whereby Contractor agreed to provide legal services to the Amador County Superior Court to meet their legal obligation to provide eligible indigent habeas petitioners with qualified legal counsel under California Rule of Court, rule 4.551(c), where the Court has issued an order to show cause, upon the terms and conditions set forth in the Original Agreement. The Original Agreement, as amended by this Second Addendum, is referred to herein as the "Agreement."

B. County and Contractor desire to modify the Agreement as set forth in this Second Addendum.

NOW, THEREFORE, the parties agree as follows:

1. The last sentence of Section 4 "Administration of Habeas Panel," subsection E, shall be amended to read as follows:

"CCAP's claim for compensation for such services will be submitted to Judge Susan C. Harlan for approval, and the County shall pay CCAP the amount approved by Judge Harlan for those services, not to exceed \$3,000 per fiscal year (the fiscal year begins on July 1 and concludes on June 30;)"

2. The first sentence of Section 17 shall be amended to read as follows:

"This MOU shall take effect immediately with an effective date of July 1, 2010 and shall remain in effect for five years through June 30, 2015;

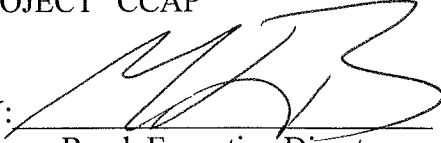
3. Except as set forth in this Second Addendum, the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Second Addendum as of the date first set forth above.

COUNTY:
COUNTY OF AMADOR


CONTRACTOR:
CENTRAL CALIFORNIA APPELLATE
PROJECT "CCAP"

BY: _____
Richard Forster, Chairman
Board of Supervisors

BY:  _____
George Bond, Executive Director
Central California Appellate Project

AMADOR COUNTY SUPERIOR COURT

ATTEST:
JENNIFER BURNS, CLERK OF THE
BOARD OF SUPERVISORS

BY:  _____
Susan C. Harlan, Judge
Amador County Superior Court

BY: _____
Deputy

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: September 17, 2013

From: Jon Hopkins, Director
(Department Head, please type)

Phone Ext. X759

Department Head Signature [Signature]

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09/24/13</u>	

Agenda Title: Award of RFP 13-13 to Dunn Environmental for Proposal A and SCS Engineers for Proposal B

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
On Thursday August 29, 2013 at 1:30 PM, General Services received, opened and read publicly RFP 13-13 for Environmental Consulting and Contracting Services; (Proposal A - Monitoring, Sampling & Reporting; and Proposal B - Operations & Maintenance). A review team was formed consisting of GSA Director, Solid Waste Program Manager and Community Development Director that evaluated proposals. Of the nine (9) proposals received Dunn Environmental had the best proposal for Proposal A and, SCS Engineers had the best proposal for Proposal B. Attached is a list of those firms who responded.

Recommendation: 1) Authorize the Community Development Director and County Counsel to negotiate a contract based upon agreeable terms and conditions with Dunn Environmental for Proposal A not to exceed \$102,364.60 for 3 years and SCS Engineers for Proposal B not to exceed \$132,332.00 for 3 years and; 2) Approve the Board Chairman to sign said contracts for Environmental Consulting and Contracting Services contingent upon agreeable terms and conditions with Dunn Environmental and SCS Engineers.

Recommendation/Requested Action:
See above recommendation.

Fiscal Impacts (attach budget transfer form if appropriate) _____ Staffing Impacts N/A

Budgeted _____

Is a 4/5ths vote required? Yes No

Committee Review? _____ N/A

Name _____
Committee Recommendation: _____

Contract Attached: Yes No N/A
Resolution Attached: Yes No N/A
Ordinance Attached: Yes No N/A
Comments: List of firms who responded.

Request Reviewed by:

Chairman <u>[Signature]</u>	Counsel <u>[Signature]</u>
Auditor <u>[Signature]</u>	GSA Director <u>[Signature]</u>
CAO _____	Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)
GSA-Jon Hopkins; Public Works-Aaron Brusatori

FOR CLERK USE ONLY

Meeting Date September 24, 2013 Time 9 am. Item # 4J

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors. ATTEST: _____ Clerk or Deputy Board Clerk
Completed by _____		

Save

**AMADOR COUNTY PURCHASING DEPARTMENT
BID TABULATION FORM**

BID NUMBER: RFP 13-13

DATE: 8/29/13

Environmental Consulting & Contracting Services for Regulatory Compliance & Operations & Maintenance at the Amador County

BID NAME: Landfill-Ione, CA

TIME: 1:30 P.M.

VENDOR	ITEM	AMOUNT
TetraTech BAS - ^{Paul Mitchell} Diamond Bar CA	B-only	
AEG West, Inc - ^{Tracy Maxfield} Dublin CA -	B-Only	
Lawrence + Assoc - ^{Shasta Lake} CA	A+B	
Blue Ridge Services - ^{Mariposa} CA	A+B	
Dunn Environmental Inc - ^{Sacramento} CA	A only	
SES Engineers - Sacramento CA	A+B	

AGENDA TRANSMITTAL FORM

To: **Board of Supervisors**

Date: September 16, 2013

From: Richard M. Forster, Chairman
(Department Head - please type)

Phone Ext. 470

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:
September 24, 2013

Misc. Appts./Resign.

Department Head Signature _____

Agenda Title: Nomination for Appointment as a First 5 Amador Commission Member

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Approval of the appointment of Piret Leonetti as a First 5 Amador Commission Member.

Recommendation/Requested Action:

Approval

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

None

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: _____

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Request Reviewed by:

Chairman [Signature]

Counsel GG

Auditor [Signature]

GSA Director HOP

CAO [Signature]

Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

Nina @ First 5 Amador; Letter to Appointee and update committee roster and tracking report

FOR CLERK USE ONLY

Meeting Date

September 24, 2013

Time

9 a.m.

Item #

6A

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

Completed by _____

Department
For meeting
of _____

ATTEST: _____

Clerk or Deputy Board Clerk

Save



Nomination for Appointment as a First 5 Amador Commission Member (Piret Leonetti)

Areas of Interest:

Piret Leonetti

Which areas or skills do you have that can contribute to the Commission? Please check all that apply.

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Advocacy | <input type="checkbox"/> Consumer (parent) | <input checked="" type="checkbox"/> Planning |
| <input type="checkbox"/> Alcohol, Tobacco, & Drug Prevention | <input checked="" type="checkbox"/> Cultural Awareness | <input type="checkbox"/> Prevention |
| <input checked="" type="checkbox"/> Child Care | <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Other – please explain |
| <input checked="" type="checkbox"/> Childhood Development | <input type="checkbox"/> Knowledge of Services | _____ |
| <input type="checkbox"/> Child Health | <input type="checkbox"/> Low Income Issues | _____ |
| <input type="checkbox"/> Community Relations | <input checked="" type="checkbox"/> Motivation | _____ |
| | <input checked="" type="checkbox"/> Parenting | _____ |

What other boards or organizations have you served?

I'm a member of National Association of Education of Young Child -NAEYC and California Childcare Coordinators Association – CCCC.

I was employed by Stanislaus County Office of Education and worked for Hughson Unified School District as Preschool Director from 2007- 2013.

I served as professional growth advisor for Stanislaus County Office of Education Cares Plus and AB212 – 2010-2013 and University Charter School Families of Excellence Advisory and Fundraising board 2008- 2013.

I'm currently employed with Amador County Office of Education as Preschool Director and Amador County Childcare Coordinator.

What charitable or community activities have you been involved with?

I volunteer with my family in Sierra Vista Family and Foster Services in Modesto by helping organization with fundraisers, community events.

I have volunteered in Stanislaus County child development related events and activities as parent educator or workshop presenter.

Please describe qualifications and interests that reflect your interest in early childhood development.

I have 15 years of experience in early childhood education, including 6 years in the administration and staff training in early childhood field. I hold MA degree in Education

with concentration in Early Childhood Leadership from Brandman University and BA in Child Development from Tallinn University in Estonia Europe, also BA in Early Childhood Development form Brandman University. Currently I'm in doctoral study in Organizational leadership with Brandman University.

I value education and believe in continuous professional growth development. I serve as child development professional growth advisor for Stanislaus County Office of Education .I have experiences in Multicultural Awareness, Parent and Staff Education – Parent orientation, leading seminars and workshops, along with conducting Parent Advisory Council meetings. Conduct staff evaluation & development.

Professional expertise and knowledge includes of Developmentally Appropriate Programs, Federal and State regulations governing childcare/development programs.

My professional Philosophy and Mission Statement includes believing that great teamwork and positive attitude among staff, teachers, administration and families are the key towards great success in every child development program. or organization .

Please send this application to:

First 5 Amador, 975 Broadway, Jackson, CA 95642 or email to nina@first5amador.com

AGENDA TRANSMITTAL FORM

<input type="checkbox"/>	Regular Agenda
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
September 24, 2013	

Misc. app'ts./Resigns

To: **Board of Supervisors**

Date: September 17, 2013

From: Louis Boitano, Supervisor District 4
(Department Head - please type)

Phone Ext. 470

Department Head Signature Louis Boitano

Agenda Title: Mental Health Board

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
 Approval of the appointment of Paul Danczyk, PhD, to the subject Board for a term of three (3) years that will expire on September 23, 2016.

Recommendation/Requested Action:
Approval

Fiscal Impacts (attach budget transfer form if appropriate)	Staffing Impacts
<p>Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Committee Review? Name _____ N/A <input type="checkbox"/></p> <p>Committee Recommendation: _____</p>	<p>Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>Comments: _____</p>

Request Reviewed by:

Chairman <u>[Signature]</u>	Counsel <u>GG</u>
Auditor <u>[Signature]</u>	GSA Director <u>HOP</u>
CAO <u>[Signature]</u>	Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)
 Bethany Renfree-Secretary; Committee Clerk to send letter to appointee

FOR CLERK USE ONLY

Meeting Date <u>September 24, 2013</u>	Time <u>9 am</u>	Item # <u>6B</u>
Board Action: Approved Yes ___ No ___	Unanimous Vote: Yes ___ No ___	
Ayes: _____	Resolution _____	Ordinance _____
Noes: _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.
Completed by _____	For meeting of _____	ATTEST: _____ Clerk or Deputy Board Clerk

AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER *810 COURT STREET * JACKSON, CA * 95642
(209) 223-6470

COMMITTEE MEMBER APPLICATION FORM


Date July 30, 2013

Please consider me for the following committee:
Behavioral Health Advisory Board

NAME: Paul Danczyk	
Mailing Address: [REDACTED]	
Physical Address: [REDACTED]	
Business Address: University of Southern California State Capital Center, 1800 I Street, Sacramento, CA 95811	
Telephone - Home: [REDACTED]	Work: [REDACTED]

Please state briefly your qualifications and why you are interested in serving on this committee (use additional sheet of paper, if necessary):

For the last nine years, I directed the California Institute for Mental Health's (CIMH) Leadership Institute, which trains county behavioral health directors and senior staff on management and leadership approaches as they relate to mental health and substance use disorder services. From this program, I have an applied understanding of contemporary challenges and opportunities in the behavioral health field as they pertain to state policy, community partnerships, cultural stigmas, diversity, health disparities, capacity building, consumer and family support, and integrated care. The CIMH program's successes include explicit application of quality improvement, customer-focused leadership, influence, and strategy in transforming organizational impacts. Additionally, my professional network expands beyond 300 county behavioral health officials and national leaders as a result of this program. On a personal level, I have a PhD in public administration, teach classes on cross-sectoral leadership and strategy for healthcare organizations, and am a family member of persons with behavioral health challenges. My professional and personal backgrounds may be of benefit to the Board. A brief biography is attached.

Signature 

*Please be aware this completed form may be released to any member of the public or media upon request.

-FOR CLERKS USE ONLY-	
<input checked="" type="checkbox"/> Application Accepted	<input type="checkbox"/> Application Rejected
Date Appointed _____	Committee Number _____
Term Expires _____	Supervisorial District <u>4</u>

[REDACTED]

July 30, 2013

BD OF SUPERVISORS
2013 AUG 1 10:15 AM
OFFICE OF THE CLERK
JACKSON, CA

Ms. Jennifer Burns
Clerk to the Board of Supervisors
810 Court Street
Jackson, CA 95642

RE: Committee Member Application Form

Dear Ms. Burns,

In the Amador Ledger Dispatch last Friday, there was an article searching for new citizen members for the Behavioral Health Advisory Board. Enclosed, please find my application.

If the Board of Supervisors should find my professional and personal experiences helpful, I can be reached at [REDACTED]

Sincerely,



Paul Danczyk



Paul Danczyk

Paul Danczyk, PhD, is the Director of Executive Education in Sacramento for the University of Southern California Sol Price School of Public Policy. In his current capacity, Paul designs, coordinates and presents in leadership and management programs--impacting national, state and local governmental and nonprofit organizations--and teaches master-level classes, both in-person and online, on strategic management, leadership and public administration in California and Mexico. His presentations impact over 200 senior and mid-career executives/administrators a year.

With his organizational partners, he is the director of and presenter in these annual, ten-year programs: the National Conference of State Legislatures' Legislative Staff Management Institute, and the California Institute for Mental Health's Leadership Institute.

Some of his featured presentations focus on designing flexible organizations, strategic management, customer service, leadership frameworks, role of reflection, and cross-sectoral relationships.

Paul is a National Council representative for the American Society for Public Administration and represents the eight-state District 5 membership (Arizona, California, Hawaii, New Mexico, Nevada, Oklahoma, Texas and Utah); a past president and current board member of ASPA Sacramento Chapter; and a past president of the USC Alumni Club of Sacramento. He actively serves on the Asian Pacific State Employees Association Steering Committee and the World Affairs Council/Sacramento Chapter executive board.

In his local community, he serves on the Amador Community College Foundation, which advocates, facilitates, and supports sustainable higher education in the county.

He was a Peace Corps Volunteer in Namibia, where he was the acting national director of a teacher-training program at the National Institute for Educational Development.

Paul earned his PhD from the University of Pittsburgh, focusing on Public and International Affairs; Master of Public Administration from the University of Southern California; and BS in education from the Pennsylvania State University. pdanczyk@yahoo.com