

Amador Air District Board of Directors Meeting

Summary Minutes

Meeting was recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California
1:30 p. m. Tuesday, January 21, 2014

Determination of a Quorum

Present on Roll Call:

John Plasse	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor (Chairman)
Ted Novelli	Amador County District 3, Supervisor (Vice-Chairman)
Louis Boitano	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor
Pat Crew	City of Jackson, Councilman

Absent on Roll Call:

Lloyd Oneto	City of Ione, Councilman
Jon Colburn	City of Plymouth, Councilman
Tim Knox	City of Amador City, Councilman
Robin Peters	City of Sutter Creek, Councilman

Staff:

Michael Boitano, Air Pollution Control Officer
Matt Peterson, Air Quality Inspector II
Kris Pierce, Clerk of the Board

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:30 p.m. Chairman Forster called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chairman Forster led the Board and staff in the *Pledge of Allegiance*.

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Motion:	It was moved by <u>Director Novelli</u> , seconded by <u>Director Boitano</u> , and unanimously carried to approve the agenda for this date as submitted.
	Absent: Directors Colburn, Knox, L Oneto, and Peters

Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

No one of the public wished to speak

Administrative Matters

1.	Minutes: Review and approval of the November 19, 2013 Board Minutes: Action
Motion:	<p>Chairman Forster requested that his attendance at CSAC be placed in the minutes as the cause of his absence on November 19th.</p> <p>Item 5, A zero had been left off of the kilowatt rating for the Diesel Generator Replacement Program. It should be 100kw</p> <p>It was moved by <u>Director Boitano</u>, seconded by <u>Director Plasse</u>, and carried to approve the minutes of the November 19, 2013 meeting as corrected.</p> <p>Absent: Directors Colburn, Knox, L Oneto, and Peters</p>
2.	Election of Officers for 2014: Action
Motion:	<p>Director Pat Crew was nominated as Chairman.</p> <p>It was moved by <u>Director Novelli</u>, seconded by <u>Director Boitano</u>, and unanimously carried to elect Director Pat Crew as Board Chairman.</p> <p>Absent: Directors Colburn, Knox, L Oneto, and Peters</p> <p>Chairman Crew accepted the position and control of the meeting.</p>
Motion:	<p>Director Theodor Novelli was nominated as Vice-Chairman</p> <p>It was moved by <u>Director Boitano</u>, seconded by <u>Director B Oneto</u>, and unanimously carried to elect Director Novelli as Vice-Chairman.</p> <p>Absent: Directors Colburn, Knox, L Oneto, and Peters</p>

3.	Determination of Meeting Schedule for 2014: Action
Motion:	<p>APCO Boitano said that as with the past year, meetings that are not needed will be cancelled. It was confirmed that the meeting time is 1:30 p.m.</p> <p>It was moved by <u>Director Novelli</u>, seconded by <u>Director B Oneto</u>, and unanimously carried to accept the meeting schedule as presented.</p> <p>Absent: Directors Colburn, Knox, L Oneto, and Peters</p>
4.	TIMBER Program Update: Action
	<p>APCO Boitano stated that this is really just an informational item.</p> <p>The District has signed two retailers for the program and one salvager. We are now waiting for the funds. We expect the funds to quickly be assigned. Most likely the funds will be used by an applicant from outside the county, as the mileage stipulation is restrictive.</p> <p>No action was needed.</p>
5.	Diesel Generator Replacement Program: Discussion and possible Action
	<p>APCO Boitano updated the Directors with the information that Plasse’s Resort and Cooks Station are actively working to take advantage of the program. He is still waiting to hear further from Kit Carson Lodge and Bear River Lake Resort. He does not believe that Ham’s Station will participate as they are making due with a small (no permit required) unit.</p> <p>APCO Boitano explained that Cooks Station has asked about replacing the large diesel prime unit with two small (< 50hp) propane generators, and if he will be reimbursed if he goes this route. APCO Boitano has told him that the cap is still the \$13,000 total but that yes, we will work with him on this solution. Cooks would still maintain one diesel generator as the emergency backup unit that will be permitted and carefully monitored for usage.</p>
6.	RFP for Audit Services: Action
Motion:	<p>APCO Boitano explained that the District did not receive any responses to the RFP requests that were mailed out.</p> <p>As a result, we contacted our previous auditor, Fechter and Company, CPA, to find out why they had not responded and asked if they were interested. The response was that our request had gotten buried and that they had intended to respond. The pricing that they quoted is \$3700 for a single year audit and \$5000 for a 2-year summary audit. The Board needs to determine if we will be having single year audits or move to the 2-year audits.</p> <p>As required by Cal Government code §26909 (b), the Board of Supervisors by vote has authorized the District to change to a 2-year audit if our Board chooses.</p> <p>It was moved by <u>Director Boitano</u>, seconded by <u>Director B Oneto</u>, and unanimously carried to move to a 2 year audit cycle.</p> <p>Absent: Directors Colburn, Knox, L Oneto, and Peters</p>

	At 1:46 Director L Oneto arrived and took his seat.
7.	Manager's Report: Informational, no action to be taken
	<ul style="list-style-type: none"> • Financial Reports – Reports inclusive through December 31, 2013
8. Addendum item	<p>Lower Emission School Bus Funds Transfer: Action APCO Boitano stated that these funds, \$9,116.67, are from the 2010 LESB project year and will be returned to the State if they are not used. Antelope Valley Air Quality Management District is in a position to use the funds. Amador does not have a project that can utilize these funds at this time.</p> <p>It was clarified that this action will not affect future funds from the Lower Emission School Bus Program.</p>
Motion:	<p>It was moved by <u>Director Boitano</u>, seconded by <u>Director Forster</u>, and unanimously carried to redirect the funds, \$9,116.67, to Antelope Valley Air Quality Management District and authorize the Chairman to sign Resolution 14-01.</p> <p>Absent: Directors Colburn, Knox, and Peters</p>

Correspondence:

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| <ul style="list-style-type: none"> • Mary Nichols response to Chairman's letter regarding delay to implement the Truck and Bus regulation. |
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Adjournment: At 1:52 p.m., Chairman Crew adjourned the meeting to March 18, 2014 at 1:30 p.m., our regular meeting time.

ATTEST:

signed copy on file at office
Kris Pierce, Clerk of the Amador Air District Board of Directors