

**Monday, June 2, 2014**

**10:00 a.m.**

**ADMINISTRATIVE COMMITTEE**  
**(Supervisors Novelli and Oneto)**

**AGENDA**

*Amador County Administration Center*  
*Conference Room C*  
810 Court Street  
Jackson, California

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

**Closed Session items may be heard at times other than posted, dependent upon progression of other agenda items.**

**AGENDA:** Off-agenda items must be approved by the Committee pursuant to Section 5496.5 of the California Government Code.

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action to be taken. Any person(s) may address the Committee upon any subject within the jurisdiction of the Committee; however, any matter that requires action may be referred to staff for a report and recommendation for possible consideration at subsequent Committee meeting(s). Please note - there is a three (3) minute limit per person.

**BUDGET MATTERS**          None

**MISCELLANEOUS MATTERS**

1.     **Department of Social Services:** Review and possible recommendation relative to a request to fill the following positions due to employees taking advantage of the Early Retirement Incentive:
  - 2 Eligibility Worker I positions
  - Staff Services Analyst I
  - Social Service Aide (CPS)
  - Behavioral Health Care Counselor (Alcohol & Drug Services)
  - Behavioral Health Care Supervisor (Alcohol & Drug Services)
  - Outreach Specialist (Public Health)
2.     **Department of Agriculture/Weights and Measures:** Review and possible recommendation relative to a request to fill the following position due to an employee taking advantage of the Early Retirement Incentive:
  - Deputy Agricultural Commissioner/Sealer of Weights and Measures
3.     **District Attorney:** Review and possible recommendation relative to a request to fill a vacant Legal Secretary II position, or in the alternative, backfill an anticipated Legal Secretary position due to the County's recent Early Retirement Incentive offer.