

AMADOR COUNTY CLERK/RECORDER & REGISTRAR OF VOTERS



KIMBERLY L. GRADY
810 Court Street
Jackson, California 95642-2132
Phone (209) 223-6468
Fax (209) 223-6204

CA-EDRS PROCEDURES

CA-Electronic Death Registration System

Business Hours & Location

Monday – Friday 8:00 – 4:00 (excluding Holidays)

Amador County Clerk/Recorder

810 Court Street
Jackson, CA 95642

Phone: 209-223-6468
Fax: 209-223-6204

Amador County Coroner

700 Court Street
Jackson, CA 95642

Phone: 209-223-6500
Fax: 209-223-1609

Medical Information Review (MI Review)

The Medical Information (VS11e, fields 7, 8 & 101-117) and the Date of Birth **MUST** be submitted to this office for review **PRIOR** to a request for remote attestation. You must **CALL THE OFFICE** to request an MI review. *MI Review is not needed for a Coroner's case.*

Submission to Local Registrar (SUBM LR)

Please **CALL** the office when submitting, so that we may assist you in a timely manner.

Disposition Permits

The Funeral Home will print all four (4) copies and deliver a signed Copy 4 to our office with your payment. *Disposition Permits are \$12.00 each.*

Certified Copies

To order copies of Death Certificates, please continue to use the *Request for Authorized Copy of a Birth/Death Record* which is available on our website:

www.amadorgov.org/government/recorder-clerk/vital-records.

Please complete the form and submit an original signed copy, in person or by mail, along with payment and a self-addressed, stamped envelope with the appropriate postage.

Certified Copies of Death Certificates are \$24.00 each.

Amendments and Corrections

To request that an EDRS record be unlocked, please call us at the number above. Once a death is accepted for registration in EDRS, any change requires an Affidavit to Amend a Record.

Coroner Information

The Coroner **MUST** be notified by phone for **all** reportable cases **prior** to removal from the scene.

If Box 114B (Date last seen alive) is over *20 days*, and the decedent was under Hospice Care - it is **NOT** a Coroner's case. Utilize the dates of the Interdisciplinary Team as per Health & Safety Code Section 1746 & Government Code Section 27491, which became effective *01/01/2009*.