

Amador Air District Board of Directors Meeting

Summary Minutes

Meeting was partially recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California
1:30 p. m. September 16, 2014

Determination of a Quorum

Present on Roll Call:

John Plasse	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Ted Novelli	Amador County District 3, Supervisor (Vice-Chairman)
Louis Boitano	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor
Pat Crew	City of Jackson, Councilman (Chairman)
Jon Colburn	City of Plymouth, Councilman
Robin Peters	City of Sutter Creek, Councilman

Absent on Roll Call:

Tim Knox	City of Amador City, Councilman
Lloyd Oneto	City of Ione, Councilman

Staff:

Kris Pierce, Clerk of the Board
Jim McHargue, APCO

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:32 p.m. Chairman Crew called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chairman Crew led the Board and staff in the *Pledge of Allegiance*.

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Motion:	<p>It was moved by <u>Director Novelli</u>, seconded by <u>Director B Oneto</u>, and unanimously carried to approve the agenda for this date as submitted.</p> <p>Absent: Directors Knox and L Oneto</p>
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Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

No one of the public wished to speak

Administrative Matters

1.	<p>Minutes: Review and approval of the August 19, 2014 Board Minutes: Action</p> <p>There were no requested changes or corrections.</p> <p>Director Forster requested that the new APCO talk with the City of Amador about attendance of the meeting by Director Tim Knox. Apparently he works during the day in Sacramento and is unable to attend our meetings.</p> <p>Motion: It was moved by <u>Director Forster</u>, seconded by <u>Director Peters</u>, and carried to approve the minutes of the August 19, 2014 meeting as presented.</p> <p>Absent: Directors Knox and L Oneto</p>
2.	<p>Management Contract Signed by County and Notification of Salary Adjustment for APCO Services: Action</p> <p>APCO McHargue explained that when the District approved and signed the management contract, the salary for his services was incorrect, as it did not reflect the 10% salary increase for taking on the role of APCO. The corrected loaded rate is \$90.98. The District may approve the corrected rate or choose to not accept the change and go back to negotiations with the county. APCO McHargue estimated that once he is through the learning curve he will be using only about 25% of his time with the District. Until he is through the learning curve, he believes that he will be using about 50% of his time. He suggested a mid-year budget check of line 52300 Professional / Specialized Services, the line that he is paid from, and any necessary budget adjustment be made at that time.</p> <p>Motion: It was moved by <u>Director Novelli</u>, seconded by <u>Director Peters</u>, and carried to accept BOS signed contract and approve the salary adjustment.</p> <p>Absent: Directors Knox and L Oneto</p>

3.	<p>Office Location Determination: Action</p> <p>APCO McHargue presented the Directors with the figures for space rental if the District staff is moved to the County Administrative Center, which calculates to \$812.07 monthly and includes a portion of his current office space being allocated to the District. He presented the Board with a diagram of the proposed area for the District.</p> <p>He explained that the available options at the GSA building are more costly by about \$200 a month.</p> <p>Justifications: A well-defined District space; same office space with APCO. Same location as other permitting entities.</p> <p>The \$812.07 is an all-inclusive cost.</p> <p>At 1:49 Director L Oneto arrived and took his seat.</p>
Motion:	<p>It was moved by <u>Director Plasse</u>, seconded by <u>Director B Oneto</u>, and carried to approve relocation of the Air District services and personnel to the designated area at 810 Court Street and at the cost stated in the memorandum.</p> <p>Absent: Director Knox</p>
4.	<p>Transportation for APCO: Discussion with possible action</p> <p>APCO McHargue explained that currently as Waste Management he borrows a Public Works vehicle on an as-needed-basis. He is charged with the use of the vehicle as well as for gasoline. With his new responsibilities, this arrangement has become unworkable. His suggestion is that the District purchase a vehicle for the APCO to use. He has checked with the Motor Pool and the only vehicle that is currently available is a Ford Expedition, which is a gas hog. The arrangement he suggested is to have the District purchase a vehicle like an Escape, and have Waste Management pay the District for usage and gas.</p> <p>Various possibilities were discussed including: Have Waste Management purchase the vehicle and have the Air District pay for usage. Either way the vehicle would need to be dedicated to Air and Waste Management. Have GSA Motor Pool supply a vehicle at the regular rated cost.</p>
Motion:	<p>It was moved by <u>Director Novelli</u>, seconded by <u>Director Boitano</u>, to have staff continue investigating options including motor pool, Jeff Holman, Big Valley Ford, but to take no action to purchase at this time and if transportation is needed in the meantime, obtain a vehicle from the motor pool as necessary</p>
Clarification	<p>To have staff investigate all options and to look into the questions that were asked about the structuring of an agreement for use of a vehicle whether it be an Air District vehicle leased to the county part-time or a county vehicle leased to the Air District part-time. What kind of vehicle and how to purchase it.</p>
Shortened Motion:	<p>It was moved by <u>Director Novelli</u>, seconded by <u>Director Boitano</u>, and unanimously carried to have staff continue investigating options.</p> <p>Absent: Director Knox</p>

<p>5.</p>	<p>TIMBER Grant to Vance Trucking: Discussion with possible action</p> <p>APCO McHargue related that when the grant funding (Carl Moyer TIMBER Program) was given to Vance Trucking for the new logging truck, an error in the funding amount was made. This error was made by the previous APCO. The amount the fund dispensed was \$50,000. Only \$45,000 should have been granted. This error was found at the time the application information was entered into the California Air Resources Board (CARB) reporting/funding database, CARL. This action should have taken place prior to funds being disbursed.</p> <p>The District has been informed that it must recoup the \$5,000 from Vance Trucking. The return must be clearly documented showing that the funds are from Mr. Vance. The District is not allowed to reimburse the TIMBER Fund as the disbursement of the incorrect funding skews the cost effectiveness of the Moyer project.</p> <p>Director B Oneto related that he has spoken with Mr. Vance who was not receptive to returning the overpayment funds.</p> <p>Questions: So Mr. Vance received \$50,000 free money and now he says that out of his 10 or 12 trucks that he owns, he doesn't have \$5,000 to give back? Correct Is this a problem that exists between Mr. Vance and CARB? No, because the Moyer TIMBER funding was disbursed to the District who then disbursed this grant to Mr. Vance. Can the District accept financial responsibility for the \$5,000 and take the 'hit'. No</p> <p>The following direction was given: Ask for a letter from CARB showing what the District must do. Set a meeting with Mr. Vance that includes APCO McHargue and Director B Oneto (Director for Vance's area). Work out a payment plan if necessary. Report back to the Board.</p>
<p>6.</p>	<p>Community Project Ideas: Discussion with possible action</p> <p>APCO McHargue introduced this item saying that he is looking for projects that will utilize some District funds in the community. He is looking for more suggestions.</p> <p>Pine Needle collection projects APCO McHargue related that the District has been contacted by a couple of people who are interested in doing small neighborhood projects. The Board encouraged him to move forward with these.</p> <p>Forest Slash to biomass fuel Discussion revolved around forest fuel that can be harvested and taken to the local biomass plant. APCO McHargue was directed to contact Mike Muston, Buena Vista Biomass Power, to determine what the actual limitations are.</p> <p>Woodstove Replacements Is very expensive for participants due to permits, flue upgrades etc.</p> <p>Lawn Mower Replacements May have limited appeal</p>

7.	<p>APCO Update: Discussion only</p> <p>BVBP Settlement with Center for Biological Diversity Director Peters recused himself due to conflict of interest. APCO McHargue directed the Board's attention to Articles 3.1.1 when funds become due (after they have gone to permit) and 3.1.3 what those funds may be used for (reducing greenhouse emissions). The question was asked if the needed APCO vehicle could be purchased under item C reducing greenhouse gas emissions from motor vehicles. The Board directed APCO McHargue to work with Mr. Mike Muston of BVBP to identify projects and utilize the funds. Also, verify what the actual meaning of the 15% usage of forest-sourced material. Director Peters returned to the meeting.</p> <p>Amador City Director Update APCO McHargue said that he has spoken with the City Clerk and found out that they are down to three councilmen at this time. The Clerk asked if the representative has to be an elected official? Yes. Tim Knox, their representative cannot make the meetings due to his job in Sacramento. Amador City is working on the problem.</p> <p>District Rules Update APCO McHargue met with Mr. Ray Kapahi and this project was talked about. Mr. Kapahi expects to resume work on this project after the first of the year. The cause of the delay was EPA deadlines and the exact requirements were unclear. The requirements have been clarified and deadlines have been established. The goal of the rules update should be to bring the District rules up to State standard, but not to exceed State requirements. Director Peters read from his meeting notes that on April 16, 2013 the Board did vote to take on this project with the stipulation that the rules are only to be brought to reflect current State and Federal law and not to reflect trends amongst other air districts. At 2:55 Director Forster left for another meeting. A quorum was maintained.</p> <p>Carl Moyer VIP Project Update We do have two projects in process that I have some concerns about ownership and usage of the equipment that need to be investigated prior to the funds being distributed. The project is with the contractor that is working the Sierra Pacific Industries wood waste area. I am working to insure that all of the requirements are clear and met.</p> <p>Financial Reports The reports are there for your review.</p>
Correspondence:	
<ul style="list-style-type: none">• None	

Adjournment: At 3:03 p.m., Chairman Crew adjourned the meeting to January 20, 2015 at 1:30 p.m., our regular meeting time.

ATTEST:

__signed copy available at the District Office__
Kris Pierce,
Clerk of the Amador Air District Board of Directors