

**Monday, August 3, 2015
10:00 a.m.**

ADMINISTRATIVE COMMITTEE
(Supervisors Oneto and Plasse)

AGENDA

Amador County Administration Center
Conference Room D
810 Court Street
Jackson, California

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Closed Session items may be heard at times other than posted, dependent upon progression of other agenda items.

AGENDA: Off-agenda items must be approved by the Committee pursuant to Section 5496.5 of the California Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action to be taken. Any person(s) may address the Committee upon any subject within the jurisdiction of the Committee; however, any matter that requires action may be referred to staff for a report and recommendation for possible consideration at subsequent Committee meeting(s). Please note - there is a three (3) minute limit per person.

BUDGET MATTERS

1. **None.**

MISCELLANEOUS MATTERS

2. **General Services Administration:** Review and possible recommendation relative to tree removal at the Buena Vista Landfill and the Amador County Museum.
3. **Environmental Health Department:** Review and possible recommendation relative to staff direction regarding Environmental Health Department fees. (Continued from July 20, 2015)
4. **Environmental Health Department:** Review and possible recommendation relative to a proposed letter and supporting information to be sent out to agricultural businesses regarding hazardous materials business plans. (Continued from July 20, 2015)
5. **Human Resources:** Review and possible recommendation relative to the following items:
 - Public Conservator/Guardian/Administrator job description and salary range.
 - Sheriffs Services Assistant job description and salary range.
6. **Administrative Agency:** Review and possible recommendation relative to expenditure of one time monies.