

Amador Air District Board of Directors Meeting

Summary Minutes

Meeting was partially recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California
1:30 p. m. June 16, 2015

Determination of a Quorum

Present on Roll Call:

John Plasse	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Lynn Morgan	Amador County District 3, Supervisor
Louis Boitano	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor
Pat Crew	City of Jackson, Councilman (Chairman)

Absent on Roll Call:

Tim Knox	City of Amador City, Councilman
Patrick Weart	City of Ione, Councilman
Jon Colburn	City of Plymouth, Councilman
Robin Peters	City of Sutter Creek, Councilman

Staff:

Kris Pierce, Clerk of the Board
Jim McHargue, APCO
Matt Peterson, Inspector

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:37 p.m. Chairman Crew called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chairman Crew led the Board and staff in the *Pledge of Allegiance*.

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Motion:	It was moved by <u>Director Forster</u> , seconded by <u>Director Morgan</u> , and unanimously carried to approve the agenda for this date as submitted.
	Absent: Directors Colburn, Knox, Peters, and Weart

Administrative Note: *There is a lot of ‘dead air’ on the Board Meeting recording during the Public Matters Not on the Agenda. This was caused by the speakers not approaching and speaking directly into a microphone either from the podium or a mobile microphone.*

Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

Tony Vicini of Vicini Brothers LLC gave a short presentation requesting the support and funding for a new grinder to enable compliance with State and local regulations at the Vicini Brothers green waste plant. They have diverted approximately 6,500 tons of green waste in the last 3 years. They are currently using a Bandit Beast 2600 horizontal grinder to process the green waste. This unit cannot be repowered, as the increased weight of a Final Tier 4 engine will exceed the weight limits of the chassis. The unit must be replaced by 2017 to meet the current CARB regulations. The Vicini’s were not prepared at this time with an exact dollar amount to request as they are still researching options and grants.

A period of questions and answers by the Board resulted in the following:

The Board is interested in this project.

The Board, after consultation with Greg Gillott, County Counsel, chose not take action on this item, as it is a discussion item only. (This recommendation is given during Item 3 discussion.)

The Board requested that the item come back as an actionable item at the next meeting.

Administrative Matters

1.	<p>Minutes: Review and approval of the January 20, 2015 Board Minutes: Action This is the correction of the minutes as requested by the Board at the April 16, 2015 meeting.</p>
Motion:	<p>It was moved by <u>Director Plasse</u>, seconded by <u>Director Morgan</u>, and unanimously carried to approve the Minutes as presented.</p> <p>Absent: Directors Colburn, Knox, Peters, and Weart</p>
2.	<p>Minutes: Review and approval of the April 16, 2015 Board Minutes: Action Correction – remove the designation of Lynn Morgan as Chair of the Ad Hoc Committee.</p>
Motion:	<p>It was moved by <u>Director Boitano</u>, seconded by <u>Director Forster</u>, and unanimously carried to approve the Minutes as corrected.</p> <p>Absent: Directors Colburn, Knox, Peters, and Weart</p>

3.

Ad Hoc Committee Recommendations:

APCO McHargue reviewed that the committee did meet on May 21st to discuss the District's cash reserves and ideas. The basis of their discussion was that the District should maintain a prudent reserve approximately 50% of the District's annual budget; about \$200,000 on an ongoing basis.

APCO McHargue reviewed the committee recommendations stating that the specific dollar amounts were not discussed by the committee but were assigned by him for budgeting purposes:

1. Expand the pine needle collection bin program throughout the county with a budget of \$50,000 over the next fiscal year. If approved, funding of line 54120 Community Projects will be increased.
2. Perform public education and outreach on the District's mission, programs, and general air quality information with a budget of \$10,000 over the next fiscal year. If approved, funding of line 54120 Community Projects will be increased.
3. Send a letter to cities, county, and other agencies impacted by air quality regulations to solicit interest in an Air District grant program that would provide funding toward equipment replacement, modification, or other projects that are the result of air regulations.

Greg Gillott, County Counsel, joined the meeting to give direction to the question whether or not the Board could take action on the Vicini request for funding. The meeting proceeded while Mr. Gillott reviewed the documents.

After discussion by the Board the resulting actions are:

---The District is to continue to expand the Pine Needle Collection Bins throughout the county while reducing the budget funding to \$30,000.

---Public education and outreach reduced to 0 with these funds moved to the public agencies grant program.

---The District is to proceed with contacting the public agencies regarding equipment that must be updated or replaced to comply with State and local air quality standards. The revised budget amount for this project is \$70,000.

County Counsel, Greg Gillott, spoke to the question – could the Board take action on the Vicini request as part of this agenda item? His response was that the Brown Act states that an agenda item should be descriptive enough that an unknowledgeable person would know what action was going to take place by reading it. The description for this item is very sparse and that even reading the memo for the item is specific only to the recommended items. Taking action and awarding funds would be taking it too far. The Board by 2/3's could declare this an urgent situation and add it to the agenda.

The Board decided that this was not an urgent matter and that either a special meeting could be called or the request could be held for the next scheduled meeting when the Vicini's will have more information about the funding that will be required. The scheduling of this as an agenda item was left to the APCO and Chair.

These dollar amounts are to be applied to the new fiscal budget for approval.

<p>Motion:</p>	<p>It was moved by <u>Director Oneto</u>, seconded by <u>Director Boitano</u>, and unanimously carried to approve \$30,000 to the Pine Needle bins and \$70,000 to the agency grants for a total of \$100,000.</p> <p>Absent: Directors Colburn, Knox, Peters, and Weart</p>
<p>4.</p> <p>Public Hearing</p> <p>Motion:</p> <p>Motion:</p> <p>Motion stated</p>	<p>Public Hearing for FY 2015-16 Budget: Action APCO McHargue reviewed the changes that he had been asked to make at the last meeting. He further explained that he brought \$150,000 forward from the reserves, \$100,000 of which is now distributed between 54120 Community Projects and 54712 Special Projects as stated in the last item (3). The additional \$50,000 is used additional in contingencies.</p> <p>It was reviewed that the amount for line 54120 Community Projects is used for public community projects and will be \$30,000 for this budget. Line 54712 Special Projects is used for business-oriented projects and will be \$70,000. Line 523000 Professional Services is reduced from \$145,000 to \$140,000 and line 59500 Contingencies is \$53,017 to accommodate these changes.</p> <p>Chairman Crew opened the Public Hearing at 2:50 p.m.</p> <p>No one of the public wished to speak</p> <p>It was moved by <u>Director Boitano</u>, seconded by <u>Director Plasse</u>, and unanimously carried to close the Public Hearing.</p> <p>Absent: Directors Colburn, Knox, Peters, and Weart</p> <p>It was moved by <u>Director Boitano</u>, seconded by <u>Director Plasse</u>, to approve the FY 2015-16 Budget as revised.</p> <p><i>Discussion:</i> Would it be better to reduce 52300 Professional Services further to \$135,000 and leave \$5,000 in 59500 Contingencies? The response was that it has been many years since money has been used from the 59500 Contingencies line but should a situation develop that required additional funding, a request could be brought to the Board and if approved, money could be moved from the reserves.</p> <p>It was moved by <u>Director Boitano</u>, seconded by <u>Director Plasse</u>, and unanimously carried to approve the FY 2015-16 Budget as revised.</p> <p>Absent: Directors Colburn, Knox, Peters, and Weart</p>

<p>5.</p>	<p>APCO Update: Informational Only</p> <p><i>Pine Needle Collection Projects</i> We have bins out at Pine Acres, Silver Drive, Sutter Creek, and Lockwood. Mace Meadow Golf Course did reject our offer to place a dumpster there and we were also rejected by the homeowners association in Amador Pines.</p> <p><i>Caltrans Meeting Regarding Roadside Burning</i> This was a meeting with Supervisor Morgan, Matt Peterson, Reynold Hysall of CalTrans, and Jim McHargue. They discussed the roadside burning on Highway 88.</p> <p><i>Wildfire Smoke Workshop</i> This will be held on June 23rd with Dr. Kerr, Public Health Officer, Cal Fire Public Information Officer, School District Public Information Officer, Amador's OES, CARB, Office of Emergency Response, and District staff. We will be discussing wildfire smoke, what response can be expected, what assistance is available, and how to get the message to the public.</p> <p><i>Community Meeting regarding BVBP at the Oaks</i> BVBP is the lead on this and the date will be Saturday August 29th at the Oaks. There will be a presentation by the BVBP people and also by Jim McHargue. We hope to get some good information and understanding of how the plant is operating.</p> <p><i>APCO's Vehicle Agreement</i> In your packet is a letter of agreement between the District and Waste Management spelling out the usage of the new vehicle between the two agencies.</p> <p><i>Ione and Amador City Appointed Air District Directors</i> I have made contact with both cities and asked the status on their designated representative's to our Board. Both have promised that if they cannot get the appointed member to the meetings, they would work to appoint a different member.</p> <p><i>Financials (through May 2015)</i></p>
<p>Correspondence</p>	<p>None</p>

Adjournment: At 3:03 p.m., Chairman Crew adjourned the meeting to August 18 at 1:30 p.m., our regular meeting time.

ATTEST:

 Kris Pierce,
 Clerk of the Amador Air District Board of Directors