

**AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER**

**810 Court Street
Jackson, CA 95642**

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Chairman

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Brian Oneto, District V

Please Note: All Board of Supervisors meetings are tape-recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting.

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

REGULAR MEETING AGENDA

ADDENDUM

DATE: October 13, 2015
TIME: 8:00 a.m.
LOCATION: County Administration Center, 810 Court Street, Jackson, CA
Board of Supervisor Chambers

The following item(s) is (are) hereby added to the Regular Agenda:

Addendum # 1:

General Services Administration: Discussion and possible action relative to a request to dispense with the formal bidding procedures and; 2) Authorize the Treasurer/Tax Collector and County Counsel with the Assistance of the Auditor and General Services Director to negotiate final terms and conditions and develop a contract with a bank capable of handling the County's banking services at the best value and; 3) Authorize Treasurer/Tax Collector to sign a contract and all applicable documents necessary for County Banking Services.

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
10/13/15	

To: Board of Supervisors

Date: October 9, 2015

From: Jon Hopkins, Director Phone Ext. X759
 (Department Head - please type)

Department Head Signature 

Agenda Title: Dispense with the formal bidding procedures for County banking services handled by the Treasurer/Tax Collector

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Please see the attached memo.

Recommendation: 1) Dispense with the formal bidding procedures and; 2) Authorize the Treasurer/Tax Collector and County Counsel with the Assistance of the Auditor and General Services Director to negotiate final terms and conditions and develop a contract with a bank capable of handling the County's banking services at the best value and; 3) Authorize Treasurer/Tax Collector to sign a contract and all applicable documents necessary for County Banking Services.

Recommendation/Requested Action:

See above

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts Unknown

Undetermined

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Committee Review? Name _____ N/A

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____
 Auditor _____ GSA Director JHop
 CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

GSA Director -Jon Hopkins - Treasurer/Tax Collector, Mike Ryan - Tacy Rouen, Auditor

FOR CLERK USE ONLY

Meeting Date October 13, 2015 Time 8 a.m. Item # Addendum #1

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___
 Ayes: _____ Resolution _____ Ordinance _____ Other: _____
 Noes _____ Resolution _____ Ordinance _____
 Absent: _____ Comments: _____

Distributed on _____ Completed by _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors. ATTEST: _____ Clerk or Deputy Board Clerk
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GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642
LOCATION: 12200-B Airport Road, Martell, CA
PHONE: (209) 223-6759 FAX: (209) 223-0749 E-MAIL: jhopkins@amadorgov.org



MEMORANDUM

TO: Board of Supervisors

FROM: Jon Hopkins, GSA Director *JH*

DATE: October 9, 2015

SUBJECT: Dispense with the Formal Bidding Procedures for Banking Services handled by the Treasurer/Tax Collector

Non-competitive acquisitions should be avoided to the greatest extent possible; however, there are unique circumstances at times where applying the formal procurement process is not an advantage. In this particular case the Treasurer/Tax Collector received a phone call from the County's Account Manager at Bank of America. He was informed that Bank of America will be terminating our banking relationship in the next 90 days. This is much too short of a time-frame to compose, issue and complete the process for an RFP, choose a new bank, and implement that new bank's banking system.

Banking with the County includes various services that affect payroll, warrants, receipts, deposits, taxes, etc. affecting the County, School District and Special District's financial business. In order to change financial institutions and all of the fiscal processes required, the following recommendation is made:

Recommendation: 1) Dispense with the formal bidding procedures and; 2) Authorize the Treasurer/Tax Collector and County Counsel with the Assistance of the Auditor and General Services Director to negotiate final terms and conditions and develop a contract with a bank capable of handling the County's banking services at the best value and; 3) Authorize Treasurer/Tax Collector to sign a contract and all applicable documents necessary for County Banking Services.

Cc: Mike Ryan, Treasurer/Tax Collector
Tacy Rouen, Auditor
Chuck Iley, CAO
Greg Gillott, County Counsel
file