

Amador Air District Board of Directors Meeting

Summary Minutes

Meeting was partially recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California
1:30 pm. January 19, 2016

Determination of a Quorum

Present on Roll Call:

John Plasse	Amador County District 1, Supervisor
Lynn Morgan	Amador County District 3, Supervisor
Louis Boitano	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor
Pat Crew	City of Jackson, Councilman (Chairman)
Robin Peters	City of Sutter Creek, Councilman

Absent on Roll Call:

Richard Forster	Amador County District 2, Supervisor
Tim Knox	City of Amador City, Councilman
Patrick Weart	City of Ione, Councilman
Jon Colburn	City of Plymouth, Councilman

Staff:

Kris Pierce, Clerk of the Board
Jim McHargue, APCO

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:31 p.m. Chairman Crew called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chairman Crew led the Board and staff in the *Pledge of Allegiance*.

Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

Dominic Moreno of Sutter Creek Fire Department first spoke in support of the Pine Needle Collection bins and would like to extend and continue the project that is run from the Sutter Creek Fire Station on Hanford Street. It is very popular with the older population; it was exchanged about once a week. It was always full when exchanged, as they had created a way to pack the material using an old truck, a big old culvert pipe, and pallet to compress the material. He stated that he is here to support this program moving forward.

Second – Burning for vegetation management and fire safety as it relates to wild fire protection. He believes that there are some aspects that need to be looked at with a focused-approach starting at a central point such as Pine Grove center and working out from there. Then moving to the next central point and working out from that. He said that many of the vegetation management projects are focused in BLM and national lands leaving the population centers for local agencies to deal with. SRA monies might be a funding source for this type of preventative projects. About \$80 million in funds are collected in California each year; \$1 million from Amador and he doesn't see much coming back. He believes that the county should push for its share. He sees this as something that can be worked with the Air District and other agencies (Fire Safe Council, local and district fire departments, etc.) to create a realistic and doable plan, and then institute it. One idea is a central burn location for the different areas where material can be collected and then burned, instead of hauling material for miles or having hundreds of small smoldering piles.

Directors concurred with the success and convenience of the dumpster at that location.

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Motion:	It was moved by <u>Director Boitano</u> , seconded by <u>Director Peters</u> , and unanimously carried to approve the agenda for this date as submitted.
	Absent: Directors Colburn, Forster, Knox, and Weart

Administrative Matters

1.	Minutes: Review and approval of the October 20, 2015 Board Minutes: Action There were no corrections.
Motion:	It was moved by <u>Director Plasse</u> , seconded by <u>Director Peters</u> , and unanimously carried to approve the minutes of the October 20, 2015 meeting as presented. Vote 6-0 Absent: Directors Colburn, Forster, Knox, and Weart
2.	Elections of Officers for 2016: Action Chairman Crew introduced this item. Discussion of the two positions, Chair and Vice Chair, resulted in two motions which were then combined for the vote.
Motion:	It was moved by <u>Director Plasse</u> , seconded by <u>Director Oneto</u> , and unanimously carried to elect Director Peters as the Board Chairman and Director Morgan as Vice Chair. Vote 6-0

16.43	<p>Absent: Directors Colburn, Forster, Knox, and Weart</p> <p>At this time control of the meeting was passed to Chairman Peters.</p>
3.	<p>Determination of Meeting Schedule for 2016: Action APCO McHargue related that the meetings have been set for the 3rd Tuesday of the month at our usual time of 1:30 p.m. The dates shown also show the expected key actions for the meeting.</p> <p>Motion: It was moved by <u>Director Oneto</u>, seconded by <u>Director Crew</u>, and unanimously carried to approve the recommended meeting schedule as presented. Vote 6-0</p>
18.49	<p>Absent: Directors Colburn, Forster, Knox, and Weart</p>
4.	<p>City, County, Agency Equipment Program: Action APCO McHargue related that he has received the survey information back from the targeted entities. The chart shows his proposal to assist them. He proposes funding up to 50% of the price of new units with a cap of \$40,000 for each piece. Given the targeted equipment at the estimated cost, the total funding would be \$149,000.</p> <p>The target start date for the project would be July 1, 2016 which would allow time for the funding to be established in the new fiscal year budget and for a contract letter agreement to be created and ready for signature with each participating agency.</p> <p>Questions from the Board: How does the \$149K affect the reserves? It will lower the reserves within acceptable limits. About how much is the rollover of funds each year? Approximately \$50-55K each year rolls forward. Is the targeted equipment out of compliance? Yes. Is the match still doable if we increase to cover 75% of the cost, but cap funding at \$25K? Yes, of the list only the Water Agency would be negatively affected.</p>
35.0	<p>Damon Wycroff of Amador Water Agency was asked if the change to the funding would be a deal breaker for that agency. His response; No, it would not and that any assistance will be much appreciated. He said that an additional 2 units would be out of compliance in 2020. Their plan is to take two of the trailer mounted units that are out of compliance now and set them as emergency standby units at locations, with wheels removed. A new mobile unit will allow them to move it where needed, as needed.</p>
39.01	<p>Asked of Damon: Will the 75% change be too big a hit (for your budget)? No, this is something that we need to do and any assistance is a plus.</p> <p>Questions from the Board to APCO McHargue: What would the change be to the \$149K shown on the chart? It would go up to \$169K.</p> <p>Directors spoke about the visibility of District projects and stated that he would like to see some type of public awareness campaign done including a news release, and other public notices to bring understanding and visibility to what the District is doing. Additionally the campaign should highlight steps that have been taken to reduce costs, i.e., management and housing, which have</p>

<p>Motion:</p>	<p>made the funds possible for these types of projects.</p> <p>It was moved by <u>Director Oneto</u>, seconded by <u>Director Morgan</u>, and unanimously carried to move forward with the project with reimbursement after installation of the new equipment and increasing funding contribution to 75% of purchase price with a cap of \$25K per unit. Vote 6/0</p> <p>Absent: Directors Colburn, Forster, Knox, and Weart</p>
<p>5.49.00</p> <p>1.05.53</p>	<p>Vicini Request for Funding: Action</p> <p>Chairman Peters recused himself due to a conflict of interest and left the room. His recusal resulted in a loss of a quorum. It was decided that this item would be handled as a discussion and any action would need to be revisited when a quorum of Directors is in attendance.</p> <p>Discussion:</p> <p>It was explained that at this point the unit is in compliance but on hold for further notice on status pending an update of the ATCM. There are Carb workshops planned for 2016 regarding the portable ATCM.</p> <p>The loan application from Vicini to Cal Recycle was denied.</p> <p>There are still some avenues that Vicini's can explore that could lead to funding sources including formation of Amador's own recycle zone. It was suggested that APCO McHargue present a short report on recycle zones.</p> <p>Other questions regarding whether or not it is appropriate for the District to loan money to a source can be answered later if that route is revisited.</p> <p>This ended the discussion and Chairman Peters returned to the meeting re-establishing the quorum.</p>
<p>6.1.10.0</p>	<p>APCO's Update: Informational only, no action to be taken</p> <p><i>Pine Needle Collection Projects Update:</i> The program has been very successful and the District believes that we have seen less smoke in the area. There have been less smoke complaints. APCO McHargue was asked if the project was sustainable. He responded that at the current rate the District will need to consider other options to support it in about 2 years. Suggestions / requests from the Board include; renaming the Pine Needle Projects to a more significant name to indicate that more than pine needles are acceptable. Review the fee structure in place for the Smoke Management Plans. Look for other sources for possible funding of the projects.</p> <p><i>Update on Burning and Smoke Outreach:</i> APCO McHargue related that the District had flyers distributed through the ACRA distribution program and that advertising including the flyer was run with TSPN, Ledger Dispatch, and KVGC.</p> <p><i>Financials Through December 2015</i></p> <p>The request was made to change the Vendor Name of Waste Management to Amador County Waste Management to clarify any confusion between Waste Management Incorporated, the waste company, and Amador County Waste Management.</p>
<p>Correspondence:</p>	

- Thank you notes from Woodland Road Association

Adjournment: At 3:01 p.m., Chairman Peters adjourned the meeting to March 15 at 1:30 p.m., our regular meeting time.

ATTEST:

signed copy available at District Office
Kris Pierce,
Clerk of the Amador Air District Board of Directors