

**STAFF REPORT TO: AMADOR COUNTY PLANNING COMMISSION**  
**FOR MEETING OF: APRIL 12, 2016**

**ITEM 1 - Request by Rotary Club of Ione for a Use permit to allow for a one day, annual, outdoor event, between the hours of 7 am and 4 pm, including automobile and airplane displays, aircraft demonstrations, food and craft vendors including beer and wine sales, for approximately 2,500 attendees the first year with the possibility of growing to 3,500 attendees in future years, at Westover Field/Amador County Airport. (APN 044-010-116).**

**Applicant:** Rotary Club of Ione (Michelle Clark, Organizer)

**Supervisorial District I**

**Location:** 12200 Airport Road, Jackson, CA 95642

- A. General Plan Designation of Area:** I – Industrial
- B. Present Zoning:** “R1A,” Single Family Residential and Agricultural District.
- C. Description:** Amador County Code Section 19.24.045(D)3 of the “R1A” Zone District Regulations allows, with a Use Permit, “*Recreation uses.*” This application is a request for a use permit to allow for a one day, annual, outdoor event, between the hours of 7 am and 4 pm, including automobile and airplane displays, aircraft demonstration, food and craft vendors including beer and wine sales, for approximately 2,500 attendees the first year with the possibility of growing to 3,500 attendees in future years, at Westover Field/Amador County Airport.
- D. TAC Recommendations:** The Technical Advisory Committee (TAC) reviewed this application at their March 28 and April 4, 2016 meetings and found the application complete subject to the submittal of a parking and traffic management plan and Certificate of Liability Insurance. The TAC members have no technical objections to the Planning Commission approving this project subject to the Conditions of Approval as attached to the staff report. TAC also recommends the adoption of a Notice of Exemption per Section 15232 of the CEQA Guidelines, “Normal Operations of Facilities for Public Gatherings.”
- F. Planning Commission Action:** The first action before the Planning Commission is to determine if the proposed Categorical Exemption per Section 15232 of the CEQA Guidelines is the appropriate document. If the Commission adopts the Notice of Exemption, a decision on the project and proposed conditions can then be made.
- G. Findings:** If the Planning Commission moves to approve this request, the following findings are recommended for adoption:
1. The project is consistent with the Amador County General Plan and Zoning District Regulations at this location;
  2. The approval of the Use Permit by the Planning Commission is sanctioned by County Code Section 19.24.045(D)3, “R1A,” Single-family Residential &

Agricultural District regulations, and is consistent with County Code Section 19.56.040 (Use Permit findings) in that the establishment, maintenance or operation of the use applied for will not under any circumstances of the particular case be detrimental to the health, safety, peace, morals, comfort, and general welfare of the persons residing or working in the neighborhood of such proposed use or be detrimental or injurious to property and improvements in the neighborhood or the general welfare of the County, due to the implementation of the Conditions of Approval; and

3. A review of the Use Permit request was conducted by the Technical Advisory Committee who, through their own research, found this project will not have a significant effect on the environment due to the Conditions of Approval incorporated into the staff report, and a Notice of Exemption filed with the County Recorder.

**PROPOSED  
USE PERMIT CONDITIONS OF APPROVAL  
FOR  
IONE ROTARY CLUB "SHOW N SHINE" EVENT**

**PERMITTEE:** Ione Rotary Club (Michelle Clark, Organizer)

**ADDRESS:** PO Box 1264  
Ione, CA 95640

**PROJECT DESCRIPTION:** Use permit to allow for a one day, annual, outdoor event, between the hours of 7 am and 4 pm, including automobile and airplane displays, aircraft demonstration, food and craft vendors including beer and wine sales, for approximately 2,500 attendees the first year with the possibility of growing to 3,500 attendees in future years, at Westover Field/Amador County Airport (12200 Airport Road, Jackson, CA)

**ASSESSOR PARCEL NUMBERS:** 044-010-116

**USE PERMIT NUMBER:** UP-16;3-1

**DATE OF APPROVAL:**

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1. *This Use Permit shall not become valid, nor shall the use commence until such time as the permittee is either found to be in compliance with or has agreed, in writing, to a program of compliance acceptable to the County. At that time the permit shall be signed by the Planning Department and the use may commence. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.*
2. *The issuance of this Use Permit is expressly conditioned upon the permittee's compliance with all the provisions contained herein and if any of the provisions contained herein are violated, this Use Permit may be subject to revocation proceedings as set forth in Amador County Code §19.56.060. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.*
3. *The project shall be substantially the same as approved. Any substantial changes must be submitted for approval by the Amador County Planning Commission. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.*
4. *This use permit shall be posted in a conspicuous place on the premises and shall not be transferable or assignable without the consent of the Planning Commission. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.*

**OVERNIGHT CAMPING:**

5. There shall be no on-site overnight camping or lodging provided for the event attendees or vendors. This condition shall not apply to car show or airplane show entrants. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**ABC LICENSE:**

- 6. The permittee shall be responsible for obtaining the appropriate California State Department of Alcoholic Beverage Control (ABC) license and complying with all ABC requirements, rules, and regulations. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**FIRE PROTECTION:**

- 8. At least 14 days prior to the event the permittee shall contact the Amador Fire Protection District to schedule pre-event and set-up day inspections. This is to ensure that the appropriate fire protection services and equipment have been provided for the event, and that booths, canopies, and tents are properly set up. THE AMADOR FIRE PROTECTION DISTRICT SHALL MONITOR THIS REQUIREMENT.
- 9. The permittee shall comply with all applicable provisions of the Amador Fire Protection District's Outdoor Special Event Standards, as provided and attached. THE AMADOR FIRE PROTECTION DISTRICT SHALL MONITOR THIS REQUIREMENT.

**POLICE PROTECTION:**

- 9. At least 45 days prior to the event, the permittee shall file with the Sheriff's Office an affidavit stating the maximum number of persons expected to attend the gathering. Utilizing this information, the Sheriff's Office will determine the total number of deputies necessary to provide police protection and traffic control at the event (per County Code Section 5.08, Public Gatherings). THE SHERIFF'S OFFICE SHALL MONITOR THIS REQUIREMENT.
- 10. Prior to the event each year the permittee shall deposit with the County auditor cash in an amount set by the Sheriff's Office for the purpose of reimbursing the County for providing police protection and traffic control. THE SHERIFF'S OFFICE SHALL MONITOR THIS REQUIREMENT.

**ACCESS FOR PUBLIC OFFICERS**

- 11. The permittee shall provide access for law enforcement and other public officers, including fire control and health officers, to enter upon the premises for the purpose of inspection and enforcement of the terms and conditions of this permit. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**INSURANCE:**

- 12. At least 30 days prior to the event the permittee shall furnish a certificate of insurance and policy endorsements satisfactory to the County as evidence of acceptable insurance coverage for the event. Insurance policies shall be endorsed to name the County of Amador, its officers, officials, employees, and volunteers as additional insured. THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**PARKING:**

- 13. All parking shall be contained on-site. There shall be no parking along any public road. Parking shall be provided, at a minimum, as indicated in The Show N Shine Event Traffic Management Plan. THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS SHALL MONITOR THIS REQUIREMENT.

**SIGNAGE:**

14. Event signage shall be consistent with County Code § 19.32.010 L.1 (Community Events). THE PLANNING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**ENCROACHMENT PERMIT:**

15. Prior to issuance of the Use Permit, the event organizer shall obtain an encroachment permit from the Transportation and Public Works Department for the annual event. (Certificate of Insurance naming Amador County as an additional insured is required in an amount prescribed by the Amador County Risk Management Department). THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS SHALL MONITOR THIS REQUIREMENT.

**TRAFFIC MANAGEMENT PLAN:**

16. The Permittee shall comply with the requirements of the Traffic Management Plan dated (DATE) prepared by the applicant. THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS SHALL MONITOR THIS REQUIREMENT.

**FOOD SERVICE:**

17. All food and beverage vendors shall comply with permit requirements established in the California Retail Food Code. THE ENVIRONMENTAL HEALTH DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**WATER SERVICE:**

18. Potable water shall be available by bottled water (a fee may be charged), approved public water supply, or bulk hauled water from an approved source. THE ENVIRONMENTAL HEALTH DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**SEWAGE DISPOSAL:**

19. The permittee must retain the services of an approved vendor to provide an adequate number of chemical toilets for each event. The number of units provided shall meet or exceed the minimum facilities required for assembly places pursuant to the current California State Plumbing Code. THE ENVIRONMENTAL HEALTH DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**RECYCLING AND SOLID WASTE:**

21. The permittee shall provide receptacles to encourage waste segregation for commonly recycled materials. Sufficient cans and/or bins shall be provided at locations convenient to participants to prevent littering. The permittee shall review the site after the event and remove and properly recycle or dispose of any remaining solid waste. THE ENVIRONMENTAL HEALTH DEPARTMENT SHALL MONITOR THIS REQUIREMENT.

**BUILDING PERMITS:**

22. Prior to the event, annually, the permittee shall obtain all applicable building permits pursuant to the California Building Code. THE BUILDING DEPARTMENT SHALL MONITOR THIS REQUIREMENT.




**PLANNING DEPARTMENT**  
**LAND USE AGENCY**

County Administration Center  
810 Court Street ▪ Jackson, CA 95642-2132  
Telephone: (209) 223-6380  
Website: www.co.amador.ca.us  
E-mail: planning @amadorgov.org

**APPLICATION REFERRAL**

**TO:** Mike Israel, Environmental Health Department  
Jered Reinking, Department of Transportation and Public Works  
Steve Stokes, Building Department  
David Bellerive, Amador Fire Protection District  
Jim McHargue, Waste Management/Air District  
Steve Zanetta, Surveying Department  
Greg Gillott, County Counsel  
Jim Wegner, Undersheriff  
Carla Meyer, Amador Transit  
Caltrans, District 10  
Darin McFarlin, Cal Fire  
John Gedney, ACTC  
CDFW, Region 2

**DATE:** March 18, 2016

**FROM:**  Chuck Beatty, Planner III

**PROJECT:** Request by Rotary Club of Ione for a Use Permit (UP-16;3-1) for a one day “Show & Shine” event to be held May 28, 2016. The event is expected to take place annually during the last weekend in May.

**LOCATION:** Westover Field – Amador County Airport, 12380 Airport Road, Jackson (APN 044-010-116).

**REVIEW:** As part of the preliminary review process, this project is being sent to State and local agencies for their review and comment. The Technical Advisory Committee (TAC) will review the application for completeness and make recommendations to the Planning Commission during its regular meeting on **Monday, March 28, 2016 at 10:00 a.m.** in Conference Room “A” at the County Administration Building, 810 Court Street, Jackson, California.

At this time staff anticipates a Categorical Exemption per Section 15323 of the CEQA Guidelines, “Normal operations of facilities for public gatherings,” and a Notice of Exemption will be filed.



**PLANNING DEPARTMENT  
LAND USE AGENCY**

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810 Court Street • Jackson, CA 95642-2132  
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E-mail: planning @amadorgov.org

**APPLICATION PROCEDURE FOR USE PERMIT**

A Public Hearing before the Planning Commission will be scheduled after the following information has been completed and submitted to the Planning Department Office:

✓ 1. Complete the following:

Name of Applicant Rotary Club of Ione  
Mailing Address PO Box 1264  
Ione, California 95640  
Phone Number Michelle Clark- [REDACTED]  
Assessor Parcel Number \_\_\_\_\_

Use Permit Applied For:

- \_\_\_\_\_ Private Academic School
- \_\_\_\_\_ Private Nonprofit Recreational Facility
- \_\_\_\_\_ Public Building and Use(s)
- \_\_\_\_\_ Airport, Heliport
- \_\_\_\_\_ Cemetery
- \_\_\_\_\_ Radio, Television Transmission Tower
- \_\_\_\_\_ Club, Lodge, Fraternal Organization
- \_\_\_\_\_ Dump, Garbage Disposal Site
- \_\_\_\_\_ Church

OTHER Car Show - One Day Event May 28, 2016  
"Show and Shine"

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- ✓ 2. Attach a letter explaining the purpose and need for the Use Permit.
- ✓ 3. Attach a copy of the deed of the property (can be obtained from the County Recorder's Office). On File - County Property
- ✓ 4. If Applicant is not the property owner, a consent letter must be attached.
- ✓ 5. Assessor Plat Map (can be obtained from the County Surveyor's Office).
- ✓ 6. Plot Plan (no larger than 11" X 17") of parcel showing location of request in relation to property lines, road easements, other structures, etc. (see Plot Plan Guidelines). Larger map(s) or plans may be submitted if a photo reduction is provided for notices, Staff Reports, etc. The need is for easy, mass reproduction.
- \_\_\_\_\_ 7. Planning Department Filing Fee: \$ [REDACTED]  
Environmental Health Review Fee: \$ [REDACTED]  
Public Works Agency Review Fee: \$ [REDACTED]
- ✓ 8. Complete an Environmental Information Form.
- ✓ 9. Sign Indemnification Form.

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ENVIRONMENTAL INFORMATION FORM

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(To be completed by applicant; use additional sheets as necessary.)

Attach plans, diagrams, etc. as appropriate.

GENERAL INFORMATION

Project Name: Show and Shine

Date Filed: \_\_\_\_\_ File No. UP-16; 3-1

Applicant/ Developer Rotary Club of Ione

Landowner County of Amador

Address PO BOX  
Ione, CA 95640

Address 810 Court St  
Jackson, CA 95640

Phone No. [REDACTED]  
Michelle Clark Chairperson

Phone No. [REDACTED]

Assessor Parcel Number(s) 044-010-116

Existing Zoning District R1A

Existing General Plan I

List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state, and federal agencies:

Health Department for food and chemical  
toilets

WRITTEN PROJECT DESCRIPTION (Include the following information where applicable, as well as any other pertinent information to describe the proposed project):

1. Site Size
2. Square Footage of Existing/Proposed Structures
3. Number of Floors of Construction
4. Amount of Off-street Parking Provided (provide accurate detailed parking plan)
5. Source of Water
6. Method of Sewage Disposal
7. Attach Plans
8. Proposed Scheduling of Project Construction
9. If project to be developed in phases, describe anticipated incremental development.
10. Associated Projects
11. Subdivision/Land Division Projects: Tentative map will be sufficient unless you feel additional information is needed or the County requests further details.
12. Residential Projects: Include the number of units, schedule of unit sizes, range of sale prices or rents and type of household size expected.
13. Commercial Projects: Indicate the type of business, number of employees, whether neighborhood, city or regionally oriented, square footage of sales area, and loading facilities.
14. Industrial Projects: Indicate type, estimated employment per shift, and loading facilities.
15. Institutional Projects: Indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project.
16. If the project involves a variance, conditional use permit, or rezoning application, state this and indicate clearly why the application is required.



**ADDITIONAL INFORMATION** Are the following items applicable to the project or its effects? Discuss below all items checked "yes" (attach additional sheets as necessary).

YES NO

- 17. Change in existing features or any lakes or hills, or substantial alteration of ground contours.
- 18. Change in scenic views or vistas from existing residential areas, public lands, or roads.
- 19. Change in pattern, scale, or character of general area of project.
- 20. Significant amounts of solid waste or litter.
- 21. Change in dust, ash, smoke, fumes, or odors in the vicinity.
- 22. Change in lake, stream, or ground water quality or quantity, or alteration of existing drainage patterns.
- 23. Substantial change in existing noise or vibration levels in the vicinity.
- 24. Site on filled land or has slopes of 10 percent or more.
- 25. Use or disposal of potentially hazardous materials, such as toxic substances, flammables, or explosives.
- 26. Substantial change in demand for municipal services (police, fire, water, sewage, etc.).
- 27. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.).
- 28. Does this project have a relationship to a larger project or series of projects?

**ENVIRONMENTAL SETTING**

- 29. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site (cannot be returned).
- 30. Describe the surrounding properties, including information on plants and animals and any cultural, historical, or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, setback, rear yard, etc.). Attach photographs of the vicinity (cannot be returned).
- 31. Describe any known mine shafts, tunnels, air shafts, open hazardous excavations, etc. Attach photographs of any of these known features (cannot be returned).

Certification: I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date March 3, 2016

Michelle Clark  
(Signature)

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For Rotary Club of Jones

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## WRITTEN PROJECT DESCRIPTION

Project: Rotary Club of Ione; Show & Shine

1. Site Size – 102.52 Acres
2. Square Footage of Existing/Proposed Structures - Approximately 2 acres of airport property
3. Number of Floors of Construction – Not Applicable
4. Amount of Off-street parking provided – Italian Picnic Grounds, both front and back lots, reserved for general event parking. Attendees will then be bused from parking lot to airport. Two buses will be driving between parking lot and airport every 10 minutes throughout the day. Handicap parking will be provided in gravel lot in front of the airport. All lots will be manned by event volunteers.
5. Source of Water – Bottled water for sale by Rotary
6. Method of Sewage Disposal – Portable toilets from ACES
7. Attach Plans – Proposed plans attached
8. Proposed Scheduling of Project Construction – Planning underway now. This will be a one day event.
9. If project to be developed in phases, describe anticipated incremental development – Not Applicable
10. Associated Projects – Not Applicable
11. Subdivision/Land Division – Not Applicable
12. Residential Projects – Not Applicable
13. Commercial Projects – Not Applicable. However, this project will be a one day event with all volunteer provided labor (about 50 volunteers) to execute the Show & Shine event. Modest sales area for vendors and food will be on site.
14. Industrial Projects – Not Applicable
15. Institutional Projects – Not Applicable
16. If the project involves a variance, conditional use permit, or rezoning application, state this and indicate clearly why the application is required – This project requires an Application for Building and/or Real Property Use Permit which has been submitted. This project requires a Use Permit per the Amador County Planning Department. There will be food service and a large public attendance requiring sanitation and trash removal facilities.

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Rotary Club of Lone

Lone, California 95640

PLANNING DEPARTMENT

March 3, 2016

Amador County Planning Department  
810 Court Street  
Jackson, California 95642

RE: Use Permit Application; one day "Show & Shine", May 28, 2016

In accordance with the Amador County Planning Department's "Application for Use Permit" we are submitting this letter to explain our request and submit our Application for Use Permit.

The Rotary Club of Lone has investigated and determined that a local one-day Show and Shine event would be a great fundraiser, provide some great recreation opportunities and benefit the local hotel and restaurant industry within Amador County. We are submitting a Use Permit request to hold an event that will show case classic cars and hot rods. This will not be a public fly-in event for several reasons. However, we understand the airport must remain open.

This event will start at 7:00 AM with show car registration. Other planned events include Boy Scouts of America Pancake Breakfast, Tri Tip sandwiches, Fire Department displays, Ice cream BSA, and awards for various car show categories. We will conclude at 4:00 PM.

All activities will be on the airport property. John Hopkins and Dave Sheppard approve and support this public service event.

Respectfully,



Michelle Clark  
Chairperson, Rotary Club of Lone

**From:** Dave Sheppard [REDACTED]  
**Sent:** Wednesday, March 02, 2016 8:14 AM  
**To:** Michelle Clark  
**Cc:** Jon Hopkins  
**Subject:** Fwd: Airport Event

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Michelle,

Please use the following e-mail as your permission to use the Airport property for the Show and Shine event.

I believe this was one of the requirements for the Use Permit.

Thank you,

Dave

----- Forwarded message -----

**From:** Jon Hopkins <[REDACTED]>  
**Date:** Wed, Mar 2, 2016 at 7:52 AM  
**Subject:** Airport Event  
**To:** Susan Grijalva [REDACTED]  
**Cc:** Dave Sheppard <[REDACTED]>

Susan,

From what I understand you need something from the property owner or owner representative that the show and shine car is acceptable to be held at the Airport on May 28, 2016. As discussed before this acceptable and please use this email as conformation to that effect., thanks

--  
This email message, including any attachments, is a private, confidential communication and is intended solely for the named addressee(s). It contains information that may be confidential, privileged, attorney work product, or otherwise exempted from disclosure under applicable law. Do not forward the e-mail without the consent of the original sender. If you received the email in error please advise the above identified sender and then delete the message from your computer. Thank you for your anticipated cooperation.

Jon Hopkins  
Director of General Services  
12200-B Airport Road  
Jackson, CA 95642  
[REDACTED]

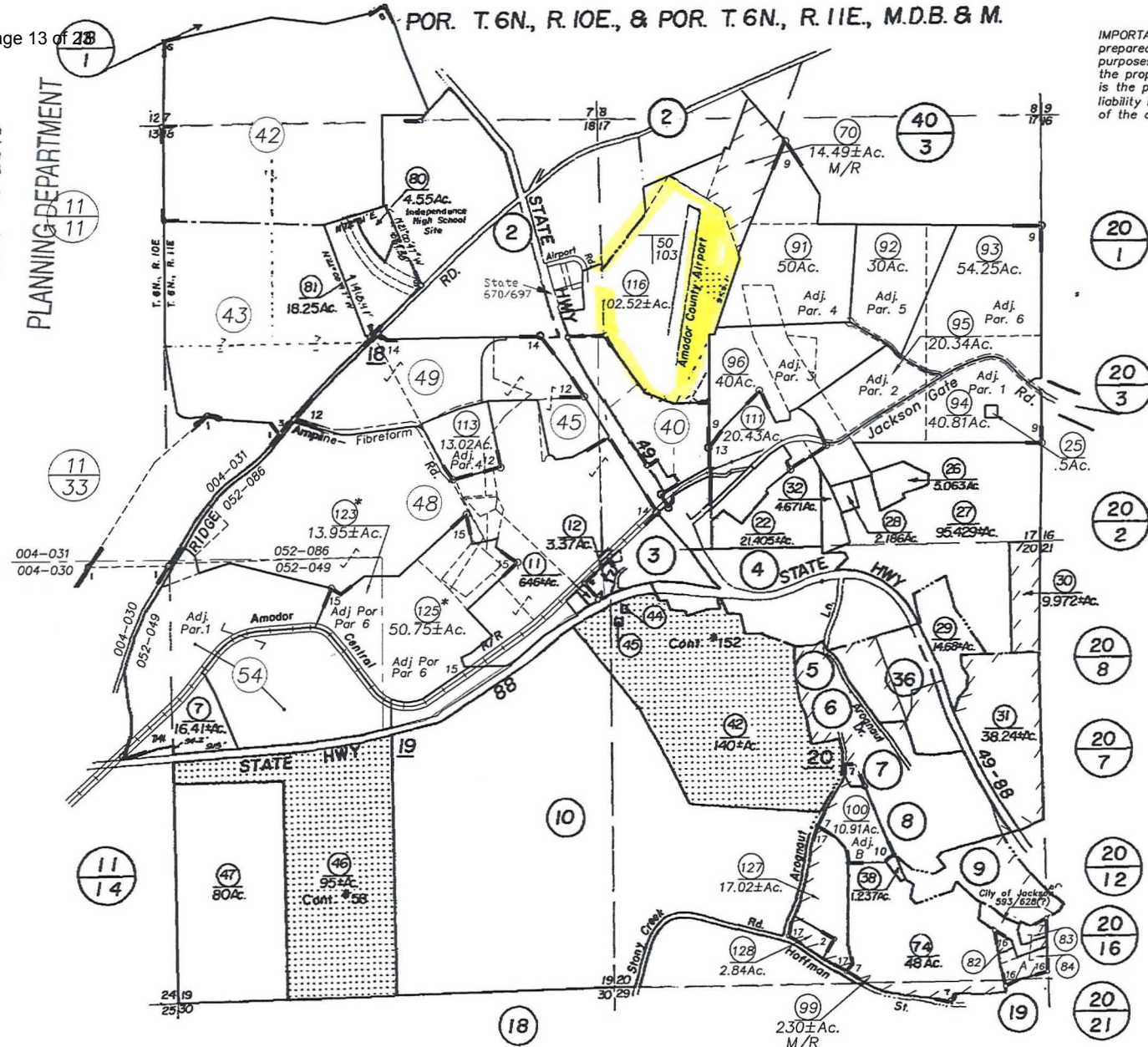
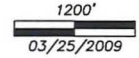
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POR. T. 6N., R. 10E., & POR. T. 6N., R. 11E., M.D.B. & M.

IMPORTANT NOTE: This map was prepared for property tax assessment purposes only. It is assumed that the property, as described in it's deed, is the property being assessed. No liability is assumed for the accuracy of the data delineated hereon.

Map changes become effective with the 2009-2010 roll year. Parcel numbers are subject to change prior to adoption of roll on each July 1.



- Unrec. Sur. 1271
- R.M. Bk.04, Pg.61
- R.M. Bk.04, Pg.79
- R.M. Bk.04, Pg.86
- R.M. Bk.04, Pg.90
- R.M. Bk.05, Pg.24
- R.M. Bk.06, Pg.30
- R.M. Bk.06, Pg.49
- R.M. Bk.06, Pg.96
- R.M. Bk.07, Pg.28
- R.M. Bk.09, Pg.07
- R.M. Bk.09, Pg.41
- R.M. Bk.10, Pg.78
- R.M. Bk.11, Pg.05
- R.M. Bk.11, Pg.06
- R.M. Bk.12, Pg.38
- R.M. Bk.19, Pg.73
- R.M. Bk.26, Pg.44
- R.M. Bk.26, Pg.53
- P.M. Bk.30, Pg.23
- R.M. Bk.32, Pg.20
- R.M. Bk.36, Pg.08
- R.M. Bk.36, Pg.69
- 1- P.M. Bk.37, Pg.83
- R.M. Bk.38, Pg.90
- 2- R.M. Bk.39, Pg.27
- 3- P.M. Bk.39, Pg.39
- 4- R.M. Bk.39, Pg.69
- 5- R.M. Bk.39, Pg.73
- 6- R.M. Bk.42, Pg.30
- 7- R.M. Bk.44, Pg.26
- 8- R.M. Bk.44, Pg.35
- R.M. Bk.47, Pg.90
- 9- R.M. Bk.47, Pg.100
- R.M. Bk.49, Pg.46
- R.M. Bk.49, Pg.88
- 10- R.M. Bk.50, Pg.07
- 11- R.M. Bk.51, Pg.07
- 12- R.M. Bk.52, Pg.06
- 13- R.M. Bk.52, Pg.24
- 14- R.M. Bk.54, Pg.38
- R.M. Bk.57, Pg.22
- 15- R.M. Bk.60, Pg.24
- 16- R.M. Bk.57, Pg.78
- 17- R.M. Bk.59, Pg.21

Assessor's Map Bk. 44, Pg.01  
County of Amador Calif.



**OFFICE OF  
GENERAL SERVICES ADMINISTRATION**

MAIL: 12200 Airport Road - Jackson, CA 95642 - (209) 223-6375 - FAX (209) 223-0749  
LOCATION: 12200 B Airport Road - Martell, CA

**APPLICATION FOR BUILDING and/or REAL PROPERTY USE PERMIT**

User Clark, Michelle - Chairperson Phone [REDACTED]  
Last First

Organization Rotary Club of Ione Cell \_\_\_\_\_

Address Po Box 1264 Ione, CA 95640 E-mail mldarke@alpost108.org

Description of Use Car show with approximately 400 entries.  
Food vendors, music and awards for show cars.

List all Proposed Activities Pancake breakfast, non profit vendors,  
food vendors, car judging and fly over.

Date(s) of Use Set Up May 26th and 27th, 2016 - 0900am to 500pm  
Event May 28th, 2016 Time of Use 0600am to 800pm

Alcohol Service yes  no \_\_\_\_\_ Estimated Attendance 2500

Describe physical location to be used (attach site plan if available) \_\_\_\_\_

See Attached site plan

If applicable, please attach a separate sheet(s) to identify any special considerations necessary for the above-described use. Such special considerations may be related to the following areas:

1. Security/Crowd Control/Access
2. Parking
3. Safety Precautions
4. Garbage/Recycling
5. Utilities (e.g., restrooms, lighting, power)
6. Signage
7. Clean-up
8. Staff/volunteers participating in the use

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It is understood and agreed that permittee is responsible for any and all damages to the building, facilities, property and for proper cleaning of all areas used in the course of the permit holder's use. Within ten (10) business days of the application being approved and prior to the issuance of a use permit, applicant shall furnish to the County Risk Manager satisfactory proof of Insurance as required by County for the entire period covered by the permit.

It is further understood and agreed that upon approval of this application, permittee shall investigate, defend, and hold harmless the County, its officers, employees and against forms and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the County may incur, sustain or be subjected to on account of loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the property, employees, subcontractors, agents, and invites of each party hereto) arising out of or in any way connected to the permit or occupancy, operation, maintenance, enjoyment and use of any County premises under this application and/or permit.

Applicant must submit this form to the Director of General Services or his/her designee (10) working days prior to the date of use to ensure time for processing and verifying insurance requirements. Any and all damages will be immediately reported to the General Services Director or his/her designee.

If applicable, applicant is responsible to pay for all fees prior to the issuance of the permit.

I, the undersigned, do hereby acknowledge that I have read and received a copy of the foregoing requirements and do hereby agree to said terms and conditions on behalf of myself and/or the above named group or organization.

Authorized Signature Michelle Clark Date February 10, 2016

**Official Use Only**

Application received on \_\_\_\_\_

The following items have been addressed, reviewed and approved:

- Security/Crowd Control/Access
- Parking
- Safety Precautions
- Garbage/Recycling
- Utilities (e.g., restrooms, lighting, power)
- Signage
- Clean-up
- Staff/volunteers participating in the use
- Insurance Requirements approved by Risk Management
- Fees

Application approved yes \_\_\_\_\_ no \_\_\_\_\_

Permit issued on \_\_\_\_\_ and is valid on the following date(s) \_\_\_\_\_

Permit Number: \_\_\_\_\_

MAR - 3 2016

Application for Building and/or Real Property Use Permit

PLANNING DEPARTMENT

1. **Security/Crowd/Control** – Use of cones and ropes to define event area. Use of Rotary members, CHP Cadets and their Law Enforcement Chaperones to enforce event boundaries.

Interfaith Food Bank volunteers to assist in traffic flow during morning registration to begin at 0600.

2 manned foot traffic gates for general public entrance to event area will be available.

2. **Parking** – Italian Picnic Grounds and American Legion Hall parking lots for general public parking. The area outside the airport gates for paid VIP parking. Designated handicap parking immediately in front of airport fence.

Interfaith Food Bank Volunteers will be on hand to direct cars in all lots. Amador Transit and Jackson Rancheria Casino will be providing one bus each for transportation of attendees from general parking lots to entrance gate at the Airport.

3. **Safety Precautions** – Traffic delineators, cones and signage indicating event area. CHP Cadets and law enforcement chaperones on site to enforce.

4. **Garbage/Recycling** – Rental of dumpsters from ACES Waste. All costs, arrangements of delivery and removal to be done by Rotary members.

Local citizen will pick up all recycled water bottles, aluminum cans and cardboard on the day of the event after 4:00pm.

5. **Utilities (e.g. restrooms, lighting, power)** – Portable toilets including handicap units and hand washing stations will be rented by Rotary Club of Ione and placed in various locations on Airport property inside event boundaries for use.

Lighting should not be needed as this will be a day time event.

Only power needed is for Ice Vendor and DJ. Discussion with Dave Sheppard concluded 2 locations to accommodate power needs.

6. **Signage** – Signs will be placed on Airport Road to indicate event location. Parking signs will be placed at entrance to Italian Picnic Grounds and American Legion Hall parking lot.



All signs will be placed in accordance with county regulations as pertains to Handicap Parking, ADA Complaint entrance gates, No Smoking, etc. All cost of signs will be at the Rotary Club of Lone expense and will remain the property of the Rotary Club of Lone.

- 7. **Clean-up** – Vendors are responsible for leaving their assigned area in the same fashion it was found. Vendors will vacate the Airport property by 6:00pm.

Rotary members will clean all trash and place in dumpsters which are to be picked up the Tuesday following the event.

All canopies, tables and chairs ordered will be folded and placed in designated location by Dave Sheppard for pick up on Tuesday following event.

- 8. **Staff/Volunteers participating in the use** – Rotary Club of Lone members, Interfaith Food Bank volunteers, Lone Business Association members, Boy Scouts of America members, and other various community members. In all, about 200 volunteers are present to help with this event.



**OFFICE OF  
GENERAL SERVICES ADMINISTRATION**

MAIL: 12200 Airport Road - Jackson, CA 95642 - (209) 223-6375 - FAX (209) 223-0749  
LOCATION: 12200 B Airport Road - Martell, CA

Permit Number: 08-01

**AMADOR COUNTY BUILDING and/or REAL PROPERTY USE PERMIT**  
(Permittee must have in possession this permit at all times while on County property)

**Permit issued to:**

User Clark, Michelle - Chairperson Phone [REDACTED]  
Last First

Organization Rotary Club of Tione Cell \_\_\_\_\_

Address Po Box 1264, Tione, CA 95640 E-mail mclark@alpost108.org

Description of Use Car Show

Activities during Use Car Show, Pancake Breakfast, vendors,

Permit issued on \_\_\_\_\_ and is valid on the following date(s) \_\_\_\_\_

Fees paid \$ 500<sup>00</sup>

Physical location of premises permitted for use Westover Field Amador County Airport

Time of Use Set Up May 26<sup>th</sup> & May 27<sup>th</sup>, 2016 - 0900am - 500pm  
Event May 28<sup>th</sup>, 2016 0600am - 800pm

Michelle Clark  
Signature of Permittee

February 10, 2016  
Date

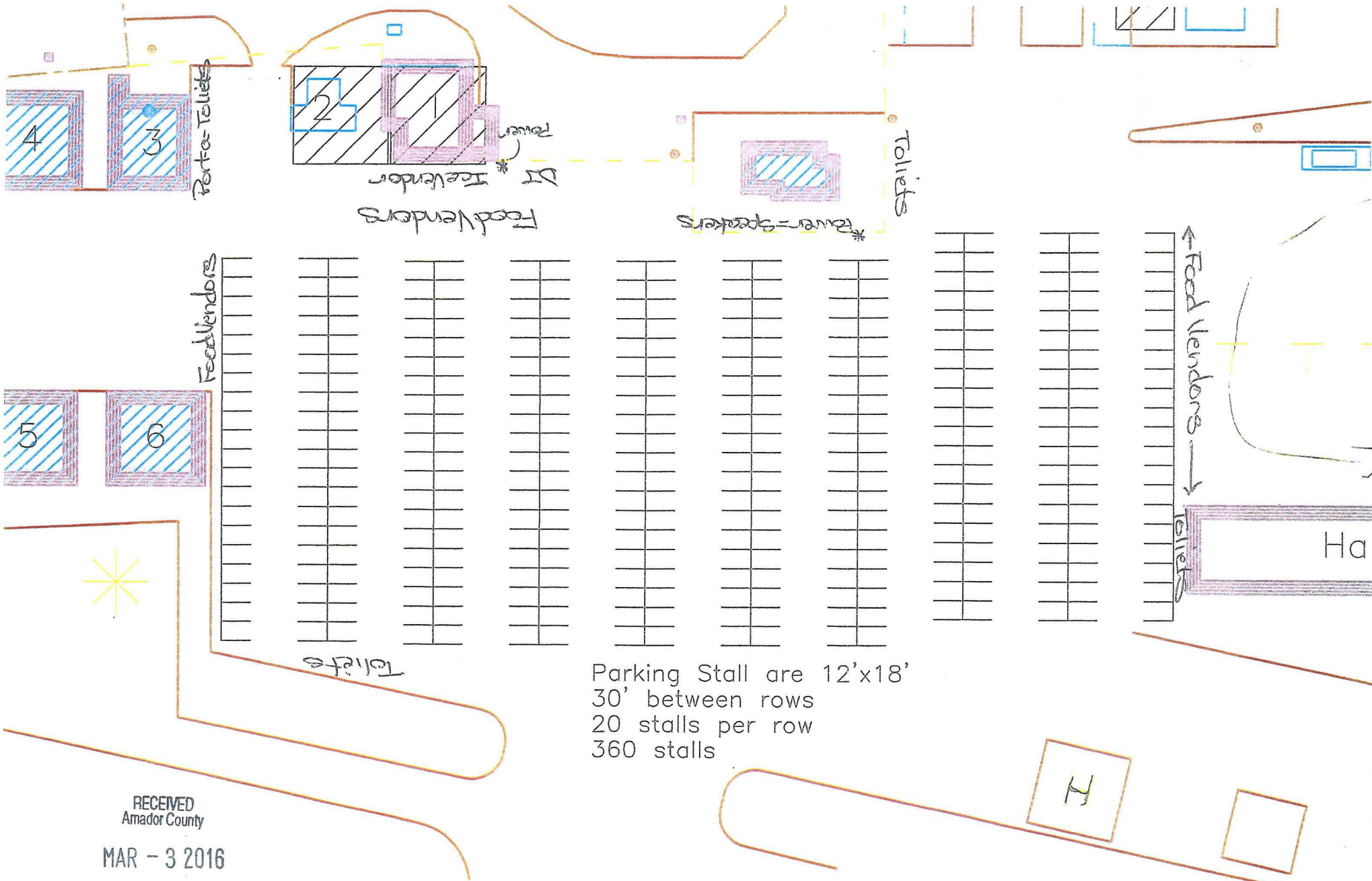
\_\_\_\_\_  
General Services Director or his/her designee

\_\_\_\_\_  
Date

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Amador County

MAR - 3 2016

PLANNING DEPARTMENT

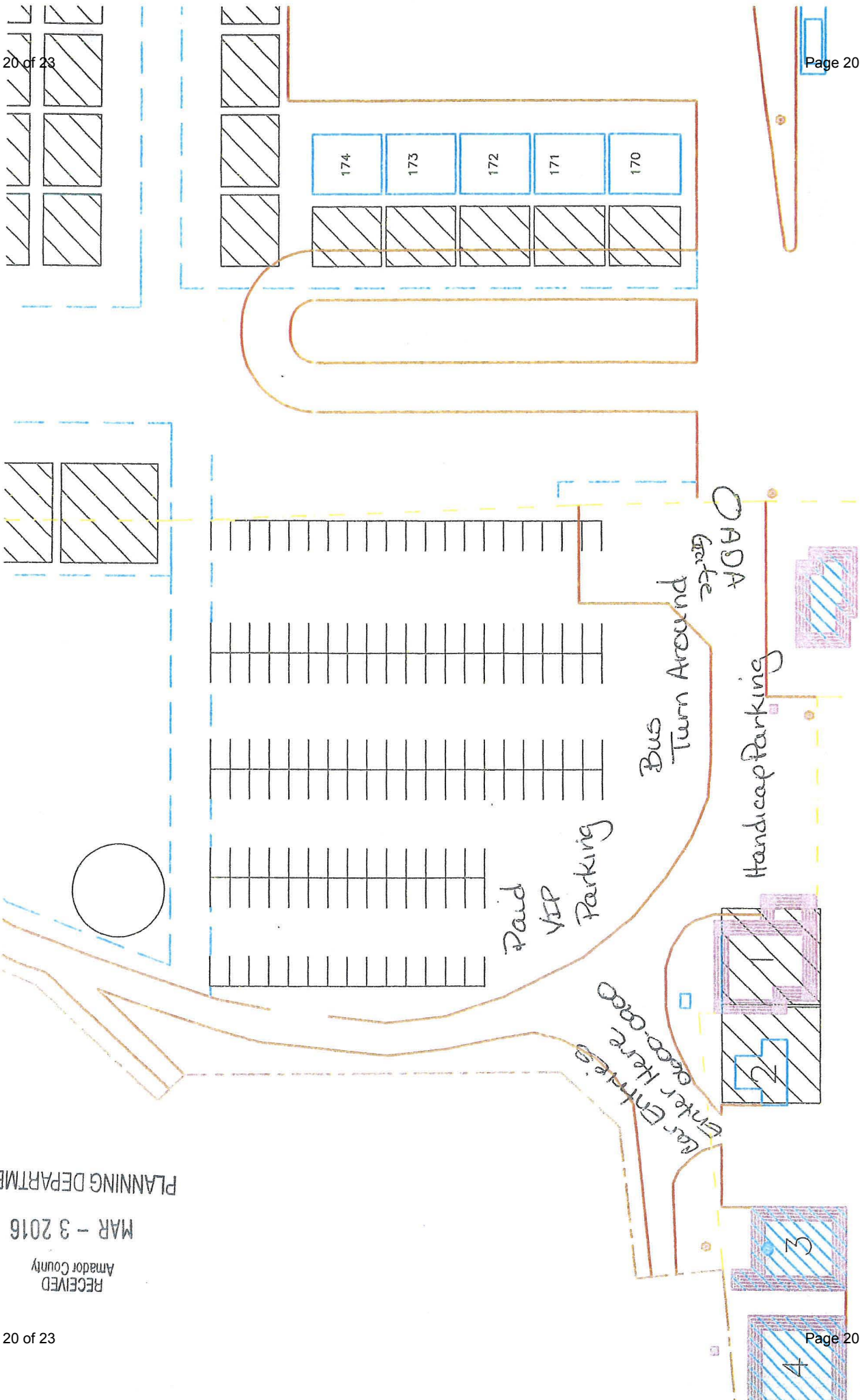


Parking Stall are 12'x18'  
 30' between rows  
 20 stalls per row  
 360 stalls

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PLANNING DEPARTMENT



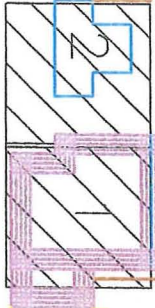
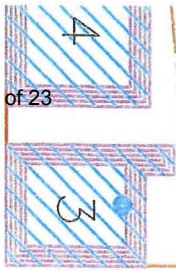
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Carshow  
Entries  
til 0900

Handicap Parking

Airport Office

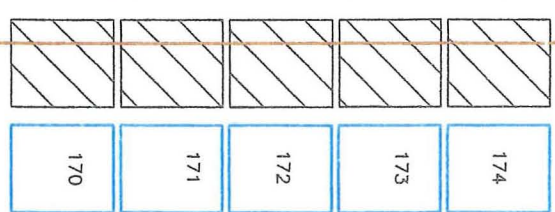
Bus Turn Around

VIP Parking

Fence

Volunteer Parking

Airport  
Volunteer Entrance

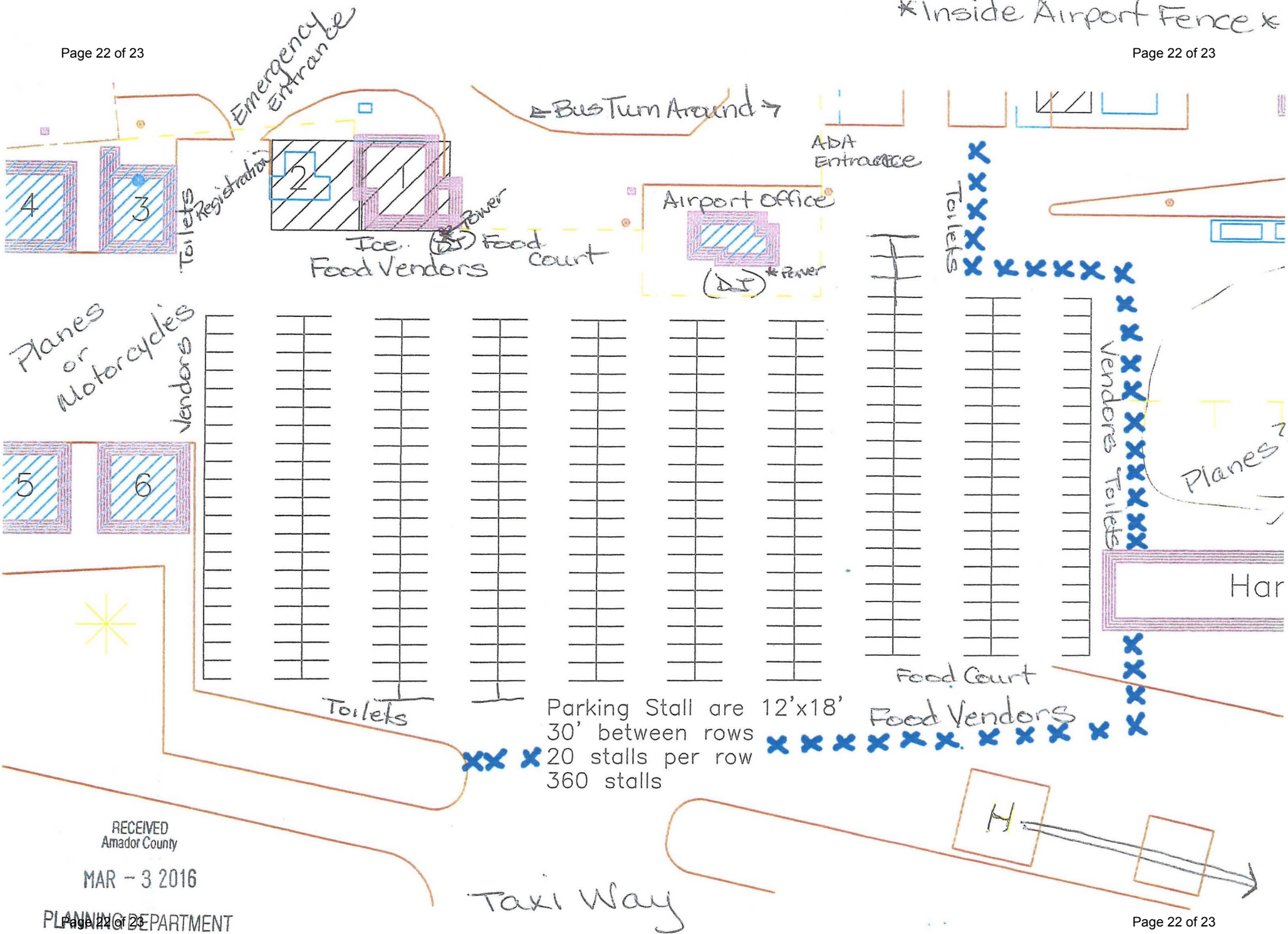


Fuel Tanks

GSA Building

Airport Rd.

\* Outside Airport \*



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PLANNING DEPARTMENT

GSA Building

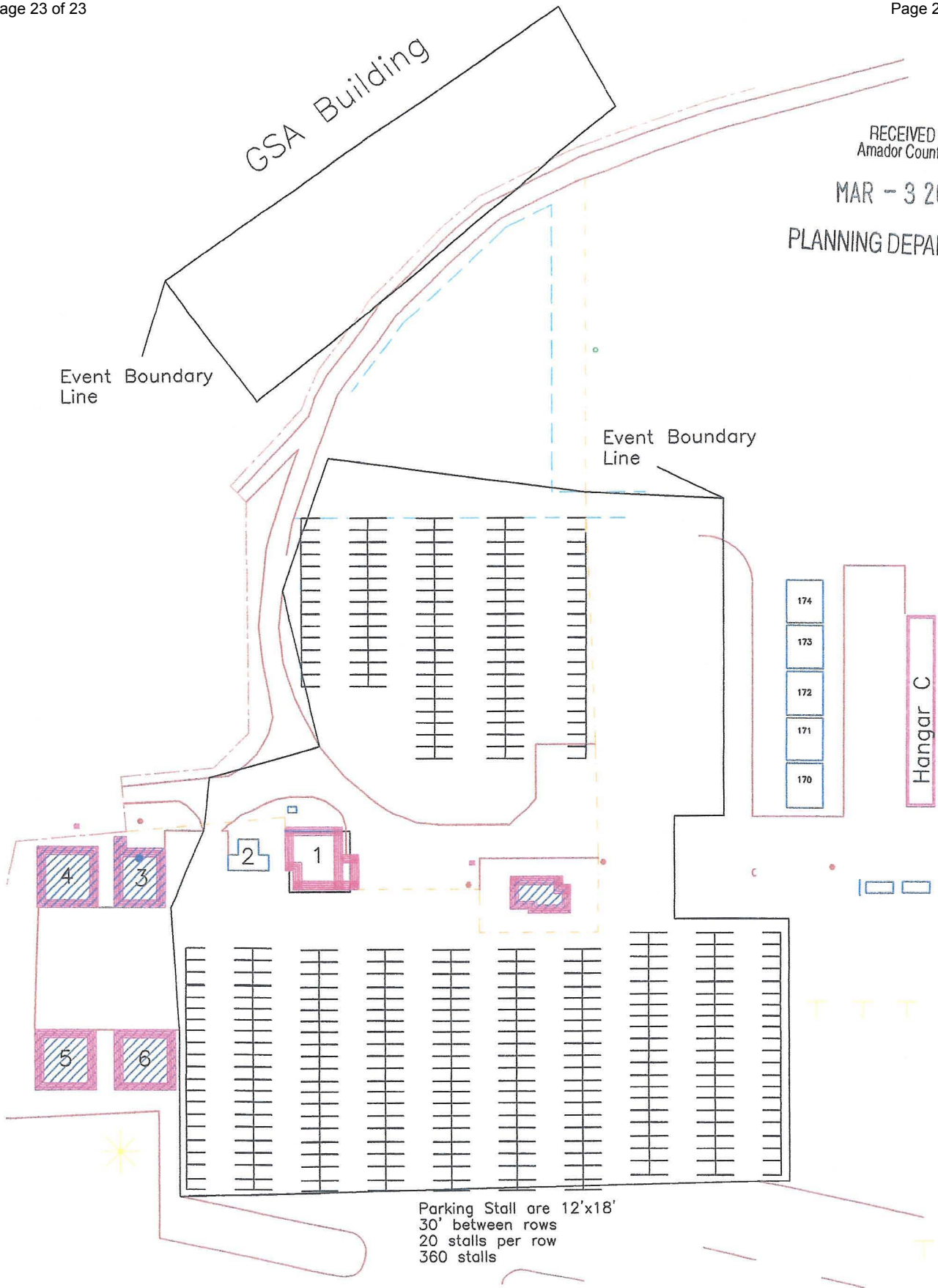
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Amador County

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PLANNING DEPARTMENT

Event Boundary Line

Event Boundary Line



Parking Stall are 12'x18'  
30' between rows  
20 stalls per row  
360 stalls