



LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380

MINUTES

APPROVED

April 21, 2016

This meeting was available via live audio streaming and was digitally recorded.

1. Call to Order, Pledge of Allegiance & Roll Call

The April 21, 2016, meeting of the Amador Local Agency Formation Commission (LAFCC), held at the County Administration Center, 810 Court Street, Jackson, California, was called to order by Vice Chairman Vinciguerra at 6:00 p.m.

2. Roll Call

Members Present:

Louis Boitano, Chairman (left the meeting as it began)
Jim Vinciguerra, Vice-Chairman
Patrick Crew, City Member
Tim Murphy, City Member
Brian Oneto, County Member (arrived at 6:05 p.m.)

Staff Present:

Roseanne Chamberlain, Executive Officer
Nancy Mees, Clerk to the Commission
William Chamberlain, Legal Counsel

3. Approval of Agenda for April 21, 2016

Motion: It was moved by Commissioner Murphy, seconded by Commissioner Crew, and carried unanimously to approve the agenda.

4. Approval of the Minutes of January 21, 2016

Motion: It was moved by Commissioner Crew, seconded by Commissioner Murphy, and carried unanimously to approve the Minutes for January 21, 2016.

5. Approval of Claims to April 21, 2016

Motion: It was moved by Commissioner Murphy, seconded by Commissioner Crew, and carried unanimously to approve the Approval of Claims – Meeting Final as submitted.

6. Public Forum – Public Comment

There were no comments.

7. **Wastewater Treatment Plant Reorganization to City of Jackson; LAFCO Project #288; Resolution #2016-05.**

Executive Officer Chamberlain gave a brief review of the staff report for this proposal and the Resolution. She explained that this project approves a boundary change that historically was thought to be within the city of Jackson. The reorganization meets the requirements for exemption from notice and public hearing.

Two representatives of the City of Jackson were present: Mike Daley, City Manager, and Susan Peters, City Planner.

Motion: It was moved by Commissioner Murphy, seconded by Commissioner Crew, and carried unanimously to approve Resolution #2016-05, accepting all recommended findings and determinations, and directing staff to prepare all documents necessary.

8. **Adoption of the Proposed Budget for Fiscal Year 2016-17.**

Executive Officer Chamberlain reviewed the spreadsheets in the meeting packet. She reported that the fund balance was determined conservatively and that spending for the 2016-17 fiscal year should be slightly less than last fiscal year. She also noted that, as in last year's budget, she wished to keep the cities and county cost shares at a reasonable amount and to transfer another \$10,000 into the legal defense reserve.

Commissioner Murphy commended the Executive Officer for her ability to operate Amador LAFCO frugally, yet still accomplish all that is required to be done.

Vice Chairman Vinciguerra opened the Public Hearing. No one was present.

Motion: It was moved by Commissioner Murphy, seconded by Commissioner Crew, and carried unanimously to approve the Proposed Budget for Fiscal Year 2016-17 as submitted.

9. **Amador LAFCO Audit Report, June 30, 2015.**

Executive Officer Chamberlain summarized the Audit Report by stating that it said the finances and financial procedures of Amador LAFCO looked good and no problems were found. The firm employed for the audit, Gallina LLP, is the same firm the county uses. Because they are familiar with Amador County record-keeping, the firm was able to spend less time on the LAFCO audit, thereby keeping the cost down.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Murphy, and carried unanimously to receive and file the Audit Report for Fiscal Year 2014-2015.

10. **Other Business, Reports**

- a. Correspondence – an email from the Jackson Rancheria stating that they wished to withdraw their request for annexation of property on French Bar Road into the City of Jackson. Executive Officer Chamberlain reported that all the fees they had accrued for the work already performed by LAFCO have been paid in full.
- b. Commissioner Announcements – none.

- c. Executive Officer's Report – Executive Officer Chamberlain reported that LAFCO is working with the ACTC GIS planner to verify and correct boundary lines for the various cities in order to correct the county's census maps. This LAFCO GIS map layer will also be able to interact with other county agencies and will have a link on the website that will be accessible to anyone who needs to see them.

LAFCO is also working on: 1) Pine Grove CSD parcel research; 2) assistance on the possible Joint Powers Authority Agreement between Jackson Valley Irrigation District, Amador Water Agency, and Amador County concerning the Consumnes River groundwater basin; 3) assisting the new General Manager of River Pines PUD in her efforts to clean up their records, and in handling an unapproved extension of service into El Dorado County that has already occurred; 4) assisting the Plymouth City Manager who is investigating water rights in the Shenandoah Valley; 5) helping Ione Public Works to determine the boundary lines of various roads along the city's perimeter; and 6) determining the Sphere of Influence for Jackson Valley Fire Protection District, which has not been done before but is probably coterminous with its boundaries.

- d. Budget Reports – in binder, provided at the dais
- e. Legislation Update – Executive Officer Chamberlain had intended to give one, but due to how quickly certain bills are being revised at the moment, it is too difficult to say what the bills will finally say. A report will be provided at the next meeting.

11. Adjournment

The next regular LAFCO meeting is scheduled for May 19, 2016.

Vice Chairman Vinciguerra adjourned the meeting at 6:30 p.m.



Jim Vinciguerra, Vice Chairman
LOCAL AGENCY FORMATION COMMISSION

ATTEST: Nancy Mees
Nancy Mees, Clerk to the Commission