

**Monday, June 6, 2016
9:00 a.m.**

**ADMINISTRATIVE COMMITTEE
(Supervisors Boitano and Plasse)**

AGENDA

***Amador County Administration Center
Conference Room C
810 Court Street
Jackson, California***

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Closed Session items may be heard at times other than posted, dependent upon progression of other agenda items.

AGENDA: Off-agenda items must be approved by the Committee pursuant to Section 5496.5 of the California Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action to be taken. Any person(s) may address the Committee upon any subject within the jurisdiction of the Committee; however, any matter that requires action may be referred to staff for a report and recommendation for possible consideration at subsequent Committee meeting(s). Please note - there is a three (3) minute limit per person.

BUDGET MATTERS

1. **District Attorney:** Review and possible recommendation relative to a request for a decrease in the amount of \$2040.00 to line #2120-52900 and an increase in #2120-56200 of \$2040.00 for the purchase of a Phantom 4 aerial camera (drone) and accessories.

MISCELLANEOUS MATTERS

2. **Sheriff's Office:** Review and recommendation relative to potential revisions to the job description for the Amador County Undersheriff.
3. **Surveying Department:** Review and possible recommendation relative to a proposal to increase fees charged for services within the subject department to bring revenue in line with current departmental costs.
4. **Behavioral Health Department:** Review and possible recommendation relative to a request to fill the position of Finance Technician in lieu of back filling two vacant positions.
5. **General Services Administration:** Review and possible recommendation relative to soliciting bids and making improvements to the Pine Grove Town Hall using Capital Improvement funding.
6. **General Services Administration:** Review and possible recommendation relative to moving forward with CALFIRE's Cooperative Fire Programs Protection Reimbursement agreement and resolution.
7. **Human Resources:** Review and possible recommendation relative to change in job description and wage plan for the Behavioral Health Rehabilitation Specialist position.