



CODE ENFORCEMENT
COUNTY ADMINISTRATION CENTER

810 Court Street • Jackson, CA 95642-2132
Telephone: (209) 223-6565

#1

To: Board of Supervisors Administrative Committee

From: Garth Hohn, Code Enforcement Officer GAH

RE: Jeff Bardin
20120 Oak Drive
Pioneer, CA 95666
APN #032-380-041-000

Date: July 13, 2016

On October 27, 2015, the Amador County Board of Supervisors issued an Order for Administrative Abatement of Violations on the above referenced property. Please see the attached order and project description / scope of work.

A budget transfer is needed to cover the clean up cost. After the project is completed, a demand for payment of this cost will be made to the property owner. If payment is not received, a lien will be placed on the property to eventually recover the cost.

Therefore, I would like to request a budget transfer from the Contingency Fund to the Code Enforcement Budget to cover the clean up cost.

Thank you.

DATE: July 13, 2016 _____

REQUESTED BY: Garth Hohn _____

DEPARTMENT: Code Enforcement _____

APPROVED BY ADMINISTRATIVE OFFICER: _____ DATE: _____

APPROVED BY ADMINISTRATIVE COMMITTEE: _____ DATE: _____

APPROVED BY BOARD OF SUPERVISORS: _____ DATE: _____

APPROVED BY AUDITOR/CONTROLLER: _____ DATE: _____

JOURNAL ENTRY NO. _____

| BUDGET APPROPRIATIONS | | | | REVENUE APPROPRIATIONS | | | |
|-----------------------|---------|-------------|-------------|------------------------|-----------|------------|------------|
| DEPARTMENT | ACCOUNT | INCREASE | DECREASE | FUND # | REVENUE # | INCREASE\$ | DECREASE\$ |
| 2740 | 52300 | \$11,325.70 | | | | | |
| 7899 | 59500 | | \$11,325.70 | | | | |

REASON FOR THE REQUEST:

The Board of Supervisors issued an Order for Administrative Abatement of Violations at 20120 Oak Drive, Pioneer, CA 95666, APN #032-380-041-000 on October 27, 2015.

- PLEASE NOTE:**
- TRANSFERS BETWEEN OBJECTS - SALARIES & BENEFITS TO SERVICES & SUPPLIES BOARD OF SUPERVISORS APPROVAL
 - TRANSFER WITHIN OBJECTS - OFFICE EXPENSE TO TRAVEL - COUNTY ADMINISTRATOR APPROVAL
 - FIXED ASSETS - BOARD OF SUPERVISORS APPROVAL
 - TOTAL DOLLARS BUDGET INCREASE - BOARD OF SUPERVISORS APPROVAL

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF AMADOR, STATE OF CALIFORNIA

| | | |
|--|---|-------------------------|
| In the Matter Of: |) | |
| |) | ORDER FOR |
| |) | ADMINISTRATIVE |
| Amador County Department of Code Enforcement |) | ABATEMENT OF VIOLATIONS |
| |) | |
| vs. |) | |
| |) | |
| Jeff Bardin. |) | |
| |) | |
| |) | |
| |) | |
| |) | |
| |) | |

After hearing before the Amador County Administrative Abatement Hearing Board (“Hearing Board”) on September 23, 2015, said Hearing Board made findings of fact and law, and a recommendation to the Amador County Board of Supervisors regarding the violations existing on the parcel located at 20120 Oak Drive in Pioneer, California, APN 032-380-041-000 (hereinafter referred to as “the Subject Property”).

The Amador County Board of Supervisors, having presided over proceedings regarding this matter at a public hearing on October 27, 2015, and having adopted the Hearing Board’s findings and recommendation,

IT IS HEREBY ORDERED that on or before December 28, 2015:

1. Jeff Bardin will not allow junk and/or solid waste to be stored or to accumulate on Subject Property. All solid waste will be removed from the property and taken to a legal disposal site. All receipts must be shown to the Code Enforcement Officer to verify legal disposal of the solid waste.

2. Jeff Bardin shall schedule an on-site inspection with the Amador County Code Enforcement Officer and Environmental Health Technician to verify that the above requirements have been met.

Non-compliance with these orders shall result in Code Enforcement securing a bid to have the Subject Property cleared of all solid waste and junk.

The County shall be entitled to abate the violations existing on said parcel of real property at the expense of the landowner, Jeff Bardin. As prevailing party, the County shall recover its costs of abatement, including administrative and investigative costs, and attorney's fees.

Dated: 10/27/2015



Brian Oneto

Chairman, Board of Supervisors



CODE ENFORCEMENT
COUNTY ADMINISTRATION CENTER

810 Court Street • Jackson, CA 95642-2132
Telephone: (209) 223-6565

COUNTY OF AMADOR

PIONEER – SOLID WASTE REMOVAL AND DISPOSAL SERVICES

PROJECT DESCRIPTION / SCOPE OF WORK

On October 27, 2015, the Amador County Board of Supervisors adopted the findings and recommendation of the Administrative Abatement Hearing Board and issued a nuisance abatement order to the parcel owner to remove all the junk and / or solid waste from the property by December 28, 2015. To date, the owner has not complied with this order.

The property is located at APN# 032-380-041-000 at 20120 Oak Drive in Pioneer, California. The junk and / or solid waste on this vacant parcel includes but is not limited to scrap wood, metal, and plastic, construction wastes, discarded home and industrial appliances, worn out furnishings, worn out recreation and yard equipment, and waste tires.

On January 22, 2016, the owner of the parcel signed a certification of ownership and consent for inspection/abatement of real property and returned it to Amador County Code Enforcement within the time specified. Therefore, no court order is needed to proceed with the abatement.

In June and July 2016, Code Enforcement conducted pre-bid walk throughs at the parcel with representatives from ACES Waste Services Inc, Foothill Garage & Wrecking, Kreth Inc. and Amador Mechanical Inc. Armstrong & Son and Vinciguerra Construction were also contacted regarding excavation services but the project didn't fit into their schedule.

ACES agreed to submit a bid to provide debris boxes for the junk and / or solid waste hauling and disposal. Foothill Garage & Wrecking agreed to submit a bid for all the ground labor including the removal, hauling, and disposal of tires, miscellaneous scrap metal, and special recyclables including propane cylinders. Kreth and Amador Mechanical agreed to submit a bid on providing labor to operate the special equipment needed to extract all the junk and / or solid waste.

Foothill Garage & Wrecking is the only local vendor that has the license and insurance for scrap metal recycling including appliances, propane cylinders, and tire disposal. The ground labor they will provide includes sorting out and removing the recyclables and consolidating the other solid waste so it can be accessed by the equipment. See attached sole source justification form.

Based on the amount of junk / solid waste, Code Enforcement is estimating 2 debris boxes and 6 tons of solid waste for ACES.

On July 13, 2016, I received approval from GSA to proceed with the bids from ACES, Foothill Garage & Wrecking, and Amador Mechanical. See attached.



CODE ENFORCEMENT
COUNTY ADMINISTRATION CENTER

810 Court Street • Jackson, CA 95642-2132
Telephone: (209) 223-6565

**CERTIFICATION OF OWNERSHIP AND CONSENT FOR
INSPECTION/ABATEMENT OF REAL PROPERTY**

Property Owner: Jeff Bardin
APN: 032-380-041-000
Physical Address: 20120 Oak Drive, Pioneer, CA 95666

I, the undersigned, certify and consent as follows:

I am the property owner in lawful possession of the private property address located at 20120 Oak Drive, Pioneer, CA, Assessor's Parcel Number 032-380-041-000.

I hereby consent and authorize Amador County Code Enforcement and their designated contractors and/or representatives to ENTER AND INSPECT THE ABOVE REFERENCED PROPERTY AND TO ABATE THE VIOLATIONS EXISTING THEREON AS ORDERED BY THE AMADOR COUNTY BOARD OF SUPERVISORS ON OCTOBER 27, 2015.

Failure to sign this Consent agreement by January 25, 2016 will be deemed a refusal to consent and will result in Amador County obtaining an inspection warrant per California Code of Civil Procedure Section 1822.50 in order to proceed with the inspection and abatement action.

Executed at P.O. Box 10456, Sutter Creek, California, on Jan 22, 2016.
(date)

Jeff Bardin
(signature)

PLEASE RETURN TO AMADOR COUNTY CODE ENFORCEMENT
Mail (see above address), FAX #209-257-5002, or e-mail: ghohn@amadorgov.org



6500 Buena Vista Rd Lone, CA 95640

209-274-2237

aceswaste.com

Proposal

June 27, 2016

To: Garth Hohn - Amador County Code Enforcement
Re: 20120 Oak Dr.
Pioneer, Ca. 95666

We propose hereby to furnish 40 yard debris boxes for the property address of 20120 Oak Dr.
Pioneer, Ca. 95666

Charges per debris box are as follows:

Haul Charge: \$231.85

Tons: \$102.00 per ton

Payment terms: Customers shall pay in full within thirty (30) days of receipt of invoice payable
to Aces Waste Services, Inc.

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Signature: _____ Date: _____

Please contact Ted Lewandowski @ 209-304-8008 for further questions

Foothill Garage & Wrecking, Inc.

PO Box 115
Plymouth, CA 95669

Estimate

| | |
|-----------|------------|
| Date | Estimate # |
| 6/23/2016 | 7 |

| |
|---|
| Name / Address |
| AMADOR COUNTY CODE ENFORCEMENT 810 COURT STREET JACKSON, CA 95642 |

| |
|---------|
| Project |
| |

| Description | Qty | Rate | Total |
|---|-----|----------|----------|
| Labor Clean up property in Amador Pines | 1 | 3,400.00 | 3,400.00 |
| Labor scrap Removal | 1 | 600.00 | 600.00 |
| Tire Disposal Fee | 5 | 10.00 | 50.00 |

| | |
|-------------------------|------------|
| Subtotal | \$4,050.00 |
| Sales Tax (8.0%) | \$0.00 |
| Total | \$4,050.00 |



GENERAL SERVICES ADMINISTRATION

DEPARTMENT OF GENERAL SERVICES CONTRACT & PURCHASING SERVICES DIVISION

EXEMPTION REQUEST TO COMPETITIVE BID/PROPOSAL & DISCLOSURE STATEMENT

Purpose: You must complete this form for any acquisition where the basis for the vendor/contractor is:

1. There is only one specific supply or service that can reasonably meet your needs.
2. There is only one vendor/contractor who can reasonably provide that supply or service.

Requesting Department: Code Enforcement **Date of Request:** 07-18-16

Contact Name: Garth Hohn **Phone:** 209-223-6565

Estimated Total Cost: \$ 4,050.00 **Proposed Vendor:** Foothill Garage & Wrecking, Inc.

This form must accompany the purchase requisition whenever an exception to State and local laws/policies subject to the competitive bidding/proposal process is requested. Requests for goods and/or services from a specific vendor, or limited to a specific brand, where substitutes to the recommended vendor or brand are unacceptable, must be accompanied by a written justification explaining the circumstances that make competition or alternatives unacceptable. The employee signing the justification must disclose in writing whether or not he/she has a potential or actual conflict of interest. County employees who have a business relationship with or financial interest in the recommended vendor/contractor must disclose the conflict of interest. Any employee with an actual or potential conflict of interest may not participate in the purchase decision.

The Purchasing Agent or authorized designee will determine whether the justification is appropriate. Requests for exception must be supported by factual statements.

____ Sole Source: Item is available from only one vendor. Item is one-of-a-kind item and is not sold through distributors. Manufacturer is a sole distributor.

____ Sole Brand: Various vendors can supply the specified model and brand and competitive bid/proposal will be solicited for the brand requested only.

Exceptions: Services or goods of a unique nature where competition would for any reason be impractical, impossible and not in the public's best interest. Check those that apply.

- Expert or specialized professional services Legal printing
 Legal services Emergency Existing public contract
 Insurance Existing contract Other, define below

INSTRUCTIONS

1. Please check all applicable categories (a. through i.) below and provide additional information where indicated.

a. The requested product is an integral repair part or accessory compatible with existing equipment.

b. The requested product has unique design/performance specifications or quality requirements that are not available in comparable products.

Exemption Request To Competitive Bid / Proposal & Disclosure Statement

Although ACES accepts all these materials, loading the debris boxes with all the scrap metal, appliances, and special recyclables would increase the tonnage and would require special handling expenses. Foothill Garage & Wrecking will separate these materials out at the site in addition to providing the ground labor to consolidate the solid waste so it can be accessed by the equipment.

Amador Mechanical Inc
15500 Willow Creek Rd
Plymouth, CA 95669
209-245-3850, Fax and Phone
California Small/Micro Business #36490
CSLB #501343
amiboss.vicini@gmail.com
July 12, 2016

Amador County Code Enforcement
Amador Pines

20120 Oak Drive, Pioneer

We propose to supply equipment to complete the following:

Load misc. debris into containers provided by ACES as per our meeting with Garth Hohn 7/12 /16
3 days with move in and move out, track skidder with grapple bucket and Case backhoe

Total for job as stated \$ 6,200.00 (Six thousand, two hundred dollars)

If unforeseen delays occur with delivery of ACES containers, county will be charged \$1,600 per day additional charges.

Does not include any erosion control

Any and all agreements must be made in writing

Does not include any permits, fees or testing.

Any alterations or deviations from the above specifications involving extra cost of labor, materials or equipment will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract.

Estimate good for 30 days

Respectfully submitted by Kathleen A Vicini
Kathleen A Vicini, Secretary

Acceptance

You are hereby authorized to furnish all equipment material and labor required to complete the work mentioned in the above proposal, for which I agree to pay the amount stated in said proposal, and according to the terms thereof.

Name of construction lender/owner Amador County

Address 810 Court Street, Jackson, CA 95642

Accepted by Garth Hohn Date 7-13-16

#2

Amador County Public Health Department

10877 Conductor Blvd. Suite #400
Sutter Creek, California 95685
Voice (209) 223-6407
Fax (209) 223-1562



MEMORANDUM

TO: Amador County Administrative Committee

FROM: James Foley, Health & Human Services Director 

DATE: July 7, 2016

RE: Request for item to be placed on the Administrative Committee agenda for the July 18, 2016 meeting.

Public Health would like to discuss the addition of an Outreach Specialist position to cover the existing nursing deficit resulting from the medical leave in February and subsequent retirement of Carole Myers.

This position is not to replace a nursing position but to augment the medical staff in completing critical public health functions.

Please see the attached memo for more information.

Amador County Public Health Department

10877 Conductor Blvd., Ste. 400
Sutter Creek, CA 95685
Phone (209) 223-6407
Fax (209) 223-1562



MEMORANDUM

TO: Administration Committee

FROM: Connie Vaccarezza

DATE: 6/23/16

RE: Medical Assistant/Outreach Specialist

Amador County Public Health is requesting the addition of an Outreach Specialist position to cover the existing nursing deficit that has occurred with the medical leave (2/2016) and subsequent retirement (7/2/2016) of Carole Myers. Marie Lindsey, retired Amador Public Health Nurse, has been filling in at the immunization clinics but only for a short interval. The remainder of Carole's workload has been absorbed by the two remaining nursing personnel. Ms. Myer's vacant nursing position has been advertised for the past 5 weeks without any applications. This position is to not replace a nursing position but to augment the medical staff in completing critical public health functions in an efficient and timely manner. This position will allow nursing personnel to focus on the job duties that require a nursing license (dispensing of drugs, Partner Treatment for STI's and all Federal Financial Participation categorical programs (CHDP, CCS, MCH and Home Nursing Visitation). In order to compensate for the increased salary, the current PHN position of 4 days per week will be decreased to 3 days per week.

The new Outreach Specialist position will encompass the usual outreach and community health information duties but is expanded to include Medical Assistant responsibilities. New duties include but not limited to:

- 1) Screening and delivery of childhood/adult vaccines, including injectable and PPD placements during immunization clinics, specialty clinics, and as need to ensure the safety of the community during a hazardous event (under the direction/on site presence of the Amador County Health Officer).
- 2) Assist medical staff with Communicable Disease investigations including but not limited to sexually transmitted infections, partner notifications, food borne outbreaks, and any other reportable condition requiring disease investigation.
- 3) Hepatitis/HIV screenings during clinic hours, along with health and risk reduction education.
- 4) Assist nursing personnel in the F-PACT program in providing patient health

education, health history inventories, screenings and vital signs.

- 5) Assist medical personnel with Directly Observed Therapy (DOT) when ordered by the county TB Controller (Health Officer).

SUPERVISION: This position would report to the Supervising Public Health Nurse.

BUDGET IMPACT: Figuring Genna's current salary for July and August, Outreach Specialist @ \$21.45 for September, Outreach Specialist @ \$21.88 from October 2016 - June 2017, the increase to the budget will be \$10,576.03. This will be offset by reducing the hours of the vacant Public Health Nurse position from 4 days to 3 days per week.

GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642
LOCATION: 12200-B Airport Road, Martell, CA
PHONE: (209) 223-6759 FAX: (209) 223-0749 E-MAIL: jhopkins@amadorgov.org



#3

Memorandum

TO: Administrative Committee
FROM: Jon Hopkins, Director *JH*
DATE: June 27, 2016
RE: Owner Surrenders and Litter Drop offs

Every year, sometimes twice a year during the summer and early autumn time periods Animal Control is inundated with kittens and cats; sometimes dogs too. Although from my perspective staff does a remarkable job of utilizing all resources available to lower the population, there is a point where we simply do not have enough staff, volunteers, fosters or the use of APAL to care for the number of kittens and cats received. The Board has approved a reduction in fees when the population for dogs is at 20 and 40 for kittens/cats. Although this solution helps reduce numbers, it's not enough. Our breaking point for reasonable care is 20 dogs and 50 cats and in the last couple of weeks we have had up to 30 dogs and 82 kittens/cats. While APAL was able to take two or three kittens, staff is overwhelmed and so are all of our resources.

There are solutions to overcrowding in addition to reducing fees. One is to begin euthanizing animals, yet this practice has many detrimental effects on those performing these tasks in addition to it being unpopular with anyone who does not believe in this practice. Another solution is to stop intakes from owner surrendered animals. This method has been used before and can be effective until population numbers get within range to reasonably handle.

Another issue has come up in regards to multiple litter drop offs from the same owner which is frustrating when someone refuses to neuter or spay their animals.

Therefore, I would like to discuss these items and possibly create a population control policy that allows the Animal Control Director to:

1. Stop taking owner surrenders when dog numbers reach 20 and kittens/cats numbers reach 50 in order to manage the shelter appropriately.
2. Stop taking multiple litter drop offs from the same owner allowing only one drop off per owner.
3. When all other resources and methods have been exhausted to reduce the dog/kitten/cat populations (i.e. reduction in fees, stopping owner surrenders, fosters, rescues, and APAL) authorize the GSA Director to initiate euthanizing animals to reduce the population.

c: Kelly Reason, Animal Control Director
file

GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642

LOCATION: 12200-B Airport Road, Martell, CA

PHONE: (209) 223-6744 FAX: (209) 223-0749 E-MAIL: jhopkins@amadorgov.org



#4

SUMMARY MEMORANDUM

TO: Board of Supervisors

FROM: Jon Hopkins, GSA Director *JH*

DATE: July 12, 2016

SUBJECT: Pine Grove Town Hall Improvements
(For Administrative Committee Review on 7/18/16)

This year the Board approved funding in Capital Improvement for various projects. One of the small projects to consider are repairs to the Pine Grove Town Hall. The repairs include lead abatement, replacement of some siding and painting the building. On June 6, 2016 the Administrative Committee reviewed an estimate from Ron Regan Construction to make the repairs mentioned above. The committee requested options for lead abatement re-siding and painting the building.

I met with Mr. Regan on site to discuss options and receive his thoughts. Attached are two other options with estimates from Mr. Regan. Although the brief scope of work for these options calls out priming and painting, Mr. Regan's estimates include pre-painting siding from Allura (attached for reference is their specifications). Mr. Regan feels using pre-painted materials where possible is a more economical method of retrofitting the building. In addition, the material proposed is a ship-lap siding, not tongue and groove or board and batten that exists currently.

Staff seeks direction to determine if General Services should move forward with soliciting bids and making the improvements.

Recommendations

Discussion and possible action

c: Chuck Iley, CAO
file

Pine Grove Town Hall

Exterior Lead-Based Paint Enclosure System, Re-side and Paint Project

19889 State HWY 88

Pine Grove, CA 95665

#2 Scope of Work

The County of Amador is seeking Quotes for the furnishing of all labor, tax, bonds, insurance, permits, premiums, shipping, transportation, services, disposal, equipment, materials, and appurtenant facilities for **Pine Grove Town Hall Exterior Lead-Based Paint Enclosure System, Re-side and Paint**. Said Quotes shall be in accordance with the Purchase Order Standard Terms and Conditions documents contained herein and with the laws and regulations set forth by the State of California, building codes and all other applicable regulations.

Installing Enclosure System: work will consist of removing all obstructions such as, but not limited to, swamp coolers, building identification signs, no parking signs, bulletin boards, directional signs, ADA signs, surface mounted exterior equipment, surface mounted electrical conduits, surface mounted lights, surface mounted electrical panels, surface mounted water pipes, and all window and door trim. After all obstructions have been removed Contractor shall construct a soffit system to encapsulate the tails of the roof truss system and caulk all gap and cracks to County's satisfaction. Contractor shall encapsulate ALL exterior painted surfaces with DuPont Tyvek Commercial Wrap (or equivalent) in accordance with the United States Department of Housing and Urban Development, Appendix 7.2: Types of Lead-Based Paint Enclosure Systems.

Installing Siding System: Once the structure has been encapsulated to the satisfaction of the County and installed per the United States Department of Housing and Urban Development, Appendix 7.2: Types of Lead-Based Paint Enclosure Systems. Contractor shall install HardiPlank Fiber Cement Siding (or equivalent) to mimic cedar 6" siding maintaining the historic aesthetics and features of the Building. Furring or shimming may be required to produce a true and even support for siding or trim finish materials. No gaps in siding or trim shall exceed 1/8 inch. All new trim shall be 1"x4" minimum. ALL edges, butt joints, cuts and joints shall be caulked to the County of Amador's satisfaction. Contractor shall also verify framing spacing to ensuring new siding is property installed pursuant to the manufacturer's instructions. All applicable California Building codes apply and must be followed. Contractor is encouraged to determine if sheathing will be required prior to the installation of new siding.

Prime and Paint Exterior: Contractor shall prime and paint all surfaces of the building with the exception of window frames and roofing using Kelly-Moore 1240 AcryShield 100% Acrylic Exterior Flat Paint (or equivalent) . Painting Contractor must protect all areas not requiring paint. Painting Contractor shall use a manufacture approved primer before applying finish coat. Color shall be approved by County of Amador before color coat is applied. All swamp coolers,

building identification signs, no parking signs, bulletin boards, directional signs, ADA signs, surface mounted exterior equipment, surface mounted electrical conduits, surface mounted lights, surface mounted electrical panels and surface mounted water pipes shall be re-installed and painted as needed to County of Amador's satisfaction.

Railings: Contractor shall prepare railings for painting using approved abatement methods of existing painted surfaces if required prior to the application of new paint.

NOTES

No Contractor or Sub-Contractor parking is allowed to the East or West sides of the building. On-Street Parking is available on a first come first serve basis and allowed across the street (Highway 88) at the Community Park only.

Contractor shall meet with County and adjacent property owner to arrange scheduling and work coordination efforts.

All materials used must be approved by County of Amador via a submittal process prior to installation. .

Certified Payroll at Prevailing Wage is required.

Department of Industrial Relations (DIR) registration is required.

Entire construction area shall be left in a clean and in safe condition during the project and at the end of every day. All clean-up shall be included in quote.

Only "Safe Work Practices" are allowed by Contractor and Sub-Contractors. County has the right to "stop work" if unsafe conditions or practices are observed at no extra expense to County.

| | |
|-----------------|---------------------------------------|
| Labor | \$ <u> \$62,968.00</u> |
| Material | \$ <u> \$26,691.00</u> |
| Insurance | \$ <u> \$ 3,678.00</u> |
| Bonds | \$ <u> \$ 3,000.00</u> |
| Overhead/Profit | \$ <u> \$17,000.00</u> |
| Total Project | \$ <u> \$113,337.00</u> |

Pine Grove Town Hall
Exterior Lead-Based Paint Abatement, Reside and Paint
Project

19889 State HWY 88

Pine Grove, CA 95665

#3 Scope of Work

The County of Amador is seeking Quotes for the furnishing of all labor, tax, bonds, insurance, permits, premiums, shipping, transportation, services, disposal, equipment, materials, and appurtenant facilities for **Pine Grove Town Hall Exterior Lead-Based Paint Abatement, Reside and Paint**. Said Quotes shall be in accordance with the Purchase Order Standard Terms and Conditions documents contained herein and with the laws and regulations set forth by the State of California, building codes and all other applicable regulations.

Lead-Based Paint Abatement: Contractor or subcontractor to perform the following work shall be a Lead Hazard Control Contractor licensed to perform lead abatement in the State of California. This work will consist of removing all obstructions such as, but not limited to, swamp coolers, building identification signs, no parking signs, bulletin boards, directional signs, ADA signs, surface mounted exterior equipment, surface mounted electrical conduits, surface mounted lights, surface mounted electrical panels, surface mounted water pipes, and all siding, window and door trim. After all obstructions have been removed Contractor shall begin removal of exterior unit components including but not limited to siding and trim. All renovation activities to remove or strip the components on the exterior of the building shall be performed according to the lead abatement procedures of the United States Department of Housing and Urban Development Guidelines, Appendix 7.3: Lead-Based Paint Abatement. No other work can begin until approval of abatement is given by County. Any work performed prior to County approval may be required to be removed by Contractor or his/hers Sub-Contractors and replaced at no extra expense to County.

Installing Siding System: Following approval by County for the lead-based paint abatement, the Contractor or his/her Sub-Contractor may begin installation of new building siding, soffit and trim. Building shall be wrapped using DuPont Tyvek Commercial Wrap (or equivalent). Contractor shall also verify framing spacing to ensuring new siding is property installed pursuant to the manufacturer's instructions. All applicable California Building codes apply and must be followed. Contractor is encouraged to determine if sheathing will be required prior to the installation of new siding. Contractor shall install HardiPlank Fiber Cement Siding (or equivalent) to mimic cedar 6" siding maintaining the historic aesthetics and features of the Building. Furring or shimming may be required to produce a true and even support for siding or trim finish materials. No gaps in siding or trim shall exceed 1/8 inch. All new trim shall be 1"x4" minimum. ALL edges, butt joints, cuts and joints shall be caulked to the County's satisfaction.

Prime and Paint Exterior: Contractor shall prime and paint all surfaces of the building with the exception of window frames and roofing using Kelly-Moore 1240 AcryShield 100% Acrylic Exterior Flat Paint (or equivalent) . Painting Contractor must protect all areas not requiring

paint. Painting Contractor shall use a manufacture approved primer before applying finish coat. Color shall be approved by County of Amador before color coat is applied. All swamp coolers, building identification signs, no parking signs, bulletin boards, directional signs, ADA signs, surface mounted exterior equipment, surface mounted electrical conduits, surface mounted lights, surface mounted electrical panels and surface mounted water pipes shall be re-installed and painted as needed to County of Amador's satisfaction.

Railings: Contractor shall prepare railings for painting using approved abatement methods of existing painted surfaces if required prior to the application of new paint.

NOTES

No Contractor or Sub-Contractor parking is allowed to the East or West sides of the building. On-Street Parking is available on a first come first serve basis and allowed across the street (Highway 88) at the Community Park only.

Contractor shall meet with County and adjacent property owner to arrange scheduling and work coordination efforts.

All materials used must be approved by County of Amador via a submittal process prior to installation. .

Certified Payroll at Prevailing Wage is required.

Department of Industrial Relations (DIR) registration is required.

Entire construction area shall be left in a clean and in safe condition during the project and at the end of every day. All clean-up shall be included in quote.

Only "Safe Work Practices" are allowed by Contractor and Sub-Contractors. County has the right to "stop work" if unsafe conditions or practices are observed at no extra expense to County.

| | |
|-----------------|---------------------------------------|
| Labor | \$ <u> \$81,928.00 </u> |
| Material | \$ <u> \$31,691.00 </u> |
| Insurance | \$ <u> \$ 3928.00 </u> |
| Bonds | \$ <u> \$ 3200.00 </u> |
| Overhead/Profit | \$ <u> \$21,700.00 </u> |
| Total Project | \$ <u> \$142,447.00 </u> |

GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642

LOCATION: 12200-B Airport Road, Martell, CA

PHONE: (209) 223-6744 FAX: (209) 223-0749 E-MAIL: jhopkins@amadorgov.org



SUMMARY MEMORANDUM

TO: Board of Supervisors

FROM: Jon Hopkins, GSA Director *JH*

DATE: June 2, 2016

SUBJECT: Pine Grove Town Hall Improvements
(For Administrative Committee Review on 6/6/16)

This year the Board approved funding in Capital Improvement for various projects. One of the small projects to consider are repairs to the Pine Grove Town Hall. The repairs include lead abatement, replacement of some siding and painting the building.

Attached is an estimate from Ron Regan Construction to make various repairs to the Pine Grove Town Hall. Staff seeks direction to determine if General Services should move forward with soliciting bids and making the improvements.

Recommendations

Discussion and possible action

c: Chuck Iley, CAO
file

Pine Grove Town Hall Exterior Painting

19889 State HWY 88

Pine Grove, CA 95665

Scope of Work/Quote Form

The County of Amador is seeking Quotes for the furnishing of all labor, tax, bonds, insurance, permits, premiums, shipping, transportation, services, disposal, equipment, materials, and appurtenant facilities for **Pine Grove Town Hall Exterior Painting**. Said Quotes shall be in accordance with the Purchase Order Standard Terms and Conditions documents contained herein and with the laws and regulations set forth by the State of California, building codes and all other applicable regulations.

Prepare building for paint: \$ 3,000.00 Lump Sum

Spray wash & scrape for preparation for paint

\$ 0.41 Per Sq. Ft.

Remove and replace damaged siding: \$ 5,000.00 Lump Sum

Remove and replace 1,000 sqft of siding

\$ 5.00 Per Sq. Ft.

Prime and paint (two coats) exterior: \$ 15,000 Lump Sum

Spray primer & finish (2 cts) and paint trim

\$ 2.09 Per Sq. Ft.

Alternate Add for testing & lead remediation

\$8,000.00

*ADD CONTINGENCY
FOR TEST & LAB RESULTS*

Please note that no Contractor parking is allowed to the East or West sides of the building.

Parking is allowed across the street at the Community Park.

\$2000.00

Please attach type, brand and grade of primer & paint (specifications).

RC 5/30/11

Certified Payroll at Prevailing Wage is required.

Amador County Determination: \$48.10/ hour

33,000

Department of Industrial Relations (DIR) registration is required.

PWC # 1000000250

6% 3,000

35,000



Darren Robinson <d Robinson@amadorgov.org>

Pine Grove Community Center

1 message

Ron Regan <ron@gmconstruction.com>
To: Darren Robinson <d Robinson@amadorgov.org>

Tue, May 31, 2016 at 9:27 AM

Darren,

As per our conversation, please Add a Contingency for new testing and lab results for the existing lead paint. Also, do to certifications and hauling restriction please provide 30 days advance notice prior to start date.

Ron



Ron Regan

PO Box 338 (619 Court St)

Jackson, CA 95642

209 223-3583 Fax 800-609-0972

209-263-1122 Direct

888-763-7141 Fax

ron@gmconstruction.com

ESS Environmental

5716 Folsom Blvd./PMB #146 • Sacramento, CA 95819 • (916) 383-6642 • ess_environmental@yahoo.com

General Work Requirements for any work designed to reduce or eliminate lead-based and/or lead containing paints, dust or building components for the planned exterior re-paint and/or siding removal for the Pine Grove Town Hall located at 19889 Highway 88, Pine Grove CA

The majority of the planned re-painting/remediation for this building involves the stabilization and cleaning of existing lead containing painted exterior surfaces, utilizing techniques such as wet scrapping away any flaking, chipping or peeling paint and possible wet sanding in preparation for re-painting. Removal of building components such as windows, window components, doors, wood trims, wood siding etc., may also be required for this project. Painted components to be removed would be as directed by the County of Amador and/or the awarded contractor.

- I. Worksite Preparation Levels:
 - A. Exterior: HUD Guidelines, Chapter 8, Table 8.2
 - B. Windows: HUD Guidelines, Chapter 8, Table 8.3

- II. Worker Requirements
 - A. DHS Certified supervisor- Title 17, CCR, Section 36100(a)(1)
DHS Certified workers
 - B. Full compliance with Cal/Osha Construction Safety Orders, Lead Section 1532.1
 - C. All workers certifications, medicals and fit test must be submitted prior to the start of this project.
 - D. Representative contractor employee air monitoring to be done for each task. Results to be provided within 24 hrs.

- III. Notification Requirements
 - A. Abatement of Lead Hazards Notification- California Department of Public Health (CDPH Form 8551)
 - B. Lead Work Pre-Job Notification- State of California, Division of Occupational Safety and Health (Cal-Osha)

- IV. Stabilization/Removal Methods
 - A. See HUD Guidelines, Chapter 12: Abatement
See applicable sections for abatement, component removal, mechanical removal, etc.

- V. Cleaning
 - A. See HUD Guidelines, Chapter 14, Applicable sections

VI. Waste Categorization

- A. All waste streams generated during this paint stabilization/removal project must be properly sampled, analyzed and disposed of in full compliance with all applicable local, State and Federal regulations. Copies of all laboratory analysis of these waste streams must be submitted at the completion of the stabilization/removal phase of this project and prior to any disposal of the waste.

VI. Clearances

- A. Visual clearances only for dirt/pavement areas
- B. Visual and Wipe Clearances to meet current HUD clearance standards for deck and windowsill areas.
- C. All clearances will be performed within 24 hours after initial contractor request. Any required re-cleaning and/or re-testing will be paid for by the lead abatement contractor.



Community Development Agency

810 Court Street, Jackson CA 95642

Phone 209-223-6429

Fax: 209-223-6395

#5

MEMORANDUM

TO: Administrative Committee

FROM: Aaron Brusatori, PE *AB*
Director

SUBJECT: TRANSPORTATION AND PUBLIC WORKS REORGANIZATION

DATE: July 11, 2016

The Community Development Agency would like permission to reorganize the Department of Transportation and Public Works. The reorganization will consist of creating a position for Civil Engineering Assistant I while eliminating the two budgeted Sr. Engineering Technician positions. This will result in the reduction of 1 FTE within the Department.

A recent resignation of position by a Sr. Engineering Technician along with identification of needed skills to complete future work load necessitates the proposed change.

Projected work load shows 1 FTE of technical work for 16/17, 60% of which is at the level of Civil Engineering Assistant I. The portion of work which requires the skill set of a Civil Engineering Assistant I is projected to increase over the next several years during completion of Ridge Road at New York Ranch Road, bridge replacement projects and pursuit of outside funding for projects.

The work load will consist of the management of Professional Consultants, evaluation of proposals, review of publically bid projects, performing para-professional civil engineering design and performance of inspections for both encroachment permit and grading permit projects. The projected work load is better suited to the skills of a Civil Engineering Assistant I.

In preparation of the proposed 16/17 budget, the Department included revenue from the AB109 program which is not materializing as originally planned. We believe the projected \$60K in departmental revenue from AB109 is likely to be much lower. The projected salary savings realized through eliminating one FTE (\$80K) will offset our exposure to changes in revenue from the AB109 program, and allow funding of on-call professional services to complete specific tasks.

The person currently holding the position of Sr. Engineering Technician is qualified for the position of Civil Engineering Assistant I, and is expected to apply to fill the created opening.

If approved, the Department would advertise internally to fill the position immediately.