

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: 7/22/2016

From: John Plasse, Chairman

(Department Head - please type)

Phone Ext. 470

Department Head Signature _____

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:

8/9/2016

Agenda Title: Wood Angels Program

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Presentation by Ms. Nancy Fort (or her representative), relative to the Wood Angels Program formed by volunteers to assist those in need with fire wood during the winter months.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes

No

Committee Review?

Name _____

N/A

Committee Recommendation: _____

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached:

Yes

No

N/A

Comments: _____

Request Reviewed by:

Chairman _____

Counsel BB

Auditor JOR

GSA Director Hop

CAO _____

Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

FOR CLERK USE ONLY

Meeting Date 8-9-16

Time _____

Item # 6

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

Completed by _____

Department
For meeting
of _____

ATTEST: _____

Clerk or Deputy Board Clerk

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Jennifer Burns <jburns@amadorgov.org>

[boardofsupervisors:213] WOOD ANGELS

1 message

Nancy Fort <snfort@volcano.net>

Thu, Jul 21, 2016 at 8:21 AM

Reply-To: snfort@volcano.net

To: boardofsupervisors@amadorgov.org

Cc: John Dunn <ele3780@gmail.com>, chinookjock@icloud.com, rgillaspie@yahoo.com

Dear Supervisors,

I'm writing to ask for assistance on how we go about getting on your agenda, or just making a request for any discretionary funds that the County may have to assist our small grassroots organization.

I believe Supervisors Lynn Morgan and Brian Oneto are aware of our organization and how we work. The Wood Angels was formed by volunteers, property owners like yourselves, who wanted to help keep seniors, vets, disabled, and those that are having a hard time meeting their bills with wood for the winter months. The Wood Angels have been active since 2007 delivering dry firewood to assist residents in keeping warm. Last year alone we delivered over 150 cords, mostly pine to Amador residents from Lone, Plymouth, Jackson, Pine Grove and Pioneer. We ask nothing of the recipients. Most of the seniors and others are too proud to ask for assistance. It is their neighbors, friends, strangers who call the Wood Angels and ask for help with wood. It is an all-volunteer organization with no one receiving any monies for their efforts. It is a small organization, just six, and all but one over the age of 65. We might be small but we effect many lives. We receive donations of wood from property owners throughout the County and we pick up the wood and take it back to our yard in Pioneer to dry for the season. Then around October the calls begin and we try to deliver wood to all who call.

We are unfortunately, now close to ending our efforts, as our funds have been depleted and our truck broke down a few weeks ago. We received our IRS 501(3)(c) status October of last year and were lucky enough, through efforts of one of our board members, to receive a small grant from "Top Cops". Ryan Gillaspie, our Treasurer, who is a Amador County deputy with the Sheriff's Office was instrumental in getting these funds. Unfortunately it is not enough. Gas for our 1988 Ford F350 is expensive and as stated above we deliver as far as Lone/Plymouth and anywhere a call comes from. We have even helped residents in Calaveras, especially after the Butte fire.

Our volunteers have graciously paid for expenses out of our own pockets, but that is not a sustainable source.

So in closing I would appreciate any direction and/or assistance you could provide to a very deserving group that help a vast group of Amador County residents with their fire needs. It is a plea from all those recipients, and a plea from all of us at Wood Angels. You can contact me via e-mail or either of the phone numbers below. I thank you for taking the time to listen and review our request.

Sincerely,

AGENDA TRANSMITTAL FORM

To: **Board of Supervisors**

Date: 7/22/2016

From: Carolyn Fregulia, ACRA Executive Director
(Department Head - please type)

Phone Ext. 379

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>8/9/2016</u>	

Department Head Signature _____

Agenda Title: Discussion regarding Draft ACRA Master Plan and Nexus

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Please see attached draft ACRA Master Plan, Park Impact Fee Nexus Study and Quimby Dedicatoin Requirement and In-Lieu Study prepared by Foothill Associates and SCI Consulting Group.

Comments from each jurisdiction must be received by Foothill Associates by August 20. The documents will be finalized by August 31 and submitted to the ACRA Board of Directors on September 14.

The final documents will then be brought to each member jurisdiction for their approval.

Recommendation/Requested Action:
Review documents and submit changes and/or corrections to Foothill Associates by August 20.

Fiscal Impacts (attach budget transfer form if appropriate) none

Staffing Impacts _____

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel GC

Auditor JOR GSA Director Hop

CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

FOR CLERK USE ONLY

Meeting Date 8-9-16 Time _____ Item # 7

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.
Completed by _____	For meeting of _____	ATTEST: _____ Clerk or Deputy Board Clerk

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AMADOR COUNTY RECREATION AGENCY

QUIMBY DEDICATION REQUIREMENT AND IN-LIEU FEE STUDY

JULY 2016
PUBLIC REVIEW DRAFT

PREPARED FOR:
**AMADOR COUNTY RECREATION AGENCY
BOARD OF DIRECTORS**

PREPARED BY:


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QUIMBY ACT CONSULTANT

Blair Aas, Director of Planning Services
SCI Consulting Group

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EXECUTIVE SUMMARY

The California Government Code contains specific enabling legislation for the dedication of land or fees in lieu of land dedication for neighborhood and community parks by a city, county or special district. This legislation, codified as Government Code § 66477 and known commonly as the “Quimby Act,” also establishes the criteria for determination the land dedication requirement and in-lieu fee based on specific park standards.

There are two factors that determine the amount of land that may be required to be dedicated for a new subdivision. These factors are multiplied by the number of respective dwelling units for the proposed subdivision to determine acreage to be dedicated for neighborhood and community parks. In some instances, the payment of a fee in lieu of land may be considered. In this case, the Quimby dedication requirement is multiplied by the fair market value of the land which would be otherwise be required to be dedicated for parks to establish a Quimby in-lieu fee.

This Quimby Dedication Requirement and In-Lieu Fee Study (“Quimby Study”) was prepared in conjunction with the Park and Recreation Master Plan Update (“Master Plan”) of the Amador County Recreation Agency (“ACRA”) prepared by Foothill Associates. The purpose of the Quimby Study is to calculate the three factors that determine Quimby Dedication Requirement and In-Lieu Fee for the cities of Amador City, Lone, Jackson, Plymouth and Sutter Creek (“Cities”) and unincorporated communities by Amador County (“County”).

Based on the findings presented in this Study, the County and Cities may adopted and implemented in accordance with the applicable provisions of the Quimby Act (California Govt. Code § 66477). Proceeds from Quimby in-lieu fees should be collected separately and accounted for independent of park impact fee proceeds.

DETERMINATION OF QUIMBY DEDICATION REQUIREMENT

QUIMBY STANDARD

Under the Quimby Act, the dedication of land, or payment of fees, or both, cannot exceed the proportionate amount necessary to provide three (3) acres of park area per 1,000 persons residing within the subdivision, unless the amount of existing neighborhood and community park area exceeds that limit, in which case the calculated amount may be adopted as a higher standard not to exceed five (5) acres per 1,000 persons residing within a subdivision.

Figure 1 shows the calculation of the County and each City's maximum Quimby standard. As shown, the active neighborhood and community park acres and population for each jurisdiction determines their acres per 1,000 population standard. For purposes of this Study, the maximum standard is used to establish their maximum Quimby Land Dedication and In-Lieu fee. A summary of each jurisdiction's inventory of park land is provided in the Master Plan.

FIGURE 1 – QUIMBY STANDARD

Jurisdiction	Neighborhood and Community Park Acres			Acres (Per 1,000 Population) ³	Quimby Standard ⁴
	Calc	a	b		
City of Amador City		0.3	190	1.6	3.0
City of Ione		95.0	4,257	22.3	5.0
City of Jackson		42.0	4,682	9.0	5.0
City of Plymouth		5.0	1,006	5.0	5.0
City of Sutter Creek		4.9	2,587	1.9	3.0
Unincorporated County		44.7	21,786	2.1	3.0

Source: Foothill Associates; California Department of Finance and SCI Consulting Group

Notes:

¹ Based on Amador County Recreation Agency Park and Recreation Master Plan, April 2016.

² From the California Department of Finance as of January 1, 2016.

³ Represents the existing level of service for active neighborhood and community parks acres.

⁴ Quimby standard based on active neighborhood and community park acres per 1,000 population.

QUIMBY DWELLING UNIT OCCUPANCY FACTOR

Pursuant to Govt. Code § 64477(a)(2), the amount of land dedicated or fees paid shall be based upon residential population density, which shall be in part determined based on the average number of persons per household according to the most recent available federal census. Moreover, since different residential land uses have varying household sizes, it is reasonable that the land dedication requirement and associated in-lieu fee be expressed per dwelling unit based on their respective average household size. For the purposes of this Quimby program, the following two residential land uses have been selected:

- "Single-Family Housing" means detached or attached one-family dwelling units including mobile homes; and
- "Multi-family housing" means buildings or structures designed for two or more families for living or sleeping purposes and having kitchen and bath facilities for each family, including condominiums.

A "dwelling unit" generally means one or more rooms in a building or structure or portion thereof designed exclusively for residential occupancy by one or more persons for living or sleeping purposes and having kitchen and bath facilities, including mobile homes.

Based on figures from the 2010 U.S. Census, figure 2 below presents the determination of the Quimby Dwelling Unit Occupancy Factor for the two residential land use categories for jurisdiction.

FIGURE 2 – QUIMBY DWELLING UNIT OCCUPANCY FACTOR

Jurisdiction	Single Family Housing	Multi-family Housing
<i>--- Average Persons per Unit ---</i>		
City of Amador City	1.90	1.95
City of Ione	2.45	2.95
City of Jackson	2.39	2.38
City of Plymouth	2.77	2.96
City of Sutter Creek	1.99	1.70
Unincorporated County	2.39	2.14

Source: U.S. Census Bureau, 2010-2014 American Community Survey 5-Year Estimates

QUIMBY DEDICATION REQUIREMENT

Based on the County's and each City's Quimby maximum standard allowed under the Quimby Act, the formula for calculating the dedication of land for each jurisdiction is follows:

$$\begin{array}{ccccccc}
 \textit{Proposed} & & \textit{Quimby} & & & & \\
 \textit{Number of Units} & & \textit{Dwelling} & & \textit{Quimby Standard} & = & \textit{Quimby} \\
 \textit{by Housing} & \times & \textit{Unit} & \times & \textit{/ 1,000} & & \textit{Dedication} \\
 \textit>Type} & & \textit{Occupancy} & & & & \textit{Requirement} \\
 & & \textit{Factor} & & & & \\
 \end{array}$$

Figure 3 on below presents each jurisdiction's Quimby land dedication requirement expressed on a land square footage basis for each of the two residential land uses categories. Note that if a City or the County desires to adopt a lower standard or resulting dedication requirement than justified, the adopted standard and resulting dedication requirement for each land use classification should be reduced by the same percentage.

FIGURE 3 – QUIMBY LAND DEDICATION REQUIREMENT

Jurisdiction	Dwelling Unit Occupancy Factor ¹		Quimby Standard (Acres Per 1,000 Population)	Quimby Land Dedication Requirement ³	
	SFR	MFR		SFR	MFR
Calc	a	b	c	d = a * c / 1,000 *	e = b * c / 1,000 *
				43,560	43,560
	Person Per Unit			Park land Sq. Ft. Per Unit	
City of Amador City	1.90	1.95	3.00	248	255
City of Lone	2.45	2.95	5.00	534	643
City of Jackson	2.39	2.38	5.00	521	518
City of Plymouth	2.77	2.96	5.00	603	645
City of Sutter Creek	1.99	1.70	3.00	260	222
Unincorporated County	2.39	2.14	3.00	312	280

For example, the dedication requirement for a 250 single-family home subdivision in the City of lone would be 3.06 acres of land for park and recreational facilities.

$$\begin{array}{ccccccc}
 250 & & 534 \textit{ Land Sq. Ft.} & & & & 133,500 \textit{ Sq. Ft or} \\
 \textit{Single-Family Lots} & \times & \textit{per Single-Family} & \times & & = & \textit{3.06 Acres of Park} \\
 & & \textit{Lot} & & & & \textit{to be Dedicated for} \\
 & & & & & & \textit{the Subdivision} \\
 \end{array}$$

DETERMINATION OF THE QUIMBY IN-LIEU FEE

For proposed subdivisions containing fewer than 50 parcels, the Quimby Act allows for the payment of a (“Quimby in-lieu fee”) in lieu of land dedication.¹ The purpose of the Quimby in-lieu fee is to accumulate enough funding from several smaller subdivisions to acquire land for the development of neighborhood and community parks within the jurisdiction where the fees are collected. Moreover, while land dedication may be required for larger subdivisions, each jurisdiction may require in-lieu fees only, or a combination of land dedication and in-lieu fees, to meet the park and recreation goals and objectives of the jurisdiction inhabitants of the subdivision.

The Quimby Act specifies that the amount and location of land to be dedicated or the fee in-lieu of dedication to be paid shall bear a reasonable relationship to the use of the park and recreational facilities by the future inhabitants of the subdivision. Therefore, the Quimby In-Lieu fee should be equal to the fair market value of the amount of land within the property to be subdivided that would otherwise be required to be dedicated.

Fair market value of the property to be subdivided may be determined by either 1) an appraisal of the property by a certified real estate appraiser or 2) by a set valuation and Quimby in-lieu fees which are periodically updated by the jurisdiction.

The appraisal would appraise the property at its unencumbered (free and clear) value, as if it at the approved tentative map state of development and as if any assessments or other encumbrances to which the property is subject has been paid off in full prior to the date of the appraisal.

A jurisdiction may, by resolution, approve a fixed market value per acre of land within a community plan, specific plan area, in some instances city-wide, or other boundaries as determined by the City as appropriate. The fair market value of land established for park and recreational purposes would be updated as necessary from time to time and once established may be used, at the option of the subdivider, in place of the appraisal process, to determine the Quimby In-Lieu fee.

¹ However, when a multi-family development or stock cooperative exceeds 50 dwelling units, a dedication of land may be required, even though the number of parcels may be less than 50. *Govt. Code § 66477(a)(7)*

IMPLEMENTATION

ADOPTION REQUIREMENTS

In order to establish a Quimby Program, a city or county (or on behalf of another local agency) must adopt an ordinance that specifies their Quimby standard, their Quimby dedication requirement and process for determination of the fair market value of land. The ordinance must be in effect for a period of 30 days prior to the filing of the tentative map of the subdivision or parcel map for the subdivision or parcel map to be subject to the Quimby Program. Additionally, the city or county must have adopted a general plan or specific plan containing policies and standards for parks and recreational facilities, and the park and recreational facilities are in accordance with definite principles and standards.

USE OF QUIMBY IN-LIEU FEES

The land, fees, or combination thereof may only be used to acquire land for parks or developing new or rehabilitating existing neighborhood or community park or recreational facilities to serve the subdivision. However, the fees may be used for the purpose of developing new or rehabilitating existing park or recreational facilities in a neighborhood other than the neighborhood in which the subdivision for which fees were paid as a condition to the approval of a tentative map or parcel map is located, if all of the following requirements are met:

- The neighborhood in which the fees are to be expended has fewer than three acres of park area per 1,000 members of the neighborhood population.
- The neighborhood in which the subdivision for which the fees were paid has a park area per 1,000 members of the neighborhood population ratio that meets or exceeds the ratio calculated pursuant to subparagraph (A) of paragraph (2), but in no event is less than three acres per 1,000 persons.
- The legislative body holds a public hearing before using the fees pursuant to this subparagraph.
- The legislative body makes a finding supported by substantial evidence that it is reasonably foreseeable that future inhabitants of the subdivision for which the fee is imposed will use the proposed park and recreational facilities in the neighborhood where the fees are used.
- The fees are used within a specified radius that complies with the city's or county's ordinance adopted pursuant to subdivision (a), and are consistent with the adopted general plan or specific plan of the city or county. For purposes of this clause, "specified radius" includes a planning area, zone of influence, or other geographic region designated by the city or county, that otherwise meets the requirements of this section.

The city, county, or other local agency to which the land or fees are conveyed or paid may enter into a joint or shared use agreement with one or more other public districts in the jurisdiction, including, but not limited to, a school district or community college district, in order to provide access to park or recreational facilities to residents of subdivisions with fewer than three acres of park area per 1,000 members of the population.

ACCOUNTING REQUIREMENTS

The city, county, or other local public agency to which the land or fees are conveyed or paid shall develop a schedule specifying how, when, and where it will use the land or fees, or both, to develop park or recreational facilities to serve the residents of the subdivision.

Quimby in-lieu fees must be committed within five years after the payment of the Quimby In-Lieu fees or the issuance of building permits on one-half of the lots created by the subdivision, whichever occurs later. If the fees are not committed, they, without any deductions, shall be distributed and paid to the then record owners of the subdivision in the same proportion that the size of their lot bears to the total area of all lots within the subdivision.

APPENDIX A – CALIFORNIA GOVT. CODE § 66477 ("THE QUIMBY ACT")

(a) The legislative body of a city or county may, by ordinance, require the dedication of land or impose a requirement of the payment of fees in lieu thereof, or a combination of both, for park or recreational purposes as a condition to the approval of a tentative map or parcel map, if all of the following requirements are met:

(1) The ordinance has been in effect for a period of 30 days prior to the filing of the tentative map of the subdivision or parcel map.

(2) The ordinance includes definite standards for determining the proportion of a subdivision to be dedicated and the amount of any fee to be paid in lieu thereof. The amount of land dedicated or fees paid shall be based upon the residential density, which shall be determined on the basis of the approved or conditionally approved tentative map or parcel map and the average number of persons per household. There shall be a rebuttable presumption that the average number of persons per household by units in a structure is the same as that disclosed by the most recent available federal census or a census taken pursuant to Chapter 17 (commencing with Section 40200) of Part 2 of Division 3 of Title 4. However, the dedication of land, or the payment of fees, or both, shall not exceed the proportionate amount necessary to provide three acres of park area per 1,000 persons residing within a subdivision subject to this section, unless the amount of existing neighborhood and community park area, as calculated pursuant to this subdivision, exceeds that limit, in which case the legislative body may adopt the calculated amount as a higher standard not to exceed five acres per 1,000 persons residing within a subdivision subject to this section.

(A) The park area per 1,000 members of the population of the city, county, or local public agency shall be derived from the ratio that the amount of neighborhood and community park acreage bears to the total population of the city, county, or local public agency as shown in the most recent available federal census. The amount of neighborhood and community park acreage shall be the actual acreage of existing neighborhood and community parks of the city, county, or local public agency as shown on its records, plans, recreational element, maps, or reports as of the date of the most recent available federal census.

(B) For cities incorporated after the date of the most recent available federal census, the park area per 1,000 members of the population of the city shall be derived from the ratio that the amount of neighborhood and community park acreage shown on the maps, records, or reports of the county in which the newly incorporated city is located bears to the total population of the new city as determined pursuant to Section 11005 of the Revenue and Taxation Code. In making any subsequent calculations pursuant to this section, the county in which the newly incorporated city is located shall not include the figures pertaining to the new city which were calculated pursuant to this paragraph. Fees shall be payable at the time of the recording of the final map or parcel map, or at a later time as may be prescribed by local ordinance.

(3) (A) The land, fees, or combination thereof are to be used only for the purpose of developing new or rehabilitating existing neighborhood or community park or recreational facilities to serve the subdivision, except as provided in subparagraph (B).

(B) Notwithstanding subparagraph (A), fees may be used for the purpose of developing new or rehabilitating existing park or recreational facilities in a neighborhood other than the neighborhood in which the subdivision for which fees were paid as a condition to the approval of a tentative map or parcel map is located, if all of the following requirements are met:

- (i) The neighborhood in which the fees are to be expended has fewer than three acres of park area per 1,000 members of the neighborhood population.
 - (ii) The neighborhood in which the subdivision for which the fees were paid has a park area per 1,000 members of the neighborhood population ratio that meets or exceeds the ratio calculated pursuant to subparagraph (A) of paragraph (2), but in no event is less than three acres per 1,000 persons.
 - (iii) The legislative body holds a public hearing before using the fees pursuant to this subparagraph.
 - (iv) The legislative body makes a finding supported by substantial evidence that it is reasonably foreseeable that future inhabitants of the subdivision for which the fee is imposed will use the proposed park and recreational facilities in the neighborhood where the fees are used.
 - (v) The fees are used within a specified radius that complies with the city's or county's ordinance adopted pursuant to subdivision (a), and are consistent with the adopted general plan or specific plan of the city or county. For purposes of this clause, "specified radius" includes a planning area, zone of influence, or other geographic region designated by the city or county, that otherwise meets the requirements of this section.
- (4) The legislative body has adopted a general plan or specific plan containing policies and standards for parks and recreational facilities, and the park and recreational facilities are in accordance with definite principles and standards.
- (5) The amount and location of land to be dedicated or the fees to be paid shall bear a reasonable relationship to the use of the park and recreational facilities by the future inhabitants of the subdivision.
- (6) (A) The city, county, or other local public agency to which the land or fees are conveyed or paid shall develop a schedule specifying how, when, and where it will use the land or fees, or both, to develop park or recreational facilities to serve the residents of the subdivision. Any fees collected under the ordinance shall be committed within five years after the payment of the fees or the issuance of building permits on one-half of the lots created by the subdivision, whichever occurs later. If the fees are not committed, they, without any deductions, shall be distributed and paid to the then record owners of the subdivision in the same proportion that the size of their lot bears to the total area of all lots within the subdivision.
- (B) The city, county, or other local agency to which the land or fees are conveyed or paid may enter into a joint or shared use agreement with one or more other public districts in the jurisdiction, including, but not limited to, a school district or community college district, in order to provide access to park or recreational facilities to residents of subdivisions with fewer than three acres of park area per 1,000 members of the population.
- (7) Only the payment of fees may be required in subdivisions containing 50 parcels or less, except that when a condominium project, stock cooperative, or community apartment project, as those terms are defined in Sections 4105, 4125, and 4190 of the Civil Code, exceeds 50 dwelling units, dedication of land may be required notwithstanding that the number of parcels may be less than 50.
- (8) Subdivisions containing less than five parcels and not used for residential purposes shall be exempted from the requirements of this section. However, in that event, a condition may be placed on the approval of a parcel map that if a building permit is requested for construction of a residential structure or structures on one or more of the parcels within four years, the fee may be required to be paid by the owner of each parcel as a condition of the issuance of the permit.

(9) If the subdivider provides park and recreational improvements to the dedicated land, the value of the improvements together with any equipment located thereon shall be a credit against the payment of fees or dedication of land required by the ordinance.

(b) Land or fees required under this section shall be conveyed or paid directly to the local public agency which provides park and recreational services on a communitywide level and to the area within which the proposed development will be located, if that agency elects to accept the land or fee. The local agency accepting the land or funds shall develop the land or use the funds in the manner provided in this section.

(c) If park and recreational services and facilities are provided by a public agency other than a city or county, the amount and location of land to be dedicated or fees to be paid shall, subject to paragraph (2) of subdivision (a), be jointly determined by the city or county having jurisdiction and that other public agency.

(d) This section does not apply to commercial or industrial subdivisions or to condominium projects or stock cooperatives that consist of the subdivision of airspace in an existing apartment building that is more than five years old when no new dwelling units are added.

(e) Common interest developments, as defined in Section 1351 of the Civil Code, shall be eligible to receive a credit, as determined by the legislative body, against the amount of land required to be dedicated, or the amount of the fee imposed, pursuant to this section, for the value of private open space within the development which is usable for active recreational uses.

(f) Park and recreation purposes shall include land and facilities for the activity of "recreational community gardening," which activity consists of the cultivation by persons other than, or in addition to, the owner of the land, of plant material not for sale.

(g) This section shall be known, and may be cited, as the Quimby Act.

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AMADOR COUNTY RECREATION AGENCY

PARK IMPACT FEE NEXUS STUDY

JULY 2016
PUBLIC REVIEW DRAFT

PREPARED FOR:

**BOARD OF DIRECTORS
AMADOR COUNTY RECREATION AGENCY**

PREPARED BY:


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Jane Norcross, Volcano Community Services District

Lynn Morgan, Amador County

Louis Boitano, Amador County

EXECUTIVE DIRECTOR

Carolyn Fregulia

IMPACT FEE CONSULTANT

Blair Aas, Director of Planning Services

SCI Consulting Group

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EXECUTIVE SUMMARY

This Park Impact Fees Nexus Study ("Nexus Study") was prepared pursuant to the "Mitigation Fee Act" as found in Government Code § 66000. The Nexus Study was prepared in conjunction with the Park and Recreation Master Plan Update ("Master Plan") of the Amador County Recreation Agency ("ACRA") prepared by Foothill Associates. The purpose of this Nexus Study is to establish the legal and policy basis for the imposition of updated park impact fees ("fees") on new residential development for the cities of Amador City, Lone, Jackson, Plymouth and Sutter Creek, unincorporated Amador County and regionally for ACRA.

In order to impose such fees, this Nexus Study will demonstrate that a reasonable relationship or "nexus" exists between new development that occurs within each jurisdiction and the need for additional park and recreational facilities as a result of new development. More specifically, this Nexus Study will present findings in order to meet the procedural requirements of the Mitigation Fee Act ("Act"), also known as AB 1600, which are as follows:

- Identify the **purpose** of the fee.
- Identify the **use** to which the fee is to be put.
- Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed ("**benefit relationship**").
- Determine how there is a reasonable relationship between the need for the fire facilities and the type of development project on which the fee is imposed ("**impact relationship**").
- Determine how there is a reasonable relationship between the amount of the fee and the cost of the facilities or portion of the facilities attributable to the development on which the fee is imposed ("**proportional relationship**").

Since the need for park and recreational services is inherently population-driven, this Nexus Study utilizes a per capita standard-based methodology to determine each jurisdiction's maximum park impact fees. Under this method, the cost components are based on each jurisdiction's existing or adopted level of service ("LOS") standard and defined on a per capita basis. The use of the existing per-capita standard ensures that new development will only fund the share of planned park and recreational facilities needed to accommodate population growth. The total per capita costs are then applied to

The Nexus Study also details the **procedural requirements** for approval of the Nexus Study and proposed park impact fee program ("fee program") by the ACRA Board of Directors and adoption by the City Councils and County Board of Supervisors. Also, the Act contains specific requirements for the **annual administration** of the fee program. These statutory requirements and other important information regarding the imposition and collection of the fees are provided in the last sections of the Nexus Study.

FIGURE 2 – LEVEL OF SERVICE STANDARDS BY JURISDICTION

Jurisdiction	Developed Park		Existing LOS	Nexus Study	
	Acres ¹	Population ²	Standard (Per 1,000 Pop.) ³		LOS Standard ⁴
	Calc	a	b	c = a / (b / 1,000)	d = c
Neighborhood and Community Parks					
City of Amador City		0.3	190	1.6	1.6
City of Lone		4.0	4,257	0.9	0.9
City of Jackson		17.0	4,682	3.6	3.6
City of Plymouth		3.4	1,006	3.4	3.4
City of Sutter Creek		4.5	2,587	1.7	1.7
Unincorporated County		13.1	21,786	0.6	0.6
Regional (Countywide) Parks		86.0	34,508	2.5	2.5

Source: Foothill Associates; California Department of Finance and SCI Consulting Group

Notes:

¹ From Amador County Recreation Agency Park and Recreation Master Plan, July 2016.

² From the California Department of Finance as of January 1, 2016.

³ Represents the existing level of service standard express in terms of active acres per 1,000 population rounded to the nearest tenth acre.

⁴ Represents the existing level of service standard used in the determination of the fees.

REGIONAL COMMUNITY USE FACILITIES COST PER CAPITA

Figure 4 calculates the per capita cost of regional community use facilities for ACRA. As presented, the total existing community use space in the County is divided by the total County household population to establish a Countywide LOS standard, expressed as community use building square feet per capita. The existing LOS standard is then multiplied by the estimated cost per square feet for construction of a community use facility to arrive at a per capita cost. Appendix B provide detailed information on the community use space in the County. The resulting fees will largely go towards construction of the proposed indoor recreation center at Oro de Amador Regional Park.

FIGURE 4 – REGIONAL COMMUNITY USE FACILITIES COST PER CAPITA

Jurisdiction	Existing Community Use Space (Sq. Ft.) ¹	Population ²	Existing Community Use Space LOS Standard (Sq. Ft.)	Regional Community Use Facilities Cost per Capita
Calc	a	b	c = a / b	d = c * 310
County of Amador	85,590	34,508	2.5	\$775.00

Source: Foothill Associates; SCI Consulting Group

Notes:

¹ See Appendix C for more detail.

² From the California Department of Finance as of January 1, 2016.

PARK IMPACT FEE DETERMINATION

The Act requires that development impact fees be determined in a way that ensures a reasonable relationship between the amount of the fee and the cost of the park and recreational facilities attributable to the new development on which the fee is imposed. This section presents the calculation of the total cost per capita for neighborhood and community parks each jurisdiction and regional parks, community use facilities and aquatic facilities for ACRA. The total cost per capita for each jurisdiction and ACRA is then applied to two residential land uses in proportion to the demand they create as measured by their average household size.

PARK IMPACT FEE COST COMPONENTS

The figures below summarize the per capita cost components, for each jurisdiction and ACRA, calculated in the previous section and include an additional two (2) percent for administration of the fee programs. The fee program administrative cost component is designed to offset the cost of collection, documentation, annual reporting requirements, five-year report requirements, periodic Nexus Study updates and other costs reasonably related to compliance with the Act.

FIGURE 6 – PARK IMPACT FEE COST COMPONENTS BY JURISDICTION

Jurisdiction	Park Development Costs Per Capita ¹	Fee Program Admin. Cost per Capita ²	Total Cost per Capita
Calc	a	b = a * 0.02	c = a + b
City of Amador City	\$438.40	\$8.77	\$447.17
City of Ione	\$168.30	\$3.37	\$171.67
City of Jackson	\$673.20	\$13.46	\$686.66
City of Plymouth	\$1,261.40	\$25.23	\$1,286.63
City of Sutter Creek	\$608.60	\$12.17	\$620.77
Unincorporated County	\$166.80	\$3.34	\$170.14

Notes:

¹ See Figure 3.

² Estimated at 2 percent of total costs for the administration of the park impact fee program including periodic nexus study updates, collection, accounting, annual reporting and other costs reasonably related to compliance with the Act.

AVERAGE HOUSEHOLD SIZE

Based on 2010 U.S. Census information for each jurisdiction and countywide, the figure below presents the average household sizes for the two residential land use categories for each jurisdiction. The calculation is derived from the total population in occupied housing units by units in structure divided by the occupied housing units by units in structure as provided by U.S. Census Bureau in their 2010-2014 American Community Survey 5-Year Estimate.

FIGURE 8 – AVERAGE HOUSEHOLD SIZE

Jurisdiction	Single Family Housing	Multi-family Housing
<i>--- Average Persons per Unit ---</i>		
City of Amador City	1.90	1.95
City of Ione	2.45	2.95
City of Jackson	2.39	2.38
City of Plymouth	2.77	2.96
City of Sutter Creek	1.99	1.70
Unincorporated County	2.39	2.14
County of Amador	2.38	2.23

Source: U.S. Census Bureau, 2010-2014 American Community Survey 5-Year Estimates

PROJECTED PARK IMPACT FEE REVENUE

Figure 10 projects park impact fee revenue through 2040 for each jurisdiction and for the total County. Total park impact fee revenue (in 2016 dollars) is estimated by multiplying the total cost per capita by the service population growth estimated for the period for each jurisdiction. Certainly arguments can be made for higher or lower population growth. However, the projected population growth and fee revenue are merely estimates for planning purposes. The maximum fee amounts do not depend upon the timing and level of development.

FIGURE 10 – PROJECTED PARK IMPACT FEE REVENUE BY JURISDICTION

Jurisdiction	Current Household Population (2016) ¹	Household Population Growth (By 2040) ²	Total Cost per Capita ³	Projected Fee Revenue (2016\$)
Calc	a	b	c	d = b * c
City of Amador City	190	63	\$447.17	\$27,953
City of Ione	4,257	2,123	\$171.67	\$364,411
City of Jackson	4,682	1,263	\$686.66	\$867,186
City of Plymouth	1,006	1,345	\$1,286.63	\$1,730,372
City of Sutter Creek	2,587	5,383	\$620.77	\$3,341,717
Unincorporated County	21,786	5,787	\$170.14	\$984,631
ACRA / Total County	34,508	15,964	\$1,383.68	\$22,088,413

Notes:

¹ See Figure 2.

² See Appendix A.

³ See Figure 4.

BENEFIT RELATIONSHIP

This Nexus Study must determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

The fee will be used to expand each jurisdiction's parks and recreational facilities required to serve new development. Each jurisdiction will deposit fee revenue into a separate park impact fee account or fund in a manner to avoid any commingling of the fees with other revenues and funds. The fee revenue will be restricted to used described in the "Use of Fee Revenues" finding. These actions ensure a development project paying the fees will benefit from their use.

IMPACT RELATIONSHIP

This Nexus Study must determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

Each new residential development project will grow the service population of the jurisdiction. The growth in service population will generate additional need for park and recreational services and the associated need for additional park and recreational facilities. The need is measured in proportion to the average housing size for two residential land use categories and each jurisdiction's level of service standard for park and recreational facilities.

PROPORTIONALITY

This Nexus Study must determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

The amount of park and recreational facilities needed to serve a unit of development is based on each jurisdiction's existing LOS standard for such facilities. The use of an existing facility standard methodology to determine the park impact fee achieves proportionality between existing development and new development. The cost of park and recreational facilities construction and fee program administrative costs are defined on a cost per capita basis. These per capita costs are then applied to two land use categories in proportion to the need they create for new and expanded park and recreational facilities.

The use of the average household size to determine the park impact fee schedule achieves proportionality across the types of development on which the fee is imposed. In

FEE PROGRAM ADOPTION REQUIREMENTS

The following are the general requirements for approval of the Nexus Study and proposed park impact fee program ("fee program") by the ACRA Board of Directors and adoption by the City Councils and County Board of Supervisors. The specific statutory requirements for the adoption of the fee programs may be found in the Mitigation Fee Act (California Govt. Code § 66000 et seq.).

1. The ACRA Board of Directors adopt a resolution approving the Nexus Study and proposed fee program.
2. Upon approval by the ACRA Board of Directors, each City Council and the County Board of Supervisors shall conduct at least "one open and public meeting" as part of a regularly scheduled meeting on their respective proposed fee program.
3. The ACRA fee would be adopted by the County and Cities on behalf of ACRA.
4. At least 14 days before the meeting, each jurisdiction shall mail out a notice of the meeting to any interested party who filed a written request for notice of the adoption of new or increased fees.
5. At least 10 days before the meeting, the each jurisdiction shall make available to the public the Nexus Study for review.
6. At least 10 days before the public hearing, a notice of the time and place of the meeting, shall be published twice in a newspaper of general circulation with at least five days intervening between the dates of first and last publication not counting such publication dates.
7. After their respective public hearings, each Council and the Board of Supervisors shall consider adoption of an ordinance or resolution establishing the proposed fee program.
8. The fee shall become effective 60 days after adoption of the ordinance or longer as specified by the ordinance.

interested party who files a written request with the jurisdiction for mailed notice of the meeting. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The jurisdiction may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service.

For the fifth fiscal year following the first receipt of any park impact fee proceeds, and every five years thereafter, each jurisdiction must comply with Government Code Section 66001(d)(1) by affirmatively demonstrating that the jurisdiction still needs unexpended park impact fees to achieve the purpose for which it was originally imposed and that the jurisdiction has a plan on how to use the unexpended balance to achieve that purpose. Specifically, the jurisdiction shall make all of the following findings, entitled "Five-Year Report", with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements; and
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

These findings must (1) affirmatively demonstrate that the jurisdiction intend to construct specific park improvements with the accumulated funds; (2) explain how the jurisdiction intends to use the funds to acquire or construct the park improvements; (3) specify the estimated cost of the park improvements; and (4) indicate whether the jurisdiction requires additional funds and, if so, when it anticipates receiving those funds.

ANNUAL INFLATIONARY ADJUSTMENT

All costs and the associated fees determined by this Nexus Study are in January 2016 dollars. Therefore, the fees should be annually adjusted commensurate with changes in improvement costs. The resolution or ordinance establishing the should including a provision and process for annually adjusting the fees by the percentage change in the Construction Cost Index as published by the Engineering News-Record, or its successor publication for the preceding twelve months.

RECOMMENDATIONS

Based on the findings presented in the Nexus Study, the following general recommendations are presented:

1. The maximum park impact fees for each jurisdiction and ACRA, as justified by the Nexus Study, are shown in the figure below. Each jurisdiction may establish their park impact fees at or below these maximum amounts. If a City or the County desires to adopt lower fees than justified, the adopted fees for each land use classification must be reduced by the same percentage. The fees for ACRA must be adopted by each jurisdiction on behalf of ACRA for regional park and recreational facilities.

FIGURE 11 – JUSTIFIED PARK IMPACT FEES

Jurisdiction	Justified Park Impact Fees (per Unit)	
	SFR	MFR
City of Amador City	\$849	\$871
City of Ione	\$420	\$506
City of Jackson	\$1,641	\$1,634
City of Plymouth	\$3,563	\$3,808
City of Sutter Creek	\$1,235	\$1,055
Unincorporated County	\$406	\$364
ACRA	\$3,293	\$3,085

2. The resolution or ordinance establishing the new fees should include a provision establishing an automatic annual inflationary adjustment of the park impact fee. The adopted park impact fees should be adjusted annually by the percentage change in the Construction Cost Index as published by the Engineering News-Record, or its successor publication for the preceding twelve months.
3. The Cities and County should adopt and implement their respective fees in accordance with the applicable provisions of the Act (California Government Code § 66000 et seq.).
4. The Cities and County should comply with the annual reporting requirements under Government Code § 66006(b).

APPENDICES

Appendix A – Estimate of Average Park Development Cost per Acre by Jurisdiction

Appendix B – Estimated Community Use Space in the County

Appendix C – Estimated Aquatic Facilities Replacement Costs

Appendix D – Master Plan Capital Improvement Projects by Jurisdiction

City of Ione	Replacement Cost	Developed Acres	Replacement Cost per Acre
Grover Park	\$203,000	2.0	\$101,500
Oakridge Park	\$171,800	0.7	\$245,429
Perry Earl Park	\$221,500	1.0	\$221,500
Train Park	\$152,200	0.3	\$507,333
Total City of Ione	\$748,500	4.0	\$187,125

Source: 2016 ACRA Park and Recreation Master Plan Update; SCI Consulting Group

County of Amador (Unincorporated Area)	Replacement Cost	Developed Acres	Replacement Cost per Acre
Lions Park	\$269,000	1.0	\$269,000
Fiddletown Park	\$660,000	2.5	\$264,000
River Pines Park	\$332,400	1.6	\$207,750
Papoose Pond	\$1,828,600	6.4	\$285,719
Pine Grove Park	\$339,300	0.7	\$484,714
Volcano Memorial Park	\$49,700	0.3	\$165,667
Total Unincorporated County	\$3,479,000	12.5	\$278,320

Source: 2016 ACRA Park and Recreation Master Plan Update; SCI Consulting Group

Amador County Regional Parks	Replacement Cost	Developed Acres	Replacement Cost per Acre
Howard Park	\$9,147,500	70.0	\$130,679
Mollie Joyce Park	\$1,521,500	7.0	\$217,357
Pioneer Park	\$2,037,000	9.0	\$226,333
Total County	\$12,706,000	86.0	\$147,744

Source: 2016 ACRA Park and Recreation Master Plan Update; SCI Consulting Group

APPENDIX C – ESTIMATED AQUATIC FACILITIES REPLACEMENT COST

FIGURE 14 – ESTIMATED AQUATIC FACILITIES REPLACEMENT COST

Jurisdiction	Facility	Estimated Facility Replacement Cost ¹	
		Calc	a
City of Ione	Ione Public Pool		\$1,750,000
City of Jackson	Pool at Detert Park		\$1,900,000
City of Plymouth	Plymouth Veterans Pool		\$1,750,000
City of Sutter Creek	Sutter Creek Public Pools		\$1,900,000

Source: Foothill Associates

PF-19	Climbing wall/structure	1	Capital	ACRA	\$6,350	ACRA Fees
PF-20	Add a surveillance system	3	Capital	ACRA	\$6,350	No. Existing deficiency.
					\$713,740	
	Lions Park					
PF-21	Refurbish or replace picnic tables and barbeques	2	Capital	ACRA	\$35,560	No. Existing deficiency.
PF-22	Improve ADA accessible route throughout park	1	Capital	ACRA	\$25,400	Questionable
PF-23	Add a picnic shelter	2	Capital	ACRA	\$101,600	ACRA Fees
PF-24	Designate unpaved trail system with signage	3	Capital	ACRA	\$12,700	Questionable
PF-25	Improve creek access and parking area	3	Capital	ACRA	\$164,592	No. Existing deficiency.
					\$339,852	
	Fiddletown Park					
PF-26	Repair tennis court surface	1	Capital	ACRA	\$63,500	No. Existing deficiency.
PF-27	Improve ADA access throughout the park, including the addition of a parking space	1	Capital	ACRA	\$31,750	Growth portion only.
					\$95,250	
	River Pines Park					
PF-28	Improve play area surfaces to provide ADA accessible route to play equipment	2	Capital	ACRA	\$2,540	No. Existing deficiency.
					\$2,540	
	The Hub					
PF-29	Add a kitchen	2	Capital	ACRA	\$31,750	ACRA Fees
PF-30	Improve upstairs storage area	2	Capital	ACRA	\$12,700	No. Existing deficiency.
					\$44,450	
	Amador City					
	School House Park					
PF-31	Rework the children's play area as necessary and add play equipment	1	Capital	Amador City	\$38,100	Growth portion only.
PF-32	Add a 3-on-3 court on the upper level	2	Capital	Amador City	\$50,800	Yes.
PF-33	Make landscape improvements, including tree and cactus removal	2	Capital	Amador City	\$12,700	No. Existing deficiency.
PF-34	Add signage and online information to help people learn of and find the park	3	Capital	Amador City	\$635	Yes.
					\$102,235	
	Fiddletown Community					
	Fiddletown Community Center					
	No improvements are recommended					
	City of Ione					

PF-58	Add barbeques to the group picnic area	2	Capital	lone	\$11,430	Yes.
PF-59	Sports field lighting	2	Capital	lone	\$762,000	Questionable
PF-60	Implement the complete Howard Park Master Plan over a period of time	3	Capital	lone	\$8,756,777	Growth portion only.
					\$9,657,207	
City of Jackson						
	Detert Park					
PF-61	Improve the parking areas with striping	2	Capital	Jackson	\$25,400	No. Existing deficiency.
PF-62	Climbing wall/structure	1	Capital	Jackson	\$6,350	Yes.
PF-63	Add a safety fence and shelter at the group picnic area	1	Capital	Jackson	\$114,300	No. Existing deficiency.
					\$146,050	
	Tailing Wheels Park					
PF-64	Improve the dog park and add a shade shelter	2	Capital	Jackson	\$44,450	Growth portion only.
PF-65	Add an accessible path to existing picnic table near accessible parking area	1	Capital	Jackson	\$1,270	No. Existing deficiency.
					\$45,720	
	Gold Ridge Park					
PF-66	Add a street sign to indicate the park's access for pedestrians and vehicles	1	Capital	Jackson	\$254	No. Existing deficiency.
PF-67	Add an accessible, single unisex restroom single	2	Capital	Jackson	\$190,500	Yes.
PF-68	Add a small picnic shelter	2	Capital	Jackson	\$57,150	Yes.
					\$247,904	
	Oro de Amador					
PF-69	Obtain environmental clearance and grant funding to develop as a regional park	2	Capital	Jackson	\$5,715,000	Yes.
					\$5,715,000	
Lake Camanche Village Owners Association						
	Papoose Pond					
PF-70	Add a children's play area with a shade structure	1	Capital	ACRA/LCVOA	\$190,500	Yes.
PF-71	Add restrooms	1	Capital	ACRA/LCVOA	\$190,500	Yes.
PF-72	Add walking trails	2	Capital	ACRA/LCVOA	\$38,100	Questionable
PF-73	Add a fishing pier	2	Capital	ACRA/LCVOA	\$25,400	Yes.
					\$444,500	
Pine Grove Community Services District						
	Pine Grove Park					
	No improvements are recommended					

PF-90	Provide an ADA accessible route to the basketball court and picnic tables	1	Capital	Sutter Creek	\$6,350	No. Existing deficiency.
					\$149,225	
	Minnie Provis Park					
PF-91	Improve ADA access throughout the park	1	Capital	Sutter Creek	\$25,400	No. Existing deficiency.
PF-92	Climbing wall/structure	1	Capital	Sutter Creek	\$6,350	Yes.
PF-93	Sports field lighting	1	Capital	Sutter Creek	\$190,500	Questionable
					\$222,250	
	Miners Bend Park					
PF-94	Complete the park development as proposed	2	Capital	Sutter Creek	\$31,750	Uncertain.
					\$31,750	
	Sutter Creek Community Building					
	No improvements are recommended					
Volcano Community Services District						
	Volcano Memorial Park					
PF-95	Add an ADA accessible route	1	Capital	ACRA/VCSD	\$19,050	Yes.
PF-96	Add an ADA picnic table	1	Capital	ACRA/VCSD	\$3,810	Yes.
					\$22,860	
	Soldier's Gulch					
PF-97	Manage site vegetation	3	Capital	ACRA/VCSD	\$76,200	No. Existing deficiency.
PF-98	Create walking trails with wayfinding signage	3	Capital	ACRA/VCSD	\$38,100	Yes.
PF-99	Add parking	3	Capital	ACRA/VCSD	\$19,844	Yes.
					\$134,144	
	Armory Hall					
	No improvements are recommended					
Other Proposed Facilities						
	Special Use Facilities					
PF-100	Build water spray/play feature in a central location	1	Capital	ACRA	\$381,000	Yes.
PF-101	Build APAL dog park	1	Capital	ACRA/County	\$317,500	Yes.
PF-102	Build 3 softball fields (at Oro de Amador)	3	Capital	ACRA/Jackson	\$1,238,250	Yes.
PF-103	Build an indoor recreation center (at Oro de Amador)	3	Capital	ACRA/Jackson	\$8,255,000	Yes.
PF-104	Pool cover structure at centrally located pool	3	Capital	ACRA	\$349,250	Yes.
					\$10,541,000	
ESTIMATED COST FOR ALL PARKS AND RECREATION FACILITIES RECOMMENDATIONS					\$31,894,352	

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AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: July 29, 2016

From: Jon Hopkins, Director
(Department Head, please type)

Phone Ext. X759

Department Head Signature [Signature]

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>08/09/16</u>	

Agenda Title: Jail Project Staff Report and Information for Discussion and Possible Action

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Delivery of Staff progress report for the Jail Project with discussion and possible action relative to providing a Notice to Proceed to Nacht & Lewis for schematic design phase , information and funding. Please see the attached memorandum dated July 29, 2016

Recommendation: 1) Approve Nacht & Lewis Appendix B amendment and; 2) Authorize the General Services Director to provide the written Notice to Proceed for Phase 3 Schematic Design and; 3) Authorize the General Services Director and Sheriff to make decisions during phase development periods (i.e. design direction, functional and operational decisions, etc.).

Recommendation/Requested Action:

Discussion and Possible Action

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts Unknown

Undetermined

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: Amendment, Budget Summary Table, Project

Timeline and Drawings are attached

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____

Counsel GG

Auditor JOR

GSA Director Hop

CAO _____

Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

GSA Director -Jon Hopkins ; Auditor

FOR CLERK USE ONLY

Meeting Date 8-9-16

Time _____

Item # 8

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____

Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____
Department _____
For meeting _____
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

ATTEST: _____

Clerk or Deputy Board Clerk

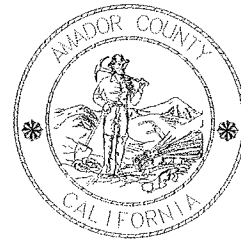
Save

GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642

LOCATION: 12200-B Airport Road, Martell, CA

PHONE: (209) 223-6759 FAX: (209) 223-0749 E-MAIL: jhopkins@amadorgov.org



MEMORANDUM

TO: Board of Supervisors
FROM: Jon Hopkins, GSA Director *JHop*
DATE: July 29, 2016
RE: Jail Expansion Progress Report and Information for Discussion and Possible Action

Our last Jail Expansion Project agenda item included an update on the project, summary of costs and approval of the architectural agreement with Nacht & Lewis which was held on March 8, 2016. Since then staff has been working with various State departments to “establish” the project. Project establishment occurred on July 15, 2016. This is the first step in beginning the process of securing lease revenue bonds for the project and begins a divide where allowable expenses are now tracked for future reimbursement by the State. Dollars spent today, and in the future, will not be reimbursed until the first invoice for construction is submitted; as noted in the past, the County will have a significant up-front expenditure until approximately April 2018. For this fiscal year the Board approved \$1,209,000.00 for expenses. The matters listed below are meant for discussion and to validate the Jail Project team’s understanding of ministerial processes.

1. Amendment to Nacht & Lewis’s agreement. Following discussion with the Architect, staff and the Architect concluded that due to delays by various State agencies involved with the project, amending Appendix B due dates is appropriate. For Board consideration it is recommended Appendix B due dates be removed and replaced with durations of time to avoid conflicts with meeting specific dates (see attached amendment).
2. Section 5. Maximum Cost number 5.5 of the agreement requires the County to give written notice to the Architect to proceed with each phase of work as outlined in Appendix C (see attached agreement). It is recommended the Board authorize the General Services Director to provide the written Notice to Proceed for Phase 3 Schematic Design (see attached plans).
3. Confirm the existing Jail Committee comprised of Supervisors Plasse and Forster remain and will be noticed of all work group meetings and to consider alternates during those times when one or both supervisors cannot be present. It is important to have all Jail Project Team (JPT) members attend working meetings to keep the flow of work moving forward expeditiously. This will lessen delays and enable the JPT to make decisions during each phase development period in order to stay on schedule and reach the construction phase lessening the financial burden to the County. In addition, during times when JPT schedules cannot be coordinated, authorize the General Services Director and Sheriff to make decisions during phase development periods (i.e. design direction, functional and operational decisions, etc.).
4. Additional State requirements: 1) updating the budget summary table removing the land value because no match was required, as it was more cost effective to simply remove the land from the budget instead of having the property re-appraised throughout the duration of the project by State Department of General Services as required, see attached; 2) development of the 3-page estimate which refined costs for the updated Budget Summary Table and; 3) adding details to the project scope by the State, delayed project establishment. Attached is a revised project schedule for review.

To date, milestone deliverables include:

1. 2/14/15 Board approved contract with Nacht & Lewis for phases 1 & 2.
2. 3/10/15 Board approved method of project delivery – Design/Bid/Build
3. 5/12/15 Board sent letter to BSCC requesting special factors points for AB 900 funding.
4. 7/20/15 Board approved project Mitigated Negative Declaration.
5. 8/25/15 Board approved SB863 application.
6. 11/12/15 BSCC took action approving Amador County’s application and award.
7. 12/17/15 County received conditional award letter from BSCC.
8. 3/8/16 Board approved Nacht & Lewis agreement for phases 3 through 9.
9. 3/16/16 Staff submits project establishment documents to BSCC.
10. 7/16/16 County received project establishment from BSCC.

An updated accounting of work for Component 1 & II is listed below:

<u>Component I (FINAL ACCOUNTING)</u>	<u>Total Funds approved</u>	<u>\$168,205.00</u>
1) Nacht & Lewis Contract (funded from CFF) Paid in Full	\$128,205.00	
2) Biological (AES)	\$ 4,500.00	
3) Geotechnical (Neil Anderson)	\$ 6,400.00	
4) Surveying (Toma and Associates) (Property boundary map, easement exhibit map, tree survey, utility survey, legal descriptions, title reports for surrounding properties)	\$ 5,335.00	
5) Public Works and equipment rental for removing trees and cutting-in temporary road.	\$ 3027.47	
6) Technical Advisory Fees and State Fees (not billed yet)	\$ 378.00	
7) Re-location of 911 mobile unit (to be coordinated with design)	\$ 454.82	
8) Preliminary Title Report for County property	\$ 500.00	
9) Ground Penetrating Radar Survey (Neil Anderson)	\$ 5,900.00	
10) Public Notices and Legal Ads	\$ 532.74	
11) Office supplies (i.e. binders, ink, etc.)	\$ 116.76	
12) Fish and Game Fees	\$ 2,210.00	
13) Property Appraisal (Mike Wright)	\$ 2,500.00	
14) Utilities location (miscellaneous supplies, paint, flags, copies of maps)	<u>\$ 67.56</u>	
 Total expenditures	 \$160,127.35	
 Funds remaining to complete County work for Component I	 \$ 8,077.65	
 <u>Component II</u>	 <u>Total Funds approved</u>	 <u>\$500,000.00</u>
Real Estate Due Diligence (updated the preliminary report to include the entire County parcel and to adjust boundaries removing the past COP obligations)	\$ 600.00	
Storm water prevention materials (waddles, straw, stakes screening)	\$ 1,066.14	
Surveying – updated easement exhibit map to match updated preliminary report	<u>\$ 300.00</u>	
 Total expenditures	 <u>\$ 1,933.75</u>	
 Funds remaining to complete County work for Component II	 \$498,066.25	

CFF:

Total CFF remaining as of February 29, 2016 (less the \$168,205.00 & \$500,000.00 partially expended and transferred for the jail project)	Total	\$ 69,460.03
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Notable Costs:

After award in December 2015 estimated reimbursable costs needed to carry forward approximately 2 months after NTP		\$3,315,381.00
Estimated out-of-pocket costs for the project		\$614,634.00
Projected additional Jail staffing and operational cost FY18/19		\$945,972.00

Recommendation: 1) Approve Nacht & Lewis Appendix B amendment and; 2) Authorize the General Services Director to provide the written Notice to Proceed for Phase 3 Schematic Design and; 3) Authorize the General Services Director and Sheriff to make decisions during phase development periods (i.e. design direction, functional and operational decisions, etc.).

FIRST AMENDMENT TO THE ARCHITECTURAL AND ENGINEERING SERVICES AGREEMENT FOR JAIL EXPANSION

THIS FIRST AMENDMENT TO THE ARCHITECTURAL AND ENGINEERING SERVICES AGREEMENT FOR JAIL EXPANSION (this "First Amendment") is made as of August ____, 2016 by and between COUNTY OF AMADOR, a political subdivision of the State of California ("County") and Nacht & Lewis, Inc a California corporation ("Consultant").

RECITALS

A. County and Contractor executed an agreement (the "Original Agreement") dated as of March 8, 2016 whereby Contractor agreed to provide architectural and engineering services to prepare for on-site planning, development, design, programming and construction consisting of plans, specifications, construction cost estimates, administration and all other documents and services required for construction of the Jail Expansion Project, upon the terms and conditions set forth in the Original Agreement.

B. County and Contractor desire to modify the Original Agreement as set forth in this First Amendment.

NOW, THEREFOR, the parties agree as follows:

1. Amendments to Appendix B (See attached).
2. Except as set forth in this First Amendment, the Original Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the date first set forth above.

COUNTY:
COUNTY OF AMADOR

CONTRACTOR:
Nacht & Lewis, Inc. a California corporation

BY: _____
Chairman, Board of Supervisors

BY: _____
Federal I.D. No.: _____

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL
COUNTY OF AMADOR

ATTEST:
CLERK OF THE BOARD OF SUPERVISORS
COUNTY OF AMADOR

BY: _____

BY: _____

APPENDIX B (Amended)
MILESTONE SCHEDULE & PHASE DELIVERABLES
JAIL EXPANSION PROJECT

Project Summary Schedule:

Schematic Design Phase: 100 calendar days from written initial project Notice-to-Proceed
Design Development Phase: 120 calendar days from written DD Phase Notice-to-Proceed
Construction Documents Phase (50%): 90 calendar days from written CD Phase Notice-to-Proceed
Construction Documents Phase (95%): 40 calendar days from written approval of 50% submittal.
Construction Documents Phase (100%): 30 calendar days from written approval of 95% submittal.
Construction Documents Phase (Bid Set): 30 calendar days from written approval of 100% submittal.
Bidding & Award Phase: 70 calendar days from written approval of final bid set submittal.
Construction Phase: 500 calendar days from official start of construction.
Record Documentation: 90 calendar days from receipt of General Contractor's as-built documentation.

Phase Deliverable Content by Discipline:

Architectural:

Architectural Schematic Design Submittal (due date: September 9, 2016)

Consultant shall deliver documents typical of institutional and commercial schematic design including without limitation the following:

- Analyzed site-related limitations and requirements.
- Refine conceptual designs, scale and relationship of components.
- Design objectives identified.
- Limitations identified and criteria.
- Space relations identified and illustrated.
- Flexibility and expandability options identified and illustrated.
- Special equipment and systems listed.
- Project schedule refined and updated.
- Cost estimates updated.
- Topography analysis performed and site features and grading are approximately shown.
- Landscaping concept is illustrated.
- Site requirements identified and overall site analyses and evaluations completed.
- Site access design requirements are identified (i.e. sidewalks, driveways, loading, parking, etc.).
- Infrastructure systems shown, identified and verified to support the project.
- On and off site utility systems identified, illustrated and analysis completed.
- Property surveying is completed.
- Fire and life safety systems identified and illustrated.
- Safety requirements and features identified and illustrated.
- Illustrates the departmental space adjacencies and options for preliminary building layouts.
- Drawings illustrate the relationship of project components.
- Alternative designs are shown, minimum of three (3) to consider available options.
- Preliminary site plan, floor plan options, preliminary building elevations, and preliminary building sections are illustrated.
- All structural and MEP design and performance criteria is defined.
- Develop preliminary layout of MEP systems, spaces, rooms, and routing.

- Develop modifications list for improvement to existing Jail (i.e control panel, audio and visual requirements, telephone and data).
- Prepare scheme for security systems.
- Develop preliminary layout of control panel, audio and visual equipment, telephone and data equipment, etc.
- All major elements are considered and show approximately core elements including elevators, stairs, MEP, fire, public areas, etc.
- Verify program elements are included.
- Building sections are illustrated.
- Value engineering review performed.
- Develop exterior wall elevations and sections.
- Establish ceiling and roof heights.
- Determine structural system.
- Establish major slab openings and penetrations, and general structural components.
- Prepare scheme for building maintenance.
- List of all required studies, reports and documentation required for the project.

Architectural Design Development Submittal (due date: January 17, 2017)

Consultant shall deliver documents typical of institutional and commercial design development including without limitation the following:

- Site plan with paving, walks, hardscape, stairs, steps, ramps, landscape areas, features & furnishings indicated.
- Code Analysis refined: fire & life safety plans; occupancies, construction type, rated walls/corridors, required exits, and exterior wall & opening requirements.
- Basic building structural assemblies determined.
- Floor plans with notes for wall construction types, main gridlines, and key dimensions.
- Preliminary finish schedule indicating finishes for each room.
- Key acoustical concepts and requirements determined.
- Preliminary door & frame schedules, door & frame types.
- Reflected ceiling plans with heights indicated.
- Roof plan showing roof top equipment, roof drain locations, and general slopes noted.
- Building exterior elevations with material notes and prelim vertical dimensions indicated.
- Building sections with approximate floor to floor heights noted.
- Wall sections, if available.
- Outline specifications.

Architectural - 50% Construction Document Submittal (due date: June 26, 2017)

Consultant shall deliver documents typical of institutional and commercial construction document at 50% including without limitation the following:

- Update estimated provided.
- Site plan coordinated with 50% Civil Plans.
- Utility layout plan, showing service locations.
- Preliminary Landscape plans.
- Preliminary Fire and Life Safety Plans.
- Floor plans with gridlines and walls dimensioned.
- Room #'s, door & window *frs*.
- Finish schedule developed.
- Door & frame schedule indicating door & frame types.

- Reflected ceiling plans with heights indicated showing Mechanical & Electrical.
- Roof plan with slopes, drain locations, and mechanical equipment indicated.
- Building sections.
- Building elevations with materials notes.
- Wall assemblies and types established and keyed on floor plan.
- Wall sections of key assemblies.
- Equipment schedule formatted.
- Critical interior and exterior details started.
- Draft specifications.

Architectural - 95% Construction Document Submittal (due date: August 16, 2017)

Consultant shall deliver documents typical of institutional and commercial construction document at 95% including without limitation the following:

- Updated cost estimate.
- Site plan coordinated with Civil, Landscape, Mechanical, Plumbing and Electrical.
- Floor Plans complete; with dimensions, section/detail references.
- Building elevations with materials noted, critical elevations, gridlines, and sections referenced.
- Building sections complete.
- Wall sections complete with notes and details flagged.
- Reflected ceiling plans complete and coordinated with mech/elec.
- Enlarged toilet room plans and int. elevations complete and dimensioned. All ADA details. Referenced.
- Enlarged stair and elevator room plans.
- Acoustical quantities established, locations determined, and material selections.
- Roof plan complete and coordinated with mechanical.
- Interior elevations complete indicating all finishes and wall mounted fixtures.
- Acoustical items located or quantities determined and details complete.
- Finish schedule complete and coordinated with specifications.
- Doors, frame and hardware schedules complete.
- Standard Door and Frame details drawn.
- Window and storefront details.
- Standard details referenced.
- Interior and exterior details complete.
- Equipment Schedules finalized with power and utility requirements complete.
- In-house quality control review and coordination with consultants.
- Specifications — Sections for divisions 0 through 16.
- Draft front documents (i.e. Specifications, Bid documents, Division I General Requirements, General Conditions).
- Documents ready for plan check and SFM review.
- Final details complete and referenced on plans.
- Final coordination with consultants.

Architectural - 100% Construction Document Submitted (due date: November 6, 2017)

Consultant shall deliver documents typical of institutional and commercial construction document at 100% including without limitation the following:

- Specification complete.
 - Documents ready for Bidding.
- ~~Bid process begins: December 4, 2017~~
~~Award bids: April 4, 2018~~
~~Construction begins: May 1, 2018~~
~~Construction completion: July 24, 2019~~

Civil Engineering:

Civil - Design Development Submittal (due date: January 17, 2017)

- Preliminary drainage & grading plans with building pads established.
- Import quantities estimated.
- Retaining walls located with approximate heights determined.
- Preliminary layout of utilities to within 5'0" from building with POC input from MEP consultants.
- Fire Service needs determined — (flow & pressure verified)
- Sewer main inverts indicated and connection details investigated.
- Gas main, meter locations, and connection details coordinated with local utility.

Civil - 50% Construction Documents (due date: June 26, 2017)

- Pick up comments from SD review.
- Grading & Drainage Plan coordinated with prelim architectural & landscape Plan.
- Building pad elevations.
- Water demand and fire flows determined.
- Erosion control concepts determined.
- Retaining walls located with wall construction type determined and final elevations.
- Coordinate with architectural site features (walks, ramps, stairs, planters, etc).
- Grades for HC path of travel worked out.
- Prelim layout of roof drains to storm system.
- Parking lot paving sections determined.
- Fire Service and POC coordinated with riser locations on plumbing plans
- Import/export quantities confirmed.
- Special details addressed or identified.
- General notes & details addressed.
- General legend, symbols, and abbreviations.
- Draft specifications

Civil - 90% Construction Document Submittal (due date: August 16, 2017)

- Pick up comments from DD submittal.
- Grading & drainage plans complete and HC path of travel issues resolved.

- Erosion Control plan and scope complete.
- Site paving and hardscape coordinated with architectural & landscape plans.
- Water demand and fire flows to local utility company and/or City.
- Fire Service and City connection details complete.
- Utility POC's and inverts coordinated with all other disciplines.
- Off-site improvements detailed
- Special details complete.
- Coordination with architectural site plan.

Civil - 100% Construction Document Submittal (due date: November 6, 2017)

- Specifications complete.
- Documents ready for bidding.

Structural Engineering:

Structural Design Development Submittal (due date: January 17, 2017)

- Building construction types and assemblies determined.
- Draft foundation plan with estimated sizes of footings, grade beams, piles, etc.
- Generalized wall framing layout with shear walls located.
- Preliminary roof framing plans & roof penetrations/equipment locations determined.
- Preliminary column schedules or sizes.
- Critical dimensions to gridlines coordinated with architectural wall sections.
- Columns & lateral bracing coordinated with architectural plans.
- Preliminary brace frame locations, elevations, and rough details.
- Special details & problematic areas identified.
- Structural Calculations formatted.

Structural - 50% Construction Document Submittal (due date: June 26, 2017)

- General Notes, Legend, Symbols, and Abbreviations complete.
- Standard Concrete & Structural Steel Details
- Foundation plan with footing sizes, grade beams, and other structures located and dimensioned.
- Typical concrete foundation sections.
- Roof framing plans support structures for mechanical units.
- Roof penetrations located and detailed.
- Major wall sections coordinated with architectural wall framing plans.
- Brace frames detailed and dimensioned.
- Structural design conflicts with architectural resolved and coordinated.
- Special details developed.
- Special testing requirements complete.
- Structural Calculations for major building elements finalized.
- Draft specifications

Structural - 90% Construction Document Submittal (due date: August 16, 2017)

- Foundation plan coordinated with architectural dimensions and underground plumbing and utilities plans.
- Roof framing - final coordination with architectural & mechanical.
- Wall Sections complete & coordinated with architectural wall framing plans.

- Brace frame elevations and details complete.
- Standard & Special Details complete.
- Structural calculations complete.

Structural - 100% Construction Document Submittal (~~due date: November 1, 2017~~)

- Specifications complete.
- Documents ready for bidding.

Mechanical Engineering:

Mechanical Design Development Submittal (~~due date: January 17, 2017~~)

- Water demand estimates and required fire flows projected and coordinated with Civil/City.
- Preliminary plumbing & utility distribution plans with estimated sizes and proposed POC.
- Preliminary plumbing fixture schedule.
- HVAC loads projected.
- Mechanical systems and unit locations proposed.
- Preliminary mechanical equipment schedule with weights & sizes indicated and cut sheets provided.
- HVAC distribution layout with single line plans, sizes indicated and prelim grill and register locations.
- Acoustic & Vibration requirements established.
- Preliminary Energy calculations.

Mechanical - 50% Construction Document Submittal (~~due date: June 26, 2017~~)

- Water demand and fire flows confirmed and coordinated with Civil & local utility company.
- Utilities to equipment locations shown on plans and coordinated with Consultant and civils.
- Plumbing fixture schedule with cut sheets for selected fixtures.
- HVAC loads and unit locations confirmed and updated cut sheets provided.
- HVAC distribution plans coordinated with sizes indicated and drawn to scale in tight areas.
- Fire damper locations indicated.
- Prelim Title 24 energy calculations.
- Mechanical Equipment Schedule and cut sheets.
- Supply/return gill locations coordinated with arch RCP plans and lighting plans.
- Proposed special and standard details.
- Acoustic & Vibration details indicated.
- Draft specifications

Mechanical -90% Construction Document Submittal (~~due date: August 16, 2017~~)

- General Notes & Details, Legend, Symbols, and Abbreviations.
- Plumbing fixture schedule and cut sheet binder complete.
- Plumbing and utilities connections confirmed and coordinated with design team.
- Mechanical equipment schedule complete & final cut sheets provided.
- Mechanical distribution plans complete with problem areas detailed and drawn to scale.
- HVAC fire damper coordination with electrical plans.
- Acoustical & Vibration and special details 50% complete — Standard details complete.
- Title 24 energy calculations complete.
- Specifications Complete.
- In-house quality control review and coordination with electrical plans.
- Plans ready for plan check submittal.

Mechanical - 100% Construction Document Submittal (due date: ~~November 6, 2017~~)

- Plumbing plans & details complete & coordinated.
- Mechanical plans & details complete & coordinated.
- In-house coordination check with electrical plans and other consultants complete.
- Plumbing Isometrics complete.
- Plumbing fixture & mechanical schedule complete.
- All Details complete.
- Specifications complete and coordinated with plans
- Documents ready for bidding and construction.

Electrical Engineering:

Electrical Design Development Submittal (due date: ~~January 17, 2017~~)

- Total Electrical load calculated and correspondence with City or local utility company regarding service requirements.
- Preliminary electrical site plan with proposed service entry location, power distribution.
- Preliminary site lighting plan with.
- Preliminary building lighting plans.
- Preliminary building power and low voltage plans.

Electrical - 50% Construction Document Submittal (due date: ~~June 26, 2017~~)

- General notes and details, legend symbols, and abbreviations.
- Site service plans refined with local utility company, applications submitted.
- Site electrical *plan* with power and lighting layout, including cut sheets for fixtures.
- Photometric plan formatted.
- Building lighting plans with preliminary fixture schedule.
- General power and low voltage plans.
- Telecom/Data cable tray and conduit plans.
- Proposed electrical and telecom room layout with UPS location.
- Preliminary single line diagram.
- Preliminary fire alarm plans.
- Single line diagram & panel schedules.
- Standard details and begin special details.
- Draft title 24 energy calculations.
- In-house quality control review and coordination with mechanical plans.
- Draft specifications.

Electrical - 90% Construction Document Submittal (due date: ~~August 16, 2017~~)

- Title 24 complete.
- Final coordination with local utility company and/or Campus.
- Site electrical plan complete, including photo metric plan.
- Building lighting and power coordinated with architectural plans and interior elevations.
- Lighting plans & fixture schedule complete.
- Power and low voltage plans complete.
- Telecom cable tray and conduit plans complete.

- Power coordinated with equipment schedule.
- Fire alarm plans complete.
- Power coordinated with mechanical units and fire/smoke damper locations.
- Single line diagram & panel schedules complete.
- Standard & special details complete.
- Specifications Complete.
- In-house quality control and coordination review with design team.
- Plans ready for plan check submittal.

Electrical - 100% Construction Document Submittal (~~due date: November 6, 2017~~)

- Low voltage & telecom plans coordinated with design team.
Final lighting and power coordination with architectural plans.
- Final power coordination with mechanical plans.
- All details complete.
- Final In-house quality control and coordination review with design team.
- Specifications coordinated with plans
- Documents ready for bidding and Construction.

Landscape:

Landscape Design Development Submittal (~~due date: January 17, 2017~~)

- Meeting with City Arborist and Planning Dept.
- Planting plan with species recommendations.
- Development of special site paved areas, ramps, retaining and planter walls for coordination with Civil/Arch,
- Preliminary estimate of water demands for irrigation.
- Preliminary coordination with drainage & grading plans.

Landscape - 50% Construction Document Submittal (~~due date: June 26, 2017~~)

- Planting plan with plant schedule.
- Irrigation plan with proposed POC for coordination with civil utility plan.
- Finish grading & drainage coordinated with civil plans.
- Hardscape design developed with architectural site plan (walks, ramps, stairs, planters)
- Site furnishings listed with cut sheets of recommended products or specs.
- Special details addressed or identified.
- General notes & details addressed.
- General legend, symbols, and abbreviations.
- Draft Specifications.

Landscape - 90% Construction Document Submittal (~~due date: August 16, 2017~~)

- Planting and irrigation plans complete.
- Utility POC's coordinated.
- Finish grading and drainage refined.
- Hardscape design, texture and color coordinated with Civil and Arch site plans.

APPENDIX C
Compensation to Consultant

Services for JAIL EXPANSION PROJECT:

<u>Basic Services:</u>	<u>Manner of Compensation:</u>	<u>Amount:</u>
Phase 3.Schematic Design	Flat Fee	\$276,410.00
Phase 4.Design Development	Flat Fee	\$306,770.00
Phase 5.Construction Documents Services	Flat Fee	\$589,580.00
Phase 6.Bidding and Award and Negotiation	Flat Fee	\$ 35,810.00
Phase 7.Construction Administration Services	Flat Fee	\$259,015.00
Site Observation Visits	Time and materials	Not to exceed \$ 67,820.00
Phase 8.Commissioning	Time and materials	To be Negotiated \$ 0.00
Phase 9:Record Drawings Services	Flat Fee	\$ 29,050.00
<hr/>		
Total		\$1,564,455.00

All expenses are included in the above fees. Any reimbursable expenses required for additional services will be billed at actual cost plus an administrative charge of 10%. Mileage is at the Internal Revenue Service standard mileage rate. The current rate is 54 cents per mile. Reimbursable expenses include reproductions, plotting, postage, shipping, meals, travel, lodging, models and renderings.

All services to be compensated on the basis of time and materials will be delivered only when authorized in advance by County. Hourly rates are as follows:

Principal	255.00
Director of Design	190.00
Senior Project Manager	180.00
Senior Planner	175.00
Project Manager	160.00
Senior Designer	160.00
Senior Project Architect	155.00
Senior Project Coordinator	150.00
Project Architect	145.00
Project Coordinator	135.00
Virtual Design Coordinator	135.00
Senior Design Technician II	120.00
Senior Design Technician	110.00
Interior Designer	105.00
Graphic Designer	95.00
Design Technician	95.00
Office Manager	105.00
Video Producer	80.00
Project Administrator	75.00
Administration	70.00

Amador County SB 863 Jail Construction Project

Budget Summary Table Side-By-Side Comparison

version: 4/20/2016

LINE ITEM	STATE REIMBURSED	CASH MATCH	IN-KIND MATCH	TOTAL
1 Construction	\$13,499,925	\$0		\$13,499,925
2 Additional Eligible Costs	\$1,272,474	\$76,350		\$1,348,824
3 Architectural	\$1,619,926	\$116,675		\$1,736,601
4 Project Construction Management	\$770,000	\$40,000		\$810,000
5 CEQA	\$0	\$41,894		\$41,894
6 State Agency Fees	\$16,000	\$139,090		\$155,090
7 Audit		\$20,000	\$0	\$20,000
8 Needs Assessment		\$46,530	\$0	\$46,530
9 Transition Planning		\$0	\$0	\$0
10 County Administration			\$152,835	\$152,835
11 Land Value			\$0	\$0
TOTAL PROJECT COSTS	\$17,178,325	\$480,539	\$152,835	\$17,811,699
PERCENT OF TOTAL	96.44%	2.70%	0.86%	100.00%
		3.56%		

Reflects real cost to Architect

Reflects real costs due to CEQA challenge

Reflects real costs due to DGS and real Estate Due Diligence

version: Proposal

LINE ITEM	STATE REIMBURSED	CASH MATCH	IN-KIND MATCH	TOTAL
1 Construction	\$13,500,000	\$0		\$13,500,000
2 Additional Eligible Costs	\$1,273,000	\$88,000		\$1,361,000
3 Architectural	\$1,620,000	\$117,000		\$1,737,000
4 Project Construction Management	\$770,000	\$40,000		\$810,000
5 CEQA	\$0	\$22,000		\$22,000
6 State Agency Fees	\$16,000	\$125,000		\$141,000
7 Audit		\$20,000	\$0	\$20,000
8 Needs Assessment		\$47,000	\$0	\$47,000
9 Transition Planning		\$0	\$0	\$0
10 County Administration			\$150,000	\$150,000
11 Land Value			\$150,000	\$150,000
TOTAL PROJECT COSTS	\$17,179,000	\$459,000	\$150,000	\$17,788,000
PERCENT OF TOTAL	96.58%	2.58%	0.84%	100.00%
		3.42%		

**COUNTY OF AMADOR
ADULT LOCAL CRIMINAL JUSTICE FACILITIES, SB 863**

**ESTABLISHMENT
PROJECT COST SUMMARY**

PROJECT:	New Jail Housing Programs and Treatment Faci	PRELIMINARY ESTIMATE:	6055/6249
LOCATION:	Jackson, CA	DATE ESTIMATED:	7/10/2015
DEPARTMENT:	Amador County General Services	PREPARED BY:	Vanir
DESIGN BY:	Nacht & Lewis	PROJECT I.D.:	0000979
PROJECT MGR:	Jon Hopkins	START OF CONSTR:	4/20/2018
DELIVERY:	Design/Bid/Build	CONSTR. COMPLETE:	8/21/2019
42116			

DESCRIPTION

This project will design and construct a new building addition to the existing county jail located on county owned land. The building addition will provide new housing, programming and treatment space, including 40 rated beds; a safety cell, respiratory isolation cell, recreation yard; central control; medical exam room; dental exam room; program/group rooms, and a counseling room. The project will include, but is not limited to, electrical; plumbing; mechanical; heating; ventilation, and air conditioning; security; site improvements, staff parking; fire protection systems; and security fencing.

ESTIMATE SUMMARY

Sitework			\$ 2,226,579
New Housing Unit			\$ 8,256,192
			\$ 10,482,771
ESTIMATED TOTAL CURRENT COSTS:			\$10,482,771
	July, 2015	April, 2016	
Adjust CCCI from/to:	6055	6249	\$335,864
ESTIMATED TOTAL CURRENT COSTS AS OF:	April, 2016		\$10,818,635
	months	rate	
Escalation to Start of Construction	24	0.42%	\$1,090,518
Escalation to Mid Point	8	0.42%	\$363,506
ESTIMATED TOTAL CONTRACT:			\$12,272,659
		rate	
Contingency At:		10.00%	\$1,227,266
ESTIMATED TOTAL CONSTRUCTION COST:			\$13,499,925

**SUMMARY OF COSTS BY PHASE
ESTABLISHMENT**

PROJECT: New Jail Housing Programs and Treatment | PRELIMINARY EST: 6055/6249
 LOCATION: Jackson, CA DATE ESTIMATED: 7/10/2015
 42116

CONSTRUCTION DURATION: 16 Months
 ESTIMATED CONTRACT: \$12,272,659 \$12,272,659
 CONSTRUCTION CONTINGENCY: \$1,227,266 \$1,227,266
 TOTAL: \$13,499,925 \$13,499,925

CATEGORY	ACQUISITION STUDY 00	PRELIMINARY PLANS 01	WORKING DRAWINGS 02	CONSTRUCTION 03	TOTAL
ARCHITECTURAL & ENGINEERING SERVICES					
A&E Design	\$116,675	\$603,591	\$610,805	\$401,030	\$1,732,101
Project Scheduling & Cost Analysis	\$0	\$0	\$0	\$0	\$0
Advertising, Printing & Mailing	\$0	\$0	\$0	\$4,500	\$4,500
Construction Guarantee Inspection	\$0	\$0	\$0	\$0	\$0
SUBTOTAL A&E SERVICES	\$116,675	\$603,591	\$610,805	\$405,530	\$1,736,601

OTHER PROJECT COSTS					
Contract Insp/Materials Testing	\$0	\$0	\$0	\$337,500	\$337,500
Contract Const. Mgmt.	\$0	\$0	\$150,200	\$659,800	\$810,000
Land Value	\$0	\$0	\$0	\$0	\$0
Agency Retained Items (FF&E)	\$0	\$0	\$0	\$794,974	\$794,974
Building Commissioning	\$0	\$10,495	\$20,010	\$29,495	\$60,000
Permits and Fees	\$0	\$0	\$0	\$126,350	\$126,350
County Plan Check	\$0	\$0	\$30,000	\$0	\$30,000
State Audit	\$0	\$0	\$0	\$20,000	\$20,000
Real Estate Due Diligence	\$14,090	\$4,000	\$4,000	\$8,000	\$30,090
Other Costs - (SFM)	\$0	\$15,000	\$15,000	\$95,000	\$125,000
Transition Planning	\$0	\$0	\$0	\$0	\$0
County Administration	\$21,835	\$28,000	\$31,000	\$72,000	\$152,835
CEQA	\$41,894	\$0	\$0	\$0	\$41,894
Needs Assessment	\$46,530	\$0	\$0	\$0	\$46,530
SUBTOTAL OTHER PROJ COSTS	\$124,349	\$57,495	\$250,210	\$2,143,119	\$2,575,173

TOTAL ESTIMATED PROJECT COST	\$241,024	\$661,086	\$861,015	\$16,048,574	\$17,811,699
LESS FUNDS AUTHORIZED	\$0	\$0	\$0	\$0	\$0
LESS FUNDS AVAILABLE NOT TRANSFERRED	\$0	\$661,086	\$861,015	\$16,048,574	\$17,811,699
CARRY OVER	\$0	\$0	\$0	\$0	\$0
BALANCE OF FUNDS REQUIRED	\$241,024	\$0	\$0	\$0	\$0

AGENDA TRANSMITTAL FORM

<input checked="" type="radio"/>	Regular Agenda
<input type="radio"/>	Consent Agenda
<input type="radio"/>	Blue Slip
<input type="radio"/>	Closed Session
Meeting Date Requested:	
<u>8-9-16</u>	

To: Board of Supervisors

Date: 07/18/2016

From: Michael Israel
(Department Head - please type)

Phone Ext. 536

Department Head Signature Michael Israel

Agenda Title: Thomas A. Newcomer dba Hams Station; APN 024-020-001

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
 Discussion and possible action relative to status of compliance with the October 27, 2015, Order for Administrative Abatement of Violations. The Board may consider revising the Order at this time. The Board may receive and consider a request for financial assistance pursuant to the Public Health & Safety Grant and Loan Program.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate) _____ Staffing Impacts _____

Is a 4/5ths vote required? Yes No

Committee Review? Name _____ N/A

Committee Recommendation: _____

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Comments: _____

Request Reviewed by:

Chairman _____ Counsel CG

Auditor JOR GSA Director Hop

CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)
Code Enforcement, Environmental Health

FOR CLERK USE ONLY

Meeting Date 8-9-16 Time _____ Item # 9

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____
 Completed by _____
 of _____

A new ATF is required from _____
 Department _____
 For meeting _____
 of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

ATTEST: _____
 Clerk or Deputy Board Clerk



AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
ENVIRONMENTAL HEALTH DEPARTMENT

PHONE: (209) 223-6439
FAX: (209) 223-6228
WEBSITE: www.amadorgov.org
EMAIL: ACEH@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Amador County Board of Supervisors

FROM: Michael W. Israel, Environmental Health Department *MWI*

DATE: July 18, 2016

SUBJECT: Ham's Station

On October 27, 2016, the Amador County Board of Supervisors upheld the recommendation of the Administrative Abatement Hearing Board and ordered that Ham's Station be closed until such time that specific items were brought into compliance with regard to fire prevention, the retail food facility, and the public water system. At this time the fire suppression system and food facility requirements have been met and Mr. Newcomer, the owner, has obtained bids for needed repairs to the water system. It appears that the cost of the necessary water system improvements is beyond the financial capability of Mr. Newcomer at this time. Mr. Newcomer has looked into potential sources of financial assistance but reports that they are not available to him. Mr. Newcomer may request financial assistance from the Board of Supervisors pursuant to the Public Health & Safety Grant and Loan Program.

If financial assistance is declined by the County, Mr. Newcomer may request relief from the Administrative Abatement Order. If the Board is inclined to grant relief, the Environmental Health Department recommends that a compliance schedule be required to assure that the repairs required to the public water system are made by a date certain. It is also recommended that such a compliance schedule not be transferrable to a future owner but that the necessary repairs must be completed prior to opening under new ownership. Re-opening the business at the time will require payment of applicable Environmental Health Department fees for 2016. Fees would be pro-rated to reflect opening after July 1.



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MEMORANDUM

TO: Amador County Board of Supervisors

FROM: Michael W. Israel, Environmental Health Department *mwi*

DATE: August 2, 2016

SUBJECT: Ham's Station – Additional Information

Supervisor Oneto requested a summary of bacteriological results for the Ham's Station water system be included in the Board packet. Aside from a few missing samples, the summary indicates that one routine sample detected total coliform bacteria. The absence of reported positive bacteriological results was a factor in delaying enforcement action for more than ten years. Observation of a bottle of chlorine at the tank suggested that samples collected may not be representative of water served to the public. The goal of the compliance order is to repair or replace the structure such that the risk of contamination and water borne illness is substantially reduced.

HAM'S STATION QUARTERLY COLIFORM BACTERIA SAMPLING RESULTS 2009-Present				
Year	Date	Quarter	Coliform	E. coli
2009	03/29/09	First	Absent	Absent
	06/14/09	Second	Absent	Absent
	09/30/09	Third	Absent	Absent
	12/29/09	Fourth	Absent	Absent
2010	03/30/10	First	Absent	Absent
	06/21/10	Second	Absent	Absent
	09/16/10	Third	Absent	Absent
	Missed	Fourth	Missed	Missed
2011	01/04/11	First	Absent	Absent
	03/30/11	Second	Absent	Absent
	06/23/11	Second	Absent	Absent
	09/19/11	Third	Absent	Absent
	12/20/11	Fourth	Absent	Absent
2012	03/28/12	First	Absent	Absent
	06/26/12	Second	Absent	Absent
	09/17/12	Third	Absent	Absent
	12/17/12	Fourth	Absent	Absent
2013	03/18/13	First	Absent	Absent
	Missed	Second	Missed	Missed
	07/08/13	Third	Absent	Absent
	12/18/13	Fourth	Absent	Absent
2014	03/17/14	First	Absent	Absent
	06/17/14	Second	Absent	Absent
	09/29/14	Third	Absent	Absent
	12/11/14	Fourth	Absent	Absent
2015	03/20/15	First	Absent	Absent
	Missed	Second	Missed	Missed
	07/07/15	Third	Absent	Absent
	10/09/15	Fourth	Absent	Absent
2016	01/06/16	First	Present	Absent
	01/08/16*	Repeat	Absent	Absent
	06/20/16	Second	Absent	Absent

*Only 1 of 4 required repeat samples collected.

PURPOSE

The goal of this document is to establish policies and procedures to consistently and fairly implement the Amador County Public Health and Safety Grant and Loan Program and to establish program oversight and review.

SCOPE

This policy applies to the County Administrative Officer, or duly appointed designee, in relation to the Amador County Public Health and Safety Grant and Loan Program tasks of acceptance of applications, determination of qualifications, developing case-by-case recommendations for offers of grants or loans, and presentation of findings and recommendations to the Amador County Board of Supervisors for final decision and direction to extend offers of funding. Also included is oversight of funds disbursement, tracking to verify accountability for funds expended, and verification of repayment of loans or of grants in those situations in which the property is sold within one year of funding. The Environmental Health Department shall work closely with the CAO and Board of Supervisors to assist in identifying those cases which pose threats to public health and safety, to oversee the implementation of repairs or replacement work funded by the County, and to report on completion of the projects as they occur.

DEFINITIONS

- 1. Low Income** – Reportable income for federal income tax purposes greater than 50% but no more than 80% of the current Amador County median income based on family size.
- 2. Very Low Income** – Reportable income for federal income tax purposes greater than 30% but no more than 50% of the current Amador County median income based on family size.
- 3. Extremely Low Income** – Reportable income for federal income tax purposes less than or equal to 30% of the current Amador County median income based on family size.
- 4. Business** – Any individual, partnership or corporation that provides goods or services to the public.
- 5. Health and Safety Risk** – Conditions that can impair the health of members of the public due to infectious agents, toxic properties, or physical hazards. Conditions may be the result of a disaster, whether declared or undeclared, criminal activity, pre-existing hazards, accidents or degradation of structures or equipment over time to the degree that they now present a clear danger to the public.

6. Non—Profit Charitable Organization – A business that meets any of the following criteria:

- a. A corporation incorporated pursuant to the Nonprofit Corporation Law (Division 2 (commencing with Section 5000) of Title 1 of the Corporations Code), that is exempt from taxation pursuant to paragraphs (1) to (10), inclusive, and paragraph (19) of Section 501 (c) of the Internal Revenue Code and Section 23701d of the Revenue and Taxation Code.
- b. An organization that was organized and is in operation for charitable purposes and meets the requirements of Section 214 of the Revenue and Taxation Code.
- c. Any organization deemed by majority vote of the Amador County Board of Supervisors to achieve the same practical effect as those organizations formed under either a or b, above.

7. Private Parties – Resident property owners of Amador County which do not constitute a business.

POLICY

It is the policy of the Amador County Administrative Officer (CAO) to provide fair and consistent implementation of the Amador County Public Health and Safety Grant and Loan Program to assist with maintenance of acceptable public health and safety conditions in the County while balancing the competing needs for available County funds.

PROCEDURES

The funding source for the program shall be excess Community Development Block Grant moneys. This funding source may be in demand for other projects or programs and it shall be the responsibility of the Board of Supervisors as advised by the CAO to determine how funds are expended.

If funds are available for the program, the CAO or duly appointed designee will accept applications on a first come first serve basis. No application shall be considered eligible for consideration unless one or more County Departments have determined that conditions exist which pose a threat to public health and safety. Priority will be given those applications that are linked to code enforcement activities where financial difficulty is a primary factor preventing correction.

Upon receipt of a complete application, the CAO, in consultation with the Environmental Health Department, shall determine whether the applicant is eligible to participate in the program based on the applicant's ability to correct deficiencies through other means and the degree of risk associated with the identified conditions. Applicants must be Amador County residents and any

business be physically located in the County.

Additional eligibility factors include documentation of income, determination of legal and otherwise conforming status of the home or business, and lack of apparent intent to sell the property. A cost estimate for all necessary design and construction to complete the necessary repair or replacement prepared by a qualified consultant or an appropriately licensed contractor must also be provided.

Non-Profit Charitable Organizations may be eligible for loans or grants at the discretion of the Board of Supervisors. Other business shall be eligible for loans only.

Low income private parties shall be eligible for loans only. Very low and extremely low income property owners may be eligible for loans or grants at the discretion of the Board of Supervisors. The availability of funds and sources of revenue to replenish the account shall be considered when determining whether to offer loans or grants.

Loan terms shall be determined by the CAO in consultation with the County Auditor. In order to be eligible for a loan, a business must own the real property upon which the business is pursued. Whether a loan is offered to a private party or business, the property shall secure the loan via a note and deed of trust. This program is not intended to facilitate marketing of businesses or real estate; payment in full shall be due in the event of sale of the property within six months of funding.

Six months from the date funds are provided to the applicant, the CAO shall verify that business or property ownership has remained unchanged. If under different ownership, the CAO shall determine the nature of ownership change. Change of ownership due to name change, marriage, inheritance, or similar factors would not be cause to demand payment in full.

The Amador County Environmental Health Department shall track the correction of conditions causing or threatening to cause harm to public health and safety funded by with this program and shall regularly report to the CAO on significant events involving program participants. Any apparent delay in progress on a funded project shall also be reported to the CAO.

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: 07/22/2016

From: Michael Israel
(Department Head - please type)

Phone Ext. 536

- | | |
|---|----------------|
| <input checked="" type="radio"/> | Regular Agenda |
| <input type="radio"/> | Consent Agenda |
| <input type="radio"/> | Blue Slip |
| <input type="radio"/> | Closed Session |
| Meeting Date Requested: <u>08/09/2016</u> | |

Department Head Signature Michael Israel

Agenda Title: Onsite Wastewater Treatment Systems - Local Agency Management Plan

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
 Review and possible staff direction regarding a proposed Local Agency Management Plan consisting of a draft ordinance and regulations reviewed and agreed upon by Central Valley Regional Water Quality Control Board staff. The Regional Board will not formally approve the documents until adopted locally. Once adopted, the ordinance and regulations need to be submitted to the Regional Board for their approval no later than January 31, 2017.

Recommendation/Requested Action:
Instruct staff on moving forward with the draft ordinance and regulations.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Committee Review? Name _____ N/A

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel GG

Auditor JOR GSA Director HOP

CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

FOR CLERK USE ONLY

Meeting Date 8-9-16 Time _____ Item # 10

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____
 Department _____
 For meeting _____
 of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

ATTEST: _____
 Clerk or Deputy Board Clerk

Completed by _____



AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
ENVIRONMENTAL HEALTH DEPARTMENT

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COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Amador County Board of Supervisors

FROM: Michael W. Israel, Environmental Health Department *MWI*

DATE: July 22, 2016

SUBJECT: Onsite Wastewater Treatment Systems
Local Agency Management Plan

The draft ordinance and regulations presented to the Board on May 10, 2016, have been reviewed by Central Valley Regional Water Quality Control Board staff for consistency with the Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems (Policy), adopted pursuant to AB 885. After several rounds of comments and re-submittals, Regional Board staff have agreed to the content of the current version. Comments have been received from the private sector and these have also been addressed.

The attached draft ordinance and regulations are a revision of the version presented to the Board at the May 10, 2016, meeting. While there remains latitude for adjustment in many areas, in others we need to retain (or avoid) language that is key to Regional Board staff determination of compliance with the Policy.

After review and any revisions by the Board and if so directed, staff will return with the draft ordinance and regulations for future adoption.

AN ORDINANCE REPEALING CHAPTERS 14.12 and 14.13 OF THE AMADOR COUNTY CODE AND ADDING A NEW CHAPTER 14.12 OF THE AMADOR COUNTY CODE RELATING TO ONSITE SEWAGE DISPOSAL SYSTEMS

The Board of Supervisors of the County of Amador, State of California, ordains as follows:

SECTION 1. Chapters 14.12 and 14.13 of the Amador County Code are hereby repealed in their entirety.

SECTION 2. Chapter 14.12 is hereby added to the Amador County Code to read as follows:

14.12.010 Definitions

- A. **"Alternative system"** means an On-site Wastewater Treatment System (OWTS) which includes features to compensate for severe site constraints such as insufficient depth of suitably permeable soil, presence of shallow groundwater, or insufficient area to support the proposed discharge. Alternative systems may include, but are not limited to, OWTS that include supplemental treatment, mound absorption systems, at-grade dispersal, evaporative beds, holding tanks or drip dispersal. Alternative systems may or may not ultimately dispose of sewage in a subsurface dispersal field or fields. Alternative systems which discharge to the soil shall maintain at least two feet of vertical separation between the discharge point and highest known or anticipated groundwater level.
- B. **"Applicant"** means the owner of the property for which a permit is sought or the owner's authorized agent.
- C. **"Character of use"** means the use that an OWTS will service, as, for example, single-family dwelling, retail store, restaurant, and so forth.
- D. **"Community OWTS" or "Community system"** means an OWTS that receives sewage originating from more than one lot. Community systems may serve residential or non-residential structures but shall receive only domestic wastewater or high-strength

wastewater from commercial food service buildings that does not exceed 900 mg/L BOD and has a properly sized and functioning oil/grease interceptor.

- E. **"Construction"** means and includes new construction or installation of an on-site sewage system, as well as any repair, replacement, decommissioning, alteration, or relocation of an OWTS for which a construction permit is required.
- F. **"Construction permit"** means a document issued by the director of the Amador County Environmental Health Department (Director) permitting construction of an OWTS.
- G. **"Contamination"** means the introduction of pathogens, nutrients or other wastewater constituents into ground or surface water at concentrations that are deleterious to public health or the environment.
- H. **"Conventional system"** means an on-site sewage system that utilizes a septic tank or tanks and a subsurface leach field or fields and appurtenances, such as distribution boxes. A conventional system may include a pump and pump tank to lift effluent to a gravity fed leachfield. A conventional system maintains at least five feet of vertical separation between the discharge point and highest known or anticipated groundwater level.
- I. **"Department"** means the Amador County Environmental Health Department.
- J. **"Director"** means the director of the Amador County Environmental Health Department or duly designated representative of the director of the Amador County Environmental Health Department.
- K. **"Drainage system"** means all the piping within public or private premises that conveys sewage or other liquid wastes to a point of disposal or treatment, but does not include the mains or laterals of a sanitary sewer.
- L. **"Failing System"** means any OWTS which:
 - 1 Discharges sewage or effluent to the surface of the ground
 - 2 Contaminates surface water or groundwater that discharges to the surface of the ground
 - 3 Contaminates ground water used as a source of drinking water or that is used for any other beneficial use.

- 4 Does not accept the intended waste flows at the rate they are normally generated without backing up or discharging from another fixture
- 5 Does not treat wastewater in compliance with the design prior to discharge
- 6 Any system that creates or contributes to nuisance conditions
- 7 Any treatment unit which does not produce effluent meeting minimum standards established by this chapter or regulations adopted pursuant to this chapter.

Correction of a failing Tier 0 system without the need to expand or replace the dispersal field shall not require that the OWTS be altered to comply with Tier 2 criteria.

- M. **"Graywater"** means untreated wastewater that is not high strength wastewater, has not been contaminated by any toilet discharge, has not been affected by infectious, contaminated, or unhealthy bodily wastes, and does not present a threat from contamination by unhealthful processing, manufacturing, or operating wastes. "Graywater" includes but is not limited to wastewater from bathtubs, showers, bathroom washbasins, clothes washing machines, and laundry tubs, but does not include food processing wastes or wastewater from toilets, urinals, kitchen sinks or dishwashers.
- N. **"Graywater system"** means a system designed to collect graywater and transport it out of the structure for distribution in an irrigation or disposal field. A graywater system may include tanks, valves, filters, pumps or other appurtenances along with piping and receiving landscape.
- O. **"Holding Tank"** means a watertight receptacle that receives the discharge of a drainage system or a part thereof until it is removed for off-site disposal.
- P. **"Large OWTS"** means an on-site wastewater system that receives sanitary waste from one or more dwellings or non-residential structures if and where the system serves or is designed or intended to serve a daily average of 20 or more persons or 1,500 or more gallons.
- Q. **"Local agency management program" or "LAMP"** means this chapter and all regulations, policies, or practices adopted pursuant to this chapter which have been reviewed by the Central Valley Regional Water Quality Control Board for consistence with the Policy for

Siting, Design, Operation and Management of On-site Wastewater Treatment Systems (Policy) and approved by that Regional Board.

- R. **"Lot"** means an individual and distinct parcel or tract of land which may be bought or sold as a single unit without further division pursuant to the subdivision map act. A lot may consist of more than one Assessor's parcel.
- S. **"Modified conventional system"** means an OWTS which utilizes a septic tank or tanks and a subsurface leach field or fields and appurtenances, similar to a conventional system, but which may include small diameter pressure dosed laterals, shallow trenches, distribution valves or other components to mitigate for site constraints or waste characteristics that are incompatible with a conventional design. A modified conventional system maintains at least five feet of vertical separation between the discharge point and highest known or anticipated groundwater level.
- T. **"New OWTS"** means any OWTS for which a construction permit has been issued for new construction, expansion or replacement after the effective date of this ordinance.
- U. **"Operating permit"** means a permit issued by the Director authorizing the use of an on-site wastewater treatment system in accordance with the design.
- V. **"Owner"** means any person who alone, or jointly, or severally with others, has legal title to any single lot, dwelling, dwelling unit, or commercial facility; or, has care, charge or control of any real property as agent, executor, executrix, administrator, administrator, trustee, commercial lessee, or guardian of the estate of the holder of legal title.
- W. **"Owner's authorized agent"** means a licensed real estate agent under contract with the owner, an appropriately licensed contractor under contract with the owner or any other person with power of attorney for the owner.
- X. **"Sanitary sewer"** means any community system for the collection, treatment and disposal or recycling of sewage that is operated and maintained by any municipality, district, or other public or private corporation. For purposes of the chapter, an approved community OWTS is considered a sanitary sewer.
- Y. **"Subdivision"** means the division of any unit or units of improved or unimproved land as defined in Sections 17.12.260 and 17.88.050 of this code.

Z. **“Vault toilet”** means a toilet connected to a tank or vault into which human wastes are directly deposited without the assistance of water. The tank or vault receives no wastes other than from the non-water flush toilet(s).

14.12.020 Administration

- A. Except as otherwise provided, the director is charged with the responsibility of administering this chapter and regulations adopted pursuant to this chapter. Regulations or amendments thereof shall become effective thirty calendar days following the date approved by Board of Supervisors and filed with the board clerk.
- B. The director is further authorized from time to time to promulgate policies and procedures which facilitate the implementation of this chapter and regulations adopted pursuant thereto. Said policies and procedures shall be published in writing by the department and shall become effective no sooner than 30 days from the date published.
- C. Neither this chapter, nor regulations or policies and procedures adopted pursuant to this chapter shall conflict with the goals of the State Water Quality Control Board Policy for Siting, Design, Operation and Management of OWTS (Policy).

14.12.030 Sanitary sewers

If and where the drainage system of a building is within two hundred feet of a sanitary sewer and the owner of the building may lawfully and feasibly connect to the sanitary sewer, then, and in such event, such connection must be made in the most direct manner possible and in accordance with the rules and regulations of the operator of the sanitary sewer, and no new or replacement OWTS shall be allowed. The sanitary sewer may be considered as not available when such sanitary sewer is located more than 200 feet from any proposed building or exterior drainage facility on any lot or premises that is intended to be served by such public sewer. This provision does not apply to replacement OWTS where the connection fees and construction cost are greater than twice the total cost of the replacement OWTS and the Department determines that the discharge from the OWTS will not affect groundwater or surface water to a degree that makes it unfit for drinking or other uses. Where a sanitary sewer is not available, the drainage system of a building shall be connected to an approved OWTS.

14.12.040 Permit application

- A. Application for OWTS construction and operating permits shall be made by the owner of the property or the owner's authorized agent on a form provided by the Department. A scaled plot plan shall be submitted with the application. The applicant is responsible for the accuracy and completeness of all information provided. The applicant shall be responsible for communicating with interested parties any information regarding delays, conditions, requirements, costs and the status of the application. The applicant shall be responsible for securing the services of appropriately licensed contractors, qualified consultants or other such services, information or supplies which may be necessary to process the application.
- B. The Department shall review the application for completeness prior to acceptance. The Department shall not accept an application for any OWTS unless the proposed discharge is domestic wastewater, or high strength wastewater originating from a commercial food facility, and the daily flow does not exceed 10,000 gallons. If the Department determines that the application is incomplete or inaccurate it shall be rejected and the applicant informed of the reason(s) for rejection. If no determination is made regarding the completeness or accuracy of the application within 30 days of receipt by the Department, the application shall be considered accepted as complete. If conditions change or information comes to light which call into doubt the completeness or accuracy of the application after acceptance, the application may be suspended pending additional information or denied by the Director.
- C. The application shall serve as the basis for the construction permit. Unless the construction permit is issued no later than one year after the date that the application is deemed complete the application shall expire. The application is transferrable and shall remain in effect in the event of sale of the property. It shall be the responsibility of the applicant to inform the Department of any change of ownership to assure that application information on file with the Department is kept current.
- D. At the request of the applicant the Department may grant a one year extension of the application at no cost if wet weather testing is required and the parcel enrolled, if site

modification is required and the applicant proceeds in a timely fashion, or if OWTS plans have been submitted and are under review or revision. Additional one year extensions may be granted for the same or similar reasons.

14.12.050 Construction permit required

No OWTS shall be constructed except in accordance with the required construction permit issued by the Department. No OWTS shall be constructed except by an appropriately licensed contractor, the property owner, or the owner's authorized agent consistent with contractor's license law. The Department shall not issue a construction permit except in response to a duly filed application and only when the applicant has complied with all requirements for such permit as set forth in this chapter and applicable regulations adopted pursuant to this chapter. A construction permit shall not be issued unless the proposed discharge is domestic wastewater, or high strength wastewater originating from a commercial food facility, and the daily flow does not exceed 10,000 gallons. When more than one OWTS is being installed on the same property, a separate construction permit is required for each system.

14.12.060 Construction permit issuance

- A. Upon determination that the application is complete, all site investigation required by the Department shall be performed by a qualified professional. If investigation results indicate site suitability, system design shall be performed by a qualified professional and shall be reviewed by the Department for compatibility with the character of use, wastewater flow, site conditions, and design criteria for the system type.
- B. If a permit is approved for issuance, the Department shall notify the applicant via first class mail. The permit fee shall be paid within 90 days or the application shall expire and a new application shall be required. Once issued, the construction permit remains valid for one year from the date of issue. Should construction of the OWTS not be completed and final approval of the construction permit not obtained within the year, the construction permit will expire and be of no further force or effect unless extended or renewed pursuant to this Chapter.

- C. If the construction permit is to be issued for an alternative, large, community or tier 3 OWTS, an operating permit application shall be provided to the applicant at the time that a design is submitted to the Department for review. The operating permit application shall be completed by the applicant prior to issuance of the construction permit. The operating permit shall be issued prior to final approval of the construction permit.

14.12.070 Construction permit extension, renewal or reissuance

- A. If an owner submits to the Department a request for extension of the construction permit while the permit is still valid, the Department shall grant one extension for a period of ninety days for the sole purpose of allowing the owner to complete construction and obtain final approval.
- B. If an owner submits to the Department a request for renewal of the construction permit while the permit is still valid, exclusive of any ninety day extension, and pays the permit renewal fee, the Department shall review the proposed disposal site and the OWTS design to confirm that conditions comply with criteria in effect at the time the permit would have expired. If compliant, the permit shall be renewed for a period of one year from the expiration date. If not compliant, the Department shall advise the owner of the reason(s) the permit cannot be renewed.
- C. If a construction permit has expired, an owner may submit to the Department a new construction application, request re-issuance of the expired construction permit, and pay the appropriate fee. The Department shall review the proposed disposal site and the OWTS design to confirm that conditions comply with criteria currently in effect. If compliant, the permit shall be re-issued for a period of one year. If not compliant, the Department shall advise the owner of the reason(s) the permit cannot be re-issued.

14.12.080 Operating permit required

Operation of new alternative, large, or community OWTS is unlawful except pursuant to a valid operating permit issued by the Department. Operation of new modified conventional design OWTS which include designer specified operation and maintenance requirements is unlawful except pursuant to a valid operating permit issued by the Department. Operation of a new

OWTS constructed pursuant to a variance or a special permit which are at increased risk of failure is unlawful except pursuant to a valid operating permit issued by the Department. Operating permits shall be issued prior to final approval of the construction permit and prior to placing the OWTS in service. Operating permits shall establish conditions for OWTS operation, maintenance and reporting. When more than one OWTS requiring an operating permit is operated on the same property, a separate permit is required for each system.

14.12.090 Operating permit issuance

- A. The operating permit shall be in the form of a recordable agreement, provided by the Department, intended to provide constructive notice to interested parties of the conditions, restrictions and responsibilities of the operator. Except for those operating permits for systems to be installed for use only by the current owner, for a stated time period or until a specific event occurs (such as the construction or extension of a sanitary sewer), the operating permit shall transfer to subsequent OWTS owners and operators and shall remain in effect for the life of the OWTS provided the operator maintains substantial compliance with operating permit conditions and pays when due applicable fees or assessments levied by the Department or County Service Area #6 pertaining to the OWTS. Operating permit conditions shall be based on the particular details of the OWTS, including, but not limited to, daily design flow, waste strength, system maintenance, and periodic reporting.
- B. It shall be a violation of this chapter to operate any OWTS for which an operating permit is required without a valid operating permit.

14.12.100 Special permits

The director may grant special wastewater construction and operating permits if the application of this chapter and regulations, policies and procedures adopted pursuant to this chapter are impractical or unnecessary, and if the granting of such special permits would be consonant with the purpose of this chapter and the Policy. In issuing such special sewage permits, the director may prescribe time limits or other such conditions as are necessary to protect the public health and water quality.

14.12.110 Non-discharge systems

Non-discharge systems are those wastewater management systems which are not connected to a sanitary sewer and do not discharge to the ground. Such systems may collect and manage all or a portion of wastewater generated within a structure, may serve remote comfort stations or may provide service during disasters or special events. Non-discharge systems include but are not necessarily limited to holding tanks, vault toilets, chemical toilets, and lined and covered evaporative beds. With the exception of chemical toilets as described in Section 14.12.150, non-discharge systems are subject to construction and operating permits issued by the Department.

14.12.120 Graywater systems

- A. Graywater systems shall be constructed and operated in compliance with Chapter 16A, Part I, of the State Plumbing Code and regulations adopted pursuant to this chapter.
- B. Graywater systems shall be operated and maintained so as not to result in nuisance conditions. The Director is empowered to order any owner of property to change an existing graywater system with respect to its method or location for the discharge where the change is necessary to prevent the system from being a health hazard, nuisance or discharging pollutants to ground or surface water. Any correction notice shall designate a reasonable correction schedule.

- C. No construction permit or inspection by the Department shall be required for graywater systems that discharge washing machine water only and that are constructed and operated in compliance with Plumbing Code Section 1603A.1.1, Clothes Washer System, and Amador County regulations.
- D. Persons constructing graywater systems that are not limited to washing machine discharge only shall submit an application to the Department and obtain a construction permit prior to construction of the graywater system and shall cause the system to be inspected by the Department and obtain final approval of the construction permit prior to placing the graywater system in service.
- E. The Department shall not authorize a reduction in size for any OWTS or any construction or use that would generate waste flows beyond the design capacity of any existing OWTS

because of the installation of a graywater system. Drainage system plumbing shall be so designed and constructed such that all drainage may be readily directed to the OWTS or sanitary sewer serving the structure and such that any graywater overflow automatically discharges to the OWTS or sanitary sewer. Graywater shall not be plumbed for any indoor use or to any above ground point of discharge unless at least two (2) inches (51 mm) of mulch, rock, or soil, or a solid shield covers the release point.

- F. The Department shall require that the appropriate Building department with jurisdiction authorizes the issuance of a graywater permit due to the need to retrofit drain, waste and vent piping within the structure. The Department shall also verify that the appropriate Building department has authorized final approval of the permit.

14.12.130 Land divisions

- A. The Department shall not recommend for approval a subdivision proposing individual on-site wastewater systems if the proposed subdivision lies within any city or special district that provides sanitary sewer service or if any portion of the project lies within five hundred feet of a sanitary sewer which may legally serve such a development.
- B. The Department shall not recommend for approval any subdivision which proposes OWTS unless supported by substantial evidence that discharge of waste from such disposal systems will not result in violation of water quality objectives, impair present or future beneficial uses of water, cause pollution, nuisance, or contamination, and will not unreasonably degrade the quality of any waters of the state.
- C. The Department shall not recommend for approval any subdivision creating a parcel density less than five acres unless an evaluation by a qualified professional demonstrates that wastewater loading shall not conflict with the Central Valley Salt and Nutrient Management Plan.
- D. The Department shall not recommend for approval any change to the Amador County General Plan enabling an increased housing density to less than five acres unless an evaluation by a qualified professional demonstrates that wastewater loading shall not conflict with the Central Valley Salt and Nutrient Management Plan.

- E. No parcel less than five acres in size shall be recommended for approval if said parcel is to be served by an alternative system. Approved alternative systems for land divisions shall include mounds and those systems which include supplemental treatment and discharge to pressure dosed trenches.
- F. Subdivisions proposing density averaging may not result in any parcels less than two acres in size to be served by private wells and onsite sewage systems. No subdivision shall be recommended for approval if such land division or subdivision would create any parcel of less than forty thousand square feet in size, unless each such parcel is served by a sanitary sewer.
- G. The Department shall not recommend for approval a proposed lot at least 40,000 square feet but less than five acres in size unless the lot
 1. May legally be served by a sanitary sewer and a public water system, or
 2. May legally be served by a sanitary sewer and an individual water supply well, or
 3. May be served by a conventional or modified conventional OWTS and a public water system.
- H. The Department shall not recommend for approval a proposed lot five acres or more in size unless the lot
 1. May legally be served by a sanitary sewer and a public water system, or
 2. May legally be served by a sanitary sewer and an individual water supply well, or
 3. May be served by a conventional, modified conventional, or an alternative OWTS approved for land division and a public water system, or
 4. May be served by a conventional, modified conventional, or an alternative OWTS approved for land division and an individual water supply well.
- I. For every lot proposed to be created by a subdivision which is not required to connect to a sanitary sewer, sufficient information shall be provided to the Department by the subdivider to demonstrate that the lot includes sufficient area containing soil conditions compatible with siting and design criteria for OWTS designs authorized for the type of development proposed.

- J. The Department shall refer to the regional board any tentative subdivision map, or other development project, proposing the discharge of 10,000 gallons per day or more to a single OWTS.
- K. The Department shall consult the regional board on any land development project which will generate sewage that has the potential to significantly impact water quality despite proposed mitigation.

14.12.140 Health hazards and pollution

Notwithstanding any other provision of this chapter, and specifically whether or not construction or operating permits have been issued in connection with any OWTS involved, use or occupation of any residence, place of business, or other building or place where persons reside, congregate, or are employed is unlawful if and when the drainage system from the building or place discharges in a manner that causes or threatens to become a health hazard or nuisance or that causes or threatens to cause the discharge of pollutants to ground or surface water to a degree that may adversely impact the beneficial uses of the water as listed in the Water Quality Control Plan for the Sacramento and San Joaquin River Basins (Basin Plan).

14.12.150 Appeals and variances

- A. Within the unincorporated area of the County, any person who is dissatisfied with a decision of the director under the provisions of this chapter or regulations, policies or procedures adopted pursuant to this chapter, may appeal in writing to the Amador County Board of Supervisors, who shall have the power to grant or deny such appeal. The written appeal must be filed with the Clerk of the Board of Supervisors and a copy provided to the Department within thirty calendar days after the date of the decision or ruling by the director. Appeals are subject to Chapter 2.92, Amador County Code.
- B. Appeals relative to projects within incorporated cities shall be made in writing within 30 days of the decision to the governing body of that city with a copy provided to the Department. Appeals shall comply with any applicable requirements of the city in question.

- C. Any person seeking a variance from the requirements of this chapter shall make a written application to the Amador County Board of Supervisors pursuant to Chapter 2.100, Amador County Code. A copy of the variance request shall be provided to the Department.
- D. Variances sought for projects within an incorporated city shall be submitted in writing to the governing body of that city and a copy of the request provided to the Department.

14.12.160 Correction notices

The Director is empowered to order any owner of property to change an existing OWTS with respect to its method or location for the discharge, treatment or disposal of sewage where the change is necessary to prevent the system from being a health hazard, nuisance or discharging pollutants to ground or surface water. Any correction notice shall designate a reasonable correction schedule.

14.12.170 Violations

It shall be unlawful for any person to violate any provision of this chapter or regulations adopted pursuant to this chapter. Each and every day such a violation continues shall constitute a separate offense. The person committing such offenses may be charged with a separate offense for each such violation and punished accordingly.

14.12.180 Enforcement

The director is authorized to enforce the provisions of this chapter and regulations adopted pursuant to this chapter.

14.12.190 Penalties

- A. Any owner that causes an OWTS to be constructed without the required construction permit in order to avoid costs shall be subject to payment of all application, site investigation, plan review and permit fees at twice the normal established rate in effect at the time that corrective action is taken.

- B. Anyone violating the provisions of this chapter and regulations adopted pursuant to this chapter shall be liable for all investigation, abatement and enforcement costs incurred by the County.
- C. Any person found guilty in a court of law of violating the provisions of this chapter shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not exceeding five hundred dollars, or by the imprisonment in the county jail not exceeding six months, or by both such fine and imprisonment.
- D. In addition, any violation of any provision of this chapter is a public nuisance subject to abatement in accordance with law.
- E. If the director determines that a person has committed, or is committing, a violation of any law, regulation, permit condition, order, or other requirement that the director is authorized to enforce or implement pursuant to this chapter and regulations adopted pursuant to this chapter, the director may take one or more enforcement actions as necessary to abate or prevent pollution or nuisance conditions. Where possible, education and direction shall be the preferred methods of gaining compliance. If necessary, the director may
 - 1 Issue a notice of violation
 - 2 Issue a cease and desist order
 - 3 Issue a cleanup and abatement order
 - 4 Seek injunctive action from a court of competent jurisdiction
 - 5 Refer the case for criminal prosecution

SECTION 3. This ordinance was introduced and the title thereof read at the regular meeting of the Board of Supervisors on _____ and on _____ further reading was waived by the unanimous vote of the Supervisors present.

This ordinance shall take effect and be in full force on and after thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days from the date of its passage it shall be published once with the names of the members of the Board of Supervisors voting for and against the same, said publication to be made in a newspaper of general circulation published in the County of Amador.

On a motion by Supervisor _____, seconded by Supervisor _____, the foregoing ordinance was passed and adopted by the Board of Supervisors of the County of Amador, State of California, this ____ day of _____, 201__, by the following vote:

AYES: Supervisors,
NOES: Supervisors,
ABSENT: Supervisors,

Chairperson of the Board of Supervisors
of Amador County California

ATTEST: _____
Clerk of the Board of Supervisors

DRAFT

AGENDA TRANSMITTAL FORM

<input checked="" type="radio"/> Regular Agenda
<input type="radio"/> Consent Agenda
<input type="radio"/> Blue Slip
<input type="radio"/> Closed Session
Meeting Date Requested: <u>08/01/2016</u>

To: Board of Supervisors
 Date: 08/01/2016

From: Aaron Brusatori Phone Ext. 248
 (Department Head - please type)

Department Head Signature *Aaron Brusatori*

Agenda Title: Bunker Hill Road Bridge Replacement - full Road Closure

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
 The Department of Transportation and Public Works would like the Board to authorize a full road closure of 8 weeks, to facilitate the replacement of the Bunker Hill Bridge. Aaron Brusatori and contractor Wayne Vinciguerra approached every home in the Bunker Hill area to discuss the Full Road Closure. Of the 12 homes in the neighborhood, we spoke to 9 residents personally and two were subsequently contacted by phone. 11 residents indicated support of the idea and accepted the inconvenience associated with driving around the closed road section. The closure will facilitate earlier completion of the project and a cost savings.

Recommendation/Requested Action:
Approve full road closure for Bunker Hill Road of 8 weeks, between mid-August and mid-October

Fiscal Impacts (attach budget transfer form if appropriate) _____ Staffing Impacts _____

Is a 4/5ths vote required? Yes No

Committee Review? N/A
 Name _____
 Committee Recommendation: _____

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A
 Comments: _____

Request Reviewed by:
 Chairman _____ Counsel *GB*
 Auditor *JOR* GSA Director *HOP*
 CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

FOR CLERK USE ONLY

Meeting Date 8-9-16 Time _____ Item # 11

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___
 Ayes: _____ Resolution _____ Ordinance _____ Other: _____
 Noes: _____ Resolution _____ Ordinance _____
 Absent: _____ Comments: _____

Distributed on _____
 Completed by _____
 of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.
 ATTEST: _____
 Clerk or Deputy Board Clerk

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: 08/02/2016

From: John Plasse, Chairman
(Department Head - please type)

Phone Ext. x470

<input checked="" type="radio"/> Regular Agenda <input type="radio"/> Consent Agenda <input type="radio"/> Blue Slip <input type="radio"/> Closed Session Meeting Date Requested: <u>08/09/2016</u>
--

Department Head Signature 

Agenda Title: Amador Water Agency

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to a letter of support from the Board of Supervisors regarding a grant/loan application from the California Energy Commission (CEC) for a small hydroelectric generator project in the lone area.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate) _____ Staffing Impacts _____

Is a 4/5ths vote required? Yes <input type="radio"/> No <input type="radio"/>	Contract Attached: <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A Resolution Attached: <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A Ordinance Attached: <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A Comments: _____ _____
Committee Review? Name _____ N/A <input type="checkbox"/> Committee Recommendation: _____	

Request Reviewed by:

Chairman _____ Counsel GG

Auditor JOR GSA Director HOP

CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

Auditor

FOR CLERK USE ONLY

Meeting Date <u>8-9-16</u>	Time _____	Item # <u>12</u>
Board Action: Approved Yes ___ No ___	Unanimous Vote: Yes ___ No ___	
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.
Completed by _____	Department _____	ATTEST: _____
	For meeting _____	Clerk or Deputy Board Clerk
	of _____	



Jennifer Burns <jburns@amadorgov.org>

Re: Letter of Support

1 message

John Plasse <jplasse@amadorgov.org>
To: Jennifer Burns <jburns@amadorgov.org>

Mon, Aug 1, 2016 at 12:14 PM

Sure.

On Mon, Aug 1, 2016 at 11:29 AM, Jennifer Burns <jburns@amadorgov.org> wrote:

O.K. for next agenda?

----- Forwarded message -----

From: **Gene Mancebo** <gmancebo@amadorwater.org>

Date: Mon, Aug 1, 2016 at 10:42 AM

Subject: Letter of Support

To: Chuck Iley <ciley@amadorgov.org>

Cc: Jennifer Burns <jburns@amadorgov.org>, Damon Wyckoff <dwyckoff@amadorwater.org>, Cris Thompson <cthompson@amadorwater.org>

Good Morning:

The Water Agency would like to receive a letter of support from the County Board of Supervisors regarding a grant/loan application from the California Energy Commission (CEC) for a small hydroelectric generator project in the lone area. This project should offset power costs and benefit our customers. Staff will we working on the proposed draft letter of support to place in the agenda package. We are hoping that this can be on the next BOS meeting agenda. Damon Wyckoff. Our Operations Manager will plan on attending the meeting and answer any questions. I will heading out for a vacation later today. Please contact Damon or Cris Thompson on the agenda topic as needed.

Sincerely

Gene

Gene Mancebo

General Manager

Amador Water Agency

(209) 257-5245

CONFIDENTIALITY NOTICE: This e-mail and any attachments are for the sole use of the addressee(s) and may be privileged, confidential and protected from disclosure. If you have received this message in error or are not the intended recipient, then we (1) advise you that any disclosure, copying, distribution, saving or use of this information is strictly prohibited, and (2) request that you delete this e-mail and any attachments and notify us by reply e-mail or telephone 209-223-3018.

Thank You,

LETTER OF SUPPORT TEMPLATE #1

July 25, 2016

CEC Commissioners and Staff
California Energy Commission
Research and Development Division
1516 9th Street
Sacramento, CA 95814

Re: Letter of Support for Amador Water Agency In-Conduit Hydropower Development Project

Dear CEC Commissioners and Research and Development Division Staff,

XX strongly supports the *Amador Water Agency In-Conduit Hydropower Development Project* (AWA Project), as a part of the California Energy Commission's GFO-16-301: Improving Small Hydro Geothermal and Wind Energy Technologies.

The AWA Project will develop and validate an innovative Pelton hydroelectric turbine runner to capture existing and future in-conduit energy that will provide a flexible solution with increased economic competitiveness to expand the use of in-conduit hydropower throughout California. This pre-commercial demonstration is particularly important as a showcase for communities with expanding water systems to see the advantages of technologies that maximize the capture of wasted energy now and in the future. The scalability and replicability of deploying high-head hydroelectric turbine technology to many new sites, as well as upgrading many of the existing systems, is exceptional throughout California. The AWA Project offers direct benefits for the IOU ratepayers in AWA's service territory and, ultimately, will improve understanding and lead to increased generation of in-conduit hydropower into the system-wide energy mix.

As the XX, we are very supportive of the project because XXX [describe the stakeholder's interest or involvement in the project]. The project has the support of XX [relevant industry and/or organization] and we intend to provide XX support for the project [describe the type of support].

XX supports the AWA Project and strongly encourages the California Energy Commission to provide funding for this project to improve efficiency and energy generation of in-conduit hydroelectric stations in order to expand the use of hydropower in California and help achieve the state's renewable energy initiatives, including AB 32 and SB 350.

Sincerely,

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: 08/01/2016

From: Brian Oneto, District V Supervisor

(Department Head - please type)

Phone Ext. x470

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:

08/09/2009

Department Head Signature _____

Agenda Title: Forest Planning and Early Adopter Forests

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to potential comments on the DRAFT EIS for the Sequoia, Sierra & Inyo National Forests.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes

No

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached:

Yes

No

N/A

Comments: _____

Request Reviewed by:

Chairman _____

Counsel GC

Auditor JOR

GSA Director Hop

CAO _____

Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

FOR CLERK USE ONLY

Meeting Date

8-9-16

Time _____

Item #

B

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

ATTEST: _____

Clerk or Deputy Board Clerk

Save

Print Form



Jennifer Burns <jburns@amadorgov.org>

Re: Forest Planning and Early Adopter Forests

1 message

Brian Oneto <boneto@amadorgov.org>
To: Jennifer Burns <jburns@amadorgov.org>

Tue, Aug 2, 2016 at 10:21 PM

Jennifer,
Yes,
Brian O

On Tuesday, August 2, 2016, Jennifer Burns <jburns@amadorgov.org> wrote:
Do you want this to go on the August 9th agenda?

----- Forwarded message -----

From: **Brian Oneto** <boneto@amadorgov.org>
Date: Thu, Jul 14, 2016 at 11:29 AM
Subject: Fwd: Forest Planning and Early Adopter Forests
To: Jennifer Burns <jburns@amadorgov.org>
Cc: John Plasse <jplasse@amadorgov.org>, Chuck Iley <ciley@amadorgov.org>

Hello Jennifer,

Please put this on our next Board Agenda; whether to comment on the Draft EIS for the Sequoia, Sierra & Inyo National Forests.

Thanks,

Brian

----- Forwarded message -----

From: **Bill Wickman** <billwickman@sbcglobal.net>
Date: Tue, Jul 12, 2016 at 5:25 PM
Subject: Forest Planning and Early Adopter Forests
To:

All- the three NF, Early Adopters, Draft EIS is our for comment. I want to emphasize the importance of your Counties and businesses commenting even though you may not be directly involved yet. Your Forest and County will soon be in the same process and much of the direction in these early adopter forest plan updates can transition to your area. Counties that are close to the August listening session should also try to attend. In addition, submitting written comment would also provide you standing if you individually want to file a law suit, on coordination if nothing else, or join in with the American Forest Resource Council lawsuit.

I am attaching some talking points that have been worked on by Steve Brink and AFRC for your consideration for comment.

I will also forward you a notice on the draft and comment process.

--

Brian Oneto
Supervisor 5th District
Amador County
810 Court Street

AGENDA TRANSMITTAL FORM

To: Board of Supervisors

Date: 7/22/2016

From: Jennifer Burns, Clerk of the Board
(Department Head - please type)

Phone Ext. 470

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:

8/9/2016

Department Head Signature _____

Agenda Title: Minutes

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and possible approval of the July 26, 2016 Board of Supervisors Meeting Minutes.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel Ge

Auditor JOR GSA Director llp

CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

FOR CLERK USE ONLY

Meeting Date 8-9-16 Time _____ Item # 14

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

Completed by _____

Department _____
For meeting _____
of _____

ATTEST: _____

Clerk or Deputy Board Clerk

Save

Amador County Board of Supervisors
ACTION MINUTES
REGULAR MEETING

DATE: Tuesday, July 26, 2016
TIME: 8:30 a.m.
LOCATION: County Administration Center, 810 Court Street, Jackson, California

The Board of Supervisors of the County of Amador met at the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present on Roll Call:

Louis D. Boitano, Vice-Chairman, District IV
Brian Oneto, Supervisor, District V
Richard M. Forster, Supervisor, District II

Absent: Lynn A. Morgan, Supervisor, District III (Planned Vacation)
John Plasse, Chairman, District I (Jury Duty)

Staff: Gregory Gillott, County Counsel
Sharon Murphy, Deputy Clerk of the Board

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Supervisors. Any packets prepared by County Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9). **At 8:15 a.m., the Board convened into closed session.**

REGULAR SESSION: At 9:00 a.m., the Board reconvened into regular session. Vice-Chairman Boitano reported the following issues were reviewed in closed session:

Conference with Labor Negotiators: Pursuant to Government Code Section 54957.6. County Negotiator: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Judy Dias, Human Resources Director and Darrell P. Murray, IEDA. Employee Organization: All Units

ACTION: Direction given to staff.

Conference with County Counsel - Existing Litigation {Government Code 54956.9(d)(1)}: Citizens for Smart Development in Amador County, et al v County of Amador, et al; Amador County Superior Court, Case No. 15CV9374

ACTION: Nothing to report.

PLEDGE OF ALLEGIANCE: Vice-Chairman Boitano led the Board and the public in the *Pledge of Allegiance*

AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

Vice-Chairman Boitano advised the following Addendum added to the agenda for today's date will be pulled at this time:

Board of Supervisors: Discussion and possible action relative to the County's response to the 2015-2016 Amador County Grand Jury Special Report.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Forster, seconded by Supervisor Oneto and unanimously carried to approve the agenda as revised above.

Absent: Supervisor Morgan, Supervisor Plasse

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

California Redemption Value (CRV). Kevin Rasmussen, owner, Shenandoah Station, in Plymouth, stated that he had received a letter from the State advising him that he must now become a recycling station. He is not set up for this and it creates a hardship for him. Greg Gillott, County Counsel, advised that this item is on the agenda and will be discussed later this morning. Because he could not wait, Mr. Rasmussen was allowed to finish addressing the Board. He feels that since it's a State mandated program the State should not put the responsibility of managing the program on the retailers.

Building Department Inspections. Supervisor Oneto commended Steve Stokes, Building Official and Aaron Brusatori, Community Development Agency Director, for their efforts to streamline the inspection process and relieve the back-up created from recent retirements and vacations.

CONSENT AGENDA: Items listed on the consent agenda (see attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

Vice-Chairman Boitano announced that the following item (6A) will be pulled from the agenda at this time and brought back to a future meeting for discussion and possible action.

Amador County Transportation Commission: Approval to appoint the following individuals to serve on the ACTC Pedestrian and Bicycle Update Ad-Hoc Committee:

- Ms. Brenda Walker (Upcountry)
- Mr. William Tanner (Foothill Representative)

Mr. Gary Reinhoehl stated that he had come to comment relative to this item, but will hold his comments until the matter is brought back.

Supervisor Forster had some questions regarding the following items (4b,c,d,and e) Mr. Jim Foley, Health and Human Services Director, was present and able to satisfy Supervisor Forsters concerns.

- B. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for a Patient's Rights Advocate for FY 16-17.
- C. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for Prevention and Early Intervention efforts for FY 16-17.
- D. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for the operation of Sierra Wind Wellness and Recovery Center for FY 16-17.
- E. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for two Consumer Advocates for FY 16-17.

ACTION #1: Direction given pursuant to the following motion.

**MOTION #1: It was moved by Supervisor Oneto, seconded by Supervisor Forster and unanimously carried to approve the Consent Agenda as presented.
Absent: Supervisor Morgan, Supervisor Plasse**

REGULAR AGENDA

Behavioral Health Department: Presentation of a resolution to Mr. Tim Gunn, Rehabilitation Specialist, upon his retirement from the County of Amador.

Vice-Chairman Boitano presented Resolution No. 16-073 to Mr. Tim Gunn at this time.

ACTION: None taken. Presentation only.

AEU 2016 Partnership Award: Presentation of the AEU 2016 Partnership Award to the Amador Sheriff's Office by CALFIRE Amador-El Dorado Unit for their efforts during the Butte Fire Incident as well as on-going excellent cooperative working relationships.

ACTION: None taken. Presentation only.

Proposition 57 – The Governor's Public Safety & Rehabilitation Act: Discussion and possible action relative to a presentation of law enforcement's concerns regarding the likely impact of Proposition 57 upon counties and public safety and a request for the Board to formally oppose Proposition 57.

Todd Reibe, District Attorney, and Sheriff Martin Ryan presented background and historical information leading up to the creation of Proposition 57, which will come before the voters in the November election, then summarized the proposition. They believe, along with their colleagues across the State, that Proposition 57 is flawed and cannot work as it is written. They also believe that there are other avenues available to rehabilitate inmates and reduce recidivism that will keep the public safe.

Mark Bonini, Probation, spoke in support of the proposition.

John Hopkins, General Services Administration, advised the Board to remember the economic piece that would affect the County.

ACTION: Direction given pursuant to the following motion.

**MOTION: It was moved by Supervisor Oneto, seconded by Supervisor Forster and unanimously carried to send a letter of opposition regarding Proposition 57 to the Governor with copies sent to State Legislators and Representatives.
Absent: Supervisor Morgan, Supervisor Plasse**

At this time Vice-Chairman Boitano stated that some copies of the agenda had an item regarding Thomas A. Newcomer dba Hams Station. This item was requested to be pulled and placed on a later agenda. All parties were notified.

ACTION: It was moved by Supervisor Oneto, seconded by Supervisor Forster and unanimously carried to pull this item from the agenda.
Absent: Supervisor Morgan, Supervisor Plasse

Mountain-Valley Emergency Medical Services Agency: A presentation by EMS Agency's Medical Director, Dr. Kevin Mackey relative to an update on the 2015 cardiac arrest rate, survival rate, and bystander CPR rate.

ACTION: None. Presentation only.

\$9 for 9 Lives Program: Discussion and possible action relative to a presentation by Ms. Susan Manning relative to the subject program.

Jon Hopkins, General Services Administration Director, and Kelly Reason, Animal Control Director, discussed this promotional program designed to increase adoptions of cats/kittens at the animal shelter. The program reduces the fee of \$20.00 to \$9.00 for a nine day period. It has been successful in the past two years to reduce the surge in population that typically occurs this time each year. A-PAL has offered to pay the difference of \$11.00 for each cat/kitten adopted during this set time period.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Forster, seconded by Supervisor Oneto to authorize the \$9 for 9 Lives Program again for this year.
Absent: Supervisor Morgan, Supervisor Plasse

PUBLIC HEARING:

Code Enforcement: Discussion and possible action relative to a public hearing to consider a special assessment against the property located at 8521 Sutter Ione Road, Ione, California, (APN 011-260-042-000) to recoup the costs in the amount of \$3,791.77 for abatement of public nuisance and to record a Notice of Abatement Lien against the property.

Supervisor Forster questioned whether he should abstain since he lives close to the property in question. County Counsel advised that the limit was 500 feet, so Supervisor Forster did not need to recuse himself.

Garth Hohn reported that this was the last step of the abatement process and recommended the lien.

Vice-Chairman Boitano opened the public hearing at this time. Hearing no public comment the following actions resulted.

ACTION #1: Public Hearing closed pursuant to the following motion.

MOTION #1: It was moved by Supervisor Boitano, seconded by Supervisor Forster and unanimously carried to close the public hearing.

Absent: Supervisor Morgan, Supervisor Plasse

ACTION #2: Direction given pursuant to the following motion.

MOTION #2: It was moved by Supervisor Forster, seconded by Supervisor Oneto and unanimously carried to move forward with placing the charges for non-payment of costs of abatement of public nuisance on fiscal year 2016-2017 tax roll and the recording of a Notice of Abatement Lien against the subject property.

Absent: Supervisor Morgan, Supervisor Plasse

RESOLUTION NO. 16-088

Resolution placing charges for non-payment of costs of Abatement of Public Nuisance on fiscal year 2016-2017 tax roll and authorizing recordation of Notice of Abatement Lien with County Recorder.

California Redemption Value (CRV) on Bottles and Cans: Discussion and possible action relative to approval of the Chairman's signature on a letter to the Legislature, the Brown Administration and CalRecycle expressing the negative impact of recycling center closures on Amador County residents.

Jim McHargue, Solid Waste Director, reminded the Board that four of the five recycling centers in the County closed abruptly at the beginning of this year. This caused much inconvenience and frustration to County residents trying to get back their deposits. But this is only the local problem of a much bigger issue. He also produced a hand-out outlining the structural deficit of the Beverage Container Recycling Fund. Jim, along with Mary Pitto, Rural County Representatives of California, reported that as recycling of beverage containers increases and CRV's are redeemed, the fund has less revenue to operate all of its programs. Mary Pitto reported that reforms to the CRV fund have been discussed for several years and there have been many proposals. Next week a stake holders meeting is scheduled. There is talk that a major shake up of the program creating long term solution will be discussed. In response to all this, it is recommended that a letter be drafted and sent addressing the situation. The Board suggested that Mr. McHargue add a petition at the Used Oil Recycling booth at the Fair this weekend.

Mr. Gary Reinoehl spoke in support of sending a letter that might help to re-open recycling centers.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Forster, seconded by Supervisor Oneto and unanimously carried to authorize a letter to be drafted and sent to the Legislature, Brown Administration and CalRecycle expressing the frustration of our residents and the need for collection center outlets, and add any other information that might be helpful to persuade them to re-open recycling centers in Amador County.

Absent: Supervisor Morgan, Supervisor Plasse

Minutes: Review and possible approval of the July 12, 2016 Board of Supervisors Meeting Minutes.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Oneto, seconded by Supervisor Forster and unanimously carried to approve the July 12, 2016 Board of Supervisors Meeting Minutes with minor corrections.

Absent: Supervisor Morgan, Supervisor Plasse

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9). **At 12:40 p.m., the Board convened into closed session.**

Conference with Real Property Negotiators:

APN 044-010-116; (Airport Property) Terms and Conditions; Negotiating Parties: Mr. Craig Catto, Catto Propellers; County Negotiators: Charles T. Iley, County Administrative Officer and Jon Hopkins, General Services Director.

ACTION: Direction given to staff.

Conference with County Counsel - Existing Litigation {Government Code 54956.9(d)(1)}: County of Amador v. Kenneth L. Salazar, Secretary of the Interior; et al: In the United States District Court for the District of Columbia, Case No. 1:05-CV-00658 (RWR)

ACTION: Nothing to report

County of Amador v. The United States Department of the Interior; United States District Court for the Eastern District of California. Case No. 2:12-CV-01710-JAM-CKD

ACTION: Nothing to report.

Citizens for Smart Development in Amador County, et al v County of Amador, et al; Amador County Superior Court, Case No. 15CV9374

ACTION: Update given.

Allan Ament v County of Amador, Workers Compensation Claim No. CAMA-555841

ACTION: **Direction given to staff.**

Dolores LaDesma v County of Amador, Workers Compensation Claim No. CAMA-431928

ACTION: **Direction given to staff.**

Thomas Stephens v County of Amador, Workers Compensation Claim No. CAMA-555835

ACTION: **Direction given to staff.**

Michael Datema v County of Amador, Workers Compensation Claim No. 20142000333

ACTION: **Direction given to staff.**

Conference with County Counsel – Anticipated Litigation {Government Code 54956.9(d) (2)}
Buena Vista Rancheria

ACTION: **Nothing to report.**

Confidential Minutes: Review and approval of the confidential minutes for July 12, 2016.

ACTION: **Approved pursuant to the following motion.**

MOTION: **It was moved by Supervisor Oneto, seconded by Supervisor Forster and unanimously carried to approve the confidential minutes for July 12, 2016.**

Ayes: **Supervisors Oneto, Forster, and Boitano**

Noes: **None**

Abstain: **None**

Absent: **Supervisor Morgan, Supervisor Plasse**

REGULAR SESSION: At 1:15 p.m., the Board reconvened into regular session. Vice-Chairman Boitano reported the above were reviewed in closed session.

ADJOURNMENT: Until Tuesday, August 9, 2016, at 8:30 a.m.

**AMADOR COUNTY
BOARD OF SUPERVISORS
CONSENT MINUTES**

July 26, 2016

NOTE: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

1. **BUDGET MATTERS**

- A. **Code Enforcement:** Approval of a request for a budget transfer of \$11,325.70 from the Contingency Fund to the Code Enforcement budget for junk and/or solid waste removal and disposal services at APN 032-380-041-000 located at 20120 Oak Drive, Pioneer, CA.

2. **TAX MATTERS** **None**

3. **RESOLUTIONS**

- A. **Sheriff's Office:** Approval of a resolution designating certain individuals as authorized agents to execute applications and documents for grant funding through the Federal Department of Homeland Security. **(Resolution #16-085)**
- B. **Surveyor:** Approval of a resolution granting one year extension of time for boundary line adjustment #2015-002 Trevaskis/Cazadd for APNs 020-471-011 and 020-482-001 in the Running Gold area of Sutter Creek. **(Resolution #16-086)**

4. **AGREEMENTS**

- A. **Auditor:** Approval of contract option renewals with MGT of America, Inc. for both the State mandated cost claims and cost allocation plan services.
- B. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for a Patient's Rights Advocate for FY 16-17.
- C. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for Prevention and Early Intervention efforts for FY 16-17.
- D. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for the operation of Sierra Wind Wellness and Recovery Center for FY 16-17.
- E. **Behavioral Health:** Approval of an agreement with Mental Health America of Northern California for two Consumer Advocates for FY 16-17.
- F. **Behavioral Health:** Approval of an amendment to agreement #14-90049 State Department of Health Care Services to provide alcohol and drug services through June 30, 2017 and approve a resolution for same. **(Resolution #16-087)**
- G. **General Services Administration:** Approval of Assignment and Assumption of Lease for Airport Lot #52 by and between Christopher Floyd ("Original Lessees") and Adam

- Fineberg (collectively “Successor Lessee”).
- H. **Social Services:** Approval of a revised agreement with the CA Department of Social Services to provide agency adoption services for an additional two years.

5. **ORDINANCES** **None**

6. **MISCELLANEOUS APPOINTMENTS/RESIGNATIONS**

- A. ~~**Amador County Transportation Commission:** Approval to appoint the following individuals to serve on the ACTC Pedestrian and Bicycle Update Ad Hoc Committee:~~
- ~~Ms. Brenda Walker (Upecountry)~~
 - ~~Mr. William Tanner (Foothill Representative) (Item pulled to be heard at a later date)~~

7. **MISCELLANEOUS**

- A. **Fiddletown Cemetery Advisory Committee:** Approval of the amended Fiddletown Cemetery Advisory Committee bylaws dated June 8, 2016.
- B. **General Services Administration:** Approval to award RFP 16-08 to AVS Engineers, Inc.; authorize General Services Director and County Counsel to negotiate final agreement; and, authorize Chairman to sign said agreement for Design Services for the Jail Control Panel Replacement Project upon agreeable terms.
- C. **Human Resources:** Approval to reclassify an Information Systems Specialist to an Information Systems Analyst.
- D. **Sheriff’s Office:** Approval of the annual report of expenditures associated with the Inmate Welfare Fund.

8. **GENERAL CORRESPONDENCE**

- A. Memorandum from the Building Department relative to a recap of Commercial activity for the period of June 14-27, 2016.
- B. Memorandum from the Building Department relative to a recap of Commercial activity for the period June 28-July 11, 2016.
- C. Memorandum from the Planning Department relative to a recap of activity for the period of June 14-27, 2016.
- D. Memorandum from the Planning Department relative to a recap of activity for the period of June 28-July 11, 2016.
- E. Auditor’s check register dated July 11, 2016 totaling \$1,201,329.92
- F. Application for Alcoholic Beverage License for Harebrained Schemes, LLC, located at 28355 Hwy 88 in Pioneer, CA.
- G. Commendation to Transportation and Public Works from Chuck Ray for patching done in Crestview Estates.
- H. Amador Senior Center July 2016 newsletter.

John Plasse, Chairman
Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

**Staff Contacts: Chuck Iley, County Administrative Officer
Jennifer Burns, Clerk of the Board
Sharon Murphy, Deputy Board Clerk II
810 Court Street, Jackson, California 95642
Telephone (209) 223-6470
FAX# (209) 257-0619
www.amadorgov.org**

AGENDA TRANSMITTAL FORM

To: **Board of Supervisors**

Date: July 5, 2016

From: Steven A. Zanetta
(Department Head - please type)

Phone Ext. 371

- Regular Agenda
- Consent Agenda
- Blue Slip
- Closed Session

Meeting Date Requested:
August 9, 2016

Department Head Signature *Steven A. Zanetta*

Agenda Title: Page, Jeffrey L. & Jeff-Public Hearing for a Certificate of Merger & abandonment of a 10' wide public utility easement

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
The subject agenda item is a Public Hearing for a Certificate of Merger and an abandonment of a ten foot (10') wide public utility easement. It is also a request for approval of a Resolution of Intent to Vacate. The property is located on the southerly side of Stephanie Way, approximately 800 feet easterly of the junction with Tiger Creek Road, in the Buckhorn area. Assessor Parcel No.'s 33-290-025 and 33-290-026

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A
Resolution Attached: Yes No N/A
Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel GG

Auditor JOR GSA Director Hop

CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)

Please transmit two copies of each resolution to Surveying; one set certified.

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # 15

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors. ATTEST: _____ Clerk or Deputy Board Clerk
Completed by _____		



SURVEYING DEPARTMENT

COUNTY ADMINISTRATION CENTER

810 Court Street
Jackson, CA 95642-2132
Telephone: (209) 223-6371

July 5, 2016

AFFIDAVIT OF POSTING

Subject: Abandonment of a Public Utility Easement and Certificate of Merger – Jeffrey L. Page and Jeff Page

We have posted five copies of the attached Public Hearing Notice.

Sincerely,

Steven A. Zanetta
County Surveyor

c.c. Files

SAZ/kg

BOARD OF SUPERVISORS



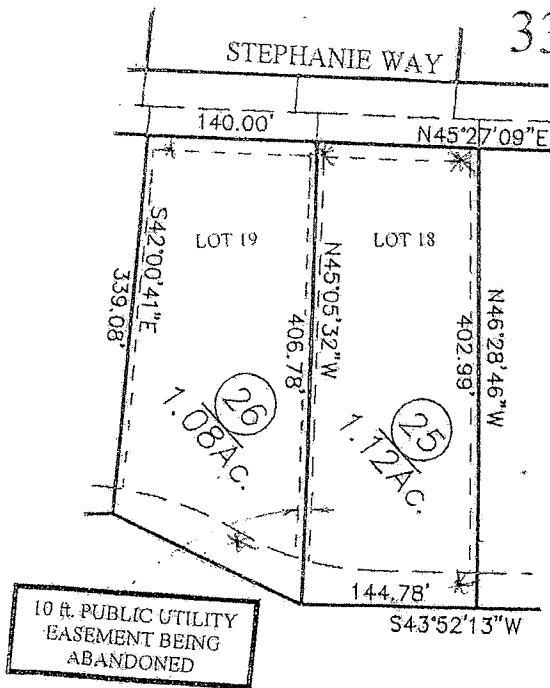
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Supervisors of the County of Amador, State of California, has received a request for an abandonment of a ten foot (10') wide public utility easement and a Certificate of Merger from Jeffrey L. Page and Jeff Page. The merger consists of merging Lot 18 and Lot 19, as shown and delineated on "Subdivision Map No. 54 of Tiger Creek Estates" and recorded in Book 7 of Subdivision Maps, at pages 10 and 11, Records of Amador County, California. The centerline of the public utility easement being abandoned is located along the line common to Lot 18 and 19. The Property is located on the southerly side of Stephanie Way, approximately 800 feet easterly of the junction with Tiger Creek Road, in the Buckhorn area. Assessor Parcel No.'s 33-290-025 and 33-290-026.

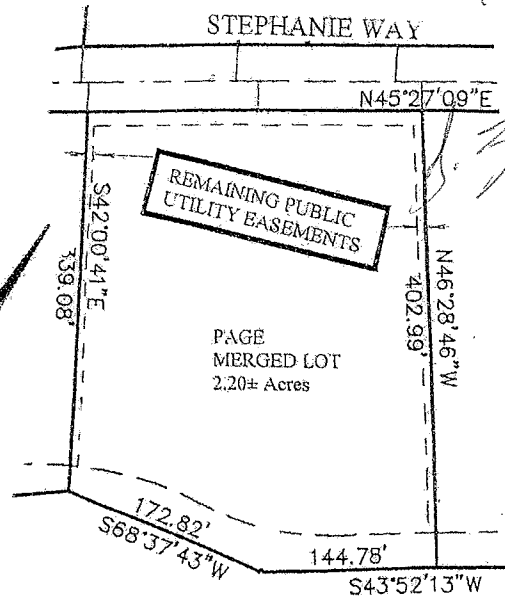
A Public Hearing to consider said Certificate of Merger will be held at the County Administration Building, 810 Court Street, Jackson, California 95642, on August 9, 2016 at 10:30 a.m., or as soon thereafter as the matter may be heard, at which time any and all interested persons may come and be heard thereon.

If you have any questions, or desire further information, please contact Surveying & Engineering (209) 223-6371.

Set 5 notices at location marked BY [initials] 7/8/2014



BEFORE



AFTER

Requested by:
BOARD OF SUPERVISORS
Return to:
SURVEYING & ENGINEERING

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF

RESOLUTION APPROVING ABANDONMENT
OF A PUBLIC UTILITY EASEMENT FOR
JEFFREY L. PAGE AND JEFF PAGE

RESOLUTION NO. 2016-xxxx

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that said Board does hereby approve the abandonment of a ten-foot (10') wide public utility easement for Jeffrey L. Page and Jeff Page as attached description in Exhibit "A".

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 9th day of August, 2016, by the following vote:

AYES: John Plasse, Louis D. Boitano,
 Richard M. Forster, Lynn A. Morgan, and Brian Oneto

NOES: None

ABSENT: None

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County
California

EXHIBIT "A"

DESCRIPTION OF PUBLIC UTILITY EASEMENT ABANDONED

That Public Utility Easement lying five feet on each side of the line common to Lot 18 and Lot 19 of Tiger Creek Estates as depicted on Subdivision Map No. 54 filed for record with the Amador County Recorder in Book 7 of Subdivisions at Page 10 with said line bearing North 45° 05' 32" West a distance of 344.35 feet between Stephanie Way and Tiger Creek roadway easements.

Portion of APN 033-290-025-000 and 033-290-026-000



Requested By:
BOARD OF SUPERVISORS
When recorded return to:
SURVEYING & ENGINEERING

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION ISSUING CERTIFICATE
OF MERGER TO JEFFREY L. PAGE AND
JEFF PAGE

RESOLUTION NO. 2016-xxxx

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that pursuant to Amador County Code No. 17.94.040 a certificate of merger be approved and hereby is issued to Jeffrey L. Page and Jeff Page for the parcel described in the certificate of merger; and

BE IT FURTHER RESOLVED that the Clerk of said Board be and hereby is directed to record this resolution and certificate of merger.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 9th day of August, 2016, by the following vote:

AYES: John Plasse, Louis D. Boitano,
Richard M. Forster, Lynn A. Morgan, and Brian Oneto

NOES: None

ABSENT: None

Chairman, Board of Supervisors

ATTEST

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Requested by:
BOARD OF SUPERVISORS
Return to:
SURVEYING & ENGINEERING

CERTIFICATE OF MERGER

I/WE, the undersigned owner(s) of record, hereby declare our intention to merge said real property, heretofore known and described as follows: LOT 18 TIGER CREEK ESTATES AND LOT 19 TIGER CREEK ESTATES AS SHOWN ON THAT SUBDIVISION MAP No. 54 AS FILED WITH THE AMADOR COUNTY RECORDER IN BOOK 7 OF SUBDIVISIONS AT PAGE 11

Said land to be known hereafter as follows: (SEE DESCRIPTION ATTACHED)

Owner(s) Signature:
Print (name/title)

Jeffrey L. Page
Jeffrey L. Page

Owner(s) Signature:
Print (name/title)

Jeff Page
Jeff Page

STATE OF CALIFORNIA

COUNTY OF Amador

2 SS.

On 5/23/16 before me,
Teri Farrell Notary Public, personally appeared
at 21900 Hwy 9 Ste D, Pine Grove, CA

A notary or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Signature

Teri Farrell

(seal)



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189



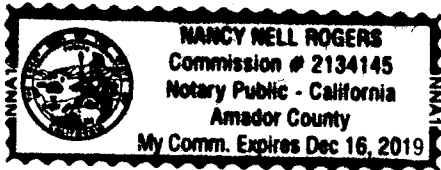
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Amador)
On 05-03-2016 before me, Nancy Nell Rogers, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Jeffrey L Page
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Nancy Nell Rogers
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

Corporate Officer — Title(s): _____

Partner — Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

Signer's Name: _____

Corporate Officer — Title(s): _____

Partner — Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

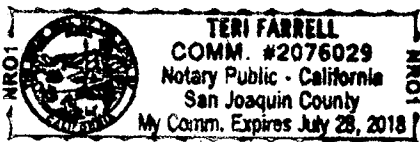
State of California)
County of Amador)
On 5/23/16 before me, Teri Farrell
Date Here Insert Name and Title of the Officer
personally appeared Jeff Page
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Teri Farrell
Signature of Notary Public



Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

DESCRIPTION

PAGE LOT MERGER

A portion of the Southeast one-quarter of Section 22, Township 7 North, Range 13 East, Mount Diablo Meridian and being Lot 18 and Lot 19 of Tiger Creek Estates as depicted on that Subdivision Map No. 54 filed with the Amador County Recorder in Book 7 of Subdivisions at Page 10 and being more particularly described as beginning at a mathematical point on the centerline of Tiger Creek Court (now Stephanie Way) as depicted on said Subdivision Map No. 54 and being the most westerly corner of Lot 19, thence along said centerline North $45^{\circ} 27' 09''$ East a distance of 275.00 feet, thence leaving said centerline, South $46^{\circ} 28' 46''$ East a distance of 402.99 feet to a point on the centerline of Tiger Creek Road, thence along the centerline of said Road South $43^{\circ} 52' 13''$ West a distance of 144.78 feet, thence along said Road South $68^{\circ} 37' 43''$ West a distance of 172.82 feet, thence leaving said Road, North $42^{\circ} 00' 41''$ West a distance of 339.08 feet to the point of beginning and containing 2.58 acres.

APN 033-290-025-000 and APN 033-290-026-000



AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
August 9, 2016	

To: **Board of Supervisors**
 Date: July 12, 2016

From: Steven A. Zanetta Phone Ext. 371
 (Department Head - please type)

Department Head Signature *Steven A. Zanetta*

Agenda Title: Alan D. Black - Public Hearing for a Certificate of Merger

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
 The subject item is a Public Hearing for a Certificate of Merger. The property is located on the southerly side of Pine Trail, approximately 150 feet westerly of the southerly junction with Shenandoah Road, in the River Pines area. Assessor Parcel No.'s 14-075-002 and 14-075-003.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate) Staffing Impacts

Is a 4/5ths vote required? Yes No

Committee Review? Name _____ N/A

Committee Recommendation: _____

Contract Attached: Yes No N/A
 Resolution Attached: Yes No N/A
 Ordinance Attached: Yes No N/A

Comments: _____

Request Reviewed by:

Chairman _____ Counsel GC
 Auditor JOR GSA Director HP
 CAO _____ Risk Management _____

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)
 Please transmit two copies of the resolution to Surveying; one set certified.

FOR CLERK USE ONLY

Meeting Date 8-9-16 Time _____ Item # 16

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___
 Ayes: _____ Resolution _____ Ordinance _____ Other: _____
 Noes _____ Resolution _____ Ordinance _____
 Absent: _____ Comments: _____

Distributed on _____
 Completed by _____
 of _____

A new ATF is required from _____ Department For meeting of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.

ATTEST: _____
 Clerk or Deputy Board Clerk



SURVEYING DEPARTMENT

COUNTY ADMINISTRATION CENTER

810 Court Street
Jackson, CA 95642-2132
Telephone: (209) 223-6371

July 12, 2016

AFFIDAVIT OF POSTING

Subject: Certificate of Merger – Alan D. Black, a.k.a. Alan Black

We have posted five copies of the attached Public Hearing Notice.

Sincerely,

Steven A. Zanetta
County Surveyor

c.c. Files

SAZ/kg

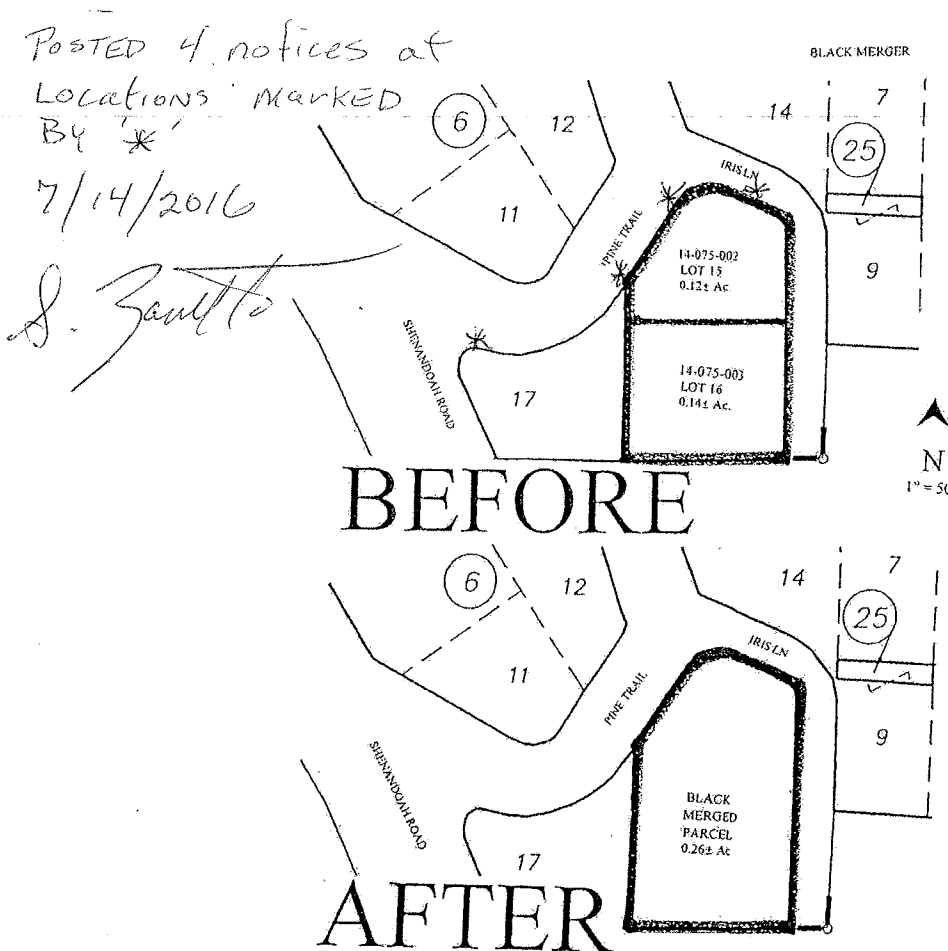


NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Supervisors of the County of Amador, State of California, has received a request for a Certificate of Merger from Alan D. Black, a.k.a. Alan Black. The Merger consists of Lot 15 and Lot 16, as shown and delineated on the "Plat of River Pines Subdivision No. 3", recorded in Book I of Maps and Plats, at page 13, in the Records of Amador County. The Property is located on the southerly side of Pine Trail, approximately 150 feet westerly of the southerly junction with Shenandoah Road, in the River Pines area. Assessor Parcel No.'s 14-075-002 and 14-075-003.

A Public Hearing to consider said Certificate of Merger will be held at the County Administration Building, 810 Court Street, Jackson, California 95642, on August 9, 2016, at 10:30 a.m. or as soon thereafter as the matter may be heard, at which time any and all interested persons may come and be heard thereon.

If you have any questions, or desire further information, please contact Surveying & Engineering (209) 223-6371.



Requested By:
BOARD OF SUPERVISORS
When recorded return to:
SURVEYING & ENGINEERING

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION ISSUING CERTIFICATE
OF MERGER TO ALAN D. BLACK
A.K.A. ALAN BLACK

RESOLUTION NO. 2016-xxxx

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that pursuant to Amador County Code No. 17.94.040 a certificate of merger be approved and hereby is issued to Alan D. Black, a.k.a. Alan Black for the parcel described in the certificate of merger; and

BE IT FURTHER RESOLVED that the Clerk of said Board be and hereby is directed to record this resolution and certificate of merger.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 9th day of August, 2016, by the following vote:

AYES: John Plasse, Louis D. Boitano,
Richard M. Forster, Lynn A. Morgan, and Brian Oneto

NOES: None

ABSENT: None

Chairman, Board of Supervisors

ATTEST

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Requested by:
Board of Supervisors

Return to:
Surveying and Engineering

CERTIFICATE OF MERGER

I/We, the undersigned owner(s) of record, hereby declare our intention to merge said real property, heretofore known and described as follows:

The land described herein is situated in the State of California, County of Amador, unincorporated area, and is described as follows:

Lot 15, Block 10, as shown on the official "Plat of River Pines Subdivision No. 3" filed in the office of the County Recorder of Amador County on September 4, 1928 in Book 1 of Maps and Plats at Page 13.

APN 014-075-002-000

Lot 16 in Block 10 of Subdivision No. 3 of River Pines as per the official plat thereof now on file in the office of the Recorder of Amador County.

APN 014-750-003-000

Said land to be known hereafter as follows:

(See Attached Legal Description)

Owner(s) signature: _____



Print name/title: Alan D. Black

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

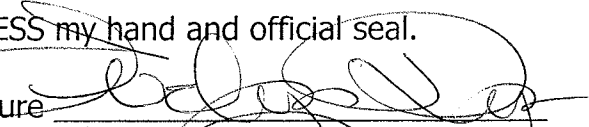
County of Amador

On 6-22-2016, before me, Evelyn Ryan, a Notary Public, personally appeared Alan D Black,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

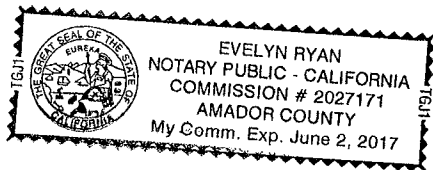
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature 

Name Evelyn Ryan
(typed or printed)

(Area reserved for official notarial seal)

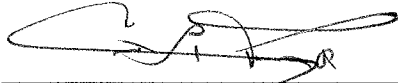


LEGAL DESCRIPTION

Merger of Lots 15 & 16, River Pines Subdivision No. 3

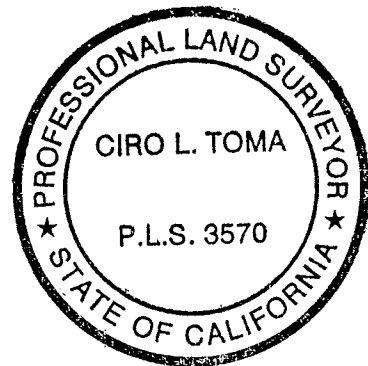
A parcel of land situated in River Pines, County of Amador, State of California and being more particularly described as follows:

Beginning at the Southeast corner of Lot 16, Block 10, as shown and so designated upon that certain official map entitled "PLAT OF RIVER PINE SUBDIVISION No. 3", and filed for record in the office of the Recorder of Amador County in Book 1 of Maps and Plats at Page 13; thence, from said point of beginning, along the South line of said Lot 16, West, 33 feet to the Southwest corner thereof; thence, along the West lines of said Lot 16 and Lot 15, as shown and so designated upon the hereinabove referred to official map, Northerly, 94 feet to the Northwest corner of said Lot 15; thence, along the Northerly lines of said Lot 15, Northeasterly, 65 feet; thence, along the arc of a curve to the right, having a radius of 20 feet, and through a central angle of $79^{\circ} 26'$; thence Southeasterly, along the South line of Iris Lane, thence, along the arc of a curve to the right, having a radius of 20 feet, through a central angle of $67^{\circ} 53'$; thence, along the Easterly lines of said Lots 15 and 16, Southerly, 131 feet to the point of beginning.

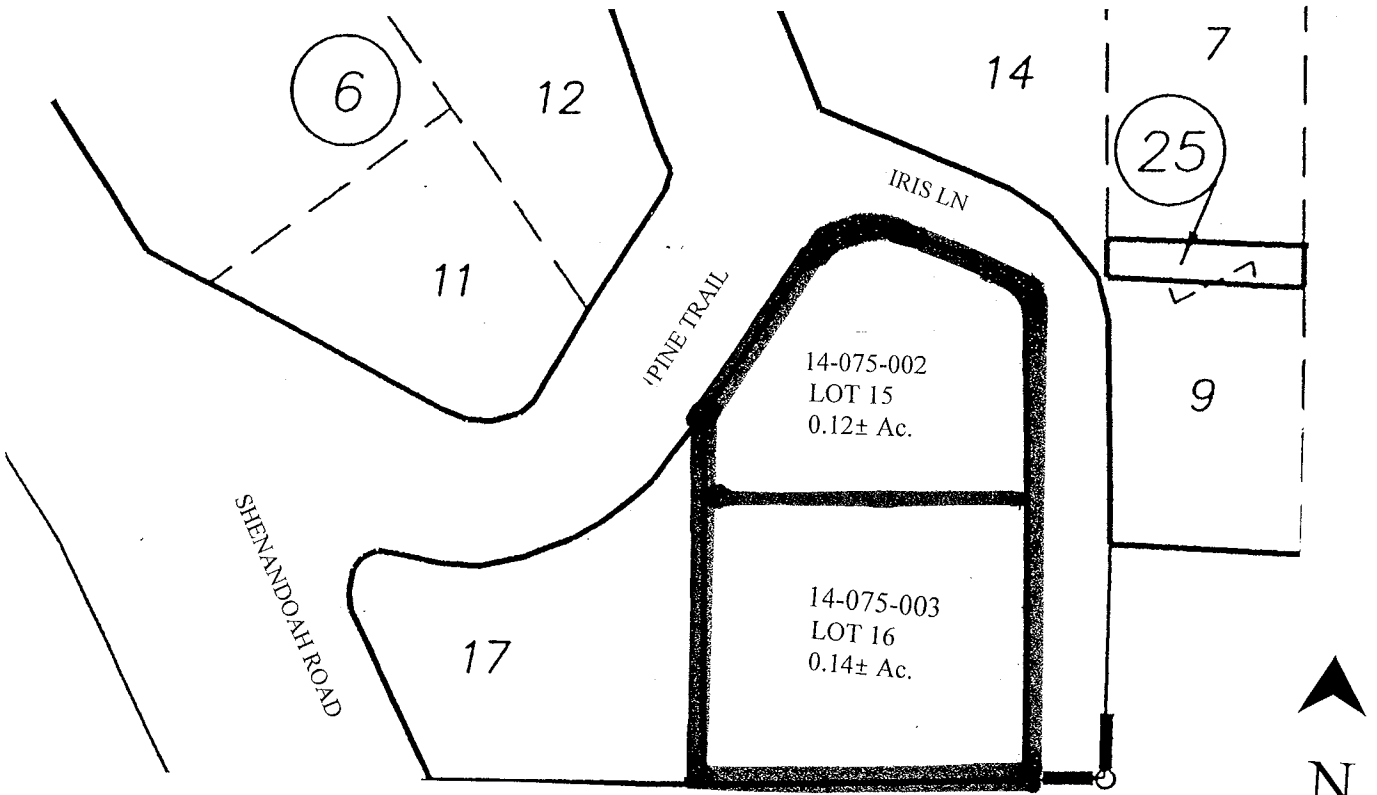


06/22/16

Ciro L. Toma-P.L.S. 3570 License expires 06/30/18

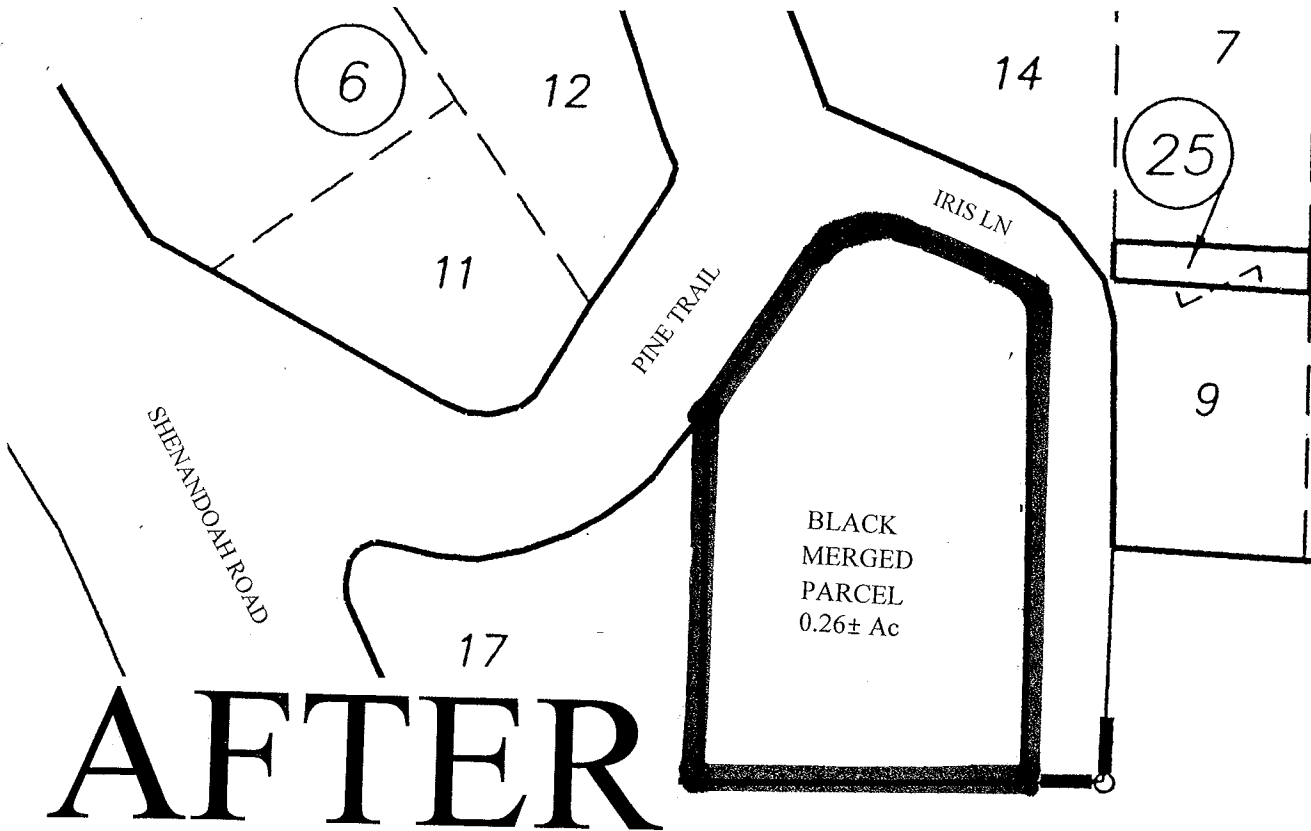


BLACK MERGER



N
1" = 50'

BEFORE



AFTER