

# Amador Air District Board of Directors Meeting

## Summary Minutes

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Meeting was partially recorded in the Amador County Board of Supervisors Chambers  
810 Court Street, Jackson, California  
1:30 p. m. May 17, 2016

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### Determination of a Quorum

#### Present on Roll Call:

John Plasse	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Vice Chair)
Louis Boitano	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor
Tim Knox	City of Amador City, Councilman
Pat Crew	City of Jackson, Councilman
Jon Colburn	City of Plymouth, Councilman
Robin Peters	City of Sutter Creek, Councilman (Chairman)

#### Absent on Roll Call:

Patrick Weart	City of Ione, Councilman
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#### Staff:

Kris Pierce, Clerk of the Board  
Jim McHargue, APCO  
Matt Peterson, Air Quality Specialist

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:31 p.m. Chairman Peters called the meeting to order. It was determined that there was a quorum for business.

**Pledge of Allegiance:** Chairman Peters led the Board and staff in the Pledge of Allegiance.

<b>Approval of Agenda:</b> Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
Motion	It was moved by <u>Director Oneto</u> , seconded by <u>Director Morgan</u> , and unanimously carried to approve the agenda for this date. Vote 9-0

<b>Public Matters Not on the Agenda:</b> Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. <b>Please note - there is a five (5) minute limit per topic</b>	
→No one of the public wished to address the Board	

Administrative Matters	
1.	<p><b>Minutes: Review and approval of the March 15, 2016 Board Minutes:</b> Action No corrections were given by the Board.</p> <p><b>Motion:</b> It was moved by <u>Director Boitano</u>, seconded by <u>Director Plasse</u>, and approved as presented. Vote 8-1-1</p> <p><b>Abstain:</b> Chairman Peters <b>Absent:</b> Director Weart</p>
2.	<p><b>Preliminary Draft Budget for FY 2016-2017:</b> Action</p> <p>APCO McHargue explained that he has tried to construct a budget that allows us to match the expected expenditure with the expected revenue giving a balanced budget. He is also working to achieve the goal of reducing the reserve funds. He believes that the budget he presents does accomplish both goals.</p> <p>Questions and comments:</p> <ul style="list-style-type: none"> <li>♦What year of the 3 payments from Buena Vista Biomass Power (from the Center for Biological Diversity law suite) are we in? And what provision is there for continuing the payments should the Plant become active again? We have received one payment and the APCO will need to verify the continuance of payments.</li> <li>♦Have we had any response to the inquiry to state regarding biomass plant usage to fight the infestation of the bark beetle? No, there hasn't been anything yet. Mr. Muston of BVBP has said that this is something that he believes will require litigation and will take some time.</li> <li>♦It would be useful in the future to have a column for actuals for the past and current year shown on the budget worksheets. The change column is not extremely useful and could be eliminated in favor of the actuals.</li> <li>♦You are showing an increase on the Permits and Emissions, Where is this coming from? This in part is from adjusting for actuals that were being realized but were not being shown during the budget process.</li> <li>♦What is the projected actuals for the pine needle bins for this fiscal year and for the previous fiscal year? Reports can be run that will give you these figures, they will be emailed to you after</li> </ul>

<p><b>Direction:</b></p>	<p>this meeting.</p> <ul style="list-style-type: none"> <li>♦Would it be possible to scale the pine needle projects back some and provide more money for the CCAD program? We are being very careful with the projects that we do provide dumpsters for. We are being careful to not overspend our funds.</li> <li>♦Have you looked into additional funding sources for the Pine Needle project? I have spoken with John Heissenbittel but I need to follow up with him further.</li> <li>♦Please put the bin project on the next agenda for further discussion.</li> </ul> <p>APCO McHargue asked if he should approach the cities and county to see if they have an interest in contributing monetarily to this program? The response was no.</p> <ul style="list-style-type: none"> <li>♦I am seeing that you (McHargue) started with about a \$50K rollover of funds, which then is giving the balanced budget. APCO McHargue said that he is working to adjust the budget over time so that there are no rollover funds, he hope to have accomplished this by next fiscal budget. Last year this roll over amount was about \$150K. The rollover funds are being used toward the CCAD project or otherwise back into the county communities.</li> <li>♦If the Lawnmower program were to materialize (further on the agenda) what line item would be used for the expense and what would be the magnitude of the expense? Start as at \$25-30K in a pilot program, a separate expense line could be found to track the funds.</li> </ul> <p>Direction was given to continue on to the Public Hearing of the Budget at the August meeting and to agenize the Bin Program for the August meeting so that the program can be discussed in depth.</p>
<p><b>3.</b></p> <p><b>Motion:</b></p>	<p><b>Cities, County and Agencies Diesel Project (CCAD):</b> Action</p> <p>APCO McHargue explained that the attached letter is what he has put together to use as the contract with the agencies that choose to use our program to replace old units. He asked for input.</p> <p>The language change on the letter was discussed. The original working document stated equipment replacement and the letter is stating engine replacement, restricting the focus of the initial project intent. The Board expressed concern. APCO McHargue concurred that the wording for this program is more correctly equipment and will make those changes.</p> <p>APCO McHargue was directed to work with Chairman Peters to revise the language to include both engines and equipment.</p> <p>It was moved by <u>Director Morgan</u>, seconded by <u>Director Crew</u>, and unanimously carried to approve the draft letter application for the County, Cities, Agency Program which is to be corrected to include both engine and equipment. Vote 9/0</p> <p>Absent: Director Weart</p>
<p><b>4.</b></p>	<p><b>Lawnmower Replacement Project:</b> Action</p> <p>APCO McHargue opened this item stating that he believes this would be a worthwhile project that would benefit the residents in the lower elevations of the county. It is a project that has been extremely successful in other districts like San Joaquin and Sacramento. He wanted to</p>

	<p>receive feedback from the Board prior to developing an Amador program.</p> <p>The Board expressed concern regarding ‘bang for the buck’ and would like to see definitive published data including the percentage of mower pollution to the overall amount, prior to committing to this project. Concern was expressed that with the newer and ever cleaner engines and the short life of a mower the payoff is too small.</p> <p>It was suggested that the staff look into a woodstove replacement program of some type and to bring the lawnmower program back with published data.</p> <p>No Motion was made.</p>
<p><b>5.</b></p> <p><b>Motion:</b></p>	<p><b>Woodsmoke Support Letter:</b> Action</p> <p>The attached letter was requested by the CAPCOA Director to present support from the districts for the wood stove change out program as part of the governors Cap and Trade expenditure plan which include about \$40M to fight black carbon woodsmoke which is what a woodstove change out falls under.</p> <p>Is there any way that funding from this could be used for the ‘bin’ program?</p> <p>It was moved by <u>Director Forster</u>, seconded by <u>Director Plasse</u>, and unanimously carried to approve the letter of support and direct the Chairman to sign it. Vote 9/0</p> <p>Absent: Director Weart</p>
<p><b>6.</b></p>	<p><b>APCO Update:</b> Informational only, no action to be taken.</p> <p><b>Smoke Reduction Bin Update:</b> APCO McHargue reported that the program is being well utilized and that it is costing about \$7,000 for April. The District does have sufficient funds to complete the fiscal year at this level.</p> <p><b>Fire Safe Day in May:</b> This was at Pine Grove Park. It was very successful with many people interested in and appreciative of the pine needle program. It was a good use of our time.</p> <p><b>ARB Emergency Response Meeting in Amador County:</b> Last year I had the ARB Emergency Response team (they are the ones that put out the mobile PM monitors during smoke events) come to Amador and speak with the District, the Public Health Director, OES, School District, and U.S. Forest Service representatives about how they can assist us in the event of a forest fire. They felt that the meeting was so beneficial that they are going around the state with the same basic meeting to assist others. They have asked that Amador host the meeting for this area. Representatives from the Mountain Counties have been invited.</p> <p><b>District Owned Air Monitors: and Rules Update:</b> These are basically place holders as they have been discussed and will need to be brought back at some time. There is no new information at this time.</p> <p>♦What is the cost of Air Monitors? Depending on the information that we want to gather, as low as \$2,000 but the EBAMs that are needed to monitor wild fire smoke run about \$19K plus the telemetry package that transmit the data.</p>

	<p>♦Isn't there a question of if our data would be accepted by ARB? Yes, and I will need to research this further.</p> <p>♦The Chairman asked that this be placed on the next agenda with a report of whether ARB will accept our data and what level of sophistication is desired of the equipment that is needed to generate data that they will accept. Please include capital cost and maintenance and any other ongoing cost, calibration, telemetry etc., which would be incurred.</p> <p style="text-align: center;"><b>Financials through April 2016:</b></p>
<b>Correspondence</b>	None

**Adjournment:** At 2:27 pm the meeting was adjourned until August 16, 2016 at 1:30 pm

ATTEST:

signed copy on file  
Kris Pierce,  
Clerk of the Amador Air District Board of Directors