

**Monday, October 17, 2016
9:00 a.m.**

ADMINISTRATIVE COMMITTEE
(Supervisors Boitano and Plasse)

AGENDA

Amador County Administration Center
Conference Room C
810 Court Street
Jackson, California

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Closed Session items may be heard at times other than posted, dependent upon progression of other agenda items.

AGENDA: Off-agenda items must be approved by the Committee pursuant to Section 5496.5 of the California Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action to be taken. Any person(s) may address the Committee upon any subject within the jurisdiction of the Committee; however, any matter that requires action may be referred to staff for a report and recommendation for possible consideration at subsequent Committee meeting(s). Please note - there is a three (3) minute limit per person.

BUDGET MATTERS None

MISCELLANEOUS MATTERS

1. **Public Works:** Review and possible recommendation relative to a request to advertise for the position of a Permanent Administrative Technician.
2. **Environmental Health Department:** Review and possible recommendation relative to an Amendment to the Envision Connect License & Support Agreement that would extend the contract for one year.
3. **Human Resources:** Review and possible recommendation relative to creation of new classification of Senior Building Maintenance Worker as the advanced level classification in the Building Maintenance Worker series.