

# Amador Air District Board of Directors Meeting

## Summary Minutes

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Meeting was partially recorded in the Amador County Board of Supervisors Chambers  
810 Court Street, Jackson, California  
1:30 p. m. August 16, 2016

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### Determination of a Quorum

#### Present on Roll Call:

John Plasse	Amador County District 1, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Vice Chair)
Louis Boitano	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor
Pat Crew	City of Jackson, Councilman
Robin Peters	City of Sutter Creek, Councilman (Chairman)

#### Absent on Roll Call:

Jon Colburn	City of Plymouth, Councilman
Richard Forster	Amador County District 2, Supervisor
Tim Knox	City of Amador City, Councilman
Patrick Weart	City of Ione, Councilman

#### Staff:

Kris Pierce, Clerk of the Board  
Jim McHargue, APCO  
Matt Peterson, Air Quality Specialist  
Herminia Perry, new hire Admin Tech

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:31 p.m. Chairman Peters called the meeting to order. It was determined that there was a quorum for business.

**Pledge of Allegiance:** Chairman Peters led the Board and staff in the Pledge of Allegiance.

<b>Approval of Agenda:</b> Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
Motion	It was moved by <u>Director Oneto</u> , seconded by <u>Director Morgan</u> , and unanimously carried to approve the agenda for this date. Vote 6-0  <b>Absent:</b> Directors Colburn, Forster, Knox and Weart

**Public Matters Not on the Agenda:** Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic**

→No one of the public wished to address the Board

Administrative Matters	
1.	<b>Minutes: Review and approval of the March 15, 2016 Board Minutes:</b> Action No corrections were given by the Board.
Motion:	It was moved by <u>Director Plasse</u> , seconded by <u>Director Morgan</u> , and approved as submitted. Vote 6-0  <b>Absent:</b> Directors Colburn, Forster, Knox and Weart
2.	<b>Resolution Honoring Kris Pierce on Her Retirement:</b> Action Chairman Peters asked the Board members if they had a chance to read the prepared Resolution. Congratulations were given by the Board Members along with thank you's for service and well wishes for her future.
Motion:	It was moved by <u>Director Plasse</u> , seconded by <u>Director Boitano</u> , and approved to accept the Resolution honoring Kris Pierce on her retirement. Vote 6-0  The prepared Resolution was read for the record and the framed document was presented to her.
3.	<b>Introduction of Herminia Perry, Administrative Technician:</b> No Action  APCO McHargue introduced Herminia Perry, the person selected and hired as the Administrative Technician for the District. He gave a brief review of her former employment and qualifications.  The Board welcomed Herminia to the District.

4.	<p><b>Public Hearing for FY 2016-2017 District Budget:</b> Action</p> <p>APCO McHargue explained that a couple of the line items had been updated and explained that due to a late arriving check for subvention funds \$23,400, the Revenue line 45460 ARB Subvention has been increased by this amount to reflect what is now expected for the fiscal year \$70,200.</p> <p>To off-set this increase he has also increased the allocation to line 54712 Special Project (the CCAD projects are funded from this line) by the amount of \$23,400 bringing this expenditure line to \$103,400.</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>- <i>How is this budget reducing the reserves, this is a zero sum budget?</i> That is correct because we continue to add to our reserves. At the end of the 15-16 fiscal year, we are adding an additional \$61K to them. The intent was to allocate monies for the CCAD program from the reserves. The CCAD funding will affect the 16-17 fiscal year as projects are completed and funds are paid out. The challenge is to have a balanced budget and not have funds added to the cash reserves. We are making headway as we are reducing the amount that is moved to the reserves each year.</li> <li>- <i>Should we look at some type of program that will make a chipper available for use?</i> We will be discussing a chipper program in item 6. Keep in mind that even if funding for a project is not in the budget, the Air District Board has discretion to move funds from reserves to budget.</li> <li>- <i>Line 47890 last year we budgeted \$29,395 and the actual received was apparently 0, Why was this?</i> This amount was budgeted based on the BVBP settlement funds \$25K that we were to receive. Since the BVBP facility was shuttered, that funding was not forthcoming. The other \$4,395 is the amount that was left from the 1<sup>st</sup> installment, FY 14-15, of the settlement from when the APCO's vehicle was purchased. That is the budget amount for this new fiscal year.</li> </ul> <p><b>Public Hearing Opened at 1:54</b></p> <p>No one of the public wished to speak</p> <p><b>Public Hearing Closed at 1:55</b></p> <p>It was moved by <u>Director Morgan</u>, seconded by <u>Director Plasse</u>, and approved the FY 2016-2017 Budget as presented. Vote 6-0</p> <p>The Resolution for the final budget will be presented at the next meeting of the Board scheduled for October 18, 2016.</p>
5.	<p><b>Smoke Reduction Bin Program:</b> Discussion and possible action</p> <p>APCO McHargue opened this item by leading the Board to his memo regarding this program, bringing to their attention that the District will be awarded one EBAM air quality monitor.</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>- <i>Why did we not receive the \$40K in support of the District's Smoke Reduction Bin Program?</i> Nothing official has been received regarding the grant request, though it has been indicated that we will receive funding for the 1 EBAM. The support for the green waste bins has not been specifically addressed. We are hoping to hear more at a later time.</li> </ul>

	<p>- <i>Will this grant come around again?</i> We will continue to monitor but we are not sure it will come out again.</p> <p>- <i>How many tons of materials roughly?</i> August 2015 – July 2016 hauled 214 boxes (485.7 tons). 15% of total fees go to processing of the pine needles.</p> <p>Merv Vicini spoke to the fact that he is running out of room for the waste in his yard.</p> <p>Discussion veered toward the tree mortality issues.</p> <p>Discussion was brought back to the bin program, and the request for long-term funding and guidance for the program.</p> <p>Paul Molinelli Sr. brought up the residential green waste bins for home use as part of weekly garbage service. APCO McHargue suggested that this would be a discussion for the Board of Supervisors as a waste management issue.</p> <p>Concerns over more equitable bins was requested across the districts.</p> <p>Chairman Peters confirmed that there was general consensus among the board to continue the program as is until something changes.</p> <p>APCO McHargue concurred he has enough direction from the Board.</p>
<p>6.</p>	<p><b>Programs (Lawnmower Replacement, Wood Stove Change Out, Wood Chipper)</b></p> <p>APCO McHargue expanded on the information in his memo regarding emissions from lawnmowers. Based on the information gathered, the lawnmower replacement program was a no-go.</p> <p>Regarding wood stoves, the District may consider starting a new change-out program but still needs to decide what budget to assign it.</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>- <i>Can we maybe widen-out the program, where we help some of the Cities and Counties get more CARB compliance with vehicles and small equipment?</i> Yes, this is being handled through CCAD program.</li> <li>- <i>Where does this program fall under the perspectives of air quality improvements?</i> APCO McHargue does not have the information at the moment.</li> <li>- <i>Would you be able to exchange out for a natural gas unit?</i></li> <li>- <i>This program has been successful in the past, why not do it?</i></li> </ul> <p>Discussion moved onto the wood chipper.</p> <p>APCO McHargue discussed the possibility of implementing a chip and grind program to deal with the tree mortality issue.</p> <p>Questions:</p> <ul style="list-style-type: none"> <li>- <i>Are we transporting the live beetle in the tree chips?</i> No, the beetle is long gone.</li> <li>- <i>Could our resources be better spent focusing on facilitation instead of grinding on the ground, bigger impact?</i> Any little bit could help.</li> </ul> <p>APCO McHargue explained that the tree mortality is a far bigger issue beyond the Air District's scope.</p>

	<p>It was noted that the role of the Air District is to facilitate a program not necessarily deal with the problem. This is a statewide issue.</p> <p>Merv Vicini agreed with the need for a grinder/chipper and gave potential ways of using it. Also gave a brief explanation of the difference between a grinder and a chipper and how each could be used. Everyone agreed that something needs to be done to address the tree mortality issue.</p> <p>APCO McHargue recapped per the Board’s request of what he was looking for per this meeting.</p> <ul style="list-style-type: none"> <li>-Lawnmower program: scratched, to be taken off</li> <li>-Wood stove program: Bring back more information on a more streamlined/simplified program for consideration (Board encouraged APCO McHargue to work with Steve Stokes from the Building department to consider building codes for replacement to gas stoves.</li> <li>-Chipper program: Needs the most studying. Potentially check out CalFire’s chipper to see how it’s working out for them. Whatever we do has to have a nexus to air quality. For next meeting, more information regarding the chipper and how it relates to air quality and bring to the Board some complete thoughts for them to review.</li> </ul>
<p><b>7.</b></p>	<p><b>APCO Update:</b> Informational only, no action to be taken.</p> <p><b>Center for Biological Diversity – BVBP Settlement Update:</b> APCO McHargue reported that he has received a response from County Counsel to the effect that though the District is the recipient of the settlement, the agreement is between the Center and BVBP, as such after notifying the Center any action or enforcement request lies with them.</p> <p><b>CCAD Program Update:</b> We have received applications from: Amador Water Agency, City of Jackson, Amador County Public Works, and Sutter Creek.</p> <p><b>District Air Monitor (EBAM):</b> Update given during Budget discussion</p> <p><b>District Rules Update:</b> No update was given</p> <p><b>Financials – Final for FY 2015-2016:</b> There were no questions</p>
<p><b>Correspondence</b></p>	<p>Thank you letter from Woodland Road Association</p>
<p><b>Adjournment:</b></p>	<p>At 2:58 pm the meeting was adjourned until October 18, 2016 at 1:30 pm</p>