

# AMADOR AIR DISTRICT BOARD OF DIRECTORS

810 Court Street, Jackson, California 95642

## AGENDA

Tuesday, April 18, 2017 at 1:30 p.m.

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Please Note: All Air District Board meetings are recorded.

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**Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. If you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at 209-257-0112 or 209-257-0116 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.**

### **Determination of a Quorum:**

### **Pledge of Allegiance:**

**Approval of Agenda:** Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

**Public Matters Not on the Agenda:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

### **Administrative Matters:**

1. **Minutes:** Review and approval of the January 17, 2017 Board Minutes as presented or revised. Action
2. **Draft Budget for FY 2017-2018 :** Action
3. **Limited Woodstove Replacement Program:** Action
4. **Smoke Reduction Bin Program:** Action
5. **City County Agency Diesel (CCAD) Program:** Action
6. **APCO's Update:** Informational only, no action to be taken.
  - Electric Vehicle Charging Stations
  - Meeting Schedule Revised
  - Fechter & Company – Air District 2015/2016 Audit
  - Financials through April 12, 2017

### **Correspondence:**

- Letter to Air District
- Letter to Cities
- AAD Ledger Dispatch Article
- Woodstove Email

**Adjournment:** Until to June 20, 2017 at 1:30

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**ADMINISTRATIVE MATTERS  
ITEM 1**

**Minutes**

# Amador Air District Board of Directors Meeting

## Summary Minutes

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Meeting was partially recorded in the Amador County Board of Supervisors Chambers  
810 Court Street, Jackson, California  
1:30 p. m. January 17, 2017

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### Determination of a Quorum

#### Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Chair)
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Vice Chair)
Bob Stimpson	City of Jackson, Councilman
Robin Peters	City of Sutter Creek, Councilman

#### Absent on Roll Call:

Richard Forster	District 2
Michael Vasquez	City of Amador City
Thomas Reed	City of Ione
Jon Colburn	City of Plymouth

#### Staff/Others:

Jim McHargue, APCO

Matt Peterson, Air Quality Specialist

Herminia Perry, Clerk of the Board

Dennis Timoney, Chief Risk Officer for the Special District Risk Management Authority

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:31 p.m. Chairman Peters called the meeting to order. It was determined that there was a quorum for business.

**Pledge of Allegiance:** Chairman Peters led the Board and staff in the Pledge of Allegiance.

<b>Approval of Agenda:</b> Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
Motion	It was moved by <u>Director Morgan</u> , seconded by <u>Director Oneto</u> , and unanimously carried to approve the agenda for this date. Vote 6-0  <b>Absent:</b> Directors Forster, Colburn, Vasquez, and Reed

<b>Public Matters Not on the Agenda:</b> Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. <b>Please note - there is a five (5) minute limit per topic</b>	
→No one of the public wished to address the Board	
Administrative Matters	
1.	<b>Minutes: Review and approval of the January 17, 2017 Board Minutes:</b> Approved with minor changes. Correction – Misspelling on Director Forster’s name on page 8 of 8 of the minutes.  It was moved by Director Crew, seconded by Director Oneto, and unanimously carried to approve the amended minutes for this date. Vote 6-0  <b>Absent:</b> Directors Forster, Colburn, Vasquez, and Reed
2.	<b>Election of Officers for 2017 (Chair and Vice Chair):</b> Action Chairman Peters introduced this item.  Discussion of the two positions, Chair and Vice Chair, resulted in two motions which were then combined for the vote.  It was moved by <u>Director Peters</u> , seconded by <u>Director Oneto</u> , and unanimously carried to elect Director Morgan as the Board Chairman and Director Oneto as Vice Chair. Vote 6-0  <b>Absent:</b> Directors Forster, Colburn, Vasquez, and Reed  At this time control of the meeting was passed to Chairman Morgan.
3.	<b>Determination of Meeting Schedule for 2017:</b> Action

<p><b>Motion:</b></p>	<p>APCO McHargue related that the meetings have been set for the 3<sup>rd</sup> Tuesday of the month at our usual time of 1:30pm. The dates shown also show the expected key actions for the meeting.</p> <p>It was moved by <u>Director Peters</u>, seconded by <u>Director Stimpson</u>, and unanimously carried to approve the recommended meeting schedule as presented. Vote 6-0</p> <p><b>Absent:</b> Directors Forster, Colburn, Vasquez, and Reed</p>
<p>4.</p>	<p><b>“Understanding Board Member and District Liability Issues” – Dennis Timoney, Chief Risk Officer for the Special District Risk Management Authority (SDRMA):</b> Presentation. Informational only, no action to be taken.</p> <p>APCO McHargue introduced Mr. Dennis Timoney. Presentation discussed the roles and responsibilities of the Board and Air District Staff.</p> <p>Presentation started at 1:44pm and ended at 2:45pm.</p>
<p>5.</p>	<p><b>Woodstove Change-out Program: Action</b> APCO McHargue goes over woodstove change-out program components.</p> <p>Questions: Director Morgan: <i>How did you arrive at the \$50,000 estimate?</i> APCO McHargue explains he simply used it as a starting point calculating if we did 50% or maximum of \$2,000 that would give us 25 stoves for this year.</p> <p><i>Have you received any questions from Citizens interested in a program like this?</i> Yes, and after speaking to Sierra Hearth &amp; Home they too have confirmed that they’ve had Amador residents inquire about programs like this.</p> <p>Director Peters is pleased to see that we incorporated some of their comments from our last meeting into our proposed program.</p> <p>Director Peters: <i>Has the Amador Stove &amp; Spa and Red Corral been prequalified?</i> No, I have not made contact with them, but will do so.</p> <p>Director Peters reiterates his concern on the low income component of this program. He would like for us to make sure it doesn’t become an administrative burden.</p> <p><i>Is this for the stove only?</i> This is towards the total cost of the stove and installation. Previously, we presented a table with an approximate cost of low, mid, and high level stoves. We concluded that the average cost for a stove/installation would be around \$4000.00.</p> <p>Director Peters requested that the promotional material be very clear that the program is for stove and full installation.</p>

	<p>Director Peters comments on the first bullet from the Woodstove Program Plan memorandum. His opinion is to keep the program simple. It shouldn't matter if the applicant is a full/part-time Amador County resident.</p> <p>Consensus among the Board was reached that the applicant must be the owner of the residence.</p> <p>APCO McHargue is requesting Board approval and authorization of \$50,000.00 for this program.</p> <p>Director Axe: <i>Where do the \$50,000.00 come from?</i> APCO McHargue explains that the money comes out of our cash reserve account.</p> <p>Director Crew: APCO McHargue – are you ready for this program? Staff is comfortable with the direction that's been given to move forward.</p> <p>It was moved by <u>Director Peters</u>, seconded by <u>Director Crew</u>, and unanimously carried to approve the new woodstove change-out program for 2017 in the amount of \$50,000.00 with final details to be presented at our next meeting. Vote 6-0</p>
6.	<p><b>APCO Update:</b> Informational only, no action to be taken.</p> <p><b>City Council Agency Diesel (CCAD) Program:</b> APCO McHargue went through the current status of this program. Director Morgan adds that this is another example of the usage of our reserve monies and how it gets put back into the community.</p> <p><b>Changes to County/Special Districts:</b> Will not affect the Air District.</p> <p><b>Public Education and Outreach (Outdoor Burning, Draft Letter to Editor, Website, Logo Refresh):</b> APCO McHargue related that our outdoor burning outreach with TSPN, Ledger Dispatch, and KVGC had been very successful.</p> <p><b>Fechter &amp; Company – Air District 2015/2016 Audit:</b> In progress. More to come back at our next meeting.</p> <p><b>Financials as of September 2016:</b> Director Peters asked APCO McHargue if he could give us a status check on how our budget is looking for next year. APCO McHargue explains that based on our financials we are looking to be right on track and hopefully we won't need to put a big quantity in reserves again.</p> <p>Discussion moves to the pine needle bin program. Director Peters inquired about the program and what has been decided for it. APCO McHargue explained that District staff has been talking about the program and it will be brought to our next meeting as an agenda item for Board discussion.</p>

	<p>Director Morgan returned the discussion back to the budget and closed the conversation by pointing out that the District's estimate for net income is about 11% and we are hoping to get that down close to zero.</p>
<b>Correspondence</b>	<p>Letter to L. Morgan – anonymous letter. District did outreach via newspaper, TV, and radio. Letter to Air District - District replied to this letter.</p> <p>Director Peters is concerned regarding the lack of participation from other cities. Suggested reaching out to those individual cities to push for participation. APCO McHargue agreed and committed to providing additional efforts to make these cities aware of our meetings.</p>
<b>Adjournment:</b>	<p>At 3:14 pm the meeting was adjourned until March 21, 2017 at 1:30 pm</p>

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**ADMINISTRATIVE MATTERS  
ITEM 2**

**Draft Budget for FY 2017-2018**

# *Amador Air District*

## Memorandum

April 18, 2017

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Draft Budget for FY 2017-2018

The attached draft Air District budget is similar in presentation as last year's budget. The approach to draft budget is to have a balanced budget where revenue matches expenditures. In previous year's, prior to current management, cash reserves were allowed to grow consistently over time.

Last year the cash reserve carried forward into the FY 2016-2017 budget was \$518,000. Staff has been developing and implementing new programs and projects to gradually reduce both the carry forward amount on annual basis and the cash reserve amount that has been accrued.

Based upon projections for the remainder of this FY 2016-2017 (April, May and June), the carry over amount into cash reserve will be approximately \$11,500; which is significantly lower than in previous years. The draw from cash reserve for the draft budget (FY 2017-2018) is \$85,000. The special projects line, which will fund Woodstove and City, County, Agency Diesel Programs, is also \$85,000.

Therefore, in the absence of special projects there is no need to draw from cash reserves and the Air District budget remains stable based upon predictable revenue. The long-term outlook for the Air District budget is positive and the excess cash reserves will continue to be gradually expended to the point a prudent reserve can be maintained.

**Recommendation:**

Provide direction to staff on the draft budget and recommend the budget be brought back to the next meeting of the Air District Board of Directors.

<b>REVENUE</b>						
			Actual	Requested	Actual YTD 2/28/17	Requested
	Line item		2015-2016	2016-2017	2016-2017	2017-2018
		Beginning Fund balance		50,000		-
Carl Moyer	45240	Timber Program	0	0	0	-
State Aid for Air Pollution	45460	ARB Subvention	23,386	70,200	70,653	<b>46,800</b>
State Aid Other	45070	DMV Fees	183,750	180,000	126,422	<b>183,000</b>
Air pollution fees	46940	Permits and emissions	124,214	124,000	122,077	<b>120,000</b>
Burn permit fees	42145	Burn permits	22,230	17,000	15,480	<b>19,500</b>
Interest	44100	Interest	2,860	2,000		<b>2,800</b>
Miscellaneous	47890	Miscellaneous		4,395	7,437	<b>8,540</b>
		<i>*Authority to Construct</i>	3,912			
		<i>*Change of Ownership</i>	1,106			
		<i>*Engineering fees</i>	113	0		
		<i>*Fines</i>	1,647			
		<i>*Vehicle Lease income</i>	1,425	1,800		
		<i>*Misc. other</i>	964			
		Draw from Reserves		85,000		<b>85,000</b>
Total Additional Financing sources				534,395		<b>465,640</b>
Total Available Financing			365,607.00	534,395.00		<b>465,640</b>

<b>EXPENSES</b>		<b>ACTUAL 2015-2016</b>	<b>APPROVED 2016-2017</b>	<b>ACTUAL YTD 2/28/17 2016-2017</b>	<b>REQUESTED 2017-2018</b>
50100	Salaries and Wages	119,636	130,642	96,439	132,182
50300	Retirement- Employer's Share	22,221	24,315	16,004	25,457
50310	FICA/Medicare- Employer's Share	8,840	9,993	7,285	10,112
50400	Employee Group Insurance	15,322	16,633	2,587	65
50500	Worker's Compensation Insurance	524	840	489	840
50121	Cell Phone Stipend	540	540	360	540
	<b>Total Salaries/Employee Benefits</b>	<b>167,083</b>	<b>182,963</b>	<b>123,164</b>	<b>169,195</b>
<b>SERVICES AND SUPPLIES</b>					
51110	Clothing	0	400	108	200
51200	Communications	2,621	3,000	1,193	2,500
51700	Maintenance - Equipment	370	1,500	718	1,500
51760	Maintenance - Program (IT)	1,184	1,200	582	800
52000	Memberships	850	1,000	0	1,000
52200	Office Expenses	2,737	4,500	2,461	3,500
52511	GSA Dept Cost Allocation	1,292	1,500	940	1,500
52300	Professional & Specialized Services	80,549	126,000	65,479	100,000
52380	Air Pollution Hearing Board Fees	0	500	0	500
52400	Publications & Legal Notices	128	1,400	144	100
52500	Copy Rental	1,438	1,300	406	1,300
52600	Rents, Leases -Bldgs/Improvements	9,745	10,000	4,872	10,000
52803	Lower Emission School Bus Program			0	
52815	Air Resources Board Fees			0	
52824	Biomass Grant (BV Money)	0	4,395	0	4,395
52900	GSA and In-County Travel	1,498	1,250	989	2,500
52910	Meetings and Conventions	2,133	3,000	1,016	1,500
53000	Utilities			0	
	<b>Total Services and Supplies</b>	<b>104,545</b>	<b>160,945</b>	<b>78,907</b>	<b>131,295</b>
<b>OTHER</b>					
54120	Community Projects (pine needle bir	67,542	70,000	54,314	70,000
54711	DMV Fee Grants (School Bus Replacement)			0	
54712	Special Projects		103,400	90,719	85,000
54715	Carl Moyer Program Grants (Timber	25,946	0	0	0
	<b>Total Other Charges</b>	<b>93,488</b>	<b>173,400</b>	<b>145,033</b>	<b>155,000</b>
56200	Equipment	0	0	0	0
	<b>Total Fixed Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
58901	Workers Comp Credit				
59500	Contingencies		10,000	0	10,000
	<b>Total - Amador Air District</b>	<b>730,232</b>	<b>527,308</b>	<b>347,104</b>	<b>465,490</b>

**ADMINISTRATIVE MATTERS**  
**ITEM 3**

**Limited Woodstove  
Replacement Program**

# ***Amador Air District***

## **Memorandum**

April 18, 2017

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Limited Woodstove Replacement Program

At the January 17, 2017, meeting of the Air District Board of Directors, \$50,000.00 was approved for the Woodstove Replacement Program. Staff was directed to bring the final program design to the next meeting of the Board of Directors.

Please find attached to this memo:

1. Limited Woodstove Replacement Program Authorization Form
2. Informational Flyer
3. Tracking Worksheet
4. Completion Notice

**Recommendation:**

Approve final Limited Woodstove Replacement Program design and associated forms.

# LIMITED WOODSTOVE REPLACEMENT PROGRAM

(Program valid from July 1, 2017 to December 31, 2017)

**RECEIVE 50% (UP TO \$2,000 CREDIT) WHEN AN OLD NON-EPA CERTIFIED WOODSTOVE/INSERT IS REPLACED AND NEW EPA-CERTIFIED DEVICE IS PURCHASED AND INSTALLED BY AN APPROVED AMADOR COUNTY WOODSTOVE RETAILER/INSTALLER:**

- A&B Stoves, Pine Grove, (209) 296-7622
- Amador Stove & Spa, Pioneer, (209) 295-2586
- Sierra Hearth and Home, Jackson, (209) 223-4007

AMADOR AIR DISTRICT  
AUTHORIZATION NUMBER:

## **FOLLOW THESE SIMPLE 6 STEPS:**

**STEP 1** Amador County resident must contact the Amador Air District to request placement on list of applicants. **(Limited to first 25 approved applicants. Applicants will be approved sequentially in the order they appear on the list. Only one woodstove replacement per household and/or family. Applicant receives no money.)**

**STEP 2** Amador Air District will verify applicant's old non-EPA certified device qualifies for program. Upon approval, applicants will be notified and sign the Limited Woodstove Replacement Program Form and present at an Approved Amador County Woodstove Retailer/Installer.

**STEP 3** Approved applicant will purchase replacement EPA certified woodstove AND installation from Approved Amador County Woodstove Retailer/Installer (including necessary parts, pipes, dampers, etc.) Retailer/Installer will credit total purchase price 50% up to a maximum of \$2,000. Approved Amador County Retailer/Installer must sign this form.

**STEP 4** Approved Amador County Woodstove Retailer/Installer will perform complete installation of EPA-certified woodstove. All required permits, smoke alarms and carbon monoxide detectors are the responsibility of the approved applicant.

**STEP 5** Approved Amador County Woodstove Retailer/Installer will provide Amador Air District with:

- A. Copy of itemized invoice
- B. Proof of customer payment
- C. Proof of completed installation
- D. Proof of old non-EPA certified woodstove destruction

**STEP 6** Amador Air District will conduct a project completion inspection and process payment to Approved Amador County Woodstove Retailer/Installer for 50% of total purchase price up to \$2,000.

## **PARTICIPANT ACKNOWLEDGMENT**

**Failure to complete ALL of the above-listed steps will result in cancellation and removal from program. Amador Air District reserves all rights to revoke approval and assumes no responsibility for woodstove performance, maintenance or installation. By signing below, I hereby consent to all requirements of the Limited Woodstove Replacement Program and certify that I am the legal home owner and have the authority to enter into the Limited Woodstove Replacement Program.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Approved Amador County Retailer/Installer Authorization:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# AMADOR AIR DISTRICT

## 2017 Limited Woodstove Replacement Program

Get up to \$2,000 Credit Toward the Cost of Replacing your Old Non-EPA Certified Woodstove!

### Approved Retailer/Installer:

- ⇒ A&B Stoves, Pine Grove (209) 296-7622
- ⇒ Amador Stove & Spa, Pioneer (209) 295-2586
- ⇒ Sierra Hearth & Homes, Jackson (209) 223-4007

Amador  
County  
Residents  
Only!

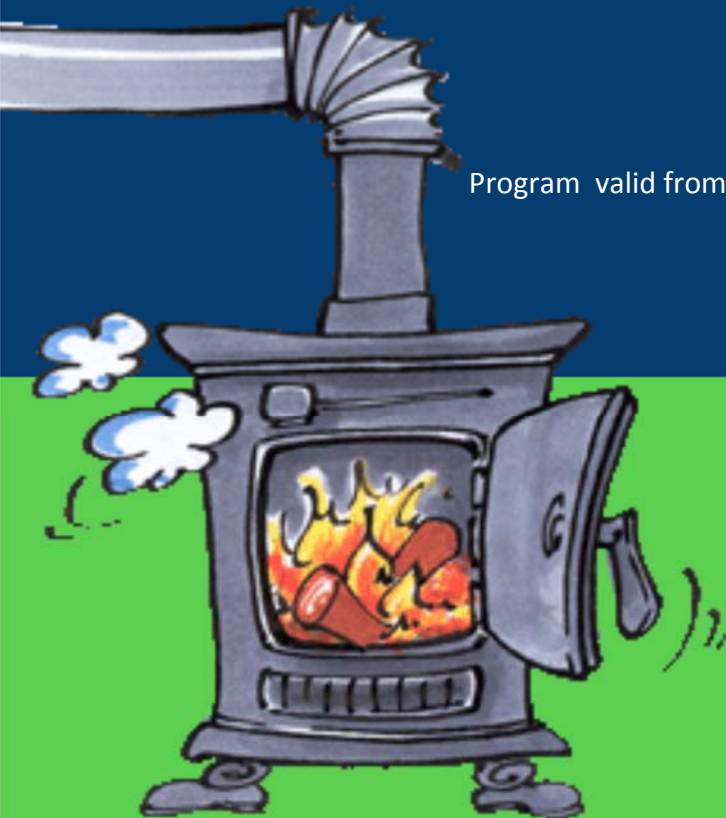
Program valid from July 1, 2017 to October 31, 2017



Amador Air District

**To Apply call 209-257-0112**

Amador County residents must contact the Amador Air District to request placement on the list of applicants. Limited to the first 25 approved applicants. Applicants will be approved sequentially in the order they appear on the list. Only one woodstove replacement per household and/or family. Woodstove must be purchased utilizing our three pre-qualified vendors. Applicants receive no money—credit is given to the pre-qualified vendor, which is then passed to the applicant. Failure to complete all steps listed on application will result in cancellation and removal from program.







# Limited Woodstove Replacement Program Tracking Worksheet

Application # \_\_\_\_\_

Date Received: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Non-EPA certified Device Qualifies:  Yes  No Why \_\_\_\_\_

Applicant Program Form/Agreement Signed:  Yes Date: \_\_\_\_\_

Woodstove & Installation  Stove Only

Approved Retailer/Installer:  Yes  No

\_\_\_\_ A&B Stoves, Pine Grove    \_\_\_\_ Amador Stove & Spa, Pioneer    \_\_\_\_ Sierra Hearth & Home, Jackson

Retailer/Installer Signed Form/Agreement:  Yes  No

Step 5 Complete:  Yes  No

- \_\_\_\_ Copy of itemized invoice
- \_\_\_\_ Proof of customer payment
- \_\_\_\_ Proof of completed installation
- \_\_\_\_ Proof of old non-EPA certified woodstove destruction
- \_\_\_\_ Project completion inspection and form finalized

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District Use

Assigned to: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

Total incentive given: \$ \_\_\_\_\_

Date Payment was processed: \_\_\_\_\_

*AMADOR AIR DISTRICT*

## Woodstove Replacement Completion Notice

This form must be filed with the District after the woodstove listed in the approved application has been installed and is ready to begin operation.

After District staff inspects this equipment system and confirms that it was installed in compliance with the Limited Woodstove Replacement Program participation agreement disbursement to prequalified vendor will be made.

For questions about this form call the Air District Office at (209) 257-0112. A copy of this notice may be obtained via email. Please send your request to [hperry@amadorgov.org](mailto:hperry@amadorgov.org).

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**Applicant Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Date When Project was Completed** \_\_\_\_\_

**Applicant Signature** \_\_\_\_\_

**(Print Name)** \_\_\_\_\_

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↓ ↓ ↓ *For District use only* ↓ ↓ ↓

**Date Project Completion Performed** \_\_\_\_\_

**New Product Serial Number** \_\_\_\_\_

**Old Woodstove Destroyed**

**Approved**                      **Final Inspection By** \_\_\_\_\_

**ADMINISTRATIVE MATTERS**

**ITEM 4**

**Smoke Reduction Bin  
Program**

# ***Amador Air District***

## **Memorandum**

April 18, 2017

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Smoke Reduction Bin Program

***Background:***

At the January meeting of the Amador Air District Board of Directors, staff was directed to place the Smoke Reduction Bin Program (pine needle bins) on the next meeting's agenda for discussion.

The Smoke Reduction Bin Program has been conducted, in its current form, for the last two seasons. The season typically runs from April/May until October/November, approximately seven months. The current budget is \$70,000 per season, or approximately \$10,000 per month, for seven months.

Each season the program has been operated in three ways:

- A. Bins placed in public non-attended areas (2 bins on Silver Dr. and 1 bin on Tabeau Rd./Pine Acres)
- B. Bins placed in public attended areas (Lockwood Fire and Sutter Creek Fire)
- C. Bins placed in neighborhoods on private property where they are accessible to the immediate neighborhood and supervised by the property owner.

The program has been popular and District staff has received many comments from county residents appreciating the program. In addition, there have been comments from the public that have noticed a reduction in smoke from outdoor burning in neighborhoods that often have problems with excessive smoke.

***Problems:***

District staff has received reports from the public that commercial landscapers and yard maintenance companies have been using the public unattended bins both during the day and after hours at night. Occasionally, there is trash and other waste materials dumped in the bins which requires District staff time and effort to clean up. Finally, on a regular basis District staff finds a mess near the bins due to excessive material or because the bins were filled too high and the hauler could not transport the bin.

**Options:**

1. Continue program as it has been operated with the addition of new, larger and brightly colored signs discouraging use by commercial landscapers and maintenance companies. (\$70,000)
2. Reduce program by removing one of the two bins from Silver Dr. and removing the bin from Tabeau Rd./Pine Acres, while continuing program in other locations. (\$50,000)
3. Reduce program to neighborhood bins only in specific areas that have smoke impacts due to outdoor burning. (\$30,000)

**Recommendation:** Based upon the draft budget presented today the District can fund the Smoke Reduction Bin Program at \$70,000 without drawing from reserves; therefore, staff recommends option #1 above. However, staff is seeking direction on the above-referenced options.

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**ADMINISTRATIVE MATTERS**  
**ITEM 5**

**City, County, Agency  
Diesel (CCAD) Program**

# *Amador Air District*

## Memorandum

April 18, 2017

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** City, County, Agency, Diesel Program

The attached summary of the City, County, Agency Diesel Program shows the projects completed as of today's date. Staff has been successful in completing five projects for a total of \$97,122.15 since the program's inception on July 1, 2016. The total budget approved for the program \$169,000.

Currently, there is one more project to be completed, however a few agencies have expressed an interest in a second project. The second projects are listed on the attached sheet at a maximum value of \$25,000 for each project. If all projects are completed the total expenditure would total \$172,122.15. This would exceed the program budget by \$3,122.15.

**Recommendation:**

Authorize the APCO to complete the second projects as listed on the attached sheet at a not-to-exceed amount of \$169,000, as budgeted, for the total program.



**CCAD 2016/2017 Distributions:**

<b>AGENCY:</b>	<b>EQUIPMENT PURCHASED:</b>	<b>DISTRICT CONTRIBUTION:</b>
Amador Water Agency	Generator – 2014 Cummins Doosan Generator Set with a 173hp - Tier 4 Final	\$25,000.00
City of Sutter Creek	Jet-N-Vac Hydro Vacuum Sewer Cleaning Trailer	\$25,000.00
Amador County Public Works	Air Compressor – 185 CFM Airman 100 psi Air Compressor 49hp unit.	\$15,719.40
City of Ione	Generator – Magnum MMG451F4 Tier 4 Final Diesel Generator, Mounted on single axle trailer.	\$25,000.00
City of Jackson – Fire Department	22kw Generac Generator	\$6,402.75

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**TOTAL TO DATE: \$97,122.15**

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<b>PROJECT IN PROGRESS:</b>		
Amador Regional Sanitation Authority (ARSA)	Irrigation Pump	\$25,000.00

<b>AGENCIES THAT HAVE INTEREST IN SECOND GRANT REQUEST:</b>		
Amador Water Agency	Generator	\$25,000.00
Amador County Public Works	Asphalt Zipper	\$25,000.00

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**ADMINISTRATIVE MATTERS  
ITEM 6**

**APCO's Update**

# ***Amador Air District***

## **Memorandum**

April 18, 2017

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** **REVISED** - Meeting Schedule for 2017

<b>Proposed For 2017</b>		<b>Expected Key Actions</b>
<del>March</del>	<del>21<sup>st</sup></del>	<del>Proposed FY 2017-2018 Budget</del>
April	18 <sup>th</sup>	Proposed FY 2017-2018 budget
<del>May</del>	<del>16<sup>th</sup></del>	<del>Public Hearing for the Proposed FY 2017 - 2018 budget</del>
June	20 <sup>th</sup>	<del>If needed</del> Public Hearing for the Proposed FY 2017 - 2018 budget
August	15 <sup>th</sup>	Adoption of the Final FY 2017 - 2018 Budget, State subvention request
October	17 <sup>th</sup>	Ongoing Programs
January	16 <sup>th</sup> , 2018	Elect Chair & Vice Chair, set meeting schedule for 2018

11:38 AM

April 12, 2017  
Cash Basis

**Amador Air District**  
**Balance Sheet**  
**As of April 12, 2017**

	<u>Apr 12, 17</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
AAD Bank 101735	649,073.08
Total Checking/Savings	649,073.08
Other Current Assets	
101002 Petty Cash	200.00
Total Other Current Assets	200.00
Total Current Assets	649,273.08
Fixed Assets	
150630 Equipment	25,537.48
Total Fixed Assets	25,537.48
<b>TOTAL ASSETS</b>	<b><u>674,810.56</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings	678,880.53
Net Income	-4,069.97
Total Equity	674,810.56
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>674,810.56</u></b>

## Amador Air District Custom Summary Report July 1, 2016 through April 12, 2017

	Jul 1, '16 - Apr 12, 17
<b>Income</b>	
42145 Burn Permits	21,000.00
44100 Interest	2,858.36
45070 DMV Fees	141,688.43
45460 ARB Subvention	70,653.18
46940 Permits & Emission Fees	
46940 PERP	14,373.37
46940 Vapor Recovery / Nozzles	8,005.98
46940 Permits & Emission Fees - Other	99,904.88
<b>Total 46940 Permits &amp; Emission Fees</b>	<b>122,284.23</b>
47890 Miscellaneous	
47890 Authority to Construct	2,059.20
47890 Change of Ownership	1,441.44
47890 Engineer Fees	2,547.00
47890 Vehicle Lease to WM	1,800.00
47890 Miscellaneous - Other	10,658.11
<b>Total 47890 Miscellaneous</b>	<b>18,505.75</b>
<b>Total Income</b>	<b>376,989.95</b>
<b>Gross Profit</b>	<b>376,989.95</b>
<b>Expense</b>	
50100 Salaries	119,303.41
50121 Cell Phone Stipend	270.00
50300 Retirement	11,287.47
50310 FICA/Medicare Tax	4,650.15
50400 Employee Group Insurance	1,304.29
50500 Worker's compensation	488.66
51110 Protective Clothing	107.94
51200 Communications	1,496.19
51700 Maintenance - Equipment	728.12
51760 Maintenance - Licensing	581.90
52200 Office Expenses	2,205.81
52211 GSA Cost Allocation	939.75
52300 Professional Services	65,523.58
52400 Publications/Legal Notcei	176.68
52500 Rent/Lease of Equipment	420.12
52600 Rents, Leases	7,308.63
52900 GSA and In County Travel	988.64
52910 Meetings & Training	1,171.04
54120 Community Projects	64,985.39
54712 Business Projects	97,122.15
<b>Total Expense</b>	<b>381,059.92</b>
<b>Net Income</b>	<b>-4,069.97</b>

## Amador Air District Revenue & Expenses Budget vs. Actual July 1, 2016 through April 12, 2017

	Jul 1, '16 - Apr 12...	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
201002 NSF pass through	0.00	0.00	0.00	0.0%
42145 Burn Permits	21,000.00	17,000.00	4,000.00	123.5%
44100 Interest	2,858.36	2,000.00	858.36	142.9%
45070 DMV Fees	141,688.43	180,000.00	-38,311.57	78.7%
45240 Carl Moyer Program Funds	0.00	0.00	0.00	0.0%
45460 ARB Subvention	70,653.18	70,200.00	453.18	100.6%
45461 Lower Emission School Bus	0.00	0.00	0.00	0.0%
45490 State Mandated	0.00	0.00	0.00	0.0%
46021 Local Funding	0.00	0.00	0.00	0.0%
46940 Permits & Emission Fees				
46940 PERP	14,373.37	13,500.00	873.37	106.5%
46940 Title V Fees	0.00	0.00	0.00	0.0%
46940 Vapor Recovery / Nozzles	8,005.98	8,000.00	5.98	100.1%
46940 Permits & Emission Fees - Other	99,904.88	102,500.00	-2,595.12	97.5%
<b>Total 46940 Permits &amp; Emission Fees</b>	<b>122,284.23</b>	<b>124,000.00</b>	<b>-1,715.77</b>	<b>98.6%</b>
47890 Miscellaneous				
47890 Authority to Construct	2,059.20	0.00	2,059.20	100.0%
47890 Change of Ownership	1,441.44	0.00	1,441.44	100.0%
47890 Engineer Fees	2,547.00	0.00	2,547.00	100.0%
47890 Fines	0.00	0.00	0.00	0.0%
47890 Vehicle Lease to WM	1,800.00	1,800.00	0.00	100.0%
47890 Miscellaneous - Other	10,658.11	4,395.00	6,263.11	242.5%
<b>Total 47890 Miscellaneous</b>	<b>18,505.75</b>	<b>6,195.00</b>	<b>12,310.75</b>	<b>298.7%</b>
<b>Total Income</b>	<b>376,989.95</b>	<b>399,395.00</b>	<b>-22,405.05</b>	<b>94.4%</b>
<b>Cost of Goods Sold</b>				
Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>376,989.95</b>	<b>399,395.00</b>	<b>-22,405.05</b>	<b>94.4%</b>
<b>Expense</b>				
50100 Salaries	119,303.41	137,642.00	-18,338.59	86.7%
50121 Cell Phone Stipend	270.00	540.00	-270.00	50.0%
50300 Retirement	11,287.47	24,315.00	-13,027.53	46.4%
50310 FICA/Medicare Tax	4,650.15	9,993.00	-5,342.85	46.5%
50400 Employee Group Insurance	1,304.29	16,633.00	-15,328.71	7.8%
50500 Worker's compensation	488.66	840.00	-351.34	58.2%
51110 Protective Clothing	107.94	400.00	-292.06	27.0%
51200 Communications	1,496.19	3,000.00	-1,503.81	49.9%
51700 Maintenance - Equipment	728.12	1,500.00	-771.88	48.5%
51760 Maintenance - Licensing	581.90	1,200.00	-618.10	48.5%
52000 Memberships	0.00	1,000.00	-1,000.00	0.0%
52200 Office Expenses	2,205.81	4,500.00	-2,294.19	49.0%
52211 GSA Cost Allocation	939.75	1,500.00	-560.25	62.7%
52300 Professional Services	65,523.58	126,000.00	-60,476.42	52.0%
52380 Hearing Board	0.00	500.00	-500.00	0.0%
52400 Publications/Legal Notcei	176.68	1,400.00	-1,223.32	12.6%
52500 Rent/Lease of Equipment	420.12	1,300.00	-879.88	32.3%
52600 Rents, Leases	7,308.63	10,000.00	-2,691.37	73.1%
52800 Special Departmental Exp	0.00	0.00	0.00	0.0%
52803 Lwr Emiss School Bus P	0.00	0.00	0.00	0.0%
52815 Air Resources Board Fees	0.00	0.00	0.00	0.0%
52824 Biomass Grant	0.00	4,395.00	-4,395.00	0.0%
52900 GSA and In County Travel	988.64	1,250.00	-261.36	79.1%
52910 Meetings & Training	1,171.04	3,000.00	-1,828.96	39.0%
53000 Utilities	0.00	0.00	0.00	0.0%
54120 Community Projects	64,985.39	70,000.00	-5,014.61	92.8%
54711 DMV Fee Grants	0.00	0.00	0.00	0.0%
54712 Business Projects	97,122.15	103,400.00	-6,277.85	93.9%
54715 Carl Moyer Fund Grants	0.00	0.00	0.00	0.0%
56200 Fixed Assets - Equipment	0.00	0.00	0.00	0.0%
58900 CAPCOW	0.00	0.00	0.00	0.0%

11:39 AM

April 12, 2017

Cash Basis

**Amador Air District**  
**Revenue & Expenses Budget vs. Actual**  
July 1, 2016 through April 12, 2017

	<u>Jul 1, '16 - Apr 12...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
59500 Contingencies	0.00	10,000.00	-10,000.00	0.0%
Bad Debt	0.00	0.00	0.00	0.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<u>381,059.92</u>	<u>534,308.00</u>	<u>-153,248.08</u>	<u>71.3%</u>
<b>Net Income</b>	<u>-4,069.97</u>	<u>-134,913.00</u>	<u>130,843.03</u>	<u>3.0%</u>



## Amador Air District Expenses by Vendor Detail July 1, 2016 through April 12, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
<b>Aces Waste Services</b>						
Bill	07/12/2016	Pine Acres - 66...	54120 Community ...	2,061.76	2,061.76	
Bill	07/12/2016	Woodland Roa...	54120 Community ...	2,476.50	4,538.26	
Bill	07/12/2016	Silver Drive - 6...	54120 Community ...	4,192.55	8,730.81	
Bill	07/12/2016	Shake Ridge - ...	54120 Community ...	1,819.42	10,550.23	
Bill	07/12/2016	Sutter Creek - ...	54120 Community ...	1,114.57	11,664.80	
Bill	07/12/2016	Forest View - 1...	54120 Community ...	1,600.28	13,265.08	
Bill	08/09/2016	Pine Acres 667...	54120 Community ...	2,562.10	15,827.18	
Bill	08/09/2016	Woodland 667...	54120 Community ...	480.61	16,307.79	
Bill	08/09/2016	Silver Drive 66...	54120 Community ...	4,072.18	20,379.97	
Bill	08/09/2016	Shake Ridge 6...	54120 Community ...	1,448.59	21,828.56	
Bill	08/09/2016	Sutter Creek 6...	54120 Community ...	902.06	22,730.62	
Bill	08/09/2016	Williams Road ...	54120 Community ...	1,124.77	23,855.39	
Bill	09/12/2016	Pine Acres 667...	54120 Community ...	2,099.93	25,955.32	
Bill	09/12/2016	Silver Drive 66...	54120 Community ...	4,538.51	30,493.83	
Bill	09/12/2016	Shake Ridge 6...	54120 Community ...	1,885.93	32,379.76	
Bill	09/12/2016	Sutter Creek 6...	54120 Community ...	1,131.06	33,510.82	
Bill	09/12/2016	Williams Road ...	54120 Community ...	970.91	34,481.73	
Bill	10/13/2016	Pine Acres 667...	54120 Community ...	2,289.83	36,771.56	
Bill	10/13/2016	Silver Drive 66...	54120 Community ...	5,081.34	41,852.90	
Bill	10/13/2016	Shake Ridge D...	54120 Community ...	1,897.45	43,750.35	
Bill	10/13/2016	Sutter Creek 6...	54120 Community ...	1,103.18	44,853.53	
Bill	11/17/2016	Pine Acres 667...	54120 Community ...	3,976.98	48,830.51	
Bill	11/17/2016	Silver Drive (2) ...	54120 Community ...	8,833.39	57,663.90	
Bill	11/17/2016	Shake Ridge 6...	54120 Community ...	2,896.31	60,560.21	
Bill	11/17/2016	Sutter Creek 6...	54120 Community ...	2,022.92	62,583.13	
Total Aces Waste Services				62,583.13	62,583.13	0.00
<b>Alliant Insurance Services, Inc.</b>						
Bill	09/20/2016		52300 Professional ...	1,708.53	1,708.53	
Total Alliant Insurance Services, Inc.				1,708.53	1,708.53	0.00
<b>Amador County - Waste Management</b>						
Bill	08/08/2016	1/2 of APCO D...	52200 Office Expen...	516.80	516.80	
Bill	08/18/2016	Q4 April	52300 Professional ...	6,095.66	6,612.46	
Bill	08/18/2016	Q4 May	52300 Professional ...	6,186.64	12,799.10	
Bill	08/18/2016	Q4 June	52300 Professional ...	4,549.00	17,348.10	
Bill	10/13/2016	July 2016 (71.5...	52300 Professional ...	6,505.07	23,853.17	
Bill	10/13/2016	Aug. 2016 (76 ...	52300 Professional ...	6,914.48	30,767.65	
Bill	10/13/2016	Sept. 2016 (86 ...	52300 Professional ...	7,824.28	38,591.93	
Bill	02/01/2017	October 2016 (...	52300 Professional ...	5,549.78	44,141.71	
Bill	02/01/2017	November 201...	52300 Professional ...	6,641.54	50,783.25	
Bill	02/01/2017	December 201...	52300 Professional ...	4,458.02	55,241.27	
Total Amador County - Waste Management				55,241.27	55,241.27	0.00
<b>Amador Water Agency - CCAD</b>						
Bill	10/14/2016	CCAD Progra...	54712 Business Pr...	25,000.00	25,000.00	
Total Amador Water Agency - CCAD				25,000.00	25,000.00	0.00
<b>Amstradam Printing</b>						
Bill	07/06/2016		54120 Community ...	315.00	315.00	
Total Amstradam Printing				315.00	315.00	0.00
<b>AT &amp; T</b>						
Bill	07/29/2016		51200 Communicati...	152.19	152.19	
Bill	08/30/2016		51200 Communicati...	155.00	307.19	
Bill	10/04/2016	Sept. 2016	51200 Communicati...	152.61	459.80	
Bill	10/31/2016	October 2016 ...	51200 Communicati...	153.06	612.86	
Bill	12/05/2016	November 201...	51200 Communicati...	152.20	765.06	
Bill	01/09/2017	Dec. 2016 Billing	51200 Communicati...	151.65	916.71	
Bill	02/03/2017	Jan. 2017 Billing	51200 Communicati...	151.47	1,068.18	
Bill	03/06/2017	Feb. 2017	51200 Communicati...	151.76	1,219.94	
Bill	04/04/2017	March 22, 2017...	51200 Communicati...	151.79	1,371.73	
Total AT & T				1,371.73	1,371.73	0.00
<b>CableTime</b>						
Bill	02/27/2017	Spot Detail 01/...	54120 Community ...	300.00	300.00	

## Amador Air District Expenses by Vendor Detail July 1, 2016 through April 12, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Total CableTime				300.00	300.00	0.00
<b>CAPCOA</b>						
Bill	09/22/2016	2016 CAPCOA...	52910 Meetings & T...	375.00	375.00	
Total CAPCOA				375.00	375.00	0.00
<b>Cell Phone</b>						
Bill	07/29/2016		50121 Cell Phone S...	45.00	45.00	
Bill	11/21/2016	Oct. 2016	50121 Cell Phone S...	45.00	90.00	
Bill	11/30/2016	Nov. 2016	50121 Cell Phone S...	45.00	135.00	
Bill	01/31/2017	Dec. 2016	50121 Cell Phone S...	45.00	180.00	
Bill	03/01/2017	Jan. 2017	50121 Cell Phone S...	45.00	225.00	
Bill	04/10/2017	Feb. 2017	50121 Cell Phone S...	45.00	270.00	
Total Cell Phone				270.00	270.00	0.00
<b>City of Ione (CCAD)</b>						
Bill	02/09/2017	Reimbursment ...	54712 Business Pr...	25,000.00	25,000.00	
Total City of Ione (CCAD)				25,000.00	25,000.00	0.00
<b>City of Jackson - Fire Department (CCAD)</b>						
Bill	03/06/2017	CCAD Payout f...	54712 Business Pr...	6,402.75	6,402.75	
Total City of Jackson - Fire Department (CCAD)				6,402.75	6,402.75	0.00
<b>City of Sutter Creek - CCAD</b>						
Bill	12/20/2016	CCAD program...	54712 Business Pr...	25,000.00	25,000.00	
Total City of Sutter Creek - CCAD				25,000.00	25,000.00	0.00
<b>Fechter &amp; Company, CPAs</b>						
Bill	12/05/2016	FY 2014/2015 ...	52300 Professional ...	5,542.00	5,542.00	
Total Fechter & Company, CPAs				5,542.00	5,542.00	0.00
<b>FICA/MEDICARE</b>						
Bill	07/29/2016		50310 FICA/Medica...	749.48	749.48	
Bill	11/21/2016	Oct. 2016	50310 FICA/Medica...	774.60	1,524.08	
Bill	11/30/2016	Nov. 2016	50310 FICA/Medica...	789.70	2,313.78	
Bill	01/31/2017	Dec. 2016	50310 FICA/Medica...	783.55	3,097.33	
Bill	03/01/2017	Jan. 2017	50310 FICA/Medica...	776.41	3,873.74	
Bill	04/10/2017	Feb. 2017	50310 FICA/Medica...	776.41	4,650.15	
Total FICA/MEDICARE				4,650.15	4,650.15	0.00
<b>Frasco Profiles</b>						
Bill	07/12/2016	Background He...	52300 Professional ...	162.50	162.50	
Total Frasco Profiles				162.50	162.50	0.00
<b>Group Insurance</b>						
Bill	07/29/2016		50400 Employee Gr...	1,277.89	1,277.89	
Bill	11/21/2016	Oct. 2016	50400 Employee Gr...	5.28	1,283.17	
Bill	11/30/2016	Nov. 2016	50400 Employee Gr...	5.28	1,288.45	
Bill	01/31/2017	Dec. 2016	50400 Employee Gr...	5.28	1,293.73	
Bill	03/01/2017	Jan. 2017	50400 Employee Gr...	5.28	1,299.01	
Bill	04/10/2017	Feb. 2017	50400 Employee Gr...	5.28	1,304.29	
Total Group Insurance				1,304.29	1,304.29	0.00
<b>GSA - Cost Allocation</b>						
Bill	07/31/2016		52211 GSA Cost All...	313.25	313.25	
Bill	10/20/2016	Sept. 2016	52211 GSA Cost All...	313.25	626.50	
Bill	01/18/2017	Dec. 2016	52211 GSA Cost All...	313.25	939.75	
Total GSA - Cost Allocation				939.75	939.75	0.00
<b>GSA - CPP</b>						
Bill	07/31/2016		52500 Rent/Lease ...	115.80	115.80	
Bill	09/26/2016		52500 Rent/Lease ...	115.09	230.89	
Bill	10/20/2016	Sept. 2016	52500 Rent/Lease ...	55.61	286.50	
Bill	12/20/2016	November 201...	52500 Rent/Lease ...	119.99	406.49	
Bill	02/21/2017	Jan. 2017 Billing	52500 Rent/Lease ...	13.63	420.12	
Total GSA - CPP				420.12	420.12	0.00
<b>GSA - Fuel</b>						

## Amador Air District Expenses by Vendor Detail July 1, 2016 through April 12, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	07/29/2016	Escape	52900 GSA and In ...	104.79	104.79	
Bill	07/29/2016	Jeep	52900 GSA and In ...	33.14	137.93	
Bill	09/26/2016	Ford Escape	52900 GSA and In ...	132.62	270.55	
Bill	09/26/2016	Jeep Patriot	52900 GSA and In ...	28.46	299.01	
Bill	10/20/2016	Sept. 2016_For...	52900 GSA and In ...	118.11	417.12	
Bill	10/20/2016	Sept. 2016_ Je...	52900 GSA and In ...	36.54	453.66	
Bill	11/21/2016	Ford Escape	52900 GSA and In ...	80.49	534.15	
Bill	11/21/2016	Jeep Patriot	52900 GSA and In ...	37.06	571.21	
Bill	12/19/2016	Ford Escape	52900 GSA and In ...	81.84	653.05	
Bill	12/19/2016	Jeep Patriot	52900 GSA and In ...	43.02	696.07	
Bill	01/18/2017	Ford Escape	52900 GSA and In ...	82.32	778.39	
Bill	01/18/2017	Jeep Patriot	52900 GSA and In ...	29.99	808.38	
Bill	02/28/2017	Ford Escape	52900 GSA and In ...	28.15	836.53	
Bill	02/28/2017	Jeep Patriot	52900 GSA and In ...	23.04	859.57	
Bill	03/20/2017	Ford Escape	52900 GSA and In ...	61.69	921.26	
Bill	03/20/2017	Jeep Patriot	52900 GSA and In ...	53.38	974.64	
<b>Total GSA - Fuel</b>				<b>974.64</b>	<b>974.64</b>	<b>0.00</b>
<b>GSA - Office Supplies</b>						
Bill	09/26/2016		52200 Office Expen...	34.41	34.41	
Bill	10/20/2016	Sept. 2016 - po...	52200 Office Expen...	2.83	37.24	
Bill	01/18/2017	Postage_Throu...	52200 Office Expen...	45.99	83.23	
<b>Total GSA - Office Supplies</b>				<b>83.23</b>	<b>83.23</b>	<b>0.00</b>
<b>Herminia Perry</b>						
Bill	12/05/2016	Public Worksh...	52910 Meetings & T...	64.94	64.94	
Bill	01/31/2017	Public Worksh...	52910 Meetings & T...	0.22	65.16	
<b>Total Herminia Perry</b>				<b>65.16</b>	<b>65.16</b>	<b>0.00</b>
<b>IT Communications</b>						
Bill	11/02/2016	Telephone Cha...	51200 Communicati...	62.23	62.23	
Bill	11/02/2016	Tech Cost Matr...	51760 Maintenance...	290.95	353.18	
Bill	01/31/2017	630-G31	51200 Communicati...	62.23	415.41	
Bill	01/31/2017	629-G31	51760 Maintenance...	290.95	706.36	
<b>Total IT Communications</b>				<b>706.36</b>	<b>706.36</b>	<b>0.00</b>
<b>IT Support</b>						
Bill	07/28/2016		52300 Professional ...	11.08	11.08	
<b>Total IT Support</b>				<b>11.08</b>	<b>11.08</b>	<b>0.00</b>
<b>Jackson Tire Service, Inc.</b>						
Bill	01/30/2017	Inv. #1-144875 ...	51700 Maintenance...	624.96	624.96	
<b>Total Jackson Tire Service, Inc.</b>				<b>624.96</b>	<b>624.96</b>	<b>0.00</b>
<b>Jeff Holman</b>						
Bill	09/12/2016		51700 Maintenance...	43.26	43.26	
Bill	12/05/2016	Escape Oil & Fi...	51700 Maintenance...	49.90	93.16	
<b>Total Jeff Holman</b>				<b>93.16</b>	<b>93.16</b>	<b>0.00</b>
<b>Jim McHargue</b>						
Bill	08/08/2016		52910 Meetings & T...	28.00	28.00	
Bill	11/09/2016	Travel Expense...	52910 Meetings & T...	547.66	575.66	
Bill	04/06/2017	3/29-30/17 CA...	52910 Meetings & T...	155.22	730.88	
<b>Total Jim McHargue</b>				<b>730.88</b>	<b>730.88</b>	<b>0.00</b>
<b>KVGC</b>						
Bill	02/09/2017	30 Spot Packa...	54120 Community ...	220.00	220.00	
<b>Total KVGC</b>				<b>220.00</b>	<b>220.00</b>	<b>0.00</b>
<b>Ledger Dispatch</b>						
Bill	07/19/2016	Public Hearing ...	52400 Publications/...	54.13	54.13	
Bill	08/08/2016	Wk-1 Admin T...	52400 Publications/...	45.00	99.13	
Bill	08/08/2016	Admin Tech	52300 Professional ...	45.00	144.13	
Bill	01/12/2017	Ad - Outdoor B...	54120 Community ...	152.50	296.63	
Bill	01/23/2017	Outdoor Burnin...	54120 Community ...	120.62	417.25	
Bill	01/26/2017	01/20/17 Outdo...	54120 Community ...	120.62	537.87	
Bill	02/01/2017	Outdoor Burnin...	54120 Community ...	120.62	658.49	

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April 12, 2017

Cash Basis

## Amador Air District Expenses by Vendor Detail July 1, 2016 through April 12, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Total Ledger Dispatch				658.49	658.49	0.00
<b>LexisNexis</b>						
Bill	03/06/2017	Inv. #91715938	52400 Publications/...	77.55	77.55	
Total LexisNexis				77.55	77.55	0.00
<b>Myron Corporation</b>						
Bill	09/06/2016		54120 Community ...	877.90	877.90	
Total Myron Corporation				877.90	877.90	0.00
<b>Office Depot</b>						
Bill	07/06/2016		52200 Office Expen...	81.45	81.45	
Bill	07/12/2016	invoice 847361...	52200 Office Expen...	182.03	263.48	
Bill	09/09/2016	inv# 86137501...	52200 Office Expen...	18.57	282.05	
Bill	09/09/2016	Inv# 86137504...	52200 Office Expen...	22.67	304.72	
Bill	09/09/2016	Inv# 86137485...	52200 Office Expen...	44.42	349.14	
Bill	09/22/2016	Invoice # 8642...	52200 Office Expen...	109.41	458.55	
Bill	10/21/2016	Inv. # 8706540...	52200 Office Expen...	17.16	475.71	
Bill	10/21/2016	Inv. #87065420...	52200 Office Expen...	32.73	508.44	
Bill	10/27/2016	Office Supplies...	52200 Office Expen...	12.09	520.53	
Bill	12/05/2016	Inv. 881685390...	52200 Office Expen...	107.88	628.41	
Bill	12/08/2016	Office Supplies...	52200 Office Expen...	24.80	653.21	
Bill	01/09/2017	Office Supplies...	52200 Office Expen...	65.75	718.96	
Bill	01/26/2017	Office Supplies...	52200 Office Expen...	18.71	737.67	
Bill	01/26/2017	Office Supplies...	52200 Office Expen...	11.73	749.40	
Bill	01/26/2017	Office Supplies...	52200 Office Expen...	186.14	935.54	
Bill	02/09/2017	Inv. # 8974190...	52200 Office Expen...	392.20	1,327.74	
Bill	03/14/2017	Office Supplies	52200 Office Expen...	73.51	1,401.25	
Bill	04/04/2017	Inv. #91550649...	52200 Office Expen...	11.18	1,412.43	
Bill	04/04/2017	Inv. #91550609...	52200 Office Expen...	46.72	1,459.15	
Total Office Depot				1,459.15	1,459.15	0.00
<b>Petty Cash</b>						
Bill	09/12/2016		52200 Office Expen...	25.68	25.68	
Bill	09/12/2016		52900 GSA and In ...	14.00	39.68	
Bill	10/17/2016	Fire Extinguish...	51110 Protective Cl...	107.94	147.62	
Bill	03/14/2017	Office Supplies...	52200 Office Expen...	120.95	268.57	
Bill	03/14/2017	Nail in tire (Jeep)	51700 Maintenance...	10.00	278.57	
Total Petty Cash				278.57	278.57	0.00
<b>Public Works</b>						
Bill	10/05/2016	July 2016	52600 Rents, Leases	812.07	812.07	
Bill	10/05/2016	August 2016	52600 Rents, Leases	812.07	1,624.14	
Bill	10/05/2016	September 2016	52600 Rents, Leases	812.07	2,436.21	
Bill	11/09/2016	CCAD Particip...	54712 Business Pr...	15,719.40	18,155.61	
Bill	01/05/2017	Office Space R...	52600 Rents, Leases	2,436.21	20,591.82	
Bill	04/06/2017	January 2017	52600 Rents, Leases	812.07	21,403.89	
Bill	04/06/2017	February 2017	52600 Rents, Leases	812.07	22,215.96	
Bill	04/06/2017	March 2017	52600 Rents, Leases	812.07	23,028.03	
Total Public Works				23,028.03	23,028.03	0.00
<b>Ray Kapahi</b>						
Bill	09/22/2016	Invoice #632 A...	52300 Professional ...	1,305.00	1,305.00	
Bill	09/22/2016	Invoice #633 B...	52300 Professional ...	270.00	1,575.00	
Bill	01/05/2017	Prepare CEIDA...	52300 Professional ...	1,755.00	3,330.00	
Total Ray Kapahi				3,330.00	3,330.00	0.00
<b>Retirement</b>						
Bill	07/29/2016		50300 Retirement	1,940.71	1,940.71	
Bill	11/21/2016	Oct. 2016	50300 Retirement	1,849.45	3,790.16	
Bill	11/30/2016	Nov. 2016	50300 Retirement	1,889.26	5,679.42	
Bill	01/31/2017	Dec. 2016	50300 Retirement	1,869.35	7,548.77	
Bill	03/01/2017	Jan. 2017	50300 Retirement	1,869.35	9,418.12	
Bill	04/10/2017	Feb. 2017	50300 Retirement	1,869.35	11,287.47	
Total Retirement				11,287.47	11,287.47	0.00
<b>Salaries</b>						
Bill	07/29/2016		50100 Salaries	10,126.90	10,126.90	

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April 12, 2017

Cash Basis

## Amador Air District Expenses by Vendor Detail July 1, 2016 through April 12, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Check	08/31/2016	Aug. 2016	50100 Salaries	14,139.97	24,266.87	14,139.97
Bill	10/06/2016	Aug. 2016	50100 Salaries	14,139.97	38,406.84	
Bill	11/01/2016	Sept. 2016	50100 Salaries	29,482.18	67,889.02	
Bill	11/21/2016	Oct. 2016	50100 Salaries	10,180.58	78,069.60	
Bill	11/30/2016	Nov. 2016	50100 Salaries	10,377.90	88,447.50	
Bill	01/31/2017	Dec. 2016	50100 Salaries	10,297.44	98,744.94	
Bill	03/01/2017	Jan. 2017	50100 Salaries	10,279.23	109,024.17	
Bill	04/10/2017	Feb. 2017	50100 Salaries	10,279.24	119,303.41	
<b>Total Salaries</b>				<b>119,303.41</b>	<b>119,303.41</b>	<b>14,139.97</b>
<b>TSPN</b>						
Bill	01/09/2017	Simple Basic S...	54120 Community ...	175.00	175.00	
<b>Total TSPN</b>				<b>175.00</b>	<b>175.00</b>	<b>0.00</b>
<b>Worker's Comp</b>						
Bill	11/02/2016	Sept. 2016	50500 Worker's co...	463.64	463.64	
Bill	01/31/2017	Dec. 2016	50500 Worker's co...	25.02	488.66	
<b>Total Worker's Comp</b>				<b>488.66</b>	<b>488.66</b>	<b>0.00</b>
<b>TOTAL</b>				<b>381,059.92</b>	<b>381,059.92</b>	<b>14,139.97</b>

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## CORRESPONDENCE

Mr. Jim McHargue

February 24, 2017

Air pollution Officer

810 Court Street

Jackson, CA 95642

Dear Mr. McHargue,

This letter is respectfully submitted to the Amador Air Pollution Control District staff.

As a means for significantly reducing the risk of forest fires in our area shouldn't we be doing all that we can to diminish forest "overburden" and clear dead vegetation, etc?

Specifically, such hazards can be eliminated by the selective and conscientious burning of potentially dangerous materials.

This is an effort which local forest property owners and caretakers should be encouraged to undertake.

Not everyone living in such mountainous terrain as ours has telephone access. Phone accessibility can vary from spotty to nonexistent.

To get around this negative condition, can't something be done to facilitate the most effective use of burn days?

One solution comes readily to mind.

Public service announcements aired over the radio.

These could be predictably and conveniently placed during the regular weather updates.

Jim Guidi and other members of his staff have been informed numerous times about this proposal, and they've always seemed amenable to the idea.

This is, after all, a proposal which could prevent loss of property and lives.



Whether or not any particular day is a "burn" or "no burn" day is public information.

It would best be made known as broadly as possible for the overall good of our forestland community.

(Supervisor Morgan has also been informed of this proposal.)

(P.S. In declaring burn days might it be possible to have the announcements active for two days running, rather than just one. This would enable better scheduling for those coordinating burn efforts.)

Thank you very much  
for your consideration.





# Amador Air District

810 Court Street • Jackson, CA 95642 Phone (209)257-0112 Fax (209)257-0116

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March 10, 2017

Dear Mayor/City Council:

**RE: Representation at Amador Air District Board of Directors Meetings**

The Amador Air District is a special district responsible for protecting and preserving the air quality in Amador County. The ten-member Board of Directors is comprised of all five Board of Supervisors and one member from each of the five city councils.

The District meets on average six or fewer times a year, usually every other month. It is imperative the District has full representation from all member jurisdictions so the entire county has adequate representation by their city/county appointed Directors.

Your city has received this letter because attendance at the Amador Air District meetings by your appointed member has not been consistent. As a result, program decisions have been rendered and funds have been expended without your city's participation. The District is concerned your city is not getting the full benefit of membership in this important aspect of government.

Please review your city appointment to the Amador Air District and make changes, if necessary, to ensure your city will be positioned to fully participate in the District's business. **The next meeting of the Amador Air District is April 18, 2017 at 1:30 p.m. at the County Administrative Center, 810 Court Street, Jackson, CA 95642.**

If you have any questions or concerns, please contact the District's Air Pollution Control Officer, Jim McHargue at (209) 257-0112.

Sincerely yours,

Lynn Morgan  
Supervisor, District III  
Chair, Amador Air District

Cc Jim McHargue, Air Pollution Control Officer

# Opinions

Guest Commentary

## Amador Air District

An Example of Local Government Working for the People of Amador County

By Jim McHargue

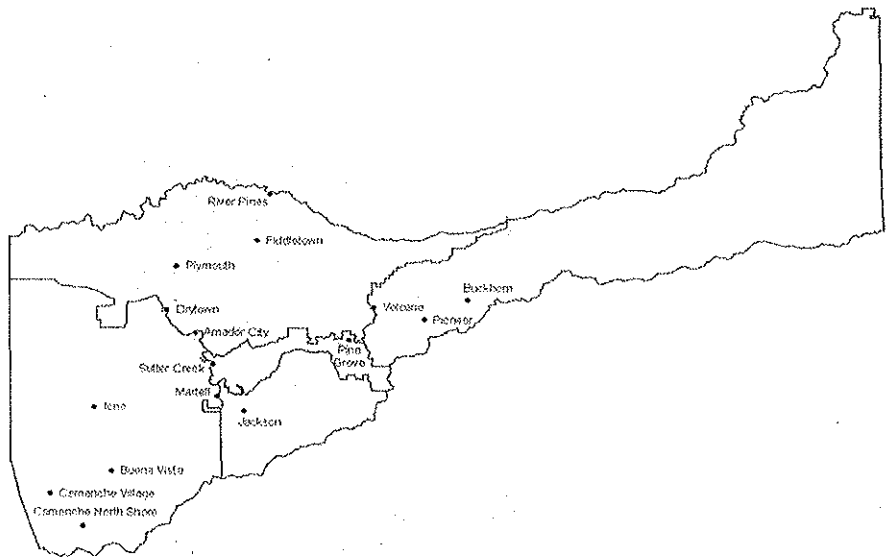
Air Pollution Control Officer

For Ledger Dispatch

The Amador Air District is an independent, special district charged with protecting and preserving air quality in Amador County. Over the last year, the Amador Air District has developed several programs that are having a positive impact where it counts— in all of our wallets!

Through cost-saving measures implemented over the last several years, the Amador Air District has developed the portable diesel engine replacement program. The program provides assistance to local cities, the county and other agencies in complying with state and federal air quality regulations. After all, every dollar saved by our local governmental agencies is one less dollar charged to the rate-paying residents of Amador County.

The Amador Air District will provide City, County and Agency Diesel Program grants to local agencies totaling over \$150,000. The grants will enable the agencies to acquire much needed diesel equipment that complies with California's strict air



regulations. By providing these grants the agencies will not find it necessary to pass on higher fees to their customers.

This program builds on the Amador Air District's long history of providing air quality grants to local trucking operations, timber hauling companies and other local contractors. The District's ten-member Board of Directors, five county Board of Supervisors and one member from each of the five city councils, has adopted an approach based upon support and cooperation with local businesses and compliance with state and federal air regulations.

Another Air District program is the Woodstove Change-out Program. During 2017, the Air District will provide qualified Amador County residents with grants to replace old, inefficient woodstoves with new EPA-certified woodstoves.

These programs were designed to improve air quality, save Amador County residents money and help keep rates low as our local agencies acquire regulation-compliant equipment. It's a triple win! If you would like more information on Amador Air District programs, please call (209) 257-0112 or email [airdistrict@amadorgov.org](mailto:airdistrict@amadorgov.org).



Herminia Perry &lt;hperry@amadorgov.org&gt;

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**Re: Woodstove Change Out Program**

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Tue, Mar 7, 2017 at 8:35 AM

To: Herminia Perry <hperry@amadorgov.org>  
[REDACTED]

Hello Herminia,

Thank you very much for this information. If you would please present my below response to Jim and the Board of Directors, I would appreciate it:

Dear Amador Air District leadership:

My name is Steve Thorn. My wife Rhonda and I are long time residents of Amador County. I understand you are considering implementing a wood stove swap out program, whereby Amador County homeowners may be able to benefit from financial incentives when purchasing a wood stove appliance to replace use of a fireplace for heat.

We have purchased a Napoleon wood insert from Country Elegance on Missouri flat Road in Placerville. The wood insert is being installed in our home in Volcano this Thursday, March 9. Although this vendor is not physically located within Amador County, in discussions with the owner, they have a history of doing business in this area. Therefore, I am requesting that you acknowledge them as a qualified vendor for this county, and view my wood stove purchase as a qualified purchase under this program retroactively if and when you have enacted it. Country Elegance has been in business for some 30 years.

I respectfully ask you to allow this, or otherwise grant it on an exception basis. Please contact me for any further details/information required.

Sincerely,

Steve Thorn  
[REDACTED]

On Mar 6, 2017, at 3:53 PM, Herminia Perry &lt;hperry@amadorgov.org&gt; wrote:

Hello Steve,

Hope you had a great weekend.

I spoke to our Air Pollution Control Officer regarding your situation on your woodstove. At this time Jim and our Board of Directors would like to keep the funds with local pre-qualified vendors.

This program is still very green and there's nothing to say that it can't change once we bring it up to our Board of Directors in April again.

I would still keep all your receipts and if anything changes I will be the first to let you know. I have you down on our list so I won't forget =)

I am sorry this didn't work out.

Regards,  
Herminia Perry  
Amador Air District  
209/257-0112  
Fax 209/257-0116