

**AMADOR COUNTY BOARD OF SUPERVISORS  
COUNTY ADMINISTRATION CENTER  
810 Court Street  
Jackson, CA 95642**

**BOARD MEMBERS**

Richard Forster, District II  
**Chairman**

Patrick Crew, District I  
Lynn A. Morgan, District III

Frank U. Axe, District IV  
Brian Oneto, District V

**Please Note: All Board of Supervisors meetings are tape-recorded.**

**Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting.**

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

**CONSENT AGENDA**

***ADDENDUM***

**DATE:** June 13, 2017  
**TIME:** 9 a.m.  
**LOCATION:** County Administration Center, 810 Court Street, Jackson, CA

**The following item is hereby added to the Consent Agenda**

**Addendum:**

**Human Resources:** Approval of a 5% stipend for the class of Utilization and Quality Management Coordinator, effective May 1, 2017.



# AGENDA TRANSMITTAL FORM

To: Board of Supervisors  
Date: 06/07/2017  
From: Judy Dias  
(Department Head - please type)

*misc*

<input type="radio"/> Regular Agenda
<input checked="" type="radio"/> Consent Agenda
<input type="radio"/> Blue Slip
<input type="radio"/> Closed Session
Meeting Date Requested: <u>06/13/2017</u>

Department Head Signature Judy Dias

Agenda Title: Quality and Management Coordinator 5% stipend

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)  
Approval of a 5% stipend for the class of Utilization and Quality Management Coordinator (see attached information)

Recommendation/Requested Action:  
Recommend approval

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_  
Staffing Impacts \_\_\_\_\_

Is a 4/5ths vote required? Yes  No

Committee Review? Name Administrative Committee N/A

Committee Recommendation:  
Recommend approval

Contract Attached:  Yes  No  N/A  
Resolution Attached:  Yes  No  N/A  
Ordinance Attached:  Yes  No  N/A

Comments: \_\_\_\_\_  
\_\_\_\_\_

Request Reviewed by:  
Chairman \_\_\_\_\_ Counsel \_\_\_\_\_  
Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_  
CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: (Inter-Departmental Only, the requesting Department is responsible for distribution outside County Departments)  
Human Resources, Behavioral Health and Auditor

### FOR CLERK USE ONLY

Meeting Date 6-13-17 Time 9 a.m. Item # Addendum #1

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_  
Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_  
Noes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_  
Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_  
Completed by \_\_\_\_\_  
A new ATF is required from \_\_\_\_\_  
Department \_\_\_\_\_  
For meeting \_\_\_\_\_  
of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador County Board of Supervisors.  
ATTEST: \_\_\_\_\_  
Clerk or Deputy Board Clerk





**AMADOR COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

• **Benefits**      • **Personnel**      • **Risk Management**  
(209) 223-6361    (209) 223-6456                      (209) 223-6393

County Administration Center  
810 Court Street  
Jackson, California 95642  
Facsimile: (209) 223-6426  
Website: [www.co.amador.ca.us](http://www.co.amador.ca.us)

To: Board of Supervisors

June 7, 2017

From: Judy Dias, Human Resources Director

Subject: Agenda item for June 13, 2017 agenda

This memo and the attached documents request that the Board authorize the Chair to sign the document approving a 5 % (per cent) stipend be authorized for the class of Utilization and Quality Management Coordinator, effective May 1, 2017.

This stipend has been discussed with Local 1021 SEIU, who has given signed concurrence (see attached). The position audits outpatient, crisis intervention and case management medical records to determine eligibility for services, medical necessity, and Medi-Cal compliance; ensures optimal reimbursement from Medicare, Medi-Cal, and other payors of these services; conducts quality improvement studies; provides narrative and statistical analyses of audits; orients and trains clinical staff on documentation requirements and/or arranges for appropriate instruction.

The approval of the stipend, which would be for this single position class, would enable the Health and Human Services Department to approve the stipend when an incumbent had appropriate clinical licensing. When an incumbent has the clinical licensing, a higher percentage reimbursement is possible under the claim for State reimbursement. This higher level of claim would save County general fund costs.

The consequence of approving this requested action will be to recognize the qualified licensed staff and enable a higher level of claiming for services.

If not approved, the ability to recognize licensure and claim accordingly would not be possible.

Utilization and Quality Management Coordinator differential

Effective May 1, 2017, an incumbent in the class of Utilization and Quality Management Coordinator in Behavioral Health will receive a 5% stipend upon attainment and providing a copy of a license issued by the California State Board of Behavioral Science Examiners (BBSE) as either a Marriage Family Therapist (MFT) or Licensed Clinical Social Worker (LCSW); *Licensed Professional Clinical Counselor (LPCC) or the Board of Clinical Psychologists (?)*.

Dennis Malley 6/6/17

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SEIU Local 1021

Date

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Amador County

Date