

AMADOR AIR DISTRICT BOARD OF DIRECTORS

810 Court Street, Jackson, California 95642

AGENDA

Tuesday, June 20, 2017 at 1:30 p.m.

Please Note: All Air District Board meetings are recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. If you are disabled and need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at 209-257-0112 or 209-257-0116 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Determination of a Quorum:

Pledge of Allegiance:

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Public Matters Not on the Agenda: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

Administrative Matters:

1. **Minutes:** Review and approval of the April 18, 2017 Board Minutes as presented or revised. Action
2. **Fechter & Company Air District 2015/2016 Audit Presentation :** Discussion and Possible Action
3. **Electric Vehicle Charging Stations:** Discussion and Possible Action
4. **Burn Permit Fee:** Discussion and Possible Action
5. **Public Hearing for FY 2017-2018 District Budget:** Action
6. **APCO's Update:** Informational only, no action to be taken.
 - Smoke Reduction Bin Program
 - Woodstove Change-Out Program
 - City County Agency Diesel (CCAD) Program
 - Transfer of Funds from Professional Services to Special Projects for CCAD Projects
 - Logo
 - Financials through June 15, 2017

Correspondence:

- Letter from Maggie Hamilton

Adjournment: Until to August 15, 2017 at 1:30

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**ADMINISTRATIVE MATTERS
ITEM 1**

Minutes

Amador Air District Board of Directors Meeting

Summary Minutes

Meeting was partially recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California
1:30 p. m. June 20, 2017

Determination of a Quorum

DRAFT

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Chair)
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Vice Chair)
Bob Stimpson	City of Jackson, Councilman
Thomas Reed	City of Ione, Councilman
Jon Colburn	City of Plymouth, Councilman

Absent on Roll Call:

Robin Peters	City of Sutter Creek, Councilman
Michael Vasquez	City of Amador City, Councilman

Staff/Others:

Jim McHargue, APCO
Matt Peterson, Air Quality Specialist
Herminia Perry, Clerk of the Board
Damon Wyckoff, Amador Water Agency
Dominic Moreno, Sutter Creek Fire Chief
Shirley Hampton, Sierra Hearth & Home
Stan Hampton, Sierra Hearth & Home
Eric Mayberry, Amador County Agricultural Commissioner
Jim Spinetta, Amador County Resident

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:30 p.m. Chair Morgan called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chair Morgan led the Board and staff in the Pledge of Allegiance.

Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
Motion:	It was moved by <u>Chair Morgan</u> , seconded by <u>Director Forster</u> , and unanimously carried to approve the agenda for this date. Vote 8-0 Absent: Directors Peters and Vasquez

Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic	
→Eric Mayberry, Amador County Agricultural Commissioner – Electric vehicle charging station advocate. Would like to see more charging stations around the County.	

Administrative Matters	
1.	Minutes: Review and approval of the January 17, 2017 Board Minutes: Approved with minor changes. Correction – date is wrong. Correction – Chair and Vice Chair Titles on page 1.
Motion:	It was moved by Director Forster, seconded by Vice Chair Oneto, and unanimously carried to approve the amended minutes for this date. Vote 8-0 Absent: Directors Peters and Vasquez
2.	Draft Budget for FY 2017-2018: Action Chair Morgan introduced this item. APCO McHargue explained his approach to the budget is to achieve a balance between our projected revenues and projected expenditures. We have been developing and implementing new programs/projects to gradually reduce the carry-forward that adds to the reserve funds. <u>Questions/Comments:</u> Director Forster: Expressed he believes we are doing this backwards because there are areas for consideration later in the agenda that could affect items on the budget. For example deciding to go with an option that is less than what is showing up in the budget. APCO McHargue agreed and explained that if that was the case he would bring back at our next meeting a revised budget on any changes that were made today. Director Forster: On a draft budget he would like to have the numbers figured out before we go into a draft budget because other things could change down the road but the known items we are going to decide after we approve the draft budget.

APCO McHargue will take this into consideration for the future.

Vice Chair Oneto: Would like to see a reduction in our burn permit fees. Seems like we are getting hit by more and more fees, it would be nice to have something going down somewhere.

APCO McHargue went over our annual burn permit fees and the annual revenue received from it. He recommended that if there is interest from the Board bring this back at our next meeting as an agenda item for further discussion and possible action.

Chair Morgan asked the Board members if there were interest in bringing this subject back.

Director Axe:

Aren't small piles exempt from a fee? Yes, our permit is for large piles only (anything bigger than 4-feet by 4-feet). Small piles do not need a permit from the Air District.

Director Forster:

How long has the burn permit fee been at \$30.00 dollars? More than six years.

Director Forster: Not asking for an increase is appropriate but I also believe \$30.00 will not break the bank on people. This money helps fund Air District activities at a minimal level.

Director Crew:

Is there many two-year permits? Half and half.

Director Crew: It's a substantial amount. Perhaps doing \$50.00 dollars if you buy a two-year permit.

APCO McHargue: That question comes up quite a bit. We offer a two-year permit but there is no cost break in getting one.

Chair Morgan: I am hearing interest in considering at least reducing the two-year fee. Please bring back as an agenda item to our next meeting.

Director Colburn:

What is the expense associated with burn permits? We have the revenue but not direct expenses associated with it. We can bring back direct expenses but one expense is our pine needle bin program, which we use to reduce burning. This is one expense that we consider part of the burn program. Another expense is responding to and conducting investigations arising from complaints received on non-burn days, burning unauthorized materials, and non-permitted burning. There is staff time that is involved in responding to burn complaints. I believe we can get an estimate of those costs.

Chair Morgan: Good question and it would be great if you could bring back details on those expenses.

Director Colburn:

If we have a burn permit on a large pile, do you have to have a second permit from CalFire? Yes, CalFire does require you to have a permit at certain times during the season. Usually between May through November. No cost associated with their permit but in some cases, certain Cities do require burn permits within the local city jurisdiction. The cost is not much but there are other permits.

Director Axe:

Do we have oversight on when people can actually burn and can we prohibit burning with there is extreme fire danger? This gets close to the line of differentiation between our mission at the Air District, which is air quality, and the Fire Protection Agencies mission, which is fire safety. If it is an air quality issue or complaint that smoke is coming into someone's house we will certainly get involved but if its fire safety we do not normally get involved.

Director Axe:

Is there any coordination between the two? Yes, we do coordinate with the fire agencies and work together on issues that may arise.

Chair Morgan: It is my understanding that your enforcement touches on if you declare it a non-burn day and people are burning you do go out to those people's houses.

APCO McHargue: Yes, we do. If we are notified that someone is burning on a no-burn day, we will take action and go visit the people to determine what needs to be done. But if it is an allowed burn day, that means the State Air Resource Board has determined the air quality allows burning.

Director Axe:

It may not be safe to burn even if it is an allowed burn day. We don't want to burn the place down. Do we do anything to make sure that people don't just call and realize it's a burn day even though the conditions are not safe to burn?

Fire Chief Moreno: The way it works is that CalFire sets burn days based upon burning conditions; weather, humidity factors, etc. If it's a bad day for air quality they will not allow you to burn. If it's a bad day for burning but air quality is good they will still not allow you to burn. Both agencies can tell you if it is not a burn day.

Director Axe:

If they call the phone number will the recording reflect that? Yes, everyday CalFire notifies the Air District if it's a burn day for fire season. Unfortunately, in the fire service we rather see burning done on bad air quality days versus windy days because on windy days the fire can take off. But for air quality you want windy days. It's sometimes a little battle but CalFire does a really good job at tracking that, they open and close the season based upon fire danger. When the fire danger starts going away, they will open up burning season. When fire danger increases, they will shutdown fire season. It is coordinated pretty well. (Fire Chief Moreno).

Director Forster: *What was the authority to construct, relatively minor amount but still \$3,912.00? I know what it is but that's all we are budgeting for?* Yes, it is based upon what our actual year to date has been.

Director Forster: Not a good sign for the economy.

Chair Morgan closes the discussion and asks what APCO McHargue is looking for.

APCO McHargue: Requesting direction from the Board to bring back for the public hearing at the June 20, 2017 meeting.

Motion:	<p>It was moved by <u>Director Forster</u>, seconded by <u>Vice Chair Oneto</u>, and unanimously carried to approve the draft budget for 2017/2018 and bring back June 20, 2017. Vote 8-0</p> <p>Absent: Directors Peters and Vasquez</p>
3.	<p>Limited Woodstove Replacement Program: Action APCO McHargue opened this item by summarizing our January 17, 2017 meeting, where this program was approved in concept with a budget of \$50,000.00. Staff was directed to bring back the final program design to this meeting. Included in packet is the authorization form, draft information flyer, tracking worksheet, and completion notice.</p> <p><u>Questions/Comments:</u> Director Stimpson: <i>Does this include pellet stoves?</i> Yes, it does. We do want to take a non-EPA certified stove out but putting back in EPA certified phase 3 woodstove, pellet, or gas.</p> <p>Director Forster: <i>How do you know the stove is not EPA certified? Is there a sticker on it?</i> From what I understand there is a sticker on the back of them.</p> <p>Stan Hampton with Sierra Hearth and Home: Any stove that was manufactured after 1984 is required to be EPA phase 1 and it will have a label on it. Prior to that date, some stoves did have one but others did not. The label will tell you if the stove was approved and what phase of the EPA testing it was approved for. 1984/1985 was when phase I came into effect, phase 2 was five years later, and within the last year we have come into phase 3. The newest stoves are phase 3 approved. Stoves prior to 1984 were putting out between 40-60 grams of emissions of particulate matter per hour. The new stoves are as low as .48 grams per hour.</p> <p>Director Stimpson: <i>Does this program run through December 31 or October?</i> Until December 31st.</p> <p>Chair Morgan opens up the discussion to the public.</p> <p>Jim Spinetta, resident of Amador County, spoke supporting the program and expressed his interest in being part of it. Asked the Board to please approve the program.</p> <p>APCO McHargue introduced Stan and Shirley from Sierra Hearth and Home, who have been working with him to iron out the details of the program. In addition, APCO McHargue has worked closely with the other two shops (A&B Stoves and Amador Stove & Spa) to help structure the program. This is a pilot program. If successful, we can bring back to the Board at a later date to continue with it.</p> <p>Director Stimpson: <i>Would a homeowner be eligible for more than one stove replacement?</i> Currently, it is only one stove per residence.</p> <p>Director Forster: I know there is a letter in the back of the packet requesting this to be open to out of County vendors but I am a supporter of keeping it with local vendors.</p>

<p>Motion:</p>	<p>APCO McHargue: That was my initial response to that request. I just wanted to include it in the packet because this individual was very persistent about the Board reviewing his request. He was advised that this program was not designed for out of County vendors.</p> <p>Director Reed: <i>Can I get clarification of what a non-EPA certified device is? Is that referring to the phases? Up to 2017 standards, different levels of EPA certification? Yes, he was referring to the phase 1, 2, 3. We are currently up to phase 3.</i></p> <p>Stan Hampton: Phase 3 are the only new stoves that can be sold now. That came into effect June 2016.</p> <p>Director Reed: <i>In order to get qualified for the replacement, which EPA phase would they have to be in? Pre-EPA certified. Anything before 1984, not the phase 1 or phase 2 stoves.</i></p> <p>Director Stimpson: <i>Letter from Mr. Thorn regarding retroactive fees, will the fees be retroactive? Fees will not be retroactive. Mr. Thorn has already gotten the stove which makes him not qualified for this program.</i></p> <p>Chair Morgan: <i>If someone already replaced a non-EPA stove with a phase 2 stove they will not be reimbursed? That is correct. We will hold it to the terms we have established for this program.</i></p> <p>It was moved by Director Forster, seconded by Director Crew, and unanimously carried to approve the Limited Woodstove Replacement Program. Vote 8-0</p> <p>Absent: Directors Peters and Vasquez</p>
<p>4.</p>	<p>Smoke Reduction Bin Program: Action</p> <p>APCO McHargue brings forward the discussion to the Board on how to proceed with this program. His three recommendations brought forward were to: keep the program as is but with bigger brighter signs that discourage the use from landscapers and maintenance companies (\$70,000.00), second option was to reduce the program by removing one of the two bins at Silver Drive and removing the bin at Pine Acres and continue the other locations (\$50,000.00), and third option was to reduce the program to just neighborhood locations only in specific areas that have high smoke impacts due to outdoor burning (\$30,000.00). My recommendation would be option one; however, I would like recommendation from the Board.</p> <p><u>Questions/Comments:</u></p> <p>Chair Morgan: <i>I would like to see more money taken out of reserve for this program. It is extremely popular, especially in her District. They have lots of use for the bins. Going back to the budget, at what level would you like to see your reserves? I was going to this bring back at a future meeting, to get direction from the Board as to what they consider a prudent reserve. I am estimating somewhere in the \$150,000 to \$200,000.00 range is a reasonable reserve to maintain.</i></p>

Chair Morgan: Especially because your income keeps up with your expenses.

APCO McHargue: Correct. This is a starting point for me but again I would bring this back to discuss with the Board as to what they consider the right amount of reserves.

Chair Morgan invites other members of the Board to express their opinions on the subject.

Vice Chair Oneto: We are already pulling a fair amount of money out of reserves for community special projects; I think we are better off having a program that is somewhat sustainable. If we start jumping up our expenses big, people will get use to that which will put a fig in our hands if we ever need to start reducing it.

Director Forster: I have a big issue with the commercial landscapers and yard maintenance companies utilizing the bins. We should not be financing commercial businesses out there to dump their waste for free. I would go for even putting smaller bins around neighborhood locations, where the bin could be secure.

APCO McHargue: That is actually how our neighborhood program works.

Director Forster: I would like to see the bins that are in non-attended areas be placed in more neighborhood-oriented locations.

Director Stimpson: Signs posted near the container should contain information on the fine for misuse of the bins.

Director Colburn:

Is it the non-attended ones the biggest problem? The non-attended are the only ones we have issues with. The bins located at the Fire Stations do a good job.

Director Axe:

Where does all the waste go? The green waste goes to Vicini's Brothers Green Waste Recycling facility.

Director Axe:

Is that out of County? No, it is in the County off Willow Creek Road.

Director Axe:

Is that where everything from ACES go too? What happens to it there? It gets ground-up, composted, and turned into different materials.

Director Axe:

Are any of the bins underutilized? All the bins are well utilized.

Director Axe:

Can commercial users take their green waste to the final source rather than clog up our bins? Yes, but they will have to pay for disposal. That is the reason they use our bins.

Director Axe:

We pay a fee for this? Yes, we do. That is where the \$70,000.00 budget comes from.

	<p>Director Axe: <i>Is there any way we can expand this to help with the bark beetle tree issue?</i> This has been discussed at previous meetings and it was determined that the tree mortality issue was much bigger than the Air District can contribute to. Our focus was to do the pine needle bins.</p> <p>Director Colburn: <i>Is there a fine if we catch the commercial people using the bins?</i> I will have to confirm. It would be unauthorized dumping, so I would think there would be something in the code.</p> <p>Director Colburn: <i>What about the use of game cameras?</i> This has come up in discussion before and I believe it would be a good idea. The problem is the time of reviewing the footage. In the absence of knowing when they are dumping, we would have to be reviewing the footage 24 hours a day.</p> <p>Director Forster: Having them in unsecured areas is not a good option. If we can find other secured areas, I do not mind keeping the same level.</p> <p>Director Colburn: <i>Are the landscapers using the bins licensed? Do you have to possess a business license in the County? Anyway we can track them?</i> There are no business licenses in the County.</p> <p>Matt Peterson: Silver Drive is the most abused but also the most appreciated. If you pull that one there will be many unhappy people.</p> <p>Vice Chair Oneto: <i>How big of a problem is it that landscapers use it? Is it a big problem or minor?</i> I do not know exactly but we have had people complain in the past. As far as the extent of the program, the signage could help especially if we include stern language on code violations.</p> <p>Consensus amongst most of the Board members was that the benefit of having the bins outweighs the issue of landscapers using them. Not enough to stop the program. Fire Chief Moreno, Sutter Creek Fire spoke supporting the program.</p> <p>Motion: It was moved by <u>Director Colburn</u>, seconded by <u>Vice Chair Oneto</u>, and carried to approve to continue program as it has been operated with the addition of new, larger and brightly colored signs discouraging use by commercial landscapers and maintenance companies (\$70,000). Vote 7-1</p> <p>Absent: Directors Peters and Vasquez</p>
<p>5.</p>	<p>City County Agency Diesel (CCAD) Program: Action APCO McHargue gives summary on completed projects and on current monies spent (\$97,122.15). This program has been very successful. Originally budgeted for a total of \$169,000.00. Currently, there is one more project that is in process, ARSA (\$25,000.00). We have interest from two agencies for a second project. If all projects were completed as listed on the sheet it would exceed the budget by \$3,122.15. I am requesting authorization to complete the additional projects including the second projects for a not to exceed amount of \$169,000.00 which is what was budgeted for the total program.</p>

Questions/Comments:

Director Axe:

You mention ARSA, did you mean AWA? ARSA is in progress and AWA is in line for a second project.

Director Colburn:

Was this available to the private sector? No, this project was initially approved just for public agencies.

Vice Chair Oneto:

As I recall, you reached out to all the Cities, Counties, and Agencies? Yes, we did.

Director Forster:

Is this for replacement or new equipment? This is for replacement. We are looking to take out an old engine that does not meet current standards and replace it or provide another engine of a different type. Primarily we are looking to get an older engine out of service and get a new one in service.

Director Forster:

Do you or Matt verify that the old engine is being replaced or destroyed and that it is not sold elsewhere? We do verify. We do not want a noncompliant engine being reused in the County.

Vice Chair Oneto:

Can it go out of state? Yes. That is probably the only place it could go. These engines cannot operate in the State.

Damon Wyckoff, Amador Water Agency spoke supporting the program. This program allowed AWA to purchase a new generator that has been used quite a bit. They are requesting approval for the purchase of a second unit.

Director Axe:

You fund all this with the fees you are collecting? No, the woodstove and CCAD program are funded by drawing from reserves.

Director Stimpson:

When we provide a new generator to AWA, the old ones are not destroyed? The old ones are converted to in some cases, emergency backups, low-use standby. They can qualify to be used under a different category if they meet certain requirements (stationary vs. portable). They can be used but they are categorized differently by State regulations.

Damon Wyckoff: AWA is always actively looking for equipment that needs to be replaced because it is out of compliance. They do not want to operate anything that will affect air quality. They want to be ahead of the game.

Motion:

It was moved by Director Forster, seconded by Director Stimpson, and unanimously carried to authorize the APCO to complete the second projects as listed on the attached sheet at a not-to-exceed amount of \$169,000, as budgeted, for the total program.

Vote 8-0

	<p>Absent: Directors Peters and Vasquez</p>
<p>6.</p>	<p>APCO Update: Informational only, no action to be taken.</p> <p>Electric Vehicle Charging Stations: In addition to our agricultural commissioner, we have also had other inquiries about other electrical vehicle charging stations beyond the three we currently have in the County. There has been a request for additional locations. If interest from the Board, I can bring this back to the next meeting as an agenda item to look at what a program like this might entail.</p> <p><u>Questions/Comments:</u> Vice Chair Oneto: <i>Do the electric charging stations charge people for electricity? Not up at the transportation center but they do at the other locations. I believe ACTC pays for electricity at the transportation center. At the other locations, people are required to pay using an app on their phones.</i></p> <p>Director Colburn: <i>Are there any other private stations that you know of? Plymouth has one. We will have to take a look at that.</i></p> <p>Chair Morgan: I would like you to bring back a broader analysis of where stations are located in our County including private ones. Also bring back a recommendation or at least an analysis of where we might put one or two more and the cost associated with that.</p> <p>Director Stimpson: <i>Do these charging stations have universal plugs for whatever models want to use them? Most cars are universal but if you do have Tesla the owners have their own coupler to be able to connect to most anything. (Matt Peterson)</i></p> <p>Meeting Schedule Revised: Informational purpose only.</p> <p>Fechter & Company – Air District 2015/2016 Audit: Has been completed. It will be brought back in June for a presentation from the folks from Fechter.</p> <p>Financials through April 12, 2017: Informational purpose only.</p>
<p>Correspondence</p>	<p>Letter to Jim McHargue – anonymous letter. Regarding burning and getting information out on the radio station.</p> <p>Letter sent out to the Cities requesting participation for our meetings.</p> <p>Article that was sent to the Ledger Dispatch on the Amador Air District that ran in February.</p> <p>Woodstove email.</p>
<p>Adjournment:</p>	<p>At 2:52 pm the meeting was adjourned until June 20, 2017 at 1:30 pm</p>

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**ADMINISTRATIVE MATTERS
ITEM 2**

**Fechter & Company Air District
2015/2016 Audit Presentation**

Amador Air District

Memorandum

June 20, 2017

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: Fechter & Company Air District 2015/2016 Audit

The outside independent accounting firm Fechter and Company, CPA, Inc. performed the two-year audit for the period 2015/2016. Included in the agenda packet are the financial statements and the management report. Representatives from Fechter and Company will provide an overview of the audit procedure, findings and recommendations.

Air District staff has acted upon Fechter and Company's prior recommendations by conducting meetings with the County Budget Officer and the County Auditor. Source Fee spreadsheets were reviewed and will continue to be reviewed with the District's contract engineer for fees generated based upon Source emissions calculations. QuickBooks accounting were reviewed and will be reviewed on an annual basis after the start of each fiscal year as recommended by the Fechter and Company audit.

Recommendation:

Approve the Fechter and Company audit for the period 2015/2016.

ADMINISTRATIVE MATTERS

ITEM 3

**Electric Vehicle Charging
Stations**

Amador Air District

Memorandum

June 20, 2017

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: Electric Vehicle Charging Stations

At the April 18, 2017 meeting of the Amador Air District Board of Directors, staff was directed to bring an agenda item to today's meeting on the placement of Electric Vehicle Charging Stations in Amador County.

Staff has researched the issue and has spoken to a neighboring County that has experience with the siting of Electric Vehicle Charging Stations. The attached summary describes the considerations for Electric Vehicle Charging Stations including estimated costs to install, locations of existing charging stations and electricity usage over time.

Cost:

Installation of three (3) EVCS	\$20,000
Electricity usage on three (3) EVCS	\$4,500/year*

**estimate based upon \$0.52/hour for 8 hours per day for 365 days times 3 EVCS*

Recommendation:

Provide staff direction on the further development of this project.

Amador Air District

Electric Vehicle Charging Station Program

Goal: The goal of the Electric Vehicle Charging Station program is to provide electric vehicle charging to the public, at various locations throughout the county of Amador, while supporting clean air and public health.

The first phase of the Electric Vehicle Charging Station program would be to install a single pedestal, dual charging station, at three locations inside Amador County. The proposed sites would be the County Administration Center, Health and Human Services building and the Amador Superior Court building. Other EV station installation sites to consider; the General Services Administration building and the County Library.

The following information is provided to give an overview of installing EVCS's with a pedestal and dual chargers (single EVCS is also an option for all locations).

Permitting:

Per the Amador County Building Department, the installation of an EVCS will need to meet several code requirements (Title 24):

- Handicapped Accessibility – See building for advice pertaining to handicap requirements.
- Electric Vehicle Charging System – See building department for electric code requirements.
- Permit Costs – Cost up to \$360.00 per permitted unit. Fee may be waived since this is a county project.... with board approval.

Installation and Parts:

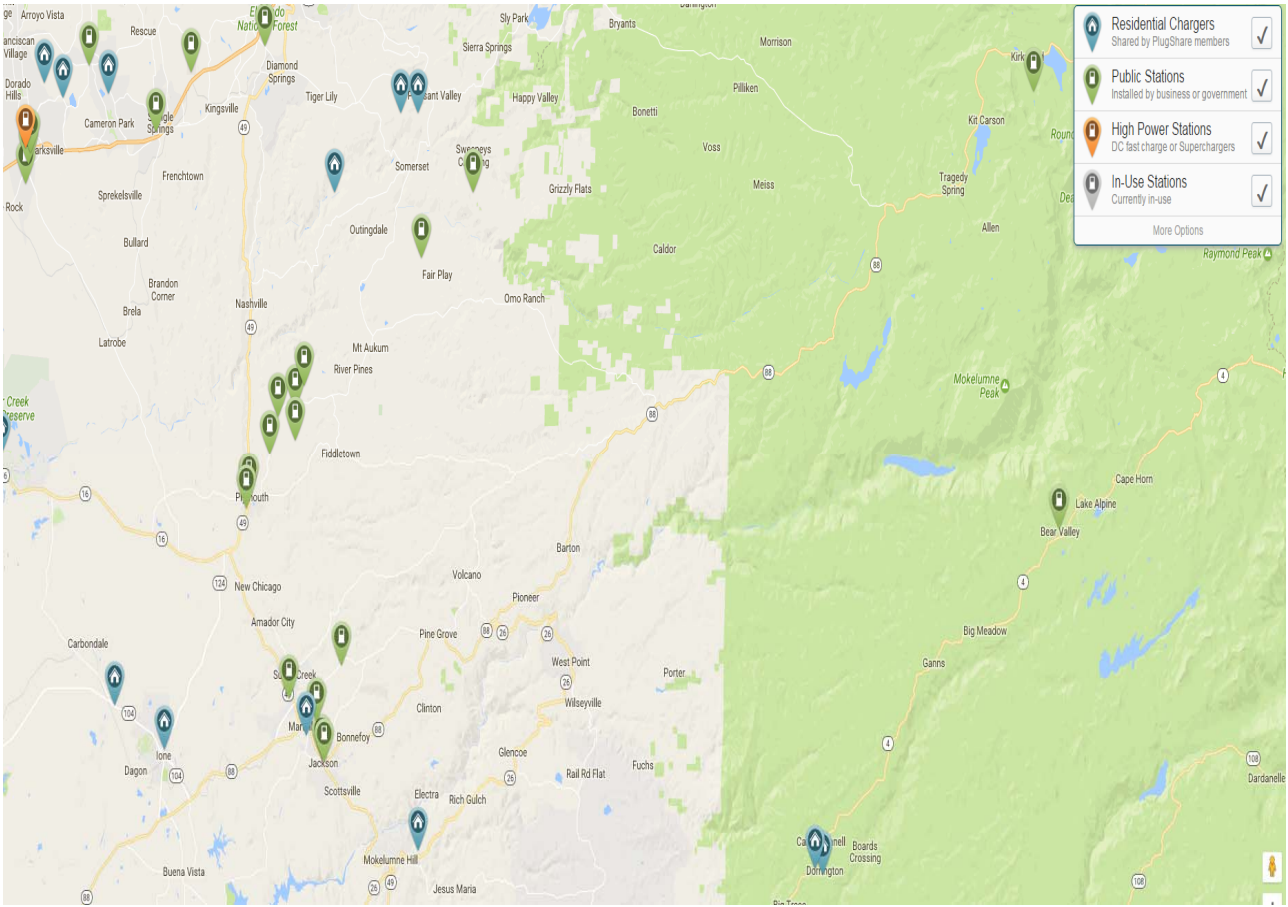
The EVCS will require installation by a licensed electrical professional. Some items that need to be considered in the installation cost are:

- Installation: Tying into the available electrical power/panel, trenching and conduit from the panel to the charging system (majority of cost). Each location installation estimated to cost approximately \$3,500.00 based on 50' – 75' of trenching.
- Cost of pedestal \$760.00 tax included.
- Cost of charging units \$1,850.00 tax included. Example, Clipper Creek, Share 2, Ruggedized, Level 2 240V, with 25 foot cords (Dual System).
- Estimated cost of project is **\$19,500.00** or **\$6,500.00** per location.

Other Considerations:

- The AAD/County will need to provide access to electrical power/panels.
- The AAD/County will need to provide dedicated parking for EV charging.
- The AAD/County will need to install proper signage and designation (painting).
- Cost to operating each charger is **~\$0.52/hr.** based on Clipper Creek Chevy Volt estimate.
- El Dorado AQMD usage data shows an avg. of 38.33 kWh/day. If paying .12 cents a kWh then utility costs were ~\$4.56 a day over an 18-month period. \$4.56 per day at eight hours per day of charging is \$0.57 per hour.
- Electric Vehicle Charging Stations installed in Amador County (See map below).

Public & Private Electric Vehicle Charger Stations in the Greater Amador County Area



ADMINISTRATIVE MATTERS
ITEM 4

Burn Permit Fee

Amador Air District

Memorandum

June 20, 2017

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: Burn Permit Fee

At the April 18, 2017, meeting of the Amador Air District Board of Directors, staff was directed to bring an agenda item to the June meeting on reducing the burn permit fees. Burn permit fees are currently \$30.00 per year or \$60.00 for a two-year permit.

The Smoke Reduction Bin Program (pine needle bins) is budgeted at \$70,000 per year. Annual staff costs related to the burn season are estimated to be between \$30,000 and \$40,000. The estimates have been derived as follows:

- On average annual burn season demands of staff are between 25% and 30% of one staff member's time
- 25% - 30% of a staff member's time equates to between 522 and 626 hours of staff time
- The average charge-out rate for the three Air District employees is \$65.00 per hour
- Therefore, the average cost to the district is between \$33,930 and \$40,690

Total costs for the burn season are between \$100,000 and \$110,000.
Revenue from burn permit sales is approximately \$20,000 per year.

Clearly, the burn permit revenues do not match the burn season costs; however, other ongoing District revenues (DMV fees, Subvention funds, Source permits and emissions, etc) absorb the costs. Should these revenues change/decrease, then the District would have to consider other options for funding the burn season.

Recommended Options:

1. Burn permit fees remain unchanged
2. Reduce two-year burn permit fee to \$50.00
3. Reduce one-year burn permit fee to \$25.00 and two-year fee to \$50.00

**ADMINISTRATIVE MATTERS
ITEM 5**

**Public Hearing for
FY 2017-2018 District
Budget**

Amador Air District

Memorandum

June 20, 2017

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: Public Hearing for FY 2017-2018 District Budget

At the April 18, 2017, meeting of the Amador Air District Board of Directors, a draft 2017/2018 budget was reviewed and staff was directed to schedule the public hearing for today, June 20, 2017.

There has been one change in the draft 2017/2018 budget since the April 18, 2017, meeting:

Special Projects expense line #54712 has been changed from \$85,000 to \$119,000 and, consequently, the draw from reserves will change from \$85,000 to \$119,000. The reason for the \$34,000 increase is to close out the City County Agency Diesel Program that was approved in the 2016/2017 budget at \$169,000. Staff expended approximately \$100,000 on the CCAD program in 2016/2017. Therefore, \$69,000 remains to be expended on the program in 2017/2018.

SPECIAL PROJECTS 2017/2018 (draw from reserves):

CCAD Program	\$69,000
Woodstove Program	\$50,000 (approved by Board 4/18/17)

Total	\$119,000
--------------	------------------

Recommendation:

Conduct public hearing for the Amador Air District proposed 2017/2018 budget. After taking comments from the public approve proposed 2017/2018 budget.

OVERVIEW AS OF JUNE 20, 2016

A	RESERVES	\$	518,230.00
B	OPERATING CASH	\$	134,913.00
C	ACCOUNT BALANCE	\$	653,143.00

2017-2018
BUDGET

REVENUE	\$	499,640.00
EXPENSES	\$	499,490.00

REVENUE

REVENUE						
			Actual	Requested	Actual YTD 6/15/17	Requested
	Line item		2015-2016	2016-2017	2016-2017	2017-2018
		Beginning Fund balance		50,000		-
Carl Moyer	45240	Timber Program	0	0	0	-
State Aid for Air Pollution	45460	ARB Subvention	23,386	70,200	70,653	46,800
State Aid Other	45070	DMV Fees	183,750	180,000	191,462	183,000
Air pollution fees	46940	Permits and emissions	124,214	124,000	122,284	120,000
Burn permit fees	42145	Burn permits	22,230	17,000	25,290	19,500
Interest	44100	Interest	2,860	2,000	3,826	2,800
Miscellaneous	47890	Miscellaneous		4,395	19,618	8,540
		Draw from Reserves		85,000		119,000
Total Additional Financing sources				534,395	433,133	499,640
Total Available Financing			365,607.00	534,395.00	433,132.76	499,640

EXPENSES		ACTUAL 2015-2016	APPROVED 2016-2017	ACTUAL YTD 6/15/17 2016-2017	REQUESTED 2017-2018
50100	Salaries and Wages	119,636	130,642	125,740	132,182
50300	Retirement- Employer's Share	22,221	24,315	15,026	25,457
50310	FICA/Medicare- Employer's Share	8,840	9,993	6,204	10,112
50400	Employee Group Insurance	15,322	16,633	1,315	65
50500	Worker's Compensation Insurance	524	840	489	840
50121	Cell Phone Stipend	540	540	360	540
	Total Salaries/Employee Benefits	167,083	182,963	149,134	169,195
SERVICES AND SUPPLIES					
51110	Clothing	0	400	108	200
51200	Communications	2,621	3,000	1,862	2,500
51700	Maintenance - Equipment	370	1,500	773	1,500
51760	Maintenance - Program (IT)	1,184	1,200	582	800
52000	Memberships	850	1,000	850	1,000
52200	Office Expenses	2,737	4,500	2,388	3,500
52511	GSA Dept Cost Allocation	1,292	1,500	1,253	1,500
52300	Professional & Specialized Services	80,549	126,000	80,204	100,000
52380	Air Pollution Hearing Board Fees	0	500	0	500
52400	Publications & Legal Notices	128	1,400	212	100
52500	Copy Rental	1,438	1,300	571	1,300
52600	Rents, Leases -Bldgs/Improvements	9,745	10,000	7,309	10,000
52803	Lower Emission School Bus Program			0	
52815	Air Resources Board Fees			0	
52824	Biomass Grant (BV Money)	0	4,395	0	4,395
52900	GSA and In-County Travel	1,498	1,250	1,227	2,500
52910	Meetings and Conventions	2,133	3,000	2,148	1,500
53000	Utilities			0	
	Total Services and Supplies	104,545	160,945	99,487	131,295
OTHER					
54120	Community Projects (pine needle bin)	67,542	70,000	66,874	70,000
54711	DMV Fee Grants (School Bus Replacement)			0	
54712	Special Projects		103,400	97,122	119,000
54715	Carl Moyer Program Grants (Timber)	25,946	0	0	0
	Total Other Charges	93,488	173,400	163,997	189,000
56200	Equipment	0	0	0	0
	Total Fixed Assets	0	0	0	0
58901	Workers Comp Credit				
59500	Contingencies		10,000	0	10,000
	Total - Amador Air District	730,232	527,308	412,617	499,490

T1107

**PROOF OF PUBLICATION
(2015-5 C.C.P.)**

**STATE OF CALIFORNIA
COUNTY OF AMADOR**

I am a citizen of the United States and a resident of the said County. I am over the age of eighteen years; and not a party to or interested in the above matter. I am the principal Clerk of the Printer and Publisher of the Amador Ledger Dispatch. A newspaper of general circulation, published two times a week in the City of Jackson, California, County of Amador, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court, of the County of Amador, State of California dated June 19, 1953, Court decree numbers; 5575/5551; that the notice of which the annexed is a printed copy (set in type not smaller than nonperil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to wit:

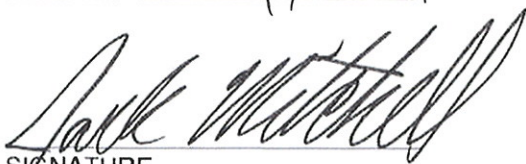
May 19
2017

all in the year:

I certify (or declare) under Penalty of perjury that the foregoing is true and correct.

Date at Jackson, California this

19 of May, 2017


SIGNATURE

PUBLIC NOTICE
On Tuesday June 20, 2017 at 1:30 pm the Amador Air District will hold a public hearing to accept comments on the proposed Fiscal Year 2017-2018 Budget. The hearing will be held in the Amador County Board of Supervisors Chambers in the Amador County Administration Building located at 810 Court Street in Jackson. For more information contact Jim McHargue, Air Pollution Control Officer at (209) 257-0112.
May 30, 2017-T167

RECEIVED

MAY 25 2017

AMADOR AIR DISTRICT

**ADMINISTRATIVE MATTERS
ITEM 6**

APCO's Update

BUDGET TRANSFER REQUEST

DATE: _____

REQUESTED BY: _____ DEPARTMENT: _____

APPROVED BY ADMINISTRATIVE OFFICER: _____ DATE: _____

APPROVED BY ADMINISTRATIVE COMMITTEE: _____ DATE: _____

APPROVED BY BOARD OF SUPERVISORS: _____ DATE: _____

APPROVED BY AUDITOR/CONTROLLER: _____ DATE: _____

JOURNAL ENTRY NO. _____

BUDGET APPROPRIATIONS				REVENUE APPROPRIATIONS			
DEPARTMENT #	ACCOUNT #	INCREASE \$	DECREASE \$	DEPT/FUND #	REVENUE #	INCREASE \$	DECREASE \$

REASON FOR THE REQUEST:

PLEASE NOTE:

- TRANSFERS BETWEEN OBJECTS – SALARIES & BENEFITS TO SERVICES & SUPPLIES - BOARD OF SUPERVISORS APPROVAL
- TRANSFERS WITHIN OBJECTS – OFFICE EXPENSE TO TRAVEL – COUNTY ADMINISTRATOR APPROVAL
- FIXED ASSETS – BOARD OF SUPERVISORS APPROVAL
- TOTAL DOLLARS BUDGET INCREASE – BOARD OF SUPERVISORS APPROVAL



Amador Air District



1:47 PM

June 15, 2017

Cash Basis

Amador Air District
Balance Sheet
As of June 15, 2017

	<u>Jun 15, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
AAD Bank 101735	662,181.36
Total Checking/Savings	662,181.36
Other Current Assets	
101002 Petty Cash	200.00
Total Other Current Assets	200.00
Total Current Assets	662,381.36
Fixed Assets	
150630 Equipment	25,537.48
Total Fixed Assets	25,537.48
TOTAL ASSETS	<u>687,918.84</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	678,880.53
Net Income	9,038.31
Total Equity	687,918.84
TOTAL LIABILITIES & EQUITY	<u>687,918.84</u>

Amador Air District Custom Summary Report July 1, 2016 through June 15, 2017

	Jul 1, '16 - Jun 15, 17
Income	
42145 Burn Permits	25,290.00
44100 Interest	3,825.63
45070 DMV Fees	191,462.13
45460 ARB Subvention	70,653.18
46940 Permits & Emission Fees	
46940 PERP	14,373.37
46940 Vapor Recovery / Nozzles	8,005.98
46940 Permits & Emission Fees - Other	99,904.88
Total 46940 Permits & Emission Fees	122,284.23
47890 Miscellaneous	
47890 Authority to Construct	2,471.04
47890 Change of Ownership	1,441.44
47890 Engineer Fees	2,547.00
47890 Fines	250.00
47890 Vehicle Lease to WM	2,250.00
47890 Miscellaneous - Other	10,658.11
Total 47890 Miscellaneous	19,617.59
Total Income	433,132.76
Gross Profit	433,132.76
Expense	
50100 Salaries	125,740.10
50121 Cell Phone Stipend	360.00
50300 Retirement	15,026.17
50310 FICA/Medicare Tax	6,204.37
50400 Employee Group Insurance	1,314.85
50500 Worker's compensation	488.66
51110 Protective Clothing	107.94
51200 Communications	1,862.44
51700 Maintenance - Equipment	822.96
51760 Maintenance - Licensing	581.90
52000 Memberships	850.00
52200 Office Expenses	2,387.93
52211 GSA Cost Allocation	1,253.00
52300 Professional Services	80,204.00
52400 Publications/Legal Notcei	211.84
52500 Rent/Lease of Equipment	571.18
52600 Rents, Leases	7,308.63
52900 GSA and In County Travel	1,227.02
52910 Meetings & Training	2,149.03
54120 Community Projects	77,552.44
54712 Business Projects	97,122.15
59500 Contingencies	747.84
Total Expense	424,094.45
Net Income	9,038.31

Amador Air District

Revenue & Expenses Budget vs. Actual

July 1, 2016 through June 15, 2017

	Jul 1, '16 - Jun 1...	Budget	\$ Over Budget	% of Budget
Income				
201002 NSF pass through	0.00	0.00	0.00	0.0%
42145 Burn Permits	25,290.00	17,000.00	8,290.00	148.8%
44100 Interest	3,825.63	2,000.00	1,825.63	191.3%
45070 DMV Fees	191,462.13	180,000.00	11,462.13	106.4%
45240 Carl Moyer Program Funds	0.00	0.00	0.00	0.0%
45460 ARB Subvention	70,653.18	70,200.00	453.18	100.6%
45461 Lower Emission School Bus	0.00	0.00	0.00	0.0%
45490 State Mandated	0.00	0.00	0.00	0.0%
46021 Local Funding	0.00	0.00	0.00	0.0%
46940 Permits & Emission Fees				
46940 PERP	14,373.37	13,500.00	873.37	106.5%
46940 Title V Fees	0.00	0.00	0.00	0.0%
46940 Vapor Recovery / Nozzles	8,005.98	8,000.00	5.98	100.1%
46940 Permits & Emission Fees - Other	99,904.88	102,500.00	-2,595.12	97.5%
Total 46940 Permits & Emission Fees	122,284.23	124,000.00	-1,715.77	98.6%
47890 Miscellaneous				
47890 Authority to Construct	2,471.04	0.00	2,471.04	100.0%
47890 Change of Ownership	1,441.44	0.00	1,441.44	100.0%
47890 Engineer Fees	2,547.00	0.00	2,547.00	100.0%
47890 Fines	250.00	0.00	250.00	100.0%
47890 Vehicle Lease to WM	2,250.00	1,800.00	450.00	125.0%
47890 Miscellaneous - Other	10,658.11	4,395.00	6,263.11	242.5%
Total 47890 Miscellaneous	19,617.59	6,195.00	13,422.59	316.7%
Total Income	433,132.76	399,395.00	33,737.76	108.4%
Cost of Goods Sold				
Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	433,132.76	399,395.00	33,737.76	108.4%
Expense				
50100 Salaries	125,740.10	137,642.00	-11,901.90	91.4%
50121 Cell Phone Stipend	360.00	540.00	-180.00	66.7%
50300 Retirement	15,026.17	24,315.00	-9,288.83	61.8%
50310 FICA/Medicare Tax	6,204.37	9,993.00	-3,788.63	62.1%
50400 Employee Group Insurance	1,314.85	16,633.00	-15,318.15	7.9%
50500 Worker's compensation	488.66	840.00	-351.34	58.2%
51110 Protective Clothing	107.94	400.00	-292.06	27.0%
51200 Communications	1,862.44	3,000.00	-1,137.56	62.1%
51700 Maintenance - Equipment	822.96	1,500.00	-677.04	54.9%
51760 Maintenance - Licensing	581.90	1,200.00	-618.10	48.5%
52000 Memberships	850.00	1,000.00	-150.00	85.0%
52200 Office Expenses	2,387.93	4,500.00	-2,112.07	53.1%
52211 GSA Cost Allocation	1,253.00	1,500.00	-247.00	83.5%
52300 Professional Services	80,204.00	126,000.00	-45,796.00	63.7%
52380 Hearing Board	0.00	500.00	-500.00	0.0%
52400 Publications/Legal Notcei	211.84	1,400.00	-1,188.16	15.1%
52500 Rent/Lease of Equipment	571.18	1,300.00	-728.82	43.9%
52600 Rents, Leases	7,308.63	10,000.00	-2,691.37	73.1%
52800 Special Departmental Exp	0.00	0.00	0.00	0.0%
52803 Lwr Emiss School Bus P	0.00	0.00	0.00	0.0%
52815 Air Resources Board Fees	0.00	0.00	0.00	0.0%
52824 Biomass Grant	0.00	4,395.00	-4,395.00	0.0%
52900 GSA and In County Travel	1,227.02	1,250.00	-22.98	98.2%
52910 Meetings & Training	2,149.03	3,000.00	-850.97	71.6%
53000 Utilities	0.00	0.00	0.00	0.0%
54120 Community Projects	77,552.44	70,000.00	7,552.44	110.8%
54711 DMV Fee Grants	0.00	0.00	0.00	0.0%
54712 Business Projects	97,122.15	103,400.00	-6,277.85	93.9%
54715 Carl Moyer Fund Grants	0.00	0.00	0.00	0.0%
56200 Fixed Assets - Equipment	0.00	0.00	0.00	0.0%
58900 CAPCOW	0.00	0.00	0.00	0.0%

1:47 PM

June 15, 2017

Cash Basis

Amador Air District
Revenue & Expenses Budget vs. Actual
July 1, 2016 through June 15, 2017

	<u>Jul 1, '16 - Jun 1...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
59500 Contingencies	747.84	10,000.00	-9,252.16	7.5%
Bad Debt	0.00	0.00	0.00	0.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	<u>424,094.45</u>	<u>534,308.00</u>	<u>-110,213.55</u>	<u>79.4%</u>
Net Income	<u>9,038.31</u>	<u>-134,913.00</u>	<u>143,951.31</u>	<u>-6.7%</u>

Amador Air District Expenses by Vendor Detail July 1, 2016 through June 15, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Aces Waste Services						
Bill	07/12/2016	Pine Acres - 66...	54120 Community ...	2,061.76	2,061.76	
Bill	07/12/2016	Woodland Roa...	54120 Community ...	2,476.50	4,538.26	
Bill	07/12/2016	Silver Drive - 6...	54120 Community ...	4,192.55	8,730.81	
Bill	07/12/2016	Shake Ridge - ...	54120 Community ...	1,819.42	10,550.23	
Bill	07/12/2016	Sutter Creek - ...	54120 Community ...	1,114.57	11,664.80	
Bill	07/12/2016	Forest View - 1...	54120 Community ...	1,600.28	13,265.08	
Bill	08/09/2016	Pine Acres 667...	54120 Community ...	2,562.10	15,827.18	
Bill	08/09/2016	Woodland 667...	54120 Community ...	480.61	16,307.79	
Bill	08/09/2016	Silver Drive 66...	54120 Community ...	4,072.18	20,379.97	
Bill	08/09/2016	Shake Ridge 6...	54120 Community ...	1,448.59	21,828.56	
Bill	08/09/2016	Sutter Creek 6...	54120 Community ...	902.06	22,730.62	
Bill	08/09/2016	Williams Road ...	54120 Community ...	1,124.77	23,855.39	
Bill	09/12/2016	Pine Acres 667...	54120 Community ...	2,099.93	25,955.32	
Bill	09/12/2016	Silver Drive 66...	54120 Community ...	4,538.51	30,493.83	
Bill	09/12/2016	Shake Ridge 6...	54120 Community ...	1,885.93	32,379.76	
Bill	09/12/2016	Sutter Creek 6...	54120 Community ...	1,131.06	33,510.82	
Bill	09/12/2016	Williams Road ...	54120 Community ...	970.91	34,481.73	
Bill	10/13/2016	Pine Acres 667...	54120 Community ...	2,289.83	36,771.56	
Bill	10/13/2016	Silver Drive 66...	54120 Community ...	5,081.34	41,852.90	
Bill	10/13/2016	Shake Ridge D...	54120 Community ...	1,897.45	43,750.35	
Bill	10/13/2016	Sutter Creek 6...	54120 Community ...	1,103.18	44,853.53	
Bill	11/17/2016	Pine Acres 667...	54120 Community ...	3,976.98	48,830.51	
Bill	11/17/2016	Silver Drive (2) ...	54120 Community ...	8,833.39	57,663.90	
Bill	11/17/2016	Shake Ridge 6...	54120 Community ...	2,896.31	60,560.21	
Bill	11/17/2016	Sutter Creek 6...	54120 Community ...	2,022.92	62,583.13	
Bill	05/11/2017	Pine Acres	54120 Community ...	195.00	62,778.13	
Bill	05/11/2017	Shake Ridge R...	54120 Community ...	195.00	62,973.13	
Bill	05/11/2017	Silver Drive x2	54120 Community ...	1,337.45	64,310.58	
Bill	06/15/2017	Lockwood Fire ...	54120 Community ...	1,219.29	65,529.87	
Bill	06/15/2017	Silver Drive x2	54120 Community ...	5,050.73	70,580.60	
Bill	06/15/2017	Neighborhood ...	54120 Community ...	422.13	71,002.73	
Bill	06/15/2017	Pine Acres	54120 Community ...	2,651.94	73,654.67	
Bill	06/15/2017	Sutter Creek Fi...	54120 Community ...	1,333.88	74,988.55	
Total Aces Waste Services				74,988.55	74,988.55	0.00
Alliant Insurance Services, Inc.						
Bill	09/20/2016		52300 Professional ...	1,708.53	1,708.53	
Total Alliant Insurance Services, Inc.				1,708.53	1,708.53	0.00
Amador County - Waste Management						
Bill	08/08/2016	1/2 of APCO D...	52200 Office Expen...	516.80	516.80	
Bill	08/18/2016	Q4 April	52300 Professional ...	6,095.66	6,612.46	
Bill	08/18/2016	Q4 May	52300 Professional ...	6,186.64	12,799.10	
Bill	08/18/2016	Q4 June	52300 Professional ...	4,549.00	17,348.10	
Bill	10/13/2016	July 2016 (71.5...	52300 Professional ...	6,505.07	23,853.17	
Bill	10/13/2016	Aug. 2016 (76 ...	52300 Professional ...	6,914.48	30,767.65	
Bill	10/13/2016	Sept. 2016 (86 ...	52300 Professional ...	7,824.28	38,591.93	
Bill	02/01/2017	October 2016 (...	52300 Professional ...	5,549.78	44,141.71	
Bill	02/01/2017	November 201...	52300 Professional ...	6,641.54	50,783.25	
Bill	02/01/2017	December 201...	52300 Professional ...	4,458.02	55,241.27	
Bill	05/24/2017	Salary for Jan-...	52300 Professional ...	12,373.28	67,614.55	
Total Amador County - Waste Management				67,614.55	67,614.55	0.00
Amador Water Agency - CCAD						
Bill	10/14/2016	CCAD Progra...	54712 Business Pr...	25,000.00	25,000.00	
Total Amador Water Agency - CCAD				25,000.00	25,000.00	0.00
Amstradam Printing						
Bill	07/06/2016		54120 Community ...	315.00	315.00	
Total Amstradam Printing				315.00	315.00	0.00
AT & T						
Bill	07/29/2016		51200 Communicati...	152.19	152.19	
Bill	08/30/2016		51200 Communicati...	155.00	307.19	
Bill	10/04/2016	Sept. 2016	51200 Communicati...	152.61	459.80	
Bill	10/31/2016	October 2016 ...	51200 Communicati...	153.06	612.86	
Bill	12/05/2016	November 201...	51200 Communicati...	152.20	765.06	

Amador Air District Expenses by Vendor Detail July 1, 2016 through June 15, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	01/09/2017	Dec. 2016 Billing	51200 Communicati...	151.65	916.71	
Bill	02/03/2017	Jan. 2017 Billing	51200 Communicati...	151.47	1,068.18	
Bill	03/06/2017	Feb. 2017	51200 Communicati...	151.76	1,219.94	
Bill	04/04/2017	March 22, 2017...	51200 Communicati...	151.79	1,371.73	
Bill	05/04/2017	April 2017 Billing	51200 Communicati...	152.05	1,523.78	
Bill	06/01/2017	May 2017 Billing	51200 Communicati...	151.97	1,675.75	
Total AT & T				1,675.75	1,675.75	0.00
CableTime						
Bill	02/27/2017	Spot Detail 01/...	54120 Community ...	300.00	300.00	
Total CableTime				300.00	300.00	0.00
CAPCOA						
Bill	09/22/2016	2016 CAPCOA...	52910 Meetings & T...	375.00	375.00	
Bill	04/20/2017	2017 CAPCOA...	52000 Memberships	850.00	1,225.00	
Bill	05/02/2017	2017 CAPCOA...	52910 Meetings & T...	330.00	1,555.00	
Total CAPCOA				1,555.00	1,555.00	0.00
Cell Phone						
Bill	07/29/2016		50121 Cell Phone S...	45.00	45.00	
Bill	11/21/2016	Oct. 2016	50121 Cell Phone S...	45.00	90.00	
Bill	11/30/2016	Nov. 2016	50121 Cell Phone S...	45.00	135.00	
Bill	01/31/2017	Dec. 2016	50121 Cell Phone S...	45.00	180.00	
Bill	03/01/2017	Jan. 2017	50121 Cell Phone S...	45.00	225.00	
Bill	04/10/2017	Feb. 2017	50121 Cell Phone S...	45.00	270.00	
Bill	04/26/2017	March 2017	50121 Cell Phone S...	45.00	315.00	
Bill	06/09/2017	April 2017	50121 Cell Phone S...	45.00	360.00	
Total Cell Phone				360.00	360.00	0.00
City of Ione (CCAD)						
Bill	02/09/2017	Reimbursment ...	54712 Business Pr...	25,000.00	25,000.00	
Total City of Ione (CCAD)				25,000.00	25,000.00	0.00
City of Jackson - Fire Department (CCAD)						
Bill	03/06/2017	CCAD Payout f...	54712 Business Pr...	6,402.75	6,402.75	
Total City of Jackson - Fire Department (CCAD)				6,402.75	6,402.75	0.00
City of Sutter Creek - CCAD						
Bill	12/20/2016	CCAD program...	54712 Business Pr...	25,000.00	25,000.00	
Total City of Sutter Creek - CCAD				25,000.00	25,000.00	0.00
Fechter & Company, CPAs						
Bill	12/05/2016	FY 2014/2015 ...	52300 Professional ...	5,542.00	5,542.00	
Bill	04/12/2017	Final Inv. for 20...	52300 Professional ...	1,468.00	7,010.00	
Total Fechter & Company, CPAs				7,010.00	7,010.00	0.00
FICA/MEDICARE						
Bill	07/29/2016		50310 FICA/Medica...	749.48	749.48	
Bill	11/21/2016	Oct. 2016	50310 FICA/Medica...	774.60	1,524.08	
Bill	11/30/2016	Nov. 2016	50310 FICA/Medica...	789.70	2,313.78	
Bill	01/31/2017	Dec. 2016	50310 FICA/Medica...	783.55	3,097.33	
Bill	03/01/2017	Jan. 2017	50310 FICA/Medica...	776.41	3,873.74	
Bill	04/10/2017	Feb. 2017	50310 FICA/Medica...	776.41	4,650.15	
Bill	04/26/2017	March 2017	50310 FICA/Medica...	776.41	5,426.56	
Bill	06/09/2017	April 2017	50310 FICA/Medica...	777.81	6,204.37	
Total FICA/MEDICARE				6,204.37	6,204.37	0.00
Frasco Profiles						
Bill	07/12/2016	Background He...	52300 Professional ...	162.50	162.50	
Total Frasco Profiles				162.50	162.50	0.00
Group Insurance						
Bill	07/29/2016		50400 Employee Gr...	1,277.89	1,277.89	
Bill	11/21/2016	Oct. 2016	50400 Employee Gr...	5.28	1,283.17	
Bill	11/30/2016	Nov. 2016	50400 Employee Gr...	5.28	1,288.45	
Bill	01/31/2017	Dec. 2016	50400 Employee Gr...	5.28	1,293.73	
Bill	03/01/2017	Jan. 2017	50400 Employee Gr...	5.28	1,299.01	
Bill	04/10/2017	Feb. 2017	50400 Employee Gr...	5.28	1,304.29	

Amador Air District Expenses by Vendor Detail July 1, 2016 through June 15, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	04/26/2017	March 2017	50400 Employee Gr...	5.28	1,309.57	
Bill	06/09/2017	April 2017	50400 Employee Gr...	5.28	1,314.85	
Total Group Insurance				1,314.85	1,314.85	0.00
GSA - Cost Allocation						
Bill	07/31/2016		52211 GSA Cost All...	313.25	313.25	
Bill	10/20/2016	Sept. 2016	52211 GSA Cost All...	313.25	626.50	
Bill	01/18/2017	Dec. 2016	52211 GSA Cost All...	313.25	939.75	
Bill	04/24/2017	March 2017	52211 GSA Cost All...	313.25	1,253.00	
Total GSA - Cost Allocation				1,253.00	1,253.00	0.00
GSA - CPP						
Bill	07/31/2016		52500 Rent/Lease ...	115.80	115.80	
Bill	09/26/2016		52500 Rent/Lease ...	115.09	230.89	
Bill	10/20/2016	Sept. 2016	52500 Rent/Lease ...	55.61	286.50	
Bill	12/20/2016	November 201...	52500 Rent/Lease ...	119.99	406.49	
Bill	02/21/2017	Jan. 2017 Billing	52500 Rent/Lease ...	13.63	420.12	
Bill	04/24/2017	March 2017	52500 Rent/Lease ...	90.80	510.92	
Bill	05/24/2017	April 2017	52500 Rent/Lease ...	60.26	571.18	
Total GSA - CPP				571.18	571.18	0.00
GSA - Fuel						
Bill	07/29/2016	Escape	52900 GSA and In ...	104.79	104.79	
Bill	07/29/2016	Jeep	52900 GSA and In ...	33.14	137.93	
Bill	09/26/2016	Ford Escape	52900 GSA and In ...	132.62	270.55	
Bill	09/26/2016	Jeep Patriot	52900 GSA and In ...	28.46	299.01	
Bill	10/20/2016	Sept. 2016_For...	52900 GSA and In ...	118.11	417.12	
Bill	10/20/2016	Sept. 2016_ Je...	52900 GSA and In ...	36.54	453.66	
Bill	11/21/2016	Ford Escape	52900 GSA and In ...	80.49	534.15	
Bill	11/21/2016	Jeep Patriot	52900 GSA and In ...	37.06	571.21	
Bill	12/19/2016	Ford Escape	52900 GSA and In ...	81.84	653.05	
Bill	12/19/2016	Jeep Patriot	52900 GSA and In ...	43.02	696.07	
Bill	01/18/2017	Ford Escape	52900 GSA and In ...	82.32	778.39	
Bill	01/18/2017	Jeep Patriot	52900 GSA and In ...	29.99	808.38	
Bill	02/28/2017	Ford Escape	52900 GSA and In ...	28.15	836.53	
Bill	02/28/2017	Jeep Patriot	52900 GSA and In ...	23.04	859.57	
Bill	03/20/2017	Ford Escape	52900 GSA and In ...	61.69	921.26	
Bill	03/20/2017	Jeep Patriot	52900 GSA and In ...	53.38	974.64	
Bill	04/24/2017	Ford Escape	52900 GSA and In ...	60.59	1,035.23	
Bill	04/24/2017	Jeep Patriot	52900 GSA and In ...	67.85	1,103.08	
Bill	05/22/2017	Ford Escape	52900 GSA and In ...	82.63	1,185.71	
Bill	05/22/2017	Jeep Patriot	52900 GSA and In ...	27.31	1,213.02	
Total GSA - Fuel				1,213.02	1,213.02	0.00
GSA - Office Supplies						
Bill	09/26/2016		52200 Office Expen...	34.41	34.41	
Bill	10/20/2016	Sept. 2016 - po...	52200 Office Expen...	2.83	37.24	
Bill	01/18/2017	Postage_Throu...	52200 Office Expen...	45.99	83.23	
Total GSA - Office Supplies				83.23	83.23	0.00
Herminia Perry						
Bill	12/05/2016	Public Worksh...	52910 Meetings & T...	64.94	64.94	
Bill	01/31/2017	Public Worksh...	52910 Meetings & T...	0.22	65.16	
Bill	05/10/2017	IASC Meeting_...	52910 Meetings & T...	68.17	133.33	
Total Herminia Perry				133.33	133.33	0.00
IT Communications						
Bill	11/02/2016	Telephone Cha...	51200 Communicati...	62.23	62.23	
Bill	11/02/2016	Tech Cost Matr...	51760 Maintenance...	290.95	353.18	
Bill	01/31/2017	630-G31	51200 Communicati...	62.23	415.41	
Bill	01/31/2017	629-G31	51760 Maintenance...	290.95	706.36	
Bill	04/26/2017	968-G31	51200 Communicati...	62.23	768.59	
Total IT Communications				768.59	768.59	0.00
IT Support						
Bill	07/28/2016		52300 Professional ...	11.08	11.08	
Bill	04/26/2017	967-G31	52300 Professional ...	290.95	302.03	
Bill	04/26/2017	969-G31	52300 Professional ...	52.64	354.67	

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Cash Basis

Amador Air District Expenses by Vendor Detail July 1, 2016 through June 15, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	04/26/2017	970-G31	52300 Professional ...	495.55	850.22	
Total IT Support				850.22	850.22	0.00
Jackson Tire Service, Inc.						
Bill	01/30/2017	Inv. #1-144875 ...	51700 Maintenance...	624.96	624.96	
Bill	06/12/2017	Jeep Patriot Ne...	59500 Contingencies	747.84	1,372.80	
Total Jackson Tire Service, Inc.				1,372.80	1,372.80	0.00
Jeff Holman						
Bill	09/12/2016		51700 Maintenance...	43.26	43.26	
Bill	12/05/2016	Escape Oil & Fi...	51700 Maintenance...	49.90	93.16	
Total Jeff Holman				93.16	93.16	0.00
Jim McHargue						
Bill	08/08/2016		52910 Meetings & T...	28.00	28.00	
Bill	11/09/2016	Travel Expense...	52910 Meetings & T...	547.66	575.66	
Bill	04/06/2017	3/29-30/17 CA...	52910 Meetings & T...	155.22	730.88	
Bill	04/26/2017	Office Supplies...	52200 Office Expen...	80.79	811.67	
Bill	05/16/2017	Oil Change on ...	51700 Maintenance...	44.92	856.59	
Bill	05/31/2017	Travel Expense	52910 Meetings & T...	579.82	1,436.41	
Total Jim McHargue				1,436.41	1,436.41	0.00
KVGC						
Bill	02/09/2017	30 Spot Packa...	54120 Community ...	220.00	220.00	
Total KVGC				220.00	220.00	0.00
L & M Automotive & Towing						
Bill	06/15/2017	Escape Oil Ch...	51700 Maintenance...	49.92	49.92	
Total L & M Automotive & Towing				49.92	49.92	0.00
Ledger Dispatch						
Bill	07/19/2016	Public Hearing ...	52400 Publications/...	54.13	54.13	
Bill	08/08/2016	Wk-1 Admin T...	52400 Publications/...	45.00	99.13	
Bill	08/08/2016	Admin Tech	52300 Professional ...	45.00	144.13	
Bill	01/12/2017	Ad - Outdoor B...	54120 Community ...	152.50	296.63	
Bill	01/23/2017	Outdoor Burnin...	54120 Community ...	120.62	417.25	
Bill	01/26/2017	01/20/17 Outdo...	54120 Community ...	120.62	537.87	
Bill	02/01/2017	Outdoor Burnin...	54120 Community ...	120.62	658.49	
Bill	05/26/2017	Public Hearing ...	52400 Publications/...	35.16	693.65	
Total Ledger Dispatch				693.65	693.65	0.00
LexisNexis						
Bill	03/06/2017	Inv. #91715938	52400 Publications/...	77.55	77.55	
Total LexisNexis				77.55	77.55	0.00
Merzlak Signs						
Bill	04/26/2017	Invoice #1977	54120 Community ...	161.63	161.63	
Total Merzlak Signs				161.63	161.63	0.00
Myron Corporation						
Bill	09/06/2016		54120 Community ...	877.90	877.90	
Total Myron Corporation				877.90	877.90	0.00
Office Depot						
Bill	07/06/2016		52200 Office Expen...	81.45	81.45	
Bill	07/12/2016	invoice 847361...	52200 Office Expen...	182.03	263.48	
Bill	09/09/2016	inv# 86137501...	52200 Office Expen...	18.57	282.05	
Bill	09/09/2016	Inv# 86137504...	52200 Office Expen...	22.67	304.72	
Bill	09/09/2016	Inv# 86137485...	52200 Office Expen...	44.42	349.14	
Bill	09/22/2016	Invoice # 8642...	52200 Office Expen...	109.41	458.55	
Bill	10/21/2016	Inv. # 8706540...	52200 Office Expen...	17.16	475.71	
Bill	10/21/2016	Inv. #87065420...	52200 Office Expen...	32.73	508.44	
Bill	10/27/2016	Office Supplies...	52200 Office Expen...	12.09	520.53	
Bill	12/05/2016	Inv. 881685390...	52200 Office Expen...	107.88	628.41	
Bill	12/08/2016	Office Supplies...	52200 Office Expen...	24.80	653.21	
Bill	01/09/2017	Office Supplies...	52200 Office Expen...	65.75	718.96	
Bill	01/26/2017	Office Supplies...	52200 Office Expen...	18.71	737.67	
Bill	01/26/2017	Office Supplies...	52200 Office Expen...	11.73	749.40	

Amador Air District Expenses by Vendor Detail July 1, 2016 through June 15, 2017

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	01/26/2017	Office Supplies...	52200 Office Expen...	186.14	935.54	
Bill	02/09/2017	Inv. # 8974190...	52200 Office Expen...	392.20	1,327.74	
Bill	03/14/2017	Office Supplies	52200 Office Expen...	73.51	1,401.25	
Bill	04/04/2017	Inv. #91550649...	52200 Office Expen...	11.18	1,412.43	
Bill	04/04/2017	Inv. #91550609...	52200 Office Expen...	46.72	1,459.15	
Bill	05/26/2017	Office Supplies...	52200 Office Expen...	35.75	1,494.90	
Bill	05/26/2017	Office Supplies...	52200 Office Expen...	11.72	1,506.62	
Bill	06/01/2017	Office Supplies...	52200 Office Expen...	53.86	1,560.48	
Total Office Depot				1,560.48	1,560.48	0.00
Petty Cash						
Bill	09/12/2016		52200 Office Expen...	25.68	25.68	
Bill	09/12/2016		52900 GSA and In ...	14.00	39.68	
Bill	10/17/2016	Fire Extinguish...	51110 Protective Cl...	107.94	147.62	
Bill	03/14/2017	Office Supplies...	52200 Office Expen...	120.95	268.57	
Bill	03/14/2017	Nail in tire (Jeep)	51700 Maintenance...	10.00	278.57	
Total Petty Cash				278.57	278.57	0.00
Public Works						
Bill	10/05/2016	July 2016	52600 Rents, Leases	812.07	812.07	
Bill	10/05/2016	August 2016	52600 Rents, Leases	812.07	1,624.14	
Bill	10/05/2016	September 2016	52600 Rents, Leases	812.07	2,436.21	
Bill	11/09/2016	CCAD Particip...	54712 Business Pr...	15,719.40	18,155.61	
Bill	01/05/2017	Office Space R...	52600 Rents, Leases	2,436.21	20,591.82	
Bill	04/06/2017	January 2017	52600 Rents, Leases	812.07	21,403.89	
Bill	04/06/2017	February 2017	52600 Rents, Leases	812.07	22,215.96	
Bill	04/06/2017	March 2017	52600 Rents, Leases	812.07	23,028.03	
Total Public Works				23,028.03	23,028.03	0.00
Ray Kapahi						
Bill	09/22/2016	Invoice #632 A...	52300 Professional ...	1,305.00	1,305.00	
Bill	09/22/2016	Invoice #633 B...	52300 Professional ...	270.00	1,575.00	
Bill	01/05/2017	Prepare CEIDA...	52300 Professional ...	1,755.00	3,330.00	
Total Ray Kapahi				3,330.00	3,330.00	0.00
Retirement						
Bill	07/29/2016		50300 Retirement	1,940.71	1,940.71	
Bill	11/21/2016	Oct. 2016	50300 Retirement	1,849.45	3,790.16	
Bill	11/30/2016	Nov. 2016	50300 Retirement	1,889.26	5,679.42	
Bill	01/31/2017	Dec. 2016	50300 Retirement	1,869.35	7,548.77	
Bill	03/01/2017	Jan. 2017	50300 Retirement	1,869.35	9,418.12	
Bill	04/10/2017	Feb. 2017	50300 Retirement	1,869.35	11,287.47	
Bill	04/26/2017	March 2017	50300 Retirement	1,869.35	13,156.82	
Bill	06/09/2017	April 2017	50300 Retirement	1,869.35	15,026.17	
Total Retirement				15,026.17	15,026.17	0.00
Salaries						
Bill	07/29/2016		50100 Salaries	10,126.90	10,126.90	
Check	08/31/2016	Aug. 2016	50100 Salaries	0.00	10,126.90	
Bill	10/06/2016	Aug. 2016	50100 Salaries	14,139.97	24,266.87	
Bill	11/01/2016	Sept. 2016	50100 Salaries	29,482.18	53,749.05	
Bill	11/21/2016	Oct. 2016	50100 Salaries	10,180.58	63,929.63	
Bill	11/30/2016	Nov. 2016	50100 Salaries	10,377.90	74,307.53	
Bill	01/31/2017	Dec. 2016	50100 Salaries	10,297.44	84,604.97	
Bill	03/01/2017	Jan. 2017	50100 Salaries	10,279.23	94,884.20	
Bill	04/10/2017	Feb. 2017	50100 Salaries	10,279.24	105,163.44	
Bill	04/26/2017	March 2017	50100 Salaries	10,279.23	115,442.67	
Bill	06/09/2017	April 2017	50100 Salaries	10,297.43	125,740.10	
Total Salaries				125,740.10	125,740.10	0.00
TSPN						
Bill	01/09/2017	Simple Basic S...	54120 Community ...	175.00	175.00	
Total TSPN				175.00	175.00	0.00
Worker's Comp						
Bill	11/02/2016	Sept. 2016	50500 Worker's co...	463.64	463.64	
Bill	01/31/2017	Dec. 2016	50500 Worker's co...	25.02	488.66	

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Cash Basis

Amador Air District
Expenses by Vendor Detail
July 1, 2016 through June 15, 2017

<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Balance</u>	<u>Open Balance</u>
Total Worker's Comp				488.66	488.66	0.00
TOTAL				424,094.45	424,094.45	0.00

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CORRESPONDENCE

Hi HERMINIA -

JUST CAME IN TO INTRODUCE
MYSELF TO YOU AND TO THANK
YOU FOR ALL YOUR HELP WITH
THE DUMPSTERS FOR WINDWOOD
ESTATES. THIS HAS BEEN SO
HELPFUL FOR ALL OUR OLDER
NEIGHBORS IN THE W. W. HOMEWOOD
I JUST TRACKED TO MY HUSBAND
AND HE SAID YOU LEFT A
MESSAGE SAYING THAT THE
DUMPSTER WOULD BE THERE
TOMORROW. THANK YOU
THANK YOU. THANK YOU.

BEST WISHES

MARIE HAMILTON.