

Amador Air District Board of Directors Meeting

Summary Minutes

Meeting was partially recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California
1:30 p. m. January 17, 2017

Determination of a Quorum

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Chair)
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Vice Chair)
Bob Stimpson	City of Jackson, Councilman
Robin Peters	City of Sutter Creek, Councilman

Absent on Roll Call:

Richard Forster	District 2
Michael Vasquez	City of Amador City
Thomas Reed	City of Ione
Jon Colburn	City of Plymouth

Staff/Others:

Jim McHargue, APCO

Matt Peterson, Air Quality Specialist

Herminia Perry, Clerk of the Board

Dennis Timoney, Chief Risk Officer for the Special District Risk Management Authority

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:31 p.m. Chairman Peters called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chairman Peters led the Board and staff in the Pledge of Allegiance.

Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
Motion	It was moved by <u>Director Morgan</u> , seconded by <u>Director Oneto</u> , and unanimously carried to approve the agenda for this date. Vote 6-0 Absent: Directors Forster, Colburn, Vasquez, and Reed

Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic	
→No one of the public wished to address the Board	
Administrative Matters	
1.	Minutes: Review and approval of the October 18, 2016 Board Minutes: Approved with minor changes. Correction – Misspelling on Director Forster’s name on page 8 of 8 of the minutes. It was moved by Director Crew, seconded by Director Oneto, and unanimously carried to approve the amended minutes for this date. Vote 6-0 Absent: Directors Forster, Colburn, Vasquez, and Reed
2.	Election of Officers for 2017 (Chair and Vice Chair): Action Chairman Peters introduced this item. Discussion of the two positions, Chair and Vice Chair, resulted in two motions which were then combined for the vote. It was moved by <u>Director Peters</u> , seconded by <u>Director Oneto</u> , and unanimously carried to elect Director Morgan as the Board Chairman and Director Oneto as Vice Chair. Vote 6-0 Absent: Directors Forster, Colburn, Vasquez, and Reed At this time control of the meeting was passed to Chairman Morgan.
3.	Determination of Meeting Schedule for 2017: Action

<p>Motion:</p>	<p>APCO McHargue related that the meetings have been set for the 3rd Tuesday of the month at our usual time of 1:30pm. The dates shown also show the expected key actions for the meeting.</p> <p>It was moved by <u>Director Peters</u>, seconded by <u>Director Stimpson</u>, and unanimously carried to approve the recommended meeting schedule as presented. Vote 6-0</p> <p>Absent: Directors Forster, Colburn, Vasquez, and Reed</p>
<p>4.</p>	<p>“Understanding Board Member and District Liability Issues” – Dennis Timoney, Chief Risk Officer for the Special District Risk Management Authority (SDRMA): Presentation. Informational only, no action to be taken.</p> <p>APCO McHargue introduced Mr. Dennis Timoney. Presentation discussed the roles and responsibilities of the Board and Air District Staff.</p> <p>Presentation started at 1:44pm and ended at 2:45pm.</p>
<p>5.</p>	<p>Woodstove Change-out Program: Action APCO McHargue goes over woodstove change-out program components.</p> <p>Questions: Director Morgan: <i>How did you arrive at the \$50,000 estimate?</i> APCO McHargue explains he simply used it as a starting point calculating if we did 50% or maximum of \$2,000 that would give us 25 stoves for this year.</p> <p><i>Have you received any questions from Citizens interested in a program like this?</i> Yes, and after speaking to Sierra Hearth & Home they too have confirmed that they’ve had Amador residents inquire about programs like this.</p> <p>Director Peters is pleased to see that we incorporated some of their comments from our last meeting into our proposed program.</p> <p>Director Peters: <i>Has the Amador Stove & Spa and Red Corral been prequalified?</i> No, I have not made contact with them, but will do so.</p> <p>Director Peters reiterates his concern on the low income component of this program. He would like for us to make sure it doesn’t become an administrative burden.</p> <p><i>Is this for the stove only?</i> This is towards the total cost of the stove and installation. Previously, we presented a table with an approximate cost of low, mid, and high level stoves. We concluded that the average cost for a stove/installation would be around \$4000.00.</p> <p>Director Peters requested that the promotional material be very clear that the program is for stove and full installation.</p>

	<p>Director Peters comments on the first bullet from the Woodstove Program Plan memorandum. His opinion is to keep the program simple. It shouldn't matter if the applicant is a full/part-time Amador County resident.</p> <p>Consensus among the Board was reached that the applicant must be the owner of the residence.</p> <p>APCO McHargue is requesting Board approval and authorization of \$50,000.00 for this program.</p> <p>Director Axe: <i>Where do the \$50,000.00 come from?</i> APCO McHargue explains that the money comes out of our cash reserve account.</p> <p>Director Crew: APCO McHargue – are you ready for this program? Staff is comfortable with the direction that's been given to move forward.</p> <p>It was moved by <u>Director Peters</u>, seconded by <u>Director Crew</u>, and unanimously carried to approve the new woodstove change-out program for 2017 in the amount of \$50,000.00 with final details to be presented at our next meeting. Vote 6-0</p>
6.	<p>APCO Update: Informational only, no action to be taken.</p> <p>City Council Agency Diesel (CCAD) Program: APCO McHargue went through the current status of this program. Director Morgan adds that this is another example of the usage of our reserve monies and how it gets put back into the community.</p> <p>Changes to County/Special Districts: Will not affect the Air District.</p> <p>Public Education and Outreach (Outdoor Burning, Draft Letter to Editor, Website, Logo Refresh): APCO McHargue related that our outdoor burning outreach with TSPN, Ledger Dispatch, and KVGC had been very successful.</p> <p>Fechter & Company – Air District 2015/2016 Audit: In progress. More to come back at our next meeting.</p> <p>Financials as of September 2016: Director Peters asked APCO McHargue if he could give us a status check on how our budget is looking for next year. APCO McHargue explains that based on our financials we are looking to be right on track and hopefully we won't need to put a big quantity in reserves again.</p> <p>Discussion moves to the pine needle bin program. Director Peters inquired about the program and what has been decided for it. APCO McHargue explained that District staff has been talking about the program and it will be brought to our next meeting as an agenda item for Board discussion.</p>

	<p>Director Morgan returned the discussion back to the budget and closed the conversation by pointing out that the District's estimate for net income is about 11% and we are hoping to get that down close to zero.</p>
Correspondence	<p>Letter to L. Morgan – anonymous letter. District did outreach via newspaper, TV, and radio. Letter to Air District - District replied to this letter.</p> <p>Director Peters is concerned regarding the lack of participation from other cities. Suggested reaching out to those individual cities to push for participation. APCO McHargue agreed and committed to providing additional efforts to make these cities aware of our meetings.</p>
Adjournment:	<p>At 3:14 pm the meeting was adjourned until March 21, 2017 at 1:30 pm</p>