

Amador Air District Board of Directors Meeting

Summary Minutes

Meeting was partially recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California
1:30 p. m. June 20, 2017

Determination of a Quorum

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Chair)
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Vice Chair)
Bob Stimpson	City of Jackson, Councilman
Thomas Reed	City of Ione, Councilman
Robin Peters	City of Sutter Creek, Councilman

Absent on Roll Call:

Jon Colburn	City of Plymouth, Councilman
Michael Vasquez	City of Amador City, Councilman

Staff/Others:

Jim McHargue, APCO
Matt Peterson, Air Quality Specialist
Herminia Perry, Clerk of the Board
Sandy Sup, Fechter & Company
Tenaya Morningstar

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:34 p.m. Chair Morgan called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chair Morgan led the Board and staff in the Pledge of Allegiance.

Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
Motion:	It was moved by <u>Director Forster</u> , seconded by <u>Director Crew</u> , and unanimously carried to approve the agenda for this date. Vote 8-0 Absent: Directors Colburn and Vasquez

Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic	
Administrative Matters	
1.	Minutes: Review and approval of the April 18, 2017 Board Minutes: Approved. --Consensus amongst the Board was to go back to summary minutes for future meetings.
Motion:	It was moved by <u>Director Axe</u> , seconded by <u>Director Peters</u> , and unanimously carried to approve the minutes for this date. Vote 8-0 Absent: Directors Colburn and Vasquez
2.	Fechter and Company Air District 2015/2016 Audit Presentation: Discussion and Possible Action APCO McHargue introduced Sandy Sup of Fechter and Company, CPA, Inc., who performed the two-year audit of the District's finances. Mrs. Sup reviewed the resulting documents, Management Reports, and the Financial Statements with the Board and answered questions. The Board recommended that the District have a documentation process after District staff conducts internal financial reviews with County's Budget and Auditor staff.
Motion:	It was moved by <u>Director Forster</u> , seconded by <u>Director Stimpson</u> , and unanimously carried to accept the audit. Vote 8-0 Absent: Directors Colburn and Vasquez
3.	Electric Vehicle Charging Stations: Discussion and Possible Action APCO McHargue opens up the discussion on the possibility of installing additional electric vehicle charging stations in the County. It would cost roughly around \$20,000.00 dollars for the installation of three charging stations. There was a discussion about operational costs, electricity charges, usage (residents vs. visitors), liability/ownership, locations, and what the benefit would be in installing these stations. It was asked if there were any ACTC transit funds/grants available for funding projects like this. No formal action was taken but staff was directed to bring back to next meeting more information on the cost, electricity, locations, and funding.
	Absent: Directors Colburn and Vasquez

4.	<p>Burn Permit Fee: Discussion and Possible Action APCO McHargue opens the discussion on reducing the burn permit fee. Staff was directed to bring this as an agenda item for Board Discussion.</p> <p>Motion: It was moved by <u>Vice Chair Oneto</u>, seconded by <u>Director Forster</u>, and carried to approve to reduce two-year burn permit fee to \$50.00. Vote 7-1 Director Forster opposed.</p> <p>Absent: Directors Colburn and Vasquez</p>
5.	<p>Public Hearing for FY 2017/2018 Budget : Action APCO McHargue explained that there had been one change in the draft 2017/2018 budget since the April 18, 2017 meeting. The change occurred on expense line #54712 from \$85,000 to \$119,000. Consequently, the draw from reserve will also change in that amount. The reason for the change was to close out the City County Agency Diesel Program in the 2016/2017 budget at \$169,000.</p> <p>Motion: It was moved by <u>Director Forster</u>, seconded by <u>Vice Chair Oneto</u> to officially open the public hearing. Vote 8-0</p> <p>Public Hearing Opened at 2:45pm No one of the public wished to speak</p> <p>Public Hearing Closed at 2:47pm</p> <p>It was moved by Director Peters, seconded by Vice Chair Oneto, and unanimously carried to approve the FY 2017/2018 Budget as presented. Vote 8-0</p> <p>The Resolution for the final budget will be presented at the next meeting of the Board scheduled for August 15, 2017.</p> <p>Absent: Directors Colburn and Vasquez</p>
6.	<p>APCO Update: Informational only, no action to be taken.</p> <p>Smoke Reduction Bin Program: First four months charges came right on target. Program is being managed very well. Expenses are coming in right where we budgeted them to be.</p> <p>Woodstove Change-Out Program: On track to start on July 1st. We have opened it up to the first 25 participants and we already have a good start to our list.</p> <p>City County Agency Diesel (CCAD) Program: Program has been very successful. We have remaining \$69,000 which will be used in 2017/2018.</p> <p>Transfer of Funds from Professional Services to Special Projects for CCAD Projects: Informational purpose only.</p> <p>Logo: Consensus amongst the Board was to look into a new logo.</p> <p>Financials through June 15, 2017: Informational purpose only.</p>
Correspondence	Letter from Maggie Hamilton
Adjournment:	At 2:55 pm the meeting was adjourned until August 15, 2017 at 1:30 pm