

# AMADOR LAFCO



## LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380

### MINUTES

April 19, 2018

**APPROVED**

This meeting was available via live audio streaming and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The April 19, 2018, meeting of the Amador Local Agency Formation Commission (LAFCO), held at the County Administration Center, 810 Court Street, Jackson, California, was called to order by Chairman Crew at 6:01 p.m.

2. **Roll Call**

Members Present:

Pat Crew, Chairman  
Dominic Atlan, City Member  
Tim Murphy, City Member  
Jim Vinciguerra, Public Member  
Lynn Morgan, County Member Alternate

Staff Present:

Roseanne Chamberlain, Executive Officer  
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for April 19, 2018**

**Motion:** It was moved by Commissioner Morgan, seconded by Commissioner Vinciguerra, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of March 15, 2018**

**Motion:** It was moved by Commissioner Vinciguerra, seconded by Commissioner Atlan, and carried unanimously to approve the Minutes for March 15, 2018, as submitted.

5. **Approval of Claims to April 19, 2018**

**Motion:** It was moved by Commissioner Murphy, seconded by Commissioner Morgan, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted.

6. **Public Forum – Public Comment**

There was no public comment.

7. **Cruz-Robbins Annexation to Drytown County Water District with Concurrent Sphere Amendment (LAFCO Project #297) Resolution 2018-03 (public hearing)**

Concurrent sphere amendment and annexation of one 20.05± acre parcel for water service to a single-family residence.

Executive Officer Chamberlain clarified that this was not a public hearing as this item is exempt from the requirement of a public hearing. She further reported that this was a straight-forward annexation of a single family home and for potable water only. Drytown has adopted a resolution supporting the annexation and has issued a will-serve letter for water. Limitations on the parcel by the county are such that the uses of the property cannot exceed one single-family home.

Commissioner Morgan asked a question regarding building plans, which was answered by Mr. Robbins, a co-owner of the property who was in attendance.

**Motion:** It was moved by Commissioner Atlan, seconded by Commissioner Vinciguerra, and carried unanimously to adopt Resolution 2018-03 and directing staff to file a Notice of Exemption.

8. **River Pines Public Utility District Sphere of Influence Update and Amendment; Resolution 2018-02 (Public Hearing continued from March 15, 2018)**

Chairman Crew opened the Public Hearing.

Executive Officer Chamberlain stated that the updated maps given in the meeting handouts were different from the map in the meeting packet. She then explained that the Sphere of Influence adopted in 2012 only included the parcels in Amador County and not those in El Dorado County because at the time there were no plans for annexation. Now, however, there is grant money available for water system renovations and River Pines PUD would therefore like to proceed with annexing the El Dorado parcels. There are 14 parcels, one of which is an inactive connection. In addition, River Pines is considered both a legacy community and a disadvantaged unincorporated community under LAFCO policies for Disadvantaged Unincorporated Communities.

Ms. Chamberlain reported that the sphere documents have been circulated to all affected agencies, including El Dorado County, and there have been no substantive comments received. River Pines PUD has prepared and filed a Mitigated Negative Declaration. In response to a Commissioner question, Ms. Chamberlain stated that River Pines PUD will monitor the mitigations, with oversight from Amador Water Agency. The district now contracts for operations and maintenance with Amador Water Agency.

There was no public comment.

**Motion:** It was moved by Commissioner Morgan, seconded by Commissioner Atlan, and carried unanimously to close the Public Hearing.

Commissioner Murphy asked if there were any other locations where one county was providing service to parcels in another county. Ms. Chamberlain responded that there were, although no others in Amador County. She added that, due to the lack of records from that time period, it is not entirely clear as to how and when this situation came about. This Resolution restricts the boundaries of the SOI to only those parcels in El Dorado that are currently connected. In addition, a note will be placed in El Dorado County records that there is no water service available beyond these parcels, and the grant does not provide funds for additional service connections.

**Motion:** It was moved by Commissioner Murphy, seconded by Commissioner Vinciguerra, and carried unanimously to adopt Resolution 2018-02, making Determinations and Amending the Sphere of Influence for the River Pines Utility District, and directing staff to file a Notice of Determination.

**9. Adoption of Proposed Budget for Fiscal Year 2018-19 (public hearing)**

Executive Officer Chamberlain reported that this fiscal year was slow, leaving LAFCO with a large fund balance. Between fund balance and accumulated reserves, staff should be able to complete the MSR updates by the end of 2019 without having to request funding for it from the county and cities. Therefore, their cost share for the coming year could be decreased by \$2,612 from last year.

The 2018-19 year work plan will be focused on the MSR work, as well as the usual projects that will come up. It is hoped that the SOI for each agency will be able to come to the Commission for approval within a month of the approval of each MSR. Boundary research will also continue.

It is hoped that more work will continue to be shifted from the EO to the clerk, for additional savings. Ms. Chamberlain also stated that, over time, she has become more of a resource to the various agencies.

The budget includes ten planned meetings for the next fiscal year, and attendance at the State CALAFCO conference for two Commissioners and staff. Once again, \$10,000 is also being added to the Legal Reserve Fund.

Commissioner Crew commented that, due to the anticipated heavier work load and continuing boundary research work this coming year, there may be more need for legal assistance. Therefore, he recommended that the \$2,612 decrease in agency cost share be directed to the legal counsel budget.

Ms. Chamberlain added that what needs to occur is that the LAFCO verified boundaries be added into the County system. She stated that this past year, ACTC has helped fiscally by lending their GIS staff to LAFCO for boundary map work. However, she does not know how long this will continue, at which time LAFCO would have to pay for the GIS services and there is funding in the proposed budget to do so.

Chairman Crew opened the Public Hearing. There was no public comment.

**Motion:** It was moved by Commissioner Vinciguerra, seconded by Commissioner Morgan, and carried unanimously to close the Public Hearing.

**Motion:** It was moved by Commissioner Morgan, seconded by Commissioner Atlan, and carried unanimously to adopt the Proposed Budget for Fiscal Year 2018-19 with the recommended change (to augment legal services).

**10. Other Business, Reports**

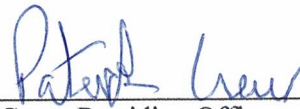
- a. Correspondence – Executive Officer Chamberlain referred the Commissioners to four letters of support regarding legislation that were with the handouts. By consensus, Chairman Crew was authorized to sign the letters.

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- b. Commissioner Announcements – none.
- c. Executive Officers Report – Executive Officer Chamberlain gave a report on the CALAFCO Staff Workshop recently attended by all staff members.
- d. Project Status Report – Executive Officer Chamberlain reported that the River Pines Annexation will probably be ready for the June Commission meeting, as will the Jackson Valley Fire District MSR. There may also be a boundary line adjustment annexation.

**11. Adjournment**

The next regular LAFCO meeting is scheduled for May 17, 2018. Chairman Crew adjourned the meeting at 6:39 p.m.



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Pat Crew, Presiding Officer  
LOCAL AGENCY FORMATION COMMISSION

ATTEST: Nancy Mees  
Nancy Mees, Clerk to the Commission