

# AMADOR AIR DISTRICT BOARD OF DIRECTORS

810 Court Street, Jackson, California 95642

## AGENDA

Tuesday, June 19, 2018 at 1:30 p.m.

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Please Note: All Air District Board meetings are recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting.

*If you are disabled and need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at 209-257-0112 or 209-257-0116 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.*

### Determination of a Quorum:

### Pledge of Allegiance:

**Approval of Agenda:** Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

**Public Matters Not on the Agenda:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

### Administrative Matters:

1. **Minutes:** Review and approval of the January 16, 2018, and March 20, 2018, Board Minutes as presented or revised. Discussion and possible action.
2. **Resolution Updating Rulebook and Addition of New Rule 400:** Discussion and possible action.
3. **AB 197 Grant to Update Emissions Data:** Discussion and possible action.
4. **CARB/CAPCOA Woodstove Replacement Program with El Dorado County AQM District:** Discussion and possible action.
5. **CCAD (City, County, Agency, Diesel) Engine Program:** Discussion and possible action.
6. **APCO's Update:** Informational only, no action to be taken
  - Budget hearing scheduled for Tuesday, August 21, 2018
  - Amador Woodstove Replacement Program Update
  - Electric Vehicle Charging Stations/Pilot Program Update
  - Financials July 1, 2017 through June 19, 2018

### Correspondence:

**Adjournment:** Until August 21, 2018 at 1:30pm

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**ADMINISTRATIVE MATTERS  
ITEM 1**

**Minutes**

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# Amador Air District Board of Directors Meeting

## Summary Minutes for January 16, 2018

Meeting was recorded in the Amador County Board of Supervisors Chambers  
810 Court Street, Jackson, California

### Determination of a Quorum

**DRAFT**

#### Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Chair)
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Vice Chair)
Bob Stimpson	City of Jackson, Councilman
Laurie Lord	City of Ione, Councilman

#### Absent on Roll Call:

Robin Peters	City of Sutter Creek, Councilman
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#### Staff/Others:

Jim McHargue, APCO  
Matt Peterson, Air Quality Specialist  
Herminia Perry, Clerk of the Board  
Ray Kapahi  
Paul Molinelli Sr., ACES Waste Services  
John Pabst, ACES Waste Services  
Merv Vicini, Vicini's Recycle

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:33 p.m. Chair Morgan called the meeting to order. It was determined that there was a quorum for business.

**Pledge of Allegiance:** Chair Morgan led the Board and staff in the Pledge of Allegiance.

**Approval of Agenda:** Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

<b>Motion:</b>	It was moved by <u>Director Crew</u> , seconded by <u>Director Peters</u> , and unanimously carried to approve the agenda for this date. Vote 7-0  <b>Absent:</b> Directors Colburn, Vasquez and Oneto
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**Public Matters Not on the Agenda:** Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic**

Administrative Matters

<b>1.</b>	<b>Minutes: Review and approval of the October 17, 2017 Board Minutes:</b> Approved.
<b>Motion:</b>	It was moved by <u>Director Forster</u> , seconded by <u>Director Peters</u> , and unanimously carried to approve the minutes for this date. Vote 7-0  <b>Absent:</b> Directors Colburn, Vasquez and Oneto

<b>2.</b>	<b>Election of Officers for 2018 (Chair and Vice Chair):</b> Action Discussion of the two positions, Chair and Vice Chair, resulted in two motions which were combined into a single vote.
<b>Motion:</b>	It was moved by <u>Director Peters</u> , seconded by <u>Director Forster</u> , and unanimously carried to elect Director Oneto as the Board Chair and Director Stimpson as Vice Chair. Vote 7-0  <b>Absent:</b> Directors Colburn, Vasquez and Oneto

*\*\*At this time control of the meeting was passed to Vice Chair Stimpson in the absence of Chair Oneto.*

<b>3.</b>	<b>Approval of Meeting Schedule for 2018:</b> Action APCO McHargue related that the meetings have been set for the 3 <sup>rd</sup> Tuesday of the month at our usual time of 1:30pm.
<b>Motion:</b>	It was moved by <u>Director Morgan</u> , seconded by <u>Director Crew</u> , and unanimously carried to approve the recommended meeting schedule as presented. Vote 7-0  <b>Absent:</b> Directors Colburn, Vasquez and Oneto

<b>4.</b>	<b>Rules Update – Presentation by Mr. Ray Kapahi:</b> Discussion and Possible Action APCO McHargue introduced Mr. Ray Kapahi. Presentation discussed the background on Air Quality and District obligations, overall timeline and what has been completed to date, review of proposed changes to current District Rules, what needs to be completed, and budget status.
<b>Motion:</b>	No formal motion for this agenda item. Staff was directed to move forward and finish the process.

	<b>Absent:</b> Directors Colburn and Vasquez
<i>**Chair Oneto arrived and took over chair.</i>	
5.	<p><b>Electric Vehicle Charging Stations:</b> Discussion and Possible Action APCO McHargue gave a brief update of the steps that District staff has completed for our pilot program based on direction from the Board at the October 17, 2017 meeting. There are three cities interested in our pilot program: Amador City, Sutter Creek, and Lone. Initial contact with Tesla was made regarding their Partners Program. Tesla made contact with the AAD with potential interest in our County.</p> <p><b>Motion:</b> It was moved by Director Forster, seconded by Director Stimpson, and carried to approve pilot electrical vehicle charging stations and with APCO McHargue following up with Tesla, facilitating that program in the areas that want it. The grant reimbursement program provides 100% of purchase and installation up to \$5,000.00 maximum after the completion of the grantee's installation and with proper documentation provided to the District. The total pilot project budget will be \$15,000.00. Vote 7-1</p> <p><b>Absent:</b> Directors Colburn and Vasquez</p>
6.	<p><b>Smoke Reduction Bin Program (Pine Needle Bins):</b> Discussion and Possible Action APCO McHargue discussed issues the pine needle bin program has been facing. As of January 2018, Vicini's Green Waste Recycling Facility will no longer accept any pine needles from our program. ACES has negotiated green waste disposal with Sierra Wood Waste in Sacramento, but their cost is twice the current disposal cost.</p> <p><b>Motion:</b> No formal motion was made. District staff was directed to bring back to our March meeting potential solutions to the problems this program faces.</p> <p><b>Absent:</b> Directors Colburn and Vasquez</p>
<i>**At this time, Chair Oneto and Director Peters had to leave our meeting. Vice Chair Stimpson took over. We still had a quorum.</i>	
7.	<p><b>Draft Reserve Policy for Amador Air District:</b> Discussion and Possible Action APCO McHargue explained the importance of having a Reserve Policy in effect as part of the fiscal oversight of the District's budget and long-term planning. The purpose of this policy is the maintenance of a prudent and appropriate cash reserve to protect the District during times of budgetary instability.</p> <p><b>Motion:</b> It was moved by <u>Director Morgan</u>, seconded by <u>Director Axe</u>, and unanimously carried to approve the investment policy with the amendment to part A &amp; B to eliminate the need of an emergency meeting. Vote 6-0</p> <p><b>Absent:</b> Directors Colburn, Vasquez, Oneto, and Peters</p>
8.	<b>City of Jackson CCAD Special Request:</b> Discussion and Possible Action

<p><b>Motion:</b></p>	<p>APCO McHargue informed the Board that the City of Jackson has requested a special consideration from AAD for grant assistance for a new chipper as part of our City, County, Agency, Diesel Engine Replacement Program (CCAD). Although the City does not meet the requirements of our program, they believe the purchase of this chipper will benefit overall air quality.</p> <p>It was moved by <u>Director Forster</u>, seconded by <u>Director Crew</u>, and unanimously carried to approve the allocation of up to 75% of the cost of a chipper for the City of Jackson. Vote 6-0</p> <p><b>Absent:</b> Directors Colburn, Vasquez, Oneto, and Peters</p>
<p>9.</p>	<p><b>APCO Update:</b> Informational only, no action to be taken.</p> <p><b>CEIDARS Request from California Air Resources Board (CARB):</b> APCO McHargue briefly explains the numerous types of requests that the AAD has been receiving. These requests have been quite extensive pushing the AAD to get help from our consultant Ray Kapahi, incurring costs.</p> <p><b>Woodstove Change-Out Program:</b> As of January 9, 2018, the AAD has paid a total of \$44,838.43 to 23 participants for our woodstove change-out program since it was launched on July 1, 2017. Participant 24 and 25 are in progress.</p> <p><b>City County Agency Diesel (CCAD) Program:</b> Memo provided in packet gives an overview of the money and projects that have been completed.</p> <p><b>Financials through January 11, 2018:</b> Informational purpose only.</p>
<p><b>Correspondence</b></p>	<p>- Letter from Mr. Steve Cannon with AAD Response</p>
<p><b>Adjournment:</b></p>	<p>At 3:43pm the meeting was adjourned until March 20, 2018 at 1:30 pm</p>



# Amador Air District Board of Directors Meeting

## Summary Minutes for March 20, 2018 Meeting held at 1:30 pm

Meeting was recorded in the Amador County Board of Supervisors Chambers  
810 Court Street, Jackson, California

### Determination of a Quorum

**DRAFT**

#### Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Chair)
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Vice Chair)
Bob Stimpson	City of Jackson, Councilman
Laurie Lord	City of Ione, Councilman
Tim Knox	Amador City, Councilman

#### Absent on Roll Call:

Robin Peters	City of Sutter Creek, Councilman
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#### Staff/Others:

Jim McHargue, APCO  
Matt Peterson, Air Quality Specialist  
Herminia Perry, Clerk of the Board  
Robyn Springsteen, Clerk of the Board  
Ray Kapahi  
Paul Molinelli Sr., ACES Waste Services  
John Pabst, ACES Waste Services  
Merv Vicini, Vicini's Recycle

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:33 p.m. Chair Morgan called the meeting to order. It was determined that there was a quorum for business.

**Pledge of Allegiance:** Chair Morgan led the Board and staff in the Pledge of Allegiance. Staff noticed that Supervisor Oneto should be Chair of the meeting and the gavel was passed from Morgan to Oneto.

**Approval of Agenda:** Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

<b>Motion:</b>	It was moved by <u>Director Crew</u> , seconded by <u>Director Oneto</u> , and unanimously carried to approve the agenda for this date. Vote 7-0  <b>Absent:</b> Councilman Peters
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**Public Matters Not on the Agenda:** Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic**

Administrative Matters

<b>1.</b>	<b>Minutes: Review and approval of the January 16, 2018 Board Minutes:</b> No action.
<b>Motion:</b>	The Board did not approve the Minutes dated January 16, 2018. Air Board staff was directed to clarify the Chair and Vice Chair’s control of the meeting and to return updated Minutes to the next meeting.  <b>Absent:</b> Councilman Peters
<b>2.</b>	<b>Public Hearing Rules Update: Action</b> Discussion of additions and edits to Rules Update Memo: (1.) Rule 400 NSR, General Rules Update Red Line revision – Exemptions to rule 401-BTU number changed from 50 million to 1 million. (2.) Rule 300 - Open burning prohibitions added “poisonous” or “toxic” trees, brush, or shrubs.
<b>Motion:</b>	<b>Rules Update – Presentation by Mr. Ray Kapahi:</b> Discussion and Possible Action. APCO McHargue introduced Mr. Ray Kapahi. Mr. Kapahi discussed details of the updates to the rules listed above and also the importance of having District rules and updating them.  Items moved to Public Hearing by Director Oneto – no comments. Items moved to close by Director Stimpson, seconded by Director Crew, all in favor to close.  Items moved for approval by Director Oneto, seconded by Director Crew, all in favor to approve 8-0.  <b>Absent:</b> Councilman Peters
<b>3.</b>	<b>Draft Budget: Action</b> APCO McHargue discussed the draft budget for fiscal year 2018/2019. Direction to staff is to bring final budget back to the next meeting.
<b>Motion:</b>	Item moved to Public hearing by Director Oneto – no comments.

	<p>It was moved to close by <u>Director Oneto</u>, seconded by <u>Director Crew</u>, and unanimously carried to close 8-0.</p> <p><b>Absent:</b> Councilman Peters</p>
<p><b>4.</b></p> <p><b>Motion:</b></p>	<p><b>Pine Needle Bin Program: Action</b></p> <p>APCO McHargue discusses and reviews solutions to the program as directed by Board Members at the previous meeting. During discussions APCO McHargue recommended that:</p> <ol style="list-style-type: none"> <li>1. Amador Air District discontinue the Silver Dr. Bin and move to Mace Meadows.</li> <li>2. Staff to expend remaining 2017/2018 funds of \$20,000 to Lockwood, Mace Meadows, Pine Acres, and Sutter Creek locations.</li> <li>3. AAD suspends the program from July-October (roughly)</li> <li>4. Authorize fiscal budget plan for 2018/2019 of \$55,000 to include permanent and neighborhood locations.</li> </ol> <p>After discussion the podium was transferred to Dominic Moreno, Sutter Creek Fire Dept. Fire Chief. It was brought to the board that the Pine Needle Bins be in place April, May, June; then out of service July and August; and resume again September, October, and November.</p> <p>Item was moved by Supervisor Forster and seconded by Supervisor Morgan, all in favor to approve 8-0.</p> <p><b>Absent:</b> Councilman Peters</p>
<p><b>5.</b></p>	<p><b>APCO Updates:</b> Information only, no action to be taken.</p> <p><b>Electric Vehicle Charging Stations:</b> Information only, no action to be taken. APCO McHargue provided the Board with Application Agreement Forms for Amador City, Lone, and Sutter Creek locations. The AAD was still in communications with Tesla at the time of the meeting, there is no charging station update from them at this time.</p> <p><b>Next Meeting Change Update:</b> APCO McHargue brought to attention that due to Board of Supervisors Budget Workshop the AAD's next meeting date of May 15, 2018 is cancelled and the next meeting will take place June 19, 2018.</p> <p><b>Financials:</b> APCO McHargue presented the Board with current financial sheet for the Amador Air District. There were no questions and no comments for this item from the Board.</p> <p><b>Absent:</b> Councilman Peters</p>
<p><b>Adjournment:</b></p>	<p>At 3:43pm the meeting was adjourned until March 20, 2018 at 1:30 pm</p>

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**ADMINISTRATIVE MATTERS**

**ITEM 2**

**Resolution Updating Rulebook  
and Addition of New Rule 400**

# *Amador Air District*

## **Memorandum**

June 19, 2018

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Resolution Updating the Rulebook with Addition of Rule 400, New Source Rule

At the March 20, 2018, meeting the Amador Air District Board of Directors, the Board conducted a public hearing with the appropriate noticing, posting and advertising; and subsequently approved the update to the Amador Air District Rulebook and Addition of Rule 400, the New Source Rule. To codify the updates and addition of rule 400 the Board will adopt a formal resolution, which is attached to this memorandum.

**Recommendation:** By Board of Directors vote, approve the attached resolution.

**BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR AIR DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION NO. 18-01

**RESOLUTION UPDATING THE AMADOR AIR DISTRICT RULEBOOK  
AND ADDITION OF THE NEWLY ADOPTED RULE 400 THE NEW SOURCE RULE**

The California Air Pollution Control District Act of 1947 allowed one or more counties to form air pollution districts. The California Air Resources Board was created in 1967 when California's legislature passed the Mulford-Carrell Act. The enactment of the federal Clean Air Act of 1970 authorized the development of comprehensive federal and state regulations to limit emissions from both stationary (industrial) sources and mobile sources.

**Whereas**, Sections 40001 and 40702 of the California Health and Safety Code authorizes the Amador Air District to adopt and enforce rules and regulations as are necessary to achieve and maintain ambient air quality standards within the District, to enforce all applicable provisions of state and federal law, and to execute the powers and duties granted to the District; and

**Whereas**, The Amador Air District has conducted a review of all of its rules, and found the rules were in need of an update, and District staff in consultation with outside air pollution experts conducted a thorough and comprehensive review and update to the Amador Air District's rulebook including the newly adopted Rule 400, New Source Rule; and

**Whereas**, The Amador Air District provided the required notice, posting and advertising of the public hearing on March 20, 2018 at 1:30 p.m., and the Amador Air District's Board of Directors were available at said date and time for comment from the public regarding the rules update; and the Board of Directors closed the public hearing; and

**Whereas**, The Amador Air District's Board of Directors made the required findings of necessity, authority, clarity, consistency, nonduplication and reference required by Health and Safety Code Section 40727 in considering the updates to the rulebook including the newly adopted Rule 400, New Source Rule.

**Be It Resolved** that the Amador Air District Board of Directors does hereby update the rulebook including the newly adopted Rule 400, New Source Rule, and thereby amending the Amador Air District Rules and Regulations by updating the rulebook in its entirety and adding Rule 400, New Source Rule.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Air District at a regular meeting thereof, held on the 19<sup>th</sup> day of June, 2018 following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Brian Oneto, Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Herminia Perry, Clerk of the Board

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**ADMINISTRATIVE MATTERS**  
**ITEM 3**

**AB 197 Grant to Update  
Emissions Data**

# *Amador Air District*

## **Memorandum**

June 19, 2018

**To:** Board of Directors  
**From:** Jim McHargue, Air Pollution Control Officer  
**Subject:** Assembly Bill 197 Grant to Reimburse Air District

Assembly Bill 197, in part, contains the following language:

*This bill would require the state board to make available, and update at least annually, on its Internet Web site the emissions of greenhouse gases, criteria pollutants, and toxic air contaminants for each facility that reports to the state board and air districts.*

*This bill would require the state board to make available, and update at least annually, on its Internet Web site the emissions of greenhouse gases, criteria pollutants, and toxic air contaminants throughout the state broken down to a local and subcounty level for stationary sources and to at least a county level for mobile sources, as specified.*

In the last year, the Amador Air District has expended staff time and resources providing emissions data to CARB for the AB 197 requirements. The California Air Resources Board is now offering a grant to allow Districts to recover funding expended in complying with AB 197 requirements.

Attached to this memorandum is a draft resolution and the application package required as part of the AB 197 Grant process.

**Recommendation:** By Board of Directors vote, approve the attached resolution and authorize the APCO to submit the AB 197 grant application to receive \$18,267.00.



**BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR AIR DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION NO. 18-02

RESOLUTION AUTHORIZING AIR POLLUTION CONTROL OFFICER  
TO SIGN GRANT AGREEMENT AND CARRY OUT ALL NECESSARY  
ADMINISTRATIVE DUTIES OF THE CALIFORNIA AIR RESOURCES BOARD'S  
EMISSION INVENTORY DISTRICT GRANT

Assembly Bill (AB) 197 directs California Air Resources Board (CARB) to make available on its website, and update at least annually, the emissions of greenhouse gases (GHG), criteria pollutants, and toxic air contaminants for each facility that reports to CARB and the various air districts in California.

**Whereas**, Implementation of this provision will require a considerable level of additional effort on the part of the air districts to compile, review and quality assure the criteria and toxic air pollutant emissions data reported by facilities in their jurisdiction; and

**Whereas**, While requirements exist for annual reporting of GHG and criteria pollutants, the Air Toxics "Hot Spots" Act (AB 2588, 1987) requires facilities and local air districts to report toxic emissions only once every four years; and

**Whereas**, CARB is providing contract funds to assist local air districts in the annual compilation and review of criteria and toxics air pollutant emissions data to support the requirements of AB 197; therefore,

**Be It Resolved** that the Amador Air District Board of Directors does hereby authorize the Air Pollution Control Officer to sign the grant agreement and carry out all administrative duties of the California Air Resources Board's Emission Inventory District Grant.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Air District at a regular meeting thereof, held on the 19<sup>th</sup> day of June, 2018 following vote:

AYES:

NAYS:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Brian Oneto, Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Herminia Perry, Clerk of the Board

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# GRANT AGREEMENT COVER SHEET

GRANT NUMBER  
**G17EIDG-01**

NAME OF GRANT PROGRAM <b>Emission Inventory District Grant</b>	
GRANTEE NAME <b>Amador County Air Pollution Control District</b>	
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER <b>94-6000505</b>	TOTAL GRANT AMOUNT NOT TO EXCEED <b>\$18,267.00</b>
FISCAL GRANT TERM <b>FROM: June 25, 2018</b>	<b>TO: June 30, 2019</b>
PROJECT PERFORMANCE PERIOD OF GRANT AGREEMENT <b>FROM: June 25, 2018</b>	<b>TO: June 30, 2019</b>

This legally binding Grant Agreement, including this cover sheet and Exhibits attached hereto and incorporated by reference herein, is made and executed between the State of California, California Air Resources Board (CARB) and the Amador County Air Pollution Control District (the "Grantee").

- Exhibit A – Grant Provisions
- Exhibit B – Work Statement
- Exhibit B, Attachment I: Budget Summary
- Exhibit B, Attachment II: Project Milestones and Disbursement Schedule
- Exhibit B, Attachment III: Project Schedule
- Exhibit C – Grant Disbursement Request Form

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CARB.

The undersigned certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

California Air Resources Board		GRANTEE'S NAME (PRINT OR TYPE) <b>Amador County Air Pollution Control District</b>	
SIGNATURE OF ARB'S AUTHORIZED SIGNATORY:		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION)	
TITLE Administrative Services Branch Chief, CARB	DATE	TITLE	DATE
		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) <b>810 Court Street Jackson, California 95642</b>	

### CERTIFICATION OF FUNDING

AMOUNT ENCUMBERED BY THIS AGREEMENT <b>\$18,267.00</b>	FISCAL YEAR/PROGRAM <b>17/18 3510</b>	FUND TITLE <i>Cost of Implementation</i>		
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT <b>\$0.00</b>	(OPTIONAL USE)			
TOTAL AMOUNT ENCUMBERED TO DATE <b>\$18,267.00</b>	ITEM <b>3900-001-3237</b>	CHAPTER <b>14</b>	STATUTE <b>2017</b>	FISCAL YEAR <b>17/18</b>
	OBJECT OF EXPENDITURE <b>7100-570-46504</b>			

*I hereby certify that the California Air Resources Board Budget Office acknowledges that budgeted funds are available for the period and purpose of the expenditure stated above.*

SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD BUDGET OFFICE:	DATE
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*I hereby certify that the California Air Resources Board Legal Office has reviewed this Grant Agreement.*

SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD LEGAL OFFICE:	DATE
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**Grant Agreement Provisions**

A. The parties agree to comply with the requirements and conditions contained herein.

**B. GRANT AGREEMENT SUMMARY AND AMENDMENTS (IF APPLICABLE)**

Project Title: Quality Assurance Review of Point Source Emissions Data

Grant Funding Amount: **\$18,267.00**

**C. GRANT AGREEMENT PARTIES AND CONTACT INFORMATION**

1. This Grant is from the California Air Resources Board (hereinafter referred to as CARB or the Board) to the Amador County Air Pollution Control District (hereinafter referred to as Grantee).
2. The CARB Project Liaison is Kevin Eslinger. Correspondence regarding this project must be directed to:

Kevin Eslinger  
California Air Resources Board  
Air Quality Planning and Science Division  
P.O. Box 2815  
Sacramento, California 95812  
Phone: (916) 445-2151  
Email: Kevin.Eslinger@arb.ca.gov

3. The Grantee Liaison is Jim McHargue. Correspondence regarding this project must be directed to:

Jim McHargue  
APCO  
Amador County Air Pollution Control District  
810 Court Street  
Jackson, California 95642  
Phone: 209-257-0112  
Email: jmchargue@amadorgov.org

**D. DISTRICT RESOLUTION**

Prior to the execution of this Grant Agreement, the Grantee is required to submit to CARB a resolution or minute order of its governing board that authorizes the Grantee to enter into this Grant Agreement and that commits the Grantee to comply with the requirements of this Grant Agreement. Alternatively, the Grantee and CARB

may execute this Grant Agreement before a Grantee has submitted this governing board resolution or minute order to CARB, however, the Grantee may not perform work under this Grant Agreement until the Grantee has submitted this governing board resolution or minute order to CARB. CARB will terminate this Grant Agreement if the Grantee has not submitted this governing board resolution or minute order to the CARB Project Liaison on or before September 1, 2018.

#### **E. TIME PERIOD**

1. Performance of work or other expenses billable to CARB under this Grant may commence after full execution of this Grant Agreement by both parties. Performance on this Grant ends once the Grantee has submitted the Final Report or if this Grant Agreement is terminated, whichever is earlier.
2. Upon completion of the project milestones, the Grantee must submit a draft Final Report and the final Grant Disbursement Request to the CARB Project Liaison no later than March 1, 2019.
3. The Final Report must be received by CARB within thirty (30) days of project completion but no later than June 1, 2019.
4. The CARB Executive Officer retains the authority to terminate or reduce the dollar amount of this Grant if by December 1, 2018, forty (40) percent of the project funding has not been obligated by the Grantee. In the event of such termination, Section G. Fiscal Administration, 3. Suspension of Payments and Early Grant Termination of this agreement shall apply.
5. If additional funding becomes available, the CARB Executive Officer retains the authority to amend this Grant to provide additional disbursement to the Grantee to complete tasks related to the Scope of Work for this Grant Agreement.

#### **F. SCOPE OF WORK**

This section defines the respective duties and requirements of CARB and the Grantee in implementing this Grant Agreement. In sum, the Grantee shall review and update data currently stored or being uploaded into the California Emissions Inventory Development and Reporting System (CEIDARS) database. If additional funding becomes available, this Grant Agreement may be amended in subsequent years to provide additional funding to the Grantee to improve the future data loaded into the CEIDARS database.

##### **1. CARB is responsible for the following:**

- a. Participating in a project kick-off meeting or conference call and ongoing coordination with the Grantee to discuss project activities and guide project implementation;

- b. Reviewing and approving elements developed by the Grantee for implementation of the project, such as Progress Reports, the draft Final Report, and the Final Report;
- c. Reviewing and approving the Grant Disbursement Request Forms (Exhibit C) and distributing funds to the Grantee in accordance with Exhibit B, Attachment II Project Milestones and Disbursement Schedule if the milestones have been met;
- d. Providing project oversight and accountability (in conjunction with the Grantee); and
- e. Ensuring compliance with the applicable requirements of this Grant Agreement.

**2. The Grantee is responsible for the following:**

Development and implementation of defined project tasks as described below.

Minimum duties and requirements of the Grantee include to:

- i. Conduct a project kick-off meeting or conference call and maintain ongoing project coordination with the CARB Project Liaison;
- ii. Review, update, and submit to CARB quality assured criteria and toxic pollutant emissions data for stationary sources of criteria pollutant emissions and toxic air contaminants under the Grantee's jurisdiction;
- iii. Oversee the project budget and funds; and
- iv. Submit Progress Reports along with Grant Disbursement Requests, the draft Final Report, and the Final Report to CARB.

**a. Project Development and Implementation**

The Grantee's Scope of Work includes the following tasks and project elements:

- i. Review and update list of district facilities<sup>1</sup> currently in CARB's CEIDARS emission inventory database for calendar years 2008-2016. (Task 2).

If a district has not reported facilities to CEIDARS, the district should make a determination whether any facilities in their jurisdiction should be added to the database and report the required information per Section F.2.a.ii below, giving priority to facilities subject to CARB's Regulation for the

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<sup>1</sup> For purposes of this Grant Agreement, "facility" means a stationary source within the Grantee's jurisdiction that is a reportable source of criteria pollutant or toxic air contaminant emissions.

## Mandatory Reporting of Greenhouse Gas Emissions (MRR facilities).

The Grantee must review the facilities in the CEIDARS database for calendar years 2008 - 2016 and provide CARB the operational status (active, inactive, closed, etc.) of each facility within the progress report submitted with the reimbursement request when Task 2 is complete. For inactive and closed facilities, the progress report must include the year when the facility last reported operations. In addition, the Grantee will work with CARB's emission inventory staff to remove closed facilities from the CEIDARS facility tables for the relevant years.

- ii. Review and, to the extent that the Grantee has the necessary data, update the following CEIDARS tables for each facility in operation between 2008 and 2016 (Task 4):
  - a) FACILITY tables (FAC) – The Grantee must review and update the name, address, geospatial coordinates and, to the extent available, other basic information for each emitting facility in CEIDARS.
  - b) Criteria and toxics EMISSION tables (EMS and TEMS) – These tables contain the actual emissions for each emitting process. For each pollutant emitted, the Grantee must review and, if data are available, update information on the amounts emitted annually.
- iii. Update and quality assure facility information and emissions data in the CEIDARS tables described in Section F.2.a.ii above for facilities that were in operation in inventory year 2017 or meet the reporting thresholds in Section F.2.a.iv below. (Task 3)
- iv. Reporting Threshold.

The Grantee must report into CEIDARS annual criteria pollutant emissions for all facilities that emit 10 tons/year or more of any of the criteria pollutants listed in section F.2.a.v below. In addition, the Grantee must report annual toxic pollutant emissions data collected under the Grantee's AB 2588 Air Toxics Hot Spots Information and Assessment Act program for facilities with a prioritization score greater than 10, a cancer risk of 10 in a million or greater, an acute or chronic index greater than 1, or those emitting 10 tons per year of any single hazardous air pollutants (HAP) or 25 tons per year of any combination of HAPs.

- v. Pollutants to be Reported.

When updating the CEIDARS emissions tables described in Section F.2.a.ii above, the Grantee must report emissions for the following criteria pollutants: total organic gases (TOG), nitrogen oxides (NOx), sulfur oxides

(SOx), carbon monoxide (CO), particulate matter (PM), lead (Pb) and ammonia (NH3). In lieu of TOG and PM, the Grantee has the option of reporting reactive organic gases (ROG), and PM10 and/or PM2.5; however, if these three pollutants are not reported, CARB will calculate them based upon the respective TOG and PM speciation profiles. The Grantee must also report emissions of toxics pollutants that are listed in Appendix A-I through A-III of the "AB 2588 Air Toxics "Hot Spots" Emission Inventory Criteria and Guidelines" (located at <https://www.arb.ca.gov/ab2588/2588guid.htm>).

#### **b. Project Kick-off and Ongoing Coordination**

Before initiating work on the project, a one-time kick-off meeting or conference call will be held between the Grantee and CARB project management staff. The purpose of this meeting is to discuss items such as the proposed work plan, details of task performance, and issues needing clarification or resolution prior to initiating work. Ongoing Grantee coordination and review meetings with the CARB Project Liaison to discuss project status will be held as needed. Additional meetings may be scheduled at the discretion of the CARB Project Liaison. These meetings may be conducted by phone if deemed appropriate by the CARB Project Liaison. Project coordination and review meetings are the responsibility of the Grantee and should contain:

- i. Agenda for the meeting with conference call information;
- ii. Project status update;
- iii. Discussion of any difficulties encountered since the last project update meeting;
- iv. Discussion of project milestones and upcoming deliverables;
- v. Notification of any pending disbursement requests; and
- vi. Scheduling the next project update meeting.

#### **c. Progress Reports**

The Grantee must submit Progress Reports to CARB to accompany Grant Disbursement Requests. Reports may be submitted electronically and, at a minimum, must include:

- i. Progress Report number, title of project, name of Grantee, date of submission, and project Grant number;
- ii. Summary of work completed and in progress since the last progress report, noting progress toward completion of tasks and milestones identified in the work plan;
- iii. Identified problems or concerns and proposed solutions, if applicable;

- iv. Grant funds remaining and expended; and
- v. Itemized invoice showing all costs for which reimbursement is being requested.

**d. Final Report**

The Grantee must submit a draft Final Report by March 1, 2019, and the Final Report by June 1, 2019. At a minimum, the draft and the Final Report must include the following:

- i. Accounting summary of funds expended;
- ii. Summary of work completed; and
- iii. Narrative of how the milestones have been met.

**G. FISCAL ADMINISTRATION**

**1. Budget**

- a. The maximum amount of this Grant is up to **\$18,267.00**. Under no circumstance will CARB reimburse the Grantee for more than this amount. A written Grant Agreement amendment is required whenever there is a change to the amount of this Grant.
- b. The budget for this project is shown in Exhibit B, Attachment I. Grant Disbursement Requests for the project and administration funds must not exceed the Grant amount.
- c. The total funding may be reallocated by CARB at CARB's sole discretion in the event that the Grantee requests less than the total funds allocated for the project.

**2. Grant Disbursements**

All disbursements from the total Grant award will be made following CARB's review and approval of Grant Disbursement Request Forms documenting completion of project milestones.

- a. The Grantee must submit (via e-mail or regular mail) Grant Disbursement Requests to the CARB Project Liaison. A disbursement request must be made in conjunction with completed milestones documented in a Progress Report. Grant payments are subject to CARB's approval of Progress Reports and any accompanying deliverables. A payment will not be made if the

CARB Project Liaison deems that a milestone has not been accomplished or documented, a deliverable meeting specification has not been provided, claimed expenses are not documented, not valid per the budget, not reasonable, or the Grantee has not met other terms of the Grant Agreement.

- b. The Division Chief of the Air Quality Planning and Science Division or designee of CARB may review the CARB Project Liaison's approval or disapproval of a Grant Disbursement Request. No reimbursement will be made for expenses that, in the judgment of the Division Chief of the Air Quality Planning and Science Division or designee of CARB, are not reasonable or do not comply with the Grant Agreement. CARB will have sole discretion to accelerate the timeline for allowable disbursements of administrative and project funds identified in Exhibit B, Attachment II, necessary to assure the goals of the project are met.
- c. CARB will withhold payment of ten (10) percent of administrative funds until completion of all work and CARB's approval of the Grantee's Final Report. It is the Grantee's responsibility to submit a Grant Disbursement Request for this final disbursement of funds.
- d. CARB shall disburse funds in accordance with the California Prompt Payment Act, Government Code section 927, et. seq.

### **3. Suspension of Payments and Grant Agreement Termination**

- a. CARB reserves the right to issue a grant suspension order in the event that a dispute should arise. The grant suspension order will be in effect until the dispute has been resolved or the Grant Agreement has been terminated. If the Grantee chooses to continue work on the project after receiving a grant suspension order, the Grantee will not be reimbursed for any expenditure incurred during the suspension in the event CARB terminates the Grant Agreement. If CARB rescinds the suspension order and does not terminate the Grant Agreement, CARB at its sole discretion will reimburse the Grantee for any expenses incurred during the suspension that CARB deems reimbursable in accordance with the terms of the Grant Agreement.
- b. CARB reserves the right to terminate this Grant Agreement upon thirty (30) days' written notice to the Grantee. In case of early termination, the Grantee will submit a Progress Report covering activities up to, and including, the termination date and following the requirements specified herein and in Section H of these provisions.
- c. CARB reserves the right to immediately terminate this Grant Agreement in accordance with Section K, General Grant Provisions.



#### 4. Contingency Provision

In the event this Grant Agreement is terminated for whatever reason, the CARB Executive Officer or designee reserves the right in his or her sole discretion to award any remaining funds to other projects.

#### 5. Documentation of Use of Project Funds

Project funds may be used for administrative costs of accomplishing the tasks identified in the Scope of Work. Administrative costs include: the Grantee's personnel costs; fringe benefit costs; operating costs (including rent, supplies, and equipment); indirect costs (general administrative services, office space, and telephone services); travel expenses and per diem rates set at the rate specified by California Department of Human Resources (CalHR)<sup>2</sup>; overhead; consultant fees (if pre-approved by CARB); and printing, records retention, and mailing costs.

- a. The Grantee must maintain documentation of all project administration funds, including the following:
  - i. Personnel documentation must make use of timesheets or other labor tracking software. Duty statements or other documentation may also be used to verify the number of staff and actual hours or percent of time staff devoted to project administration;
  - ii. Administration funds for subcontractor(s) must be documented with copies of the contract and invoices;
  - iii. Printing, mailing, records retention, and travel expenses must be documented with receipts and/or invoices;
  - iv. Any reimbursement for necessary travel and per diem must be at rates not to exceed those amounts paid to the State's represented employees. No travel outside the State of California will be reimbursed unless prior written authorization is obtained from CARB. CalHR's travel and per diem reimbursement amounts may be found online at <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>. Reimbursement must be at the State travel and per diem amounts that are current as of the date costs are incurred by the Grantee; and
  - v. If indirect costs are used to document administration funds for the project, the Grantee must describe how these costs are determined.

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<sup>2</sup> Under no circumstances should the Grantee exceed travel expenses and per diem rates set by CalHR.

- b. The above documentation, records, and referenced materials must be made available for review during monitoring visits and audits by CARB, or its designee. These records must be retained for a minimum of three (3) years after completion of the Grant Agreement.
- c. The above documentation must be provided to CARB in the Final Report

## **H. PROJECT MONITORING**

### **1. Meetings with CARB**

- a. Project kick-off: A one-time kick-off meeting or conference call will be held between the Grantee's key project personnel and CARB project management staff. The purpose of this meeting is to discuss items such as the proposed work plan, details of task performance, and issues needing clarification or resolution prior to initiating work.
- b. Ongoing coordination and review meetings: Ongoing Grantee coordination and review conference calls or meetings with the CARB Project Liaison to discuss project status will be held on an as needed basis.
- c. Site visits: Site visits may be established by the CARB Project Liaison during the term of this Grant Agreement.

### **2. Technical Monitoring**

- a. Any changes to the Scope of Work or timeline for the project requires the prior written approval of the CARB Project Liaison, and, depending on the scope and extent of the changes, may require a written Grant Agreement Amendment.
- b. The Grantee must notify the CARB Project Liaison and Grant Coordinator immediately, in writing, if any circumstances arise (technical, economic, or otherwise), which might jeopardize completion of the project, or if there is a change in key project personnel.
- c. In addition to Progress Reports, the Grantee must provide information requested by the CARB Project Liaison that is needed to assess progress in completing tasks and meeting the objectives of the project.
- d. Any change in budget allocations, re-definition of deliverables, or extension of the project schedule must be requested in writing to the CARB Project Liaison and approved by CARB, in its sole discretion. Such changes may require a written Grant Agreement Amendment.

## I. DOCUMENTING EXPENDITURE OF STATE FUNDS

The Grantee must provide CARB with documentation accounting for the proper expenditure of CARB funds. The documentation must be provided in Progress Reports submitted to CARB. A Final Report must be submitted after all project funds have been expended.

## J. OVERSIGHT AND ACCOUNTABILITY

The Grantee must comply with all oversight responsibilities identified herein.

1. CARB or its designee may recoup project funds which were received based upon misinformation or fraud, or for which a Grantee or its subcontractor(s), or a participant in the project is in significant or continual non-compliance with the terms of this Grant Agreement or state law.
2. CARB or its designee reserves the right to audit at any time during the duration of this Grant Agreement the Grantee's costs of performing the Grant and to refuse payment of any reimbursable costs or expenses that in the opinion of CARB or its designee are unsubstantiated or unverified. The Grantee shall cooperate with CARB or its designee including, but not limited to, promptly providing all information and documents requested, such as all financial records, documents, and other information pertaining to reimbursable costs, and any matching costs and expenses.
3. The Grantee shall retain all records referred to above and provide them for examination and audit by the State for three (3) years after final payment under this Grant Agreement.
4. The Grantee shall develop and maintain accounting procedures to track reservation and expenditures by grant award, fiscal year, and of all funding sources.

## K. GENERAL GRANT AGREEMENT PROVISIONS

1. **Amendment:** No amendment or variation of the terms of this Grant Agreement will be valid unless made in writing, signed by all parties and approved as required. No oral understanding or agreement not incorporated in the Grant Agreement is binding on any of the parties.
2. **Assignment:** This Grant Agreement is not assignable by the Grantee, either in whole or in part, without the consent of CARB.
3. **Availability of Funds:** CARB's obligations under this Grant Agreement are contingent upon the availability of funds. In the event funds are not available,

the State shall have no liability to pay any funds whatsoever to the Grantee or to furnish any other considerations under this Grant Agreement.

4. **Audit:** Grantee agrees that CARB, the Department of General Services, Department of Finance, the Bureau of State Audits, or their designated representative(s) must have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement and all State funds received. Grantee agrees to maintain such records for possible audit for a minimum of three (3) years after the term of this Grant Agreement is completed, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include similar right of the State audit records and interview staff in any Grant related to performance of this Grant Agreement.
5. **Compliance with law, regulations, etc.:** The Grantee agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal, state, and county laws, rules, guidelines, regulations, and requirements.
6. **Computer software:** The Grantee certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of this Grant Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.
7. **Conflict of interest:** The Grantee certifies that it is in compliance with applicable State and/or federal conflict of interest laws.

The Grantee may have no interest, and must not acquire any interest, direct or indirect, which will conflict with its ability to impartially complete the tasks described herein. The Grantee must disclose any direct or indirect financial interest or situation which may pose an actual, apparent, or potential conflict of interest with its duties throughout the Grant Agreement term. CARB may consider the nature and extent of any actual, apparent, or potential conflict of interest in the Grantee's ability to perform the Grant Agreement.

The Grantee must immediately advise CARB in writing of any potential new conflicts of interest throughout the Grant Agreement term.

8. **Disputes:** The Grantee must continue with the responsibilities under this Grant Agreement during any dispute. Grantee staff or management may work in good faith with CARB staff or management to resolve any disagreements or conflicts arising from implementation of this Grant Agreement. However, any disagreements that cannot be resolved at the management level within thirty (30) days of when the issue is first raised with CARB staff must be subject to

resolution by the CARB Executive Officer, or his designated representative. Nothing contained in this paragraph is intended to limit any rights or remedies that the parties may have under law.

9. **Environmental justice:** In the performance of this Grant Agreement, the Grantee must conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State.
10. **Fiscal management systems and accounting standards:** The Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to track Grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of State law or this Grant Agreement. Unless otherwise prohibited by State or local law, the Grantee further agrees that it will maintain separate project accounts in accordance with generally accepted accounting principles.
11. **Force majeure:** Neither CARB nor the Grantee must be liable for or deemed to be in default for any delay or failure in performance under this Grant Agreement or interruption of services resulting, directly or indirectly, from acts of God, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire, or other casualty, etc.
12. **Governing law and venue:** This Grant Agreement is governed by and must be interpreted in accordance with the laws of the State of California. CARB and the Grantee hereby agree that any action arising out of this Grant Agreement must be filed and maintained in the Superior Court in and for the County of Sacramento, California, or in the United States District Court in and for the Eastern District of California. The Grantee hereby waives any existing sovereign immunity for the purposes of this Grant Agreement.
13. **Grantee's responsibility for work:** The Grantee must be responsible for work and for persons or entities engaged in work, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Grantee must be responsible for any and all disputes arising out of its contract for work on the project, including, but not limited to, payment disputes with contractors, subcontractors, and providers of services. The State will not mediate disputes between the Grantee and any other entity concerning responsibility for performance of work.
14. **Indemnification:** The Grantee agrees to indemnify, defend, and hold harmless the State and the Board and its officers, employees, agents, representatives, and successors-in-interest against any and all liability, loss, and expense, including reasonable attorneys' fees, from any and all claims for

injury or damages arising out of the performance by the Grantee, and out of the operation of equipment that is purchased with funds from this Grant award.

- 15. Independent Contractor:** The Grantee, and its agents and employees, if any, in their performance of this Grant Agreement, must act in an independent capacity and not as officers, employees, or agents of CARB.
- 16. Nondiscrimination:** During the performance of this Grant Agreement, the Grantee and its third-party entities shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. The Grantee and its third-party entities shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. The Grantee and its third-party entities shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Grantee and its third-party entities shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

The Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Grant Agreement.
- 17. No third-party rights:** The parties to this Grant Agreement do not create rights in, or grant remedies to, any third-party as a beneficiary of this Grant Agreement, or of any duty, covenant, obligation or undertaking establish herein.
- 18. Prevailing wages and labor compliance:** If applicable, the Grantee agrees to be bound by all the provisions of State Labor Code Section 1771 regarding prevailing wages. If applicable, the Grantee must monitor all agreements subject to reimbursement from this Grant Agreement to ensure that the prevailing wage provisions of State Labor Code Section 1771 are being met.
- 19. Professionals:** For projects involving installation or construction services, the Grantee agrees that only licensed professionals will be used to perform services under this Grant Agreement where such services are called for and licensed professionals are required for those services under State law.

20. **Severability:** If a court of competent jurisdiction holds any provision of this Grant Agreement to be illegal, unenforceable or invalid in whole or in part for any reason, the validity and enforceability of the remaining provisions, or portions of those provisions, will not be affected.
21. **Termination:** In addition to the termination provisions in Section G.3 of this Grant Agreement, CARB may terminate this Grant Agreement by written notice at any time prior to completion of this Grant Agreement, upon violation by the Grantee of any material provision after such violation has been called to the attention of the Grantee and after failure of the Grantee to bring itself into compliance with the provisions of this Grant Agreement. Upon termination, the Grantee must immediately return project funds to CARB.
22. **Timeliness:** Time is of the essence in this Grant Agreement. Grantee must proceed with and complete the Project in an expeditious manner.
23. **Waiver of Rights:** Any waiver of rights with respect to a default or other matter arising under the Grant Agreement at any time by either party must not be considered a waiver of rights with respect to any other default or matter. Any rights and remedies of the State provided for in this Grant Agreement are in addition to any other rights and remedies provided by law.

**Work Statement**

Budget Summary (Attachment I)  
Project Milestones and Disbursement Schedule (Attachment II)  
Project Schedule (Attachment III)



**EXHIBIT B, Attachment I**

**Budget Summary**

**Grantee: Amador County Air Pollution Control District**

**Grant Agreement No.: G17EIDG-01**

**Project: Quality Assurance Review of Point Source Emissions Data**

**Total Costs & Funding**

<b>Costs</b>	<b>Grant</b>
<b>Total Project Funds</b>	<b>\$18,267.00</b>

**EXHIBIT B, Attachment II**

**Project Milestones and Disbursement Schedule**

**Grantee: Amador County Air Pollution Control District**

**Grant Agreement No.: G17EIDG-01**

**Project: Quality Assurance Review of Point Source Emissions Data**

<b>Task</b>	<b>Milestone Description</b>	<b>Scheduled Payment of Grant Funds</b>
1	Execute Grant Agreement, District Resolution, Kick-Off Meeting	N/A
2	Update list of active, inactive and closed facilities in 2008-2016 calendar years	\$5,480.00 (30 percent)
3	Review and update facility information and emissions data for facilities that were in operation in 2017	\$5,480.00 (30 percent)
4	Review and update facility information and emissions data for facilities that were in operation between 2008 and 2016	\$5,480.00 (30 percent)
5	Submittal of Draft Final Report to CARB <b>(no later than March 1, 2019)</b>	N/A
6	Submittal of Final Report to CARB <b>(no later than June 1, 2019)</b>	\$1,827.00 (10 percent)
<b>Grant Agreement Total Funding Amount</b>		<b>\$18,267.00</b>

**EXHIBIT B, Attachment III**

**Project Schedule**

**Grantee: Amador County Air Pollution Control District**

**Grant Agreement No.: G17EIDG-01**

**Project: Quality Assurance Review of Point Source Emissions Data**

<b>Work Task</b>	<b>Timeline</b>
Task 1a – Grant Agreement Execution	June 25, 2018
Task 1b – District Resolution	September 1, 2018
Task 1c – Kick Off Meeting	TBD
Task 2 – Update list of active, inactive and closed facilities in 2008-2016 calendar years	October 1, 2018
Task 3 – Update facility information and emissions data for facilities that were in operation in 2017	August 1, 2018
Task 4 – Review and update facility information and emissions data for facilities that were in operation between 2008 and 2016	December 1, 2018
Task 5 – Draft Final Report	March 1, 2019
Task 6 – Final Report	June 1, 2019

**EXHIBIT C**

*(This is a draft sample form. Please contact program staff for final electronic version)*

**AB 197 DISTRICT GRANTS PROGRAM  
GRANT DISBURSEMENT REQUEST FORM**

General Information			
Project Name	Grant Number		
Grantee Name	Amendment #		
Contact Person	Fiscal Year		
Mailing Address	Disbursement #		
Phone Number	FAX Number		
Disbursement Summary			
Original Grant	Total Previous Disbursement	This Request	Remaining Balance
Project Funds			\$0
Processing/Admin Fees			\$0
Total	\$ -	\$ -	\$0

Documentation attached for disbursement justification: \_\_\_\_\_

Attachments: \_\_\_\_\_

Project Funds   
Processing Fees

*I certify under penalty of perjury that the information contained in this Grant Disbursement Request Form and all attachments is correct and complete and is in accordance with the Grant Agreement. In addition, I hereby authorize the California Air Resources Board to make any inquiries to confirm this information.*

Authorized Official

Print Name

Title

Signature

Date

FOR STAFF USE ONLY			
DATE REQUEST RECEIVED BY CARB	DATE TO ACCOUNTING	DATE TO S.C.O.	
CARB Project Liaison			
Approval	Signature	Date	
Grant Manager Approval	Signature	Date	
Total Disbursement:	Fund:	PCA:	
Total Disbursement:	Fund:	PCA:	
Total Disbursement:	Fund:	PCA:	

**ADMINISTRATIVE MATTERS**

**ITEM 4**

**CARB/CAPCOA Woodstove Replacement  
Program with El Dorado County AQM District**

# ***Amador Air District***

## **Memorandum**

June 19, 2018

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Woodstove Replacement Program

The California Air Resources Board (CARB) has introduced a Woodstove Replacement Program that is being promulgated through the California Air Pollution Control Officers Association (CAPCOA). The program has a number of time-consuming and resource-draining administrative requirements including special contracts and agreements for retailers and installers, inspections, monitoring, evaluating, reporting; and low-income verification, training and education.

Because of the burdensome administrative requirements of the CARB/CAPCOA program, some air districts are choosing to enter into an agreement with El Dorado Air Quality Management District for the management and oversight of the program. Attached to this memorandum is a sample contract between El Dorado and Placer Air Districts.

Staff is recommending Amador enter into a similar agreement with El Dorado Air District to manage this program on our behalf. One-half of the funding (\$50,000) will be used for woodstove replacements in Amador County and one-half of the funding (\$50,000) will be used for replacements in El Dorado County. Total funding is \$100,000.

**Recommendation:** Authorize the APCO to enter into an agreement similar to the El Dorado /Placer County agreement for the management of the CARB/CAPCOA woodstove replacement program.

**EL DORADO COUNTY AIR QUALITY MANAGEMENT DISTRICT  
PLACER COUNTY AIR POLLUTION CONTROL DISTRICT  
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (MOU) is made between the El Dorado County Air Quality Management District (EDCAQMD), and the Placer County Air Pollution Control District (PCAPCD).

**1.0 Recitals**

- 1.1 The State Woodstove Reduction Incentive Program (“RIP”) is part of a statewide program that puts cap-and-trade dollars to work strengthening rural area economies, improving public health and the environment, and reducing fire risk;
- 1.2 The California Air Resources Board (“CARB”) developed Program Guidelines for the implementation of the Woodsmoke Reduction Program (“Program”);
- 1.3 In accordance with the MOU between the California Air Pollution Control Officers Association (“CAPCOA”) and EDCAQMD, EDCAQMD will receive the funding allocated to PCAPCD to assist PCAPCD with replacement projects in Placer County and to fund projects in El Dorado County;
- 1.4 Incentive funding is available on a first-come, first served basis, and the Program will continue until the allocated funds are depleted;

**NOW, THEREFORE**, in consideration of the mutual promises hereafter set forth, the EDCAQMD and the PCAPCD agree as follows:

**2.0 Terms and Conditions**

**2.1 Purpose of MOU**

The purpose of this MOU is for EDCAQMD to accept funds on behalf of the PCAPCD in support of the State Woodstove Reduction Incentive Program.

**2.2 Term of Contract**

The term of this MOU will commence upon execution by all parties and terminate on January 31, 2020, or earlier upon mutual agreement between EDCAQMD and PCAPCD.

**2.3 Scope of Work**

EDCAQMD will administer the State Woodstove Reduction Incentive Program for PCAPCD as detailed in Exhibit A, including, but not limited to the following:

- Enter into agreements with appropriately licensed installers in Placer County.
- Advertise the program in newspapers, direct mailers, etc. to residents in areas of Placer County determined to be in areas of greatest need.

- Process all paperwork required by CARB for the Program,
- Process claims for payment to applicants with the El Dorado Auditor/Controller.
- Account for costs incurred and EDCAQMD staff time spent performing work under this MOU and reimburse itself from the funds covered by this MOU.

PCAPCD will assist with program administration as detailed in Exhibit A, including, but not limited to the following:

- Perform pre-inspections at residences in Placer County.
- Perform targeted outreach.

#### 2.4 **Funding**

Funding is provided by Senate Bill 1613 from CARB through CAPCOA, and has been allocated to PCAPCD. PCAPCD and EDCAQMD agree to allow EDCAQMD to receive the funding allocated to PCAPCD in performance of this MOU. The initial allocation to PCAPCD is estimated to be \$125,000, which will be expended as detailed in Exhibit B. Additional future allocation to PCAPCD will be expended in the same method as represented in Exhibit B, should PCAPCD and EDCAQMD agree to continue the performance of this MOU with any future allocations.

#### 2.5 **Final Report**

EDCAQMD will provide PCAPCD with electronic copies of the quarterly and closeout reports submitted to CAPCOA.

#### 2.6 **Indemnification**

- a. El Dorado AQMD will indemnify and defend PCAPCD, its officers, agents and employees from and against all claims, demands, losses, damages, liability, costs, and expenses of whatever nature including court costs and Counsel fees, accruing or resulting to any person, firm, or corporation who may be injured by the intentional acts or negligence of El Dorado AQMD in the performance of its obligations under this MOU.
- b. PCAPCD will indemnify and defend El Dorado AQMD, its officers, agents and employees from and against all claims, demands, losses, damages, liability, costs, and expenses of whatever nature including court costs and Counsel fees, accruing or resulting to any person, firm, or corporation who may be injured by the intentional acts or negligence of PCAPCD in the performance of its obligations under this MOU.

#### 2.7 **Alteration**

No alteration or variation of the terms of this MOU will be valid unless made in writing and signed by both parties.

#### 2.8 **Termination**

Either party may terminate this MOU without cause upon thirty (30) days written notice served upon the other party. Any unspent funds will be returned to PCAPCD less El Dorado AQMD's share of costs incurred as of the date of the notice.



2.9 **Notices**

Any notice, demand, request, consent, or approval that either party hereto may be or is required to give the other, must be in writing, and be either personally delivered or sent by prepaid, certified first class mail, return receipt requested, addressed as follows:

<b>To EL DORADO AQMD</b>	<b>To PCAPCD</b>
Dave Johnston, Air Pollution Control Officer El Dorado County AQMD 345 Fair Lane, Building T1 Placerville, CA 95667 Phone (530) 621-7501 Fax (530) 295-2774	Erik White, Air Pollution Control Officer PCAPCD 110 Maple Street Auburn, CA 95603 Phone (530) 745-2330 Fax (530) 745-2373

- A. **Change of Address:** Either party may change the address for service by giving 30 days advance written notice to the other party.
- B. **Effective Date:** All notices will be effective upon receipt and will be deemed received (i) upon delivery if personally delivered, (ii) on the 5<sup>th</sup> day following deposit in the mail, if sent by certified mail, or (iii) upon the date stated in the facsimile delivery confirmation, if sent by facsimile.

2.10 **Audit of El Dorado AQMD Records**

With regard to this MOU, EDCAQMD will maintain appropriate financial records relating to this MOU, and PCAPCD may demand access to these financial records to perform an audit of any work performed under this MOU. EDCAQMD must make these records available to PCAPCD thirty (30) days after receiving a written request for the records from PCAPCD, and EDCAQMD will retain the records until December 31, 2022.

2.11 **Timely Performance**

The parties agree to work together in good faith to timely carry out their obligations under this MOU.

2.12 **Successors and Waivers**

This MOU binds the successors of EDCAQMD and PCAPCD in the same manner as if they were expressly named. Waiver by either party of any default, breach or condition precedent will not be construed as waiver of any other default, breach or condition precedent or any other right hereunder.

2.13 **Severability**

If any provision of this MOU is held invalid or unenforceable, its invalidity or unenforceability will not affect any other provisions of this MOU, and this MOU will be construed and enforced as if the invalid or unenforceable provision had not been included.

2.14 **Statutory Limitations**

This MOU and any payments for compensation and expenses are subject to the provisions and limitations imposed by federal and State law. PCAPCD has no liability for payment of any compensation and expenses that are found to be in contravention of federal or State law provided that the payment was not made because of PAPCD's intentional acts or negligence. EDCAQMD will reimburse PCAPCD for any funds paid by it under this MOU that are later determined to be in contravention of any federal and State law provided that the payment was not made because of PAPCD's intentional acts or negligence.

2.15 **Contract Administrator:** Dave Johnston is the named Contract Administrator for this MOU. It is the responsibility of the Contract Administrator to: 1) verify compliance with the terms and conditions of the MOU, 2) determine that the work has been completed, 3) ensure that funding is available to pay approved invoices, and 4) approve all invoices under the MOU.

2.16 **Authority to Bind:** The persons signing on behalf of the parties to this MOU warrant that they have the legal authority to execute this MOU.

Executed by:

El Dorado County Air Quality  
Management District

Placer County Air Pollution Control  
District

By \_\_\_\_\_  
Dave Johnston  
Air Pollution Control Officer  
El Dorado County AQMD

By \_\_\_\_\_  
Erik White  
Air Pollution Control Officer  
PCAPCD

Approved as to form

By \_\_\_\_\_  
Breann Mobius  
County Counsel  
El Dorado County

**EXHIBIT A****El Dorado AQMD shall:**

- Develop and enter into agreements with woodstove installers licensed to perform work in Placer County to ensure old woodstoves are rendered inoperable and instruct residents on proper operation of new woodstove.
- Perform outreach for the Program, utilizing newspapers, direct mailers, door hangers, social media, etc. in Placer County.
- Process all paperwork for the Program, including applications, payment claims, and any tracking documents required by the Program.
- Submit payment claims to the El Dorado County Auditor/Controller, approving grant reimbursements to the recipients of grant funding through the Program.
- Expend approximately 50% of the total amount of project funding allocated to PCAPCD on incentives and project costs (as defined by CARB) directly related to Placer County residents participating in the Program.
- Provide PCAPCD with electronic copies of the quarterly and closeout reports submitted to CAPCOA.
- Reimburse PCAPCD for accrued project costs and staff time directly associated with Placer County projects from PCAPCD's portion of program funds within 90 days of receipt of completed claim and backup materials necessary to document reimbursement eligibility.
- Account for costs incurred and EDCAQMD staff time spent performing work under this MOU and reimburse itself from the funds covered by this MOU.

**PCAPCD shall:**

- Perform pre-inspections for grantees of the Program residing in Placer County, travelling to the grantees' residences to verify the non-EPA certified status of the existing woodstove as required by the Program. Upon verification of non-EPA certified status of the existing woodstove, PCAPCD staff shall:
  - Sign the application as being approved for the Program, and have the grantee sign the application.
  - Photograph the stove as currently installed on the hearth, the inside of the stove, the back of the stove, as well as photograph the signed application form.
  - Leave the signed application form with the grantee in order to submit it with the required documents upon completion of installation of the new device.
  - Email the photos to Adam Baughman at EDC AQMD upon returning to the office.
- Perform targeted outreach to community groups in disadvantaged communities and other identified communities.
- Invoice EDCAQMD on a quarterly basis for expenses and staff time classified as direct project costs, providing backup materials necessary to document reimbursement eligibility.

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**ADMINISTRATIVE MATTERS**  
**ITEM 5**

**CCAD (City, County, Agency, Diesel) Engine  
Program**

# *Amador Air District*

## **Memorandum**

June 19, 2018

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** City, County, Agency, Diesel (CCAD) Engine Replacement Program

Beginning in 2016 the Board of Directors authorized the City, County, Agency, Diesel (CCAD) engine replacement program to help local Amador County municipalities and agencies comply with air pollution regulations. The program expended approximately \$160,000 and was considered a success by the response and participation. The District has received additional requests from two agencies: Amador County Transportation and Public Works Department and the City of Ione Public Works Department. The two requests are attached to this memorandum.

The District's 2018/2019 budget has \$50,000 tentatively earmarked for a Woodstove Replacement Program. However, since CARB/CAPCOA has offered a similar program, staff recommends using the \$50,000 for the CCAD program.

**Recommendation:** Authorize the APCO to continue the CCAD program with the two requests and any additional requests within a total budget of \$50,000.



## Community Development Agency

810 Court Street, Jackson CA 95642 Phone 209-223-6429 Fax: 209-223-6395

### MEMORANDUM

**TO:** Jered Reinking, Public Works Director

**FROM:** Derek Selman, Public Works Supervisor

**SUBJECT:** ASPHALT ZIPPER PROCUREMENT

**DATE:** June 7, 2018

The Amador County Road Department would like authorization to purchase an asphalt zipper. Currently, the zipper owned by the County cannot be utilized due to California's Emission rules, and the necessary repairs are being done with a back hoe. Using the back hoe is a lengthy and costly solution.

Doing this type of project with a back hoe requires the road crew to saw, cut, chuck, haul and dispose of the spoils. A typical dig-out done with a back hoe requires 7 road crew members plus equipment and fill materials. When a zipper is used, a minimum of 5 road crew members with equipment, however, the fill materials are ground and reusable on site.

Owning a zipper will not only make pavement rehab projects easier, but will also assist in the rehab of all County gravel roads as well.

Enclosed is a copy of a quote and sole source letter along with a copy of an estimate for a 1,000 square foot pavement rehab project. I have searched for used machines through manufacturers which exist, however, those machines do not meet California's Emissions requirements.



Jim McHargue <jmchargue@amadorgov.org>

## New Mower

Mary Wren <mwren@ione-ca.com>  
To: Jim McHargue <jmchargue@amadorgov.org>  
Cc: Todd Waklee <twaklee@ione-ca.com>

Fri, Jun 8, 2018 at 10:56 AM

Good morning Jim,

We are in the process of purchasing a Tier 4 Diesel mower in our ongoing effort to improve air quality standards in the City. Are there any funds available that you are aware of that would help offset this cost?

Thank you for your help on this!

Regards,

Mary Wren-Wilson  
City of Ione  
Administrative Assistant  
(209) 274-2412 ext. 104



*Winter Wren by David Allen Sibley*



**CCAD 2016/2017/2018 Distributions:**

<b>AGENCY:</b>	<b>EQUIPMENT PURCHASED:</b>	<b>DISTRICT CONTRIBUTION:</b>
Amador Water Agency	Generator – 2014 Cummins Doosan Generator Set with a 173hp - Tier 4 Final	\$25,000.00
City of Sutter Creek	Jet-N-Vac Hydro Vacuum Sewer Cleaning Trailer	\$25,000.00
Amador County Public Works	Air Compressor – 185 CFM Airman 100 psi Air Compressor 49hp unit.	\$15,719.40
City of Ione	Generator – Magnum MMG451F4 Tier 4 Final Diesel Generator, Mounted on single axle trailer.	\$25,000.00
City of Jackson – Fire Department	22kw Generac Generator	\$6,402.75

**TOTAL PAID: \$97,122.15**

<b>PROJECT IN PROGRESS:</b>		
Amador Regional Sanitation Authority (ARSA)	Irrigation Pump	\$25,000.00
Amador Water Agency	Generator	\$25,000.00

**TOTAL INCLUDING IN PROGRESS: \$147,122.15**

**REMAINING COMMITMENTS:**

CITY OF JACKSON

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## APCO'S UPDATE

### ITEM 6

#### **APCO'S Update**

- **Budget hearing scheduled for Tuesday, August 21, 2018**
- **Amador Woodstove Replacement Program Update**
- **Electric Vehicle Charging Stations/Pilot Program Update**
- **Financials July 1, 2017 through June 19, 2018**



2017 WOODSTOVE CHANGEOUT PROGRAM  
COMPLETED APPLICATIONS LIST

1	Complete	\$2,000.00
2	Complete	\$2,000.00
3	Complete	\$2,000.00
4	Complete	\$2,000.00
5	Complete	\$2,000.00
6	Complete	\$2,000.00
7	Complete	\$2,000.00
8	Complete	\$1,533.79
9	Complete	\$2,000.00
10	Complete	\$2,000.00
11	Complete	\$2,000.00
12	Complete	\$2,000.00
13	Complete	\$2,000.00
14	Complete	\$1,909.68
15	Complete	\$2,000.00
16	Complete	\$1,530.76
17	Complete	\$2,000.00
18	Complete	\$2,000.00
19	Complete	\$2,000.00
20	Complete	\$2,000.00
21	Complete	\$2,000.00
22	Complete	\$2,000.00
23	Complete	\$1,864.20
24	Complete	\$2,000.00
25	Pending	\$2,000.00
<b>25</b>	<b>TOTAL</b>	<b>\$48,838.43</b>

10:41 AM  
June 14, 2018  
Cash Basis

**Amador Air District**  
**Balance Sheet**  
**As of June 30, 2018**

	<u>Jun 30, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
AAD Bank 101735	750,938.73
Total Checking/Savings	750,938.73
Other Current Assets	
101002 Petty Cash	200.00
Total Other Current Assets	200.00
Total Current Assets	751,138.73
Fixed Assets	
150630 Equipment	25,537.48
Total Fixed Assets	25,537.48
<b>TOTAL ASSETS</b>	<b><u>776,676.21</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings	674,766.89
Net Income	101,909.32
Total Equity	776,676.21
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>776,676.21</u></b>

10:41 AM  
June 14, 2018  
Cash Basis

**Amador Air District**  
**Custom Summary Report**  
July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
<b>Income</b>	
42145 Burn Permits	23,870.00
44100 Interest	4,159.89
45070 DMV Fees	192,694.03
45240 Carl Moyer Program Funds	79,539.60
45460 ARB Subvention	47,250.41
46940 Permits & Emission Fees	
46940 PERP	14,781.31
46940 Vapor Recovery / Nozzles	7,949.20
46940 Permits & Emission Fees - Other	92,827.45
<b>Total 46940 Permits &amp; Emission Fees</b>	<u>115,557.96</u>
47890 Miscellaneous	
47890 Authority to Construct	4,735.24
47890 Change of Ownership	617.84
47890 Fines	1,250.00
47890 Vehicle Lease to WM	1,350.00
47890 Miscellaneous - Other	15,000.00
<b>Total 47890 Miscellaneous</b>	<u>22,953.08</u>
<b>Total Income</b>	<u>486,024.97</u>
<b>Gross Profit</b>	486,024.97
<b>Expense</b>	
50100 Salaries	116,600.50
50121 Cell Phone Stipend	495.00
50300 Retirement	10,210.02
50304 PERS Misc. Unfund Lia.	13,465.80
50310 FICA/Medicare Tax	8,802.86
50400 Employee Group Insurance	58.08
50500 Worker's compensation	692.98
51200 Communications	2,493.24
51700 Maintenance - Equipment	95.92
51760 Maintenance - Licensing	880.69
52000 Memberships	1,225.00
52200 Office Expenses	1,188.76
52211 GSA Cost Allocation	1,588.00
52300 Professional Services	56,261.93
52400 Publications/Legal Notcei	189.69
52500 Rent/Lease of Equipment	753.19
52600 Rents, Leases	9,744.84
52900 GSA and In County Travel	1,037.93
52910 Meetings & Training	726.91
54120 Community Projects	53,595.74
54712 Business Projects	91,338.43
Reconciliation Discrepancies	12,670.14
<b>Total Expense</b>	<u>384,115.65</u>
<b>Net Income</b>	<u><u>101,909.32</u></u>

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June 14, 2018

Cash Basis

## Amador Air District Revenue & Expenses Budget vs. Actual July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
42145 Burn Permits	23,870.00			
44100 Interest	4,159.89			
45070 DMV Fees	192,694.03			
45240 Carl Moyer Program Funds	79,539.60			
45460 ARB Subvention	47,250.41			
46940 Permits & Emission Fees				
46940 PERP	14,781.31			
46940 Vapor Recovery / Nozzles	7,949.20			
46940 Permits & Emission Fees - Other	92,827.45			
<b>Total 46940 Permits &amp; Emission Fees</b>	<b>115,557.96</b>			
47890 Miscellaneous				
47890 Authority to Construct	4,735.24			
47890 Change of Ownership	617.84			
47890 Fines	1,250.00			
47890 Vehicle Lease to WM	1,350.00			
47890 Miscellaneous - Other	15,000.00			
<b>Total 47890 Miscellaneous</b>	<b>22,953.08</b>			
<b>Total Income</b>	<b>486,024.97</b>			
<b>Gross Profit</b>	<b>486,024.97</b>			
<b>Expense</b>				
50100 Salaries	116,600.50			
50121 Cell Phone Stipend	495.00			
50300 Retirement	10,210.02			
50304 PERS Misc. Unfund Lia.	13,465.80			
50310 FICA/Medicare Tax	8,802.86			
50400 Employee Group Insurance	58.08			
50500 Worker's compensation	692.98			
51200 Communications	2,493.24			
51700 Maintenance - Equipment	95.92			
51760 Maintenance - Licensing	880.69			
52000 Memberships	1,225.00			
52200 Office Expenses	1,188.76			
52211 GSA Cost Allocation	1,588.00			
52300 Professional Services	56,261.93			
52400 Publications/Legal Notcei	189.69			
52500 Rent/Lease of Equipment	753.19			
52600 Rents, Leases	9,744.84			
52900 GSA and In County Travel	1,037.93			
52910 Meetings & Training	726.91			
54120 Community Projects	53,595.74			
54712 Business Projects	91,338.43			
Reconciliation Discrepancies	12,670.14			
<b>Total Expense</b>	<b>384,115.65</b>			
<b>Net Income</b>	<b>101,909.32</b>			



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June 14, 2018

Cash Basis

## Amador Air District

### Expenses by Vendor Detail

July 2017 through June 2018

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
<b>A &amp; B Stoves</b>						
Bill	9/5/2017	James (Jim) Y...	54712 Business Pr...	2,000.00	2,000.00	
Bill	10/24/2017	Luke & Shanno...	54712 Business Pr...	1,909.68	3,909.68	
Bill	10/24/2017	Joseph Justice	54712 Business Pr...	1,864.20	5,773.88	
Bill	12/11/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	7,773.88	
Bill	12/11/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	9,773.88	
Bill	1/9/2018	Application #21	54712 Business Pr...	2,000.00	11,773.88	
Bill	6/4/2018	Woodstove Ch...	54712 Business Pr...	2,000.00	13,773.88	
Total A & B Stoves				13,773.88	13,773.88	0.00
<b>Aces Waste Services</b>						
Bill	7/6/2017	Pine Acres #66...	54120 Community ...	2,765.68	2,765.68	
Bill	7/6/2017	Silver Drive #6...	54120 Community ...	5,385.15	8,150.83	
Bill	7/6/2017	Sutter Creek F...	54120 Community ...	1,108.28	9,259.11	
Bill	7/6/2017	Lockwood FS #...	54120 Community ...	1,164.21	10,423.32	
Bill	7/6/2017	Amador Ave (...)	54120 Community ...	1,723.70	12,147.02	
Bill	7/6/2017	Burnt Cedar (N...	54120 Community ...	218.29	12,365.31	
Bill	8/2/2017	Neighborhood ...	54120 Community ...	833.37	13,198.68	
Bill	8/2/2017	Sutter Creek Fi...	54120 Community ...	1,092.30	14,290.98	
Bill	8/2/2017	Lockwood Fire ...	54120 Community ...	1,952.02	16,243.00	
Bill	8/2/2017	Pine Acres	54120 Community ...	2,999.44	19,242.44	
Bill	8/2/2017	Silver Drive x2	54120 Community ...	6,022.67	25,265.11	
Bill	9/5/2017	Sutter Creek Fi...	54120 Community ...	881.83	26,146.94	
Bill	9/5/2017	Lockwood Fire ...	54120 Community ...	1,502.01	27,648.95	
Bill	9/5/2017	Pine Acres	54120 Community ...	1,614.05	29,263.00	
Bill	9/5/2017	Silver Drive	54120 Community ...	3,776.88	33,039.88	
Bill	9/5/2017	Williams Road ...	54120 Community ...	1,381.31	34,421.19	
Bill	10/10/2017	Neighborhood ...	54120 Community ...	277.28	34,698.47	
Bill	10/10/2017	Neighborhood ...	54120 Community ...	1,096.04	35,794.51	
Bill	10/10/2017	Sutter Creek Fi...	54120 Community ...	867.89	36,662.40	
Bill	10/10/2017	Lockwood Fire ...	54120 Community ...	1,461.89	38,124.29	
Bill	10/10/2017	27160 Silver Dr...	54120 Community ...	2,987.02	41,111.31	
Bill	10/10/2017	Pine Acres Co...	54120 Community ...	1,378.76	42,490.07	
Bill	11/9/2017	Neighborhood ...	54120 Community ...	22.27	42,512.34	
Bill	11/9/2017	Sutter Creek Fi...	54120 Community ...	7.65	42,519.99	
Bill	11/9/2017	Lockwood Fire ...	54120 Community ...	14.45	42,534.44	
Bill	11/9/2017	Silver Drive	54120 Community ...	110.50	42,644.94	
Bill	11/9/2017	Pine Acres	54120 Community ...	40.46	42,685.40	
Bill	5/8/2018	Mace Meadow...	54120 Community ...	436.75	43,122.15	
Bill	5/8/2018	Pine Acres Pin...	54120 Community ...	967.34	44,089.49	
Bill	5/8/2018	Lockwood Pine...	54120 Community ...	434.37	44,523.86	
Bill	5/8/2018	Sutter Creek Pi...	54120 Community ...	910.22	45,434.08	
Bill	6/12/2018	May 2018 Mac...	54120 Community ...	1,977.01	47,411.09	
Bill	6/12/2018	May 2018 Pine ...	54120 Community ...	2,071.03	49,482.12	
Bill	6/12/2018	May 2018 Burn...	54120 Community ...	664.39	50,146.51	
Bill	6/12/2018	May 2018 SC F...	54120 Community ...	1,534.66	51,681.17	
Bill	6/12/2018	May 2018 Willi...	54120 Community ...	195.00	51,876.17	
Bill	6/12/2018	May 2018 Lock...	54120 Community ...	710.12	52,586.29	
Total Aces Waste Services				52,586.29	52,586.29	0.00
<b>Alliant Insurance Services, Inc.</b>						
Bill	7/6/2017	17-18 SPIP Pr...	52300 Professional ...	639.20	639.20	
Bill	9/12/2017	SLIP - Special ...	52300 Professional ...	1,713.05	2,352.25	
Total Alliant Insurance Services, Inc.				2,352.25	2,352.25	0.00
<b>Amador County - Waste Management</b>						
Bill	10/10/2017	Jim's Salary - ...	52300 Professional ...	16,649.34	16,649.34	
Bill	1/9/2018	July-Aug-Sept ...	52300 Professional ...	15,102.68	31,752.02	
Total Amador County - Waste Management				31,752.02	31,752.02	0.00
<b>Amador Regional Sanitation Authority</b>						
Bill	2/28/2018	CCAD 2018_A/...	54712 Business Pr...	19,500.00	19,500.00	
Total Amador Regional Sanitation Authority				19,500.00	19,500.00	0.00
<b>Amador Water Agency - CCAD</b>						
Bill	1/18/2018	CCAD Progra...	54712 Business Pr...	25,000.00	25,000.00	
Total Amador Water Agency - CCAD				25,000.00	25,000.00	0.00



10:41 AM  
 June 14, 2018  
 Cash Basis

## Amador Air District Expenses by Vendor Detail July 2017 through June 2018

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
<b>AT &amp; T</b>						
Bill	7/6/2017	June 2017 Billing	51200 Communicati...	152.01	152.01	
Bill	8/1/2017	July 2017 Billing	51200 Communicati...	176.49	328.50	
Bill	9/5/2017	August 2017 Bi...	51200 Communicati...	179.23	507.73	
Bill	10/10/2017	Sept. 2017	51200 Communicati...	176.86	684.59	
Bill	11/2/2017	Oct. 22, 2017 ...	51200 Communicati...	178.07	862.66	
Bill	12/5/2017	Nov. 2017 Billing	51200 Communicati...	177.91	1,040.57	
Bill	1/3/2018	Dec. 22, 2017 ...	51200 Communicati...	177.87	1,218.44	
Bill	2/1/2018	January 2018	51200 Communicati...	178.17	1,396.61	
Bill	3/6/2018	Feb. 2018 Billing	51200 Communicati...	178.14	1,574.75	
Bill	4/9/2018	March 2018 Bill...	51200 Communicati...	179.30	1,754.05	
Bill	5/4/2018	Billing date 4/2...	51200 Communicati...	178.88	1,932.93	
Bill	6/4/2018	Billing date: 5/2...	51200 Communicati...	179.02	2,111.95	
Total AT & T				2,111.95	2,111.95	0.00
<b>Board of Equalization</b>						
Bill	9/11/2017	Use Tax FYE 0...	54120 Community ...	95.43	95.43	
Total Board of Equalization				95.43	95.43	0.00
<b>CAPCOA</b>						
Bill	4/9/2018	2018 CAPCOA...	52000 Memberships	850.00	850.00	
Bill	5/11/2018	2018 CAPCOA...	52000 Memberships	375.00	1,225.00	
Total CAPCOA				1,225.00	1,225.00	0.00
<b>CCAD</b>						
Bill	8/7/2017	City County Ag...	52300 Professional ...	4.53	4.53	
Total CCAD				4.53	4.53	0.00
<b>Cell Phone</b>						
Bill	8/7/2017	June 2017	50121 Cell Phone S...	45.00	45.00	
Bill	9/11/2017	July 2017	50121 Cell Phone S...	45.00	90.00	
Bill	10/10/2017	Aug. 2017	50121 Cell Phone S...	45.00	135.00	
Bill	11/2/2017	Sept. 2017	50121 Cell Phone S...	45.00	180.00	
Bill	12/6/2017	October 2017	50121 Cell Phone S...	45.00	225.00	
Bill	1/17/2018	November 2017	50121 Cell Phone S...	45.00	270.00	
Bill	2/22/2018	Dec. 2017	50121 Cell Phone S...	45.00	315.00	
Bill	3/1/2018	Jan. 2018	50121 Cell Phone S...	45.00	360.00	
Bill	4/9/2018	February 2018	50121 Cell Phone S...	45.00	405.00	
Bill	4/25/2018	March 2018	50121 Cell Phone S...	45.00	450.00	
Bill	6/4/2018	April 2018	50121 Cell Phone S...	45.00	495.00	
Total Cell Phone				495.00	495.00	0.00
<b>FICA/MEDICARE</b>						
Bill	8/7/2017	June 2017	50310 FICA/Medica...	776.41	776.41	
Bill	9/11/2017	July 2017	50310 FICA/Medica...	776.41	1,552.82	
Bill	10/10/2017	Aug. 2017	50310 FICA/Medica...	776.41	2,329.23	
Bill	11/2/2017	Sept. 2017	50310 FICA/Medica...	792.52	3,121.75	
Bill	12/6/2017	October 2017	50310 FICA/Medica...	792.52	3,914.27	
Bill	1/17/2018	November 2017	50310 FICA/Medica...	792.52	4,706.79	
Bill	2/22/2018	Dec. 2017	50310 FICA/Medica...	792.52	5,499.31	
Bill	3/1/2018	Jan. 2018	50310 FICA/Medica...	790.61	6,289.92	
Bill	4/9/2018	February 2018	50310 FICA/Medica...	863.19	7,153.11	
Bill	4/25/2018	March 2018	50310 FICA/Medica...	836.96	7,990.07	
Bill	6/4/2018	April 2018	50310 FICA/Medica...	812.79	8,802.86	
Total FICA/MEDICARE				8,802.86	8,802.86	0.00
<b>Frasco Profiles</b>						
Bill	2/28/2018	Background Ch...	52300 Professional ...	212.75	212.75	
Total Frasco Profiles				212.75	212.75	0.00
<b>Group Insurance</b>						
Bill	8/7/2017		50400 Employee Gr...	5.28	5.28	
Bill	9/11/2017	July 2017	50400 Employee Gr...	5.28	10.56	
Bill	10/10/2017	Aug. 2017	50400 Employee Gr...	5.28	15.84	
Bill	11/2/2017	Sept. 2017	50400 Employee Gr...	5.28	21.12	
Bill	12/6/2017	October 2017	50400 Employee Gr...	5.28	26.40	
Bill	1/17/2018	November 2017	50400 Employee Gr...	5.28	31.68	
Bill	2/22/2018	Dec. 2017	50400 Employee Gr...	5.28	36.96	

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## Amador Air District Expenses by Vendor Detail July 2017 through June 2018

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	3/1/2018	Jan. 2018	50400 Employee Gr...	5.28	42.24	
Bill	4/9/2018	February 2018	50400 Employee Gr...	5.28	47.52	
Bill	4/25/2018	March 2018	50400 Employee Gr...	5.28	52.80	
Bill	6/4/2018	April 2018	50400 Employee Gr...	5.28	58.08	
<b>Total Group Insurance</b>				58.08	58.08	0.00
<b>GSA - Cost Allocation</b>						
Bill	8/18/2017	July 2017 Billing	52211 GSA Cost All...	397.00	397.00	
Bill	11/2/2017	GSA Support C...	52211 GSA Cost All...	397.00	794.00	
Bill	2/22/2018	Dec. 2017_GS...	52211 GSA Cost All...	397.00	1,191.00	
Bill	4/16/2018	March 2018	52211 GSA Cost All...	397.00	1,588.00	
<b>Total GSA - Cost Allocation</b>				1,588.00	1,588.00	0.00
<b>GSA - CPP</b>						
Bill	7/18/2017	June 2017 Billing	52500 Rent/Lease ...	49.61	49.61	
Bill	9/20/2017	August 2017	52500 Rent/Lease ...	156.45	206.06	
Bill	11/2/2017	GSA Support C...	52500 Rent/Lease ...	85.22	291.28	
Bill	12/6/2017	October 2017 -...	52500 Rent/Lease ...	55.29	346.57	
Bill	1/17/2018	November 201...	52500 Rent/Lease ...	78.29	424.86	
Bill	4/9/2018	February 2018	52500 Rent/Lease ...	217.15	642.01	
Bill	6/4/2018	April 2018	52500 Rent/Lease ...	62.09	704.10	
<b>Total GSA - CPP</b>				704.10	704.10	0.00
<b>GSA - Fuel</b>						
Bill	7/18/2017	Ford Escape	52900 GSA and In ...	123.87	123.87	
Bill	7/18/2017	Jeep Patriot	52900 GSA and In ...	44.70	168.57	
Bill	8/17/2017	Ford Escape	52900 GSA and In ...	57.35	225.92	
Bill	8/17/2017	Jeep Patriot	52900 GSA and In ...	55.79	281.71	
Bill	10/10/2017	Ford Escape_A...	52900 GSA and In ...	90.61	372.32	
Bill	10/10/2017	Jeep Patriot_A...	52900 GSA and In ...	25.07	397.39	
Bill	10/19/2017	Ford Escape	52900 GSA and In ...	103.89	501.28	
Bill	10/19/2017	Jeep Patriot	52900 GSA and In ...	38.75	540.03	
Bill	11/20/2017	Ford Escape	52900 GSA and In ...	66.90	606.93	
Bill	11/20/2017	Jeep Patriot	52900 GSA and In ...	59.56	666.49	
Bill	12/20/2017	Ford Escape F...	52900 GSA and In ...	76.09	742.58	
Bill	12/20/2017	Jeep Patriot Fuel	52900 GSA and In ...	16.37	758.95	
Bill	1/18/2018	Fuel - Ford Esc...	52900 GSA and In ...	61.26	820.21	
Bill	1/18/2018	Fuel - Jeep Pat...	52900 GSA and In ...	55.88	876.09	
Bill	2/22/2018	Ford Escape	52900 GSA and In ...	62.49	938.58	
Bill	2/22/2018	Jeep Patriot	52900 GSA and In ...	28.20	966.78	
Bill	3/26/2018	Ford Escape	52900 GSA and In ...	31.64	998.42	
Bill	3/26/2018	Jeep Patriot	52900 GSA and In ...	39.51	1,037.93	
<b>Total GSA - Fuel</b>				1,037.93	1,037.93	0.00
<b>GSA - Office Supplies</b>						
Bill	7/18/2017	Copy Paper (C...	52200 Office Expen...	25.26	25.26	
Bill	7/18/2017	Postage (2016 ...	52200 Office Expen...	63.78	89.04	
Bill	8/18/2017	July 2017 Billing	52200 Office Expen...	18.77	107.81	
Bill	9/20/2017	August 2017_P...	52200 Office Expen...	27.55	135.36	
Bill	10/19/2017	Postage	52200 Office Expen...	18.77	154.13	
Bill	11/20/2017	Postage	52200 Office Expen...	19.48	173.61	
Bill	12/20/2017	Postage	52200 Office Expen...	18.77	192.38	
Bill	1/18/2018	Postage	52200 Office Expen...	65.28	257.66	
Bill	2/22/2018	Postage_Jan. ...	52200 Office Expen...	18.77	276.43	
Bill	3/26/2018	February 2018 ...	52200 Office Expen...	18.77	295.20	
Bill	4/16/2018	Postage	52200 Office Expen...	20.27	315.47	
Bill	4/16/2018	Copies	52500 Rent/Lease ...	49.09	364.56	
<b>Total GSA - Office Supplies</b>				364.56	364.56	0.00
<b>Herminia Perry</b>						
Bill	9/20/2017	LCW Training ...	52910 Meetings & T...	67.00	67.00	
Bill	11/13/2017	CSDA - Unders...	52910 Meetings & T...	40.00	107.00	
Bill	11/13/2017	Travel cost	52910 Meetings & T...	41.50	148.50	
<b>Total Herminia Perry</b>				148.50	148.50	0.00
<b>IT Communications</b>						
Bill	8/7/2017	June 2017 - Ph...	51200 Communicati...	62.23	62.23	
Bill	11/2/2017	Journal Entry 0...	51200 Communicati...	159.53	221.76	



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## Amador Air District Expenses by Vendor Detail July 2017 through June 2018

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	2/22/2018	Dec. 2017_Ph...	51200 Communicati...	159.53	381.29	
Total IT Communications				381.29	381.29	0.00
<b>IT Support</b>						
Bill	8/7/2017	June 2017 - Te...	51760 Maintenance...	290.95	290.95	
Bill	11/2/2017	Tech Cost Matr...	51760 Maintenance...	294.87	585.82	
Bill	2/22/2018	Dec. 2017_Tec...	51760 Maintenance...	294.87	880.69	
Bill	2/22/2018	Dec. 2017_IT T...	52300 Professional ...	14.38	895.07	
Total IT Support				895.07	895.07	0.00
<b>Jim McHargue</b>						
Bill	4/9/2018	Meals	52910 Meetings & T...	38.00	38.00	
Bill	4/9/2018	Lodging plus m...	52910 Meetings & T...	147.51	185.51	
Bill	5/23/2018	CAPCOA Sprin...	52910 Meetings & T...	392.90	578.41	
Total Jim McHargue				578.41	578.41	0.00
<b>L &amp; M Automotive &amp; Towing</b>						
Bill	12/11/2017	Ford Escape O...	51700 Maintenance...	51.00	51.00	
Total L & M Automotive & Towing				51.00	51.00	0.00
<b>Ledger Dispatch</b>						
Bill	2/28/2018	PO: T654 Publi...	52400 Publications/...	109.20	109.20	
Total Ledger Dispatch				109.20	109.20	0.00
<b>LexisNexis</b>						
Bill	2/28/2018	2018 Rule Boo...	52400 Publications/...	80.49	80.49	
Total LexisNexis				80.49	80.49	0.00
<b>Myron Corporation</b>						
Bill	9/5/2017	2018 Yearly Po...	54120 Community ...	914.02	914.02	
Total Myron Corporation				914.02	914.02	0.00
<b>Office Depot</b>						
Bill	10/10/2017	Office Supplies	52200 Office Expen...	57.18	57.18	
Bill	11/2/2017	Office Supplies	52200 Office Expen...	67.94	125.12	
Bill	4/9/2018	Order #118911...	52200 Office Expen...	58.08	183.20	
Bill	5/21/2018	Office Supplies...	52200 Office Expen...	61.75	244.95	
Bill	6/4/2018	Billing Date: 5/...	52200 Office Expen...	14.04	258.99	
Total Office Depot				258.99	258.99	0.00
<b>PERS Misc. Unfund Liability</b>						
Bill	9/11/2017	July 2017	50304 PERS Misc. ...	1,346.58	1,346.58	
Bill	10/10/2017	Aug. 2017	50304 PERS Misc. ...	1,346.58	2,693.16	
Bill	11/2/2017	Sept. 2017	50304 PERS Misc. ...	1,346.58	4,039.74	
Bill	12/6/2017	October 2017	50304 PERS Misc. ...	1,346.58	5,386.32	
Bill	1/17/2018	November 2017	50304 PERS Misc. ...	1,346.58	6,732.90	
Bill	2/22/2018	Dec. 2017	50304 PERS Misc. ...	1,346.58	8,079.48	
Bill	3/1/2018	Jan. 2018	50304 PERS Misc. ...	1,346.58	9,426.06	
Bill	4/9/2018	February 2018	50304 PERS Misc. ...	1,346.58	10,772.64	
Bill	4/25/2018	March 2018	50304 PERS Misc. ...	1,346.58	12,119.22	
Bill	6/4/2018	April 2018	50304 PERS Misc. ...	1,346.58	13,465.80	
Total PERS Misc. Unfund Liability				13,465.80	13,465.80	0.00
<b>Petty Cash</b>						
Bill	3/27/2018	Jeep oil chang...	51700 Maintenance...	44.92	44.92	
Bill	3/27/2018	Copy of key	52200 Office Expen...	2.15	47.07	
Bill	3/27/2018	Totes (Jim's Of...	52200 Office Expen...	49.94	97.01	
Bill	3/27/2018	Blueprint (copy)	52200 Office Expen...	2.00	99.01	
Bill	3/27/2018	Postage (2 sta...	52200 Office Expen...	5.16	104.17	
Bill	3/27/2018	Postage	52200 Office Expen...	6.59	110.76	
Bill	3/27/2018	Business cards...	52200 Office Expen...	48.46	159.22	
Total Petty Cash				159.22	159.22	0.00
<b>Public Works</b>						
Bill	9/7/2017	April 2017	52600 Rents, Leases	812.07	812.07	
Bill	9/7/2017	May 2017	52600 Rents, Leases	812.07	1,624.14	
Bill	9/7/2017	June 2017	52600 Rents, Leases	812.07	2,436.21	
Bill	10/10/2017	Rent Lease - J...	52600 Rents, Leases	2,436.21	4,872.42	

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Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	1/9/2018	Space Rental f...	52600 Rents, Leases	2,436.21	7,308.63	
Bill	6/12/2018	Jan., Feb., Mar...	52600 Rents, Leases	2,436.21	9,744.84	
<b>Total Public Works</b>				<b>9,744.84</b>	<b>9,744.84</b>	<b>0.00</b>
<b>Ray Kapahi</b>						
Bill	7/6/2017	Engineering Re...	52300 Professional ...	5,850.00	5,850.00	
Bill	7/6/2017	District Rule R...	52300 Professional ...	2,790.00	8,640.00	
Bill	9/7/2017	Develop CEID...	52300 Professional ...	3,060.00	11,700.00	
Bill	9/7/2017	Site visit on 7-1...	52300 Professional ...	561.00	12,261.00	
Bill	11/2/2017	Invoice #728	52300 Professional ...	3,692.50	15,953.50	
Bill	2/13/2018	Ad Hoc Commi...	52300 Professional ...	270.00	16,223.50	
Bill	2/13/2018	Respond to co...	52300 Professional ...	405.00	16,628.50	
Bill	2/13/2018	Prep. slides for...	52300 Professional ...	270.00	16,898.50	
Bill	2/13/2018	AAD Board Me...	52300 Professional ...	315.00	17,213.50	
Bill	2/13/2018	Update propos...	52300 Professional ...	990.00	18,203.50	
Bill	2/13/2018	Staff Report for...	52300 Professional ...	270.00	18,473.50	
Bill	2/13/2018	Misc. Communi...	52300 Professional ...	45.00	18,518.50	
Bill	2/13/2018	Review of A/C ...	52300 Professional ...	135.00	18,653.50	
Bill	2/13/2018	Mileage (110 m...	52300 Professional ...	121.00	18,774.50	
Bill	3/22/2018	AAD Board Me...	52300 Professional ...	420.50	19,195.00	
Bill	5/7/2018	Inv. # 1814	52300 Professional ...	2,265.50	21,460.50	
Bill	6/4/2018	Inv. # 1818 - (1...	52300 Professional ...	465.50	21,926.00	
<b>Total Ray Kapahi</b>				<b>21,926.00</b>	<b>21,926.00</b>	<b>0.00</b>
<b>Retirement</b>						
Bill	8/7/2017	June 2017	50300 Retirement	1,869.35	1,869.35	
Bill	9/11/2017	July 2017	50300 Retirement	818.46	2,687.81	
Bill	10/10/2017	Aug. 2017	50300 Retirement	818.46	3,506.27	
Bill	11/2/2017	Sept. 2017	50300 Retirement	837.06	4,343.33	
Bill	12/6/2017		50300 Retirement	837.06	5,180.39	
Bill	1/17/2018	November 2017	50300 Retirement	837.06	6,017.45	
Bill	2/22/2018	Dec. 2017	50300 Retirement	837.06	6,854.51	
Bill	3/1/2018	Jan. 2018	50300 Retirement	837.06	7,691.57	
Bill	4/9/2018	February 2018	50300 Retirement	920.85	8,612.42	
Bill	4/25/2018	March 2018	50300 Retirement	853.89	9,466.31	
Bill	6/4/2018	April 2018	50300 Retirement	743.71	10,210.02	
<b>Total Retirement</b>				<b>10,210.02</b>	<b>10,210.02</b>	<b>0.00</b>
<b>Salaries</b>						
Bill	8/7/2017	June 2017	50100 Salaries	10,279.23	10,279.23	
Bill	9/11/2017	July 2017	50100 Salaries	10,279.24	20,558.47	
Bill	10/10/2017	Aug. 2017	50100 Salaries	10,279.24	30,837.71	
Bill	11/2/2017	Sept. 2017	50100 Salaries	10,489.77	41,327.48	
Bill	12/6/2017	October 2017	50100 Salaries	10,489.77	51,817.25	
Bill	1/17/2018	November 2017	50100 Salaries	10,489.77	62,307.02	
Bill	2/22/2018	Dec. 2017	50100 Salaries	10,489.77	72,796.79	
Bill	3/1/2018	Jan. 2018	50100 Salaries	10,489.77	83,286.56	
Bill	4/9/2018	February 2018	50100 Salaries	11,438.52	94,725.08	
Bill	4/25/2018	March 2018	50100 Salaries	11,095.63	105,820.71	
Bill	6/4/2018	April 2018	50100 Salaries	10,779.79	116,600.50	
<b>Total Salaries</b>				<b>116,600.50</b>	<b>116,600.50</b>	<b>0.00</b>
<b>Sierra Hearth &amp; Home</b>						
Bill	7/18/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	2,000.00	
Bill	8/3/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	4,000.00	
Bill	9/5/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	6,000.00	
Bill	9/12/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	8,000.00	
Bill	9/12/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	10,000.00	
Bill	10/3/2017	Woodstove Ch...	54712 Business Pr...	1,533.79	11,533.79	
Bill	10/3/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	13,533.79	
Bill	10/19/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	15,533.79	
Bill	11/9/2017	Melissa Engelb...	54712 Business Pr...	2,000.00	17,533.79	
Bill	11/9/2017	Daniel & Susan...	54712 Business Pr...	2,000.00	19,533.79	
Bill	11/9/2017	Charles Copela...	54712 Business Pr...	2,000.00	21,533.79	
Bill	11/14/2017	Leslye Viscarra...	54712 Business Pr...	1,530.76	23,064.55	
Bill	11/14/2017	Amy McCuan_...	54712 Business Pr...	2,000.00	25,064.55	
Bill	11/14/2017	Mike Moran_A...	54712 Business Pr...	2,000.00	27,064.55	
Bill	12/5/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	29,064.55	

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## Amador Air District Expenses by Vendor Detail July 2017 through June 2018

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	12/21/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	31,064.55	
Bill	12/21/2017	Woodstove Ch...	54712 Business Pr...	2,000.00	33,064.55	
Total Sierra Hearth & Home				33,064.55	33,064.55	0.00
<b>Travis Branco Designs</b>						
Bill	8/3/2017	AAD Logo_50...	52200 Office Expen...	250.00	250.00	
Bill	9/20/2017	Final Payment ...	52200 Office Expen...	250.00	500.00	
Total Travis Branco Designs				500.00	500.00	0.00
<b>Worker's Comp</b>						
Bill	8/7/2017	June 2017	50500 Worker's co...	24.68	24.68	
Bill	11/2/2017	Sept. 2017	50500 Worker's co...	628.27	652.95	
Bill	2/22/2018	Dec. 2017	50500 Worker's co...	40.03	692.98	
Total Worker's Comp				692.98	692.98	0.00
<b>TOTAL</b>				<b>371,445.51</b>	<b>371,445.51</b>	<b>0.00</b>

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## CORRESPONDENCE

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