

# AMADOR AIR DISTRICT BOARD OF DIRECTORS

810 Court Street, Jackson, California 95642

## AGENDA

Tuesday, August 21, 2018 at 1:30 p.m.

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Please Note: All Air District Board meetings are recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. If you are disabled and need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at 209-257-0112 or 209-257-0116 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

### Determination of a Quorum:

### Pledge of Allegiance:

**Approval of Agenda:** Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

**Public Matters Not on the Agenda:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

### Administrative Matters:

1. **Minutes:** Review and approval of the June 19, 2018, Board Minutes as presented or revised. Discussion and possible action.
2. **Vicini Bros. Grinder Replacement Request:** Discussion and possible action.
3. **City, County, Agency, Diesel (CCAD) Engine Program:** Discussion and possible action.
4. **2018/2019 Budget Public Hearing:** Discussion and possible action.
5. **Amador Air District Financial Audit: FY 2017/2018:** Discussion and possible action.
6. **APCO's Update:** Informational only, no action to be taken
  - PurpleAir Air Quality Sensors
  - Electric Vehicle Charging Station Pilot Project update
  - Woodstove Replacement program
  - Pine Needle Bin program
  - Financials July 1, 2018 through August 21, 2018

**Correspondence:** Thank you letter from Woodland Rd. Association to the Amador Air District.

**Adjournment:** Until October 16, 2018 at 1:30pm.

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**ADMINISTRATIVE MATTERS**

**ITEM 1**

**Minutes**

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# Amador Air District Board of Directors Meeting

## Summary Minutes for June 19, 2018 Meeting held at 1:30 pm

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Meeting was recorded in the Amador County Board of Supervisors Chambers  
810 Court Street, Jackson, California

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### Determination of a Quorum

#### Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Lynn Morgan	Amador County District 3, Supervisor (Vice Chair)
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Chair)
Bob Stimpson	City of Jackson, Councilman
Thomas Reed	City of Ione, Councilman
Tim Knox	Amador City, Councilman
Robin Peters	City of Sutter Creek, Councilman
Jon Colburn	City of Plymouth, Councilman

#### Absent on Roll Call:

Richard Forster	Amador County District 2, Supervisor
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#### Staff/Others:

Jim McHargue, APCO  
Matt Peterson, Air Quality Specialist  
Robyn Springsteen, Clerk of the Board  
Paul Molinelli Sr., ACES Waste Services  
John Pabst, ACES Waste Services  
Merv Vicini, Vicini's Recycle  
Kathy Vicini, Vicini's Recycle  
Stan Hampton, Sierra Hearth & Home  
Shirley Hampton, Sierra Hearth & Home

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:31 p.m. Chair Oneto called the meeting to order. It was determined that there was a quorum for business.

**Pledge of Allegiance:** Chair Oneto led the Board and staff in the Pledge of Allegiance.

<b>Approval of Agenda:</b> Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
<b>Motion:</b>	It was moved by <u>Director Morgan</u> , seconded by <u>Director Axe</u> , and unanimously carried to approve the agenda for this date. Vote 7-0  <b>Absent:</b> Supervisor Forster

<b>Public Matters Not on the Agenda:</b> Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. <b>Please note - there is a five (5) minute limit per topic</b>	
Administrative Matters	
<b>1.</b>	<b>Minutes: Review and approval of the January 16, 2018 and March 20, 2018 Board Minutes:</b>
<b>Motion:</b>	Both sets of minutes were approved by the Board.  <b>Absent:</b> Supervisor Forster
<b>2.</b>	<b>Resolution Updating Rulebook and Addition of New Rule 400: Action</b> APCO McHargue reviews with the Board of Directors as previously discussed at the March 20, 2018 meeting Updating Rulebook and addition of new rule 400. APCO McHargue seeks approval for resolution.
<b>Motion:</b>	Items moved for approval by Supervisor Morgan, seconded by Supervisor Axe. All in favor to approve 9-0.  <b>Absent:</b> Supervisor Forster
<b>3.</b>	<b>AB-197 Reimbursement Grant: Action</b> APCO McHargue reviews with the Board items and information pertaining to AB-197 which allows the Amador Air District to receive reimbursement for the Air District's time and use of resources required for reporting and seeks approval to apply for the Grant.
<b>Motion:</b>	Item was moved to approve by Supervisor Morgan, seconded by Supervisor Crew, and unanimously carried to close 9-0.  <b>Absent:</b> Supervisor Forster

4.	<p><b>Woodstove Replacement Program: Action</b> APCO McHargue discusses and reviews the program and seeks the Board approval for the Amador Air District to partner with El Dorado County Air Quality Management District to administratively manage the program for half of the grant funding.</p> <p><b>Motion:</b> Item was moved to approve by Supervisor Morgan and seconded by Supervisor Axe.</p> <p><b>Absent:</b> Supervisor Forster</p>
5.	<p><b>CCAD (City, County, Agency, Diesel) Engine Program: Action.</b> APCO McHargue reviews funds and the Amador Air Districts distributions for local programs thus far. The staff is seeking authorization to continue the program and any additional requests that should arise within the budget of \$50,000.00.</p> <p><b>Motion:</b> Item was moved by Supervisor Crew and seconded by Supervisor Morgan.</p> <p><b>Absent:</b> Supervisor Forster</p>
6.	<p><b>APCO'S UPDATES:</b> Items are informational only, no action to be taken.</p> <p><b>Budget Hearing Schedule:</b> APCO McHargue brought to attention that the Budget Hearing is scheduled for August 21, 2018.</p> <p><b>Woodstove Program:</b> APCO McHargue reviews a summary of the previous Woodstove projects completed by the Amador Air District.</p> <p><b>Electric Vehicle Charging Stations Update:</b> At this time there are no new updates for the Electric Vehicle Charging Stations.</p> <p><b>Financials:</b> APCO McHargue presents the Amador Air District's Financials to the Board of Supervisors for review. At this time the Board has no concerns or comments.</p> <p><b>Absent:</b> Supervisor Forster</p>
<b>Adjournment:</b>	At 2:15 pm the meeting was adjourned until August 21, 2018 at 1:30 pm

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**ADMINISTRATIVE MATTERS**

**ITEM 2**

**Vicini Brothers Grinder  
Replacement Request**

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# ***Amador Air District***

## **Memorandum**

August 21, 2018

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Vicini Brothers Funding Request

In January 2016, the Vicini's came to the Board to request funding for replacement of their horizontal grinder. At the time, the Vicini's were pursuing CalRecycle grant programs and possible low interest loans. The grants and loans did not come to fruition.

The Vicini's have submitted a second request for funding to the District (see attached.) They are looking to replace their horizontal grinder as CARB regulations for portable equipment were scheduled to put the grinder out of compliance. (It should be noted, CARB has temporarily suspended the enforcement of the portable equipment regulation that makes the grinder out of compliance, see attached advisory.) The Vicini's could consider a CARB Moyer repower project; however, the Vicini's believe a new CARB compliant engine would be too heavy for the grinder's chassis.

Additionally, the Vicini's have applied for a CARB FARMER grant to replace the grinder (see update from CAPCOA on the Vicini project attached.) Unfortunately, due to the contracts required between CARB and CAPCOA, the grant funding, if provided, may still be months away. The Vicini's have found a used grinder and would like to acquire it before it is sold out from under them. The Vicini's have requested a loan of \$100,000 for a down payment from the Amador Air District for the grinder.

### **Considerations:**

1. Is this an appropriate use of public funds?
2. What would the terms and conditions of a loan agreement be?
3. What if CARB grant does not come through?
4. At what date should the loan be repaid in full?

**Recommendation:** Direct staff to hold \$75,000 in budget contingencies for possible use for the Vicini project and direct staff to work with County Counsel to develop a loan agreement to bring back to October meeting of the Directors.

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Vicini Brother LLC presentation to Amador Air Board, August 21, 2018

Request for support and funding for a replacement grinder to continue to comply with State of California CARB regulations at the Vicini Brothers green waste plant.

We would like to thank the Amador County Air Board for their past support and assistance with maintaining compliance with the numerous CARB regulations.

Vicini Brothers has become an asset to Amador County in numerous ways

- Vicini Brothers has diverted more than 15,000 tons of green waste in the last 5 years from ACES curbside pick up alone
- Additional tons of green waste were hauled in by contractors and private citizens wanting to avoid burning their green waste. Add that to the commercially hauled waste, Vicini Brothers estimates they have successfully diverted more than 20,000 ton of green waste that otherwise would have been burned or sent to a landfill
- Vicini Brothers produces OMRI listed and a US Composting Council Seal of Testing Assurance certified product that is available commercially to the residents and businesses of Amador County and the State. Our compost and mulch products are reasonably priced and a valuable by-product of the diverted waste.
- Vicini Brothers is a provider of Filtrex products, a line of erosion control products called Filtrex Filter Soxx, as well as Garden Soxxs, a growing medium for small gardens
- Vicini Brothers has the potential to provide additional jobs with increased intake and processing of green waste in Amador and surrounding areas
- Vicini Brothers could increase on site grinding and processing of slash and green waste throughout the area with a more efficient grinder

Currently we operate a Bandit Beast 2600 horizontal grinder to process the green waste. It was what we could afford at the time that would do the job when we established the business. With the increasing amounts of green waste coming in we are finding that the Beast is not designed to handle the amount and type of green waste we are currently receiving, and see for the future. Simply put, the Beast was designed to take on clean wood waste products, not contaminated residential green waste.

The Bandit Beast is due to be replaced according to the current CARB regulations. The Bandit Beast cannot be repowered as the increased weight of a new Final Tier 4 engine will exceed the weight limits set for the machine. We must upgrade with a newer grinder as the CARB regulations require the Tier 4 engine.

We have found a used machine that meets current CARB regulations, is better suited to the materials we process and will be portable making it possible to do 'on site grinding' around the area. Being able to take the machine out of plant means land owners can have us come to their property and chip/grind trees and slash on site.

I have been in contact with both Jim McHargue and Josh Lowe of CAPCOA regarding available grants through the Carl Moyer Farmer Program. Although a grant looks promising for the amount needed to purchase the used machine, the wheels of bureaucracy grind slowly and the opportunity for us to purchase this machine is very limited.

Vicini Brothers LLC is proposing to the Amador Air Board the following:

1. That the Amador Air Board provide funding to secure said used horizontal grinder (see attached) in the amount of \$100,000 down payment
2. That Vicini Brothers will continue to make payments to RDO Equipment towards the balance owed
3. That when, and if, grant funding is secured through CAPCOA Vicini Brothers will reimburse the Amador Air Board for funds received

Please see attached purchase order for

Used 2012 Vermeer HG4000 grinder

Purchase price \$208,000.00

Thank you for your consideration

Kathy Vicini

Secretary for Vicini Brothers, LLC



# Retail Purchase Order

RDO Equipment Co.  
 3980 Research Drive  
 Sacramento CA, 95838  
 Phone: (916) 643-0999 - Fax: (916) 643-0998

**Bill To:**  
 VICINI BROS GREEN MATERIA  
 15850 WILLOW CREEK RD  
 PLYMOUTH, CA, 956698647  
 AMADOR ()  
 (209) 245-3850

**Ship To:**  
 VICINI BROS GREEN MATERIAL RECYCLING LLC  
 15850 WILLOW CREEK RD  
 PLYMOUTH, CA, 956698647  
 (209) 245-3850

**Purchase Order Date:** 7/30/2018  
**Purchase Order #:** 1103112  
**Purchaser Account #:** 3850044  
**Customer Sales Tax Exempt #:** None  
  
**Customer Purchaser Type:**  
**Customer Market Use:**  
**Location of First Working Use:** PLYMOUTH, CA, 956698647  
**Dealer Account Number:** 65204  
**Account Manager:** Dave Steege  
**Phone:** (510) 460-3900  
**Fax:** (925) 454-3162  
**Email:** DSteege@rdoequipment.com

## Comments

Engine family CFPXL 12.9TR4

## Equipment Information

Quantity	Serial Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1VRC312H2D1000109	1343	Used 2012 VERMEER HG4000 Other warranty 90 day 25k max machine 10k max engine	\$208,000.00 \$0.00
<b>Equipment Subtotal:</b>				<b>\$208,000.00</b>

## Purchase Order Totals

<b>Balance:</b>	\$208,000.00
<b>Tax Rate 3: (CAA4 2.75%)</b>	\$5,720.00
<b>Sales Tax Total:</b>	\$5,720.00
<b>CA Tire Fee:</b>	\$7.00
<b>Sub Total:</b>	\$213,727.00
<b>Cash with Order:</b>	\$0.00
<b>Balance Due:</b>	<b>\$213,727.00</b>

## Legal Information

### For the Vermeer Equipment

**Warranty Disclaimer and Limitation of Liability** - EXCEPT FOR THE WARRANTIES EXPRESSLY AND SPECIFICALLY MADE HEREIN, RDO MAKES NO OTHER WARRANTIES, AND ANY POSSIBLE LIABILITY OF RDO HEREUNDER IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL RDO BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO ANY LOST PROFITS, LOST SAVINGS OR OTHER INCIDENTAL DAMAGES ARISING OUT OF THE USE OR INABILITY TO USE THE PRODUCT PROVIDED HEREUNDER. UNLESS OTHERWISE PROVIDED BELOW, THIS EQUIPMENT IS SOLD AS IS WITH NO WARRANTY PROVIDED.

**For Deals with Trades** - I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Product, as a 'trade-in' to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item.

**Purchase Agreement** - I (we), the undersigned, hereby order from you the Equipment described above, to be delivered as shown above. This order is subject to your ability to obtain such Equipment from the manufacturer and you shall be under no liability if delivery of the equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond your control. The price shown above is subject to your receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new increased taxes imposed upon the sale of the Equipment after the date of this order.

**ACKNOWLEDGEMENTS** - I (we) promise to pay the balance due shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement, for the purchase price of the Equipment, plus additional charges shown thereon or execute a Lease Agreement, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment, title shall remain in the seller until one of the foregoing is accomplished and I (we) hereby grant a security interest to RDO Equipment Co. in the Equipment.

**SIC Information** - Please be advised that RDO has assigned its rights to sell construction rental equipment (as defined under SIC code #3531 and as described in this document) and the rights to sales proceeds (including "trade-in assets" related thereto) to North Star Deferred Exchange LLC, as part of IRC Sec. 1031 exchange.

Upon signature of delivery acknowledgment, customer is accepting the equipment, including attachments, in "AS IS" condition, agreeing to notify RDO Equipment Co. within 24 hours of any damages or discrepancies found upon receipt of equipment.

**Signature Area**

Purchase Order Accepted By:

\_\_\_\_\_  
(Customer's Signature)

\_\_\_\_\_  
(Date Accepted)

\_\_\_\_\_  
(Authorized Signature of Dealer)

\_\_\_\_\_  
(Date Accepted)

**Delivery of Equipment Acknowledgement:**

\_\_\_\_\_  
(Customer's Signature)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Accepted

**Equipment Options**

Qty	Serial Number	Year / Make / Model	Description
1	1VRC312H2D1000109	2012 VERMEER HG4000	None





# Advisory

To: Owners/Operators of  
Portable Engines Rated  
at 50 HP and Greater

Number 347

December 2015  
July 2017

## PORTABLE DIESEL ENGINE AIRBORNE TOXIC CONTROL MEASURE

### ARB is Planning Amendments to the 2017 and 2020 Fleet Average Emission Standards

This advisory is to inform owners/operators of engines subject to the Airborne Toxic Control Measure for Diesel Particulate Matter (ATCM) from Portable Engines Rated at 50 Horsepower and Greater that the Air Resources Board (ARB) plans to revise the 2017 and 2020 fleet average emission standards for diesel particulate matter (DPM). The Statewide Portable Equipment Registration Program Regulation (PERP regulation) will also be revised to complement any changes made to the ATCM. ARB will exercise its discretion and not enforce, and is advising the local air districts not to enforce, the 2017 ATCM fleet average emissions standards until the amendments to those standards are effective.

This advisory also informs local air districts that, at their discretion, they may permit the portable engines used on groundwater projects that are certified, but do not meet the current standard. On April 7, 2017, Governor Edmund G. Brown Jr. issued Executive Order B-40-17, terminating the January 14, 2014, Drought State of Emergency for all counties except Fresno, Kings, Tulare, and Tuolumne. In response, ARB will no longer allow portable engines used in water well drilling operations to operate under the emergency event provisions unless operated in a county listed above. Therefore, the remaining portable engines used in water well drilling operations must either seek permits from the local air districts where they are required in order to continue to legally operate or leave the State.

All other PERP regulation and ATCM provisions remain in effect, including current engine eligibility requirements for PERP, and provisions requiring all uncertified (Tier 0) engines to have been removed from service as of January 1, 2017. Please contact the ARB if you have questions regarding the upcoming amendments, and your local air district if you have questions regarding the use of PERP registered engines or equipment units within their jurisdiction.

### Background

In 2004, ARB adopted the ATCM to protect public health by controlling emissions from nearly all diesel-fueled portable engines rated at 50 horsepower and greater operating in California. The current ATCM requires subject fleets of engines to meet a series of fleet average emission standards for DPM. The ATCM fleet standards became effective in January 2013, became more stringent in January 2017 and will become most stringent in January 2020. This regulation is part of the State's Diesel Risk Reduction Plan to reduce DPM.

In 1997, ARB adopted PERP, to offer portable equipment owners a permit/registration option recognized in all 35 local air districts. A permit or registration may otherwise be required from each local air district in which the engine/equipment unit was to operate. Under PERP, only the most current tier engines, and engines manufactured under the flexibility provisions (flex engines), are eligible for initial engine registration. This requirement does not apply to auxiliary engines on water well drilling rigs, dedicated snow removal equipment, cranes, and privately owned sweepers.

## **Regulatory Advisory**

ARB has determined that widespread compliance with the 2017 and 2020 fleet average standards for DPM may not be feasible. New engines are not sufficiently available in all configurations that can be used to repower equipment for several reasons, including the physical characteristics of the new engines and associated control equipment that are available, limited or no availability of engines from manufacturers, and limited or no availability of retrofit control technology. As a result, ARB has started the process of evaluating alternative approaches to reduce DPM from portable diesel-fueled engines. Starting in early 2016, ARB has facilitated eight public workshops and six workgroups to discuss proposed amendments. At these workshops, ARB invited and considered all comments, suggestions, and recommendations which encourage development of revised standards that will better promote and protect public health while considering economic impacts to regulated fleets. ARB anticipates proposed amendments to be presented to the Board in late 2017.

Engine eligibility for initial registration in the PERP will remain unchanged during the amendment process. Only the most current tier engines and engines manufactured under the flexibility provision (flex engines) are accepted for initial registration. However, local air districts may issue permits for certified portable engines used in water well drilling operations by suspending the requirements of Title 17 California Code of Regulations (CCR) Section 93116.3(b)(2)(E) for this specific type of equipment until the proposed amendments go into effect. The auxiliary engines on two-engine water well drilling rigs are not subject to the Portable Engine ATCM, and continue to be eligible for registration in PERP. To help ensure compliance with the regulatory requirements, please consult PERP staff or your local air district prior to purchasing any new or used engine.

PERP renewal applications will continue to be accepted while the amendments are being developed. However, consistent with the current regulation, Tier 0 engines subject to the ATCM, including emergency and low use engines, must have been removed from service as of January 1, 2017.

## **Enforcement Advisory**

Given the pending rule making, ARB has advised local air districts in California to suspend future enforcement activities regarding the 2017 fleet standards and related reporting requirements as promulgated by CCR Sections 93116.3(c)(1) and 93116.4(e)(2), until the regulatory amendments have become effective.

## **More Information**

To receive updates on the amendment process and for dates and locations for public workshops, please join our listserve at the link below. ARB will be using this mechanism to communicate dates on upcoming rule making activities related to the amendments.

[http://www.arb.ca.gov/listserv/listserv\\_ind.php?listname=portable](http://www.arb.ca.gov/listserv/listserv_ind.php?listname=portable).

For additional information about regulations affecting portable engines, or for a copy of the PERP Regulation or the Portable Diesel Engine ATCM, please visit <http://www.arb.ca.gov/portable/portable.htm>

If you have any questions please email [portable@arb.ca.gov](mailto:portable@arb.ca.gov).

Dr. Todd Sax, Chief  
Enforcement Division  
California Air Resources  
Board PO Box 2815  
Sacramento, CA 95812



Jim McHargue <jmchargue@amadorgov.org>

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## FARMER Pooled Incentives

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Josh Lowe <josh@capcoa.org>

Mon, Aug 13, 2018 at 2:50 PM

To: Jim McHargue <jmchargue@amadorgov.org>

Hello Jim,

Per our phone call, here is the status of the pooled FARMER program.

The FARMER program has allocated approximately \$5,572,100 for agricultural projects in air districts with less than 1% of California's agricultural equipment inventory.

The program will be administered by Placer County APCD and the California Air Pollution Control Officers Association (CAPCOA).

Currently Placer County APCD is finalizing their contract to with the California Air Resources Board (CARB).

When the Placer County/CARB contract is completed CAPCOA and Placer County will begin work on a contract to jointly administer the funds.

The project guidelines for the FARMER program are available at <https://arb.ca.gov/ag/agincentives/farmerguidelines.pdf>

The pooled incentive program kickoff is expected by the end of the year and project solicitation and selection dates will be announced as soon as they are determined.

Please let me know if you have any additional questions or concerns,

Josh Lowe

Air Quality Specialist

California Air Pollution Control Officers Association

1107 Ninth Street, Suite 1005

Sacramento, CA 95814

P: (916) 441-5700 | F: (916) 441-5708 | [josh@capcoa.org](mailto:josh@capcoa.org)

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**ADMINISTRATIVE MATTERS**

**ITEM 3**

**City, County, Agency, Diesel  
(CCAD) Engine Program**

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# ***Amador Air District***

## **Memorandum**

August 21, 2018

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** CCAD (City, County, Agency, Diesel) Engine Program

After the June 19, 2018, meeting of the Amador Air District Board of Directors, staff was contacted by the City of Plymouth regarding the CCAD program and a Tier 4 diesel powered generator they purchased. Plymouth has submitted information on their equipment and have requested it be considered under the CCAD program. (It should be noted that the City of Plymouth was contacted in 2016 regarding the CCAD program and the City never followed up on submitting a project for consideration.)

At the last meeting of the Board of Directors, staff was directed to pursue two last projects under the CCAD program (Amador County Public Works Department and City of Lone) at a total of \$50,000. This project would increase the funding to a total of \$75,000 for the remaining three projects.

**Recommendation:** Authorize the APCO to complete the CCAD program with the final three projects at a total of \$75,000.

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**ADMINISTRATIVE MATTERS**

**ITEM 4**

**2018/2019 Budget Public Hearing**

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# **Amador Air District**

## **Memorandum**

August 21, 2018

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Public Hearing for FY 2018/2019 District Budget

At the March 20, 2018, meeting of the Amador Air District Board of Directors, the draft 2018/2019 budget was reviewed and staff was directed to schedule the public hearing. The budget was advertised and published with thirty (30) days advance notice of the public hearing date, today August 21, 2018, as required by statute.

Draft Budget	Revised Draft Budget
Revenue \$443,500	Revenue \$662,849
Expenses \$443,225	Expenses \$662,849

The revised budget contains the following line item changes:

Line Item	Draft	Revised
54120	\$55,000	\$70,000
54712	\$65,000	\$75,000
54715	0	\$119,594
59500	\$10,000	\$85,000

The revised budget lines are:

Line Item	
54120	\$55,000 pine needle bins, \$15,000 EV charging pilot program
54712	\$25,000 each for 2 previously approved, 1 new project*
54715	\$79,540 Ampine project, \$40,054 Rosebud's project
59500	\$10,000 contingencies, \$75,000 possible Vicini project

\*See agenda item for Plymouth project

With the Revised Draft Budget, the District's resulting Cash Reserve will change as follows:

2017 Cash Reserve	2018 Cash Reserve
\$516,514	\$492,448

**Recommendation:** Accept public comments on draft budget and approve by resolution the final budget for 2018/2019.

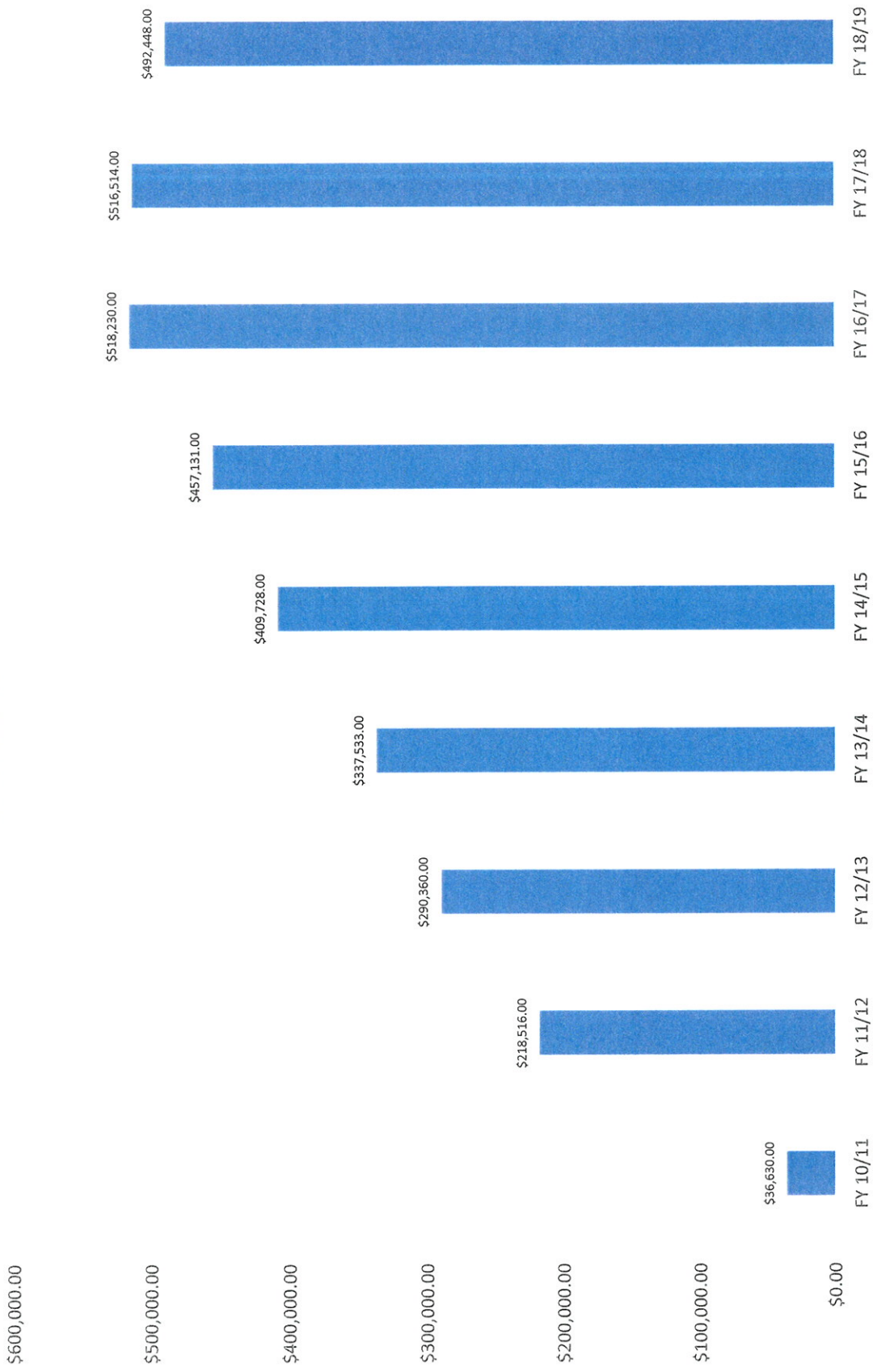
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# REVENUE

Line item	Approved 2017-2018	Actual YTD 6/14/18 2017 - 2018	% Difference	Requested 2018/2019
Carl Moyer	-	79,540		94,540
State Aid for Air Pollution	46,800	47,250	101%	47,000
State Aid Other	183,000	192,694	105%	183,000
Air pollution fees	120,000	115,558	96%	120,000
Burn permit fees	19,500	23,870	122%	19,500
Interest	2,800	4,160	149%	4,000
Miscellaneous	8,540	22,953	269%	5,000
	119,000		0%	189,809
Total Additional Financing sources	499,640	406,485	81%	662,849
Total Available Financing	499,640	406,485.37	81%	662,849

<b>EXPENSES</b>		<b>APPROVED 2017-2018</b>	<b>ACTUAL YTD 6/14/18 2017-2018</b>	<b>% Difference</b>	<b>REQUESTED 2018 - 2019</b>
50100	Salaries and Wages	132,182	116,601	88%	138,791
50300	Retirement- Employer's Share	25,457	10,210	40%	26,730
50310	FICA/Medicare- Employer's Share	10,112	8,803	87%	10,617
50400	Employee Group Insurance	65	58	89%	69
50500	Worker's Compensation Insurance	840	693	82%	882
50121	Cell Phone Stipend	540	495	92%	567
50100	Part-time/Temp				7,000
	<b>Total Salaries/Employee Benefits</b>	169,195	136,860	81%	184,655
	<b>SERVICES AND SUPPLIES</b>				
51110	Clothing	200	0	0%	100
51200	Communications	2,500	2,443	98%	2,500
51700	Maintenance - Equipment	1,500	95	6%	1,000
51760	Maintenance - Program (IT)	800	881	110%	3,000
52000	Memberships	1,000	1,225	123%	1,000
52200	Office Expenses	3,500	1,189	34%	3,500
52211	GSA Dept Cost Allocation	1,500	1,588	106%	1,500
52300	Professional & Specialized Services	100,000	56,262	56%	100,000
52380	Air Pollution Hearing Board Fees	500	0	0%	500
52400	Publications & Legal Notices	100	190	190%	200
52500	Copy Rental	1,300	753	58%	1,300
52600	Rents, Leases - Bldgs/Improvements	10,000	9,745	97%	10,000
52815	Air Resources Board Fees		0		0
52824	Biomass Grant (BV Money)	4,395	0	0%	0
52900	GSA and In-County Travel	2,500	1,038	42%	2,500
52910	Meetings and Conventions	1,500	729	49%	1,500
53000	Utilities		0	0%	0
	<b>Total Services and Supplies</b>	131,295	76,137	58%	128,600
	<b>OTHER</b>				
54120	Community Projects (pine needle bins & EV)	70,000	53,596	77%	70,000
54712	Special Projects (CCAD & Woodstove)	119,000	91,338	77%	75,000
54715	Carl Moyer Program Grants	0	0		119,594
	<b>Total Other Charges</b>	189,000	144,934	77%	264,594
56200	Equipment	0	0		
	<b>Total Fixed Assets</b>	0	0		
58901	Workers Comp Credit				
59500	Contingencies	10,000			85,000
	<b>Total - Amador Air District</b>	499,490	357,931	72%	662,849

# CASH RESERVE



T912

**PROOF OF PUBLICATION  
(2015-5 C.C.P.)**

**STATE OF CALIFORNIA  
COUNTY OF AMADOR**

I am a citizen of the United States and a resident of the said County. I am over the age of eighteen years; and not a party to or interested in the above matter. I am the principal Clerk of the Printer and Publisher of the Amador Ledger Dispatch. A newspaper of general circulation, published two times a week in the City of Jackson, California, County of Amador, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court, of the County of Amador, State of California dated June 19, 1953, Court decree numbers; 5575/5551; that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to wit:

July 20  
2018

all in the year:

I certify (or declare) under Penalty of perjury that the foregoing is true and correct.

Date at Jackson, California this

20 of July, 2018

  
SIGNATURE

**PUBLIC HEARING NOTICE**  
On Tuesday, August 21, 2018 at 1:30 p.m. the Amador Air District will hold a public hearing to accept comments on the proposed Fiscal Year 2018-19 Budget. The hearing will be held in the Amador County Board of Supervisors Chambers in the Amador County Administration Building located at 810 Court Street in Jackson. For more information contact Jim McHargue, Air Pollution Control Officer at (209) 257-0112.  
July 20, 2018-T912



BEFORE THE BOARD OF DIRECTORS OF THE  
AMADOR AIR DISTRICT  
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION NO. 18-03

RESOLUTION APPROVING THE FISCAL YEAR 2018-2019  
FINAL BUDGET FOR THE AMADOR AIR DISTRICT

**WHEREAS**, Section 40130 of the Health and Safety Code of the State of California requires the Amador Air District to adopt the budget in an open process in order to educate the public of costs and benefits of air quality improvement; and

**WHEREAS**, pursuant to Health and Safety Code Section 40131, a public hearing was noticed in the local newspaper and budgetary information was made available to all interested parties at least 30 days prior to the public hearing held on August 21, 2018; and

**WHEREAS**, the District directly notified all persons, via public notice, of the District's budget for fiscal year 2018-2019; and

**WHEREAS**, said public hearing provided for the submission of statements, arguments or other written or oral evidence concerning said draft budget of the Amador Air District; and

**WHEREAS**, the District Board of Directors took all statements, arguments or other written or oral evidence concerning said budget into account before adopting the final budget.

**BE IT RESOLVED** that the Amador Air District Board of Directors does hereby adopt the final budget for fiscal year 2018-2019

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Air District at a regular meeting thereof, held on the 21st day of August 2018, by the following vote:

AYES:

NAYS:       None

ABSENT:

ABSTAINING: None

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Brian Oneto,  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Herminia Perry, Clerk of the Board

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**ADMINISTRATIVE MATTERS**  
**ITEM 5**

**Amador Air District Financial Audit:**  
**FY 2017/2018**

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# ***Amador Air District***

## **Memorandum**

August 21, 2018

**To:** Board of Directors

**From:** Jim McHargue, Air Pollution Control Officer

**Subject:** Audit to be performed by Fechter and Company, CPA, Inc.

Every two years the District is required to conduct an outside independent audit. Staff has been approached by the District's auditor of record, Fechter and Company, CPA, Inc. (see attached.)

**Recommendation:** Authorize APCO to engage Fechter and Company, CPA, Inc. to perform the 16/17-17/18 audit of the Amador Air District at a fee not to exceed \$7,900.00.

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August 15, 2018

Mr. Jim McHargue  
Amador Air District  
810 Court Street  
Jackson, CA 95642

Dear Jim:

We are pleased to confirm our understanding of the services we are to provide the Amador Air District (the District) for the years ended June 30, 2018 and 2017. We will audit the financial statements of the governmental activities, and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the years ended June 30, 2018 and 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary schedules
- 3) GASB required supplementary pension information.

#### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You agree to assume all management responsibilities for any nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

## **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect



immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin fieldwork in December 2018. Craig R. Fechter, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be \$7,500 for the financial statement audit. We may also charge for out-of-pocket costs (such as report reproduction, work processing, postage, travel, copies, telephone, etc). We expect these costs to be approximately \$400. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Fechter & Company, CPAs

RESPONSE:

This letter correctly sets forth the understanding of the Amador Air District.

Management signature: \_\_\_\_\_ Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**APCO'S Update**

- **PurpleAir Air Quality Sensors**
- **Electric Vehicle Charging Station Pilot Project Update**
- **Woodstove Replacement program**
- **Pine Needle Bin Program**
- **Financials July 1, 2018 through August 21, 2018**

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1:37 PM

August 16, 2018

Cash Basis

**Amador Air District**  
**Balance Sheet**  
As of June 30, 2019

	Jun 30, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
AAD Bank 101735	858,781.55
Total Checking/Savings	858,781.55
Accounts Receivable	
Accounts Receivable	-28.69
Total Accounts Receivable	-28.69
Other Current Assets	
101002 Petty Cash	200.00
Total Other Current Assets	200.00
Total Current Assets	858,952.86
Fixed Assets	
150630 Equipment	25,537.48
Total Fixed Assets	25,537.48
<b>TOTAL ASSETS</b>	<b><u>884,490.34</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings	812,291.78
Net Income	72,198.56
Total Equity	884,490.34
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>884,490.34</u></b>

1:37 PM  
August 16, 2018  
Cash Basis

Amador Air District  
Custom Summary Report  
July 2018 through June 2019

	Jul '18 - Jun 19
Income	
42145 Burn Permits	30.00
45070 DMV Fees	33,529.00
46940 Permits & Emission Fees	
46940 Vapor Recovery / Nozzles	6,643.26
46940 Permits & Emission Fees - Other	77,885.47
Total 46940 Permits & Emission Fees	84,528.73
47890 Miscellaneous	
47890 Authority to Construct	205.92
47890 Change of Ownership	205.92
47890 Miscellaneous - Other	200.00
Total 47890 Miscellaneous	611.84
Total Income	118,699.57
Gross Profit	118,699.57
Expense	
50100 Salaries	16,962.11
50121 Cell Phone Stipend	90.00
50300 Retirement	908.96
50304 PERS Misc. Unfund Lia.	2,693.16
50310 FICA/Medicare Tax	1,273.91
50400 Employee Group Insurance	10.56
50500 Worker's compensation	37.71
51200 Communications	616.24
51700 Maintenance - Equipment	221.07
51760 Maintenance - Licensing	294.87
52200 Office Expenses	154.19
52300 Professional Services	4.66
52400 Publications/Legal Notcei	37.20
52500 Rent/Lease of Equipment	72.09
52900 GSA and In County Travel	308.52
54120 Community Projects	10,712.31
54712 Business Projects	12,103.45
Total Expense	46,501.01
Net Income	<u>72,198.56</u>

1:37 PM

August 16, 2018

Cash Basis

**Amador Air District**  
**Revenue & Expenses Budget vs. Actual**  
July 2018 through June 2019

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
42145 Burn Permits	30.00			
45070 DMV Fees	33,529.00			
46940 Permits & Emission Fees				
46940 Vapor Recovery / Nozzles	6,643.26			
46940 Permits & Emission Fees - Other	77,885.47			
<b>Total 46940 Permits &amp; Emission Fees</b>	<b>84,528.73</b>			
47890 Miscellaneous				
47890 Authority to Construct	205.92			
47890 Change of Ownership	205.92			
47890 Miscellaneous - Other	200.00			
<b>Total 47890 Miscellaneous</b>	<b>611.84</b>			
<b>Total Income</b>	<b>118,699.57</b>			
<b>Gross Profit</b>	<b>118,699.57</b>			
<b>Expense</b>				
50100 Salaries	16,962.11			
50121 Cell Phone Stipend	90.00			
50300 Retirement	908.96			
50304 PERS Misc. Unfund Lia.	2,693.16			
50310 FICA/Medicare Tax	1,273.91			
50400 Employee Group Insurance	10.56			
50500 Worker's compensation	37.71			
51200 Communications	616.24			
51700 Maintenance - Equipment	221.07			
51760 Maintenance - Licensing	294.87			
52200 Office Expenses	154.19			
52300 Professional Services	4.66			
52400 Publications/Legal Notcei	37.20			
52500 Rent/Lease of Equipment	72.09			
52900 GSA and In County Travel	308.52			
54120 Community Projects	10,712.31			
54712 Business Projects	12,103.45			
<b>Total Expense</b>	<b>46,501.01</b>			
<b>Net Income</b>	<b>72,198.56</b>			

1:38 PM

August 16, 2018  
Cash Basis

## Amador Air District Expenses by Vendor Detail July 2018 through June 2019

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
<b>Aces Waste Services</b>						
Bill	8/2/2018	Mace Meadow...	54120 Community ...	2,761.25	2,761.25	
Bill	8/2/2018	Pine Acres Pin...	54120 Community ...	2,100.44	4,861.69	
Bill	8/2/2018	Amador Ave. P...	54120 Community ...	1,699.22	6,560.91	
Bill	8/2/2018	Burnt Cedar Rd...	54120 Community ...	238.01	6,798.92	
Bill	8/2/2018	Lockwood Fire ...	54120 Community ...	1,802.07	8,600.99	
Bill	8/2/2018	Sutter Creek Fi...	54120 Community ...	1,324.70	9,925.69	
Bill	8/2/2018	Williams Rd. Pi...	54120 Community ...	730.86	10,656.55	
Bill	8/9/2018	July Pine Need...	54120 Community ...	55.76	10,712.31	
Total Aces Waste Services				10,712.31	10,712.31	0.00
<b>AT &amp; T</b>						
Bill	7/30/2018	Billing Date: 6/...	51200 Communicati...	179.02	179.02	
Bill	7/30/2018	July 22, 2018 b...	51200 Communicati...	277.69	456.71	
Total AT & T				456.71	456.71	0.00
<b>Cell Phone</b>						
Bill	7/5/2018	May 2018	50121 Cell Phone S...	45.00	45.00	
Bill	8/3/2018	June 2018 Exp...	50121 Cell Phone S...	45.00	90.00	
Total Cell Phone				90.00	90.00	0.00
<b>City of Jackson - CCAD</b>						
Bill	8/3/2018	City of Jackson...	54712 Business Pr...	12,103.45	12,103.45	
Total City of Jackson - CCAD				12,103.45	12,103.45	0.00
<b>County of Amador</b>						
Bill	8/8/2018	Q4 Phone Char...	51200 Communicati...	159.53	159.53	
Total County of Amador				159.53	159.53	0.00
<b>FICA/MEDICARE</b>						
Bill	7/5/2018	May 2018	50310 FICA/Medica...	614.24	614.24	
Bill	8/3/2018	June 2018 Exp...	50310 FICA/Medica...	659.67	1,273.91	
Total FICA/MEDICARE				1,273.91	1,273.91	0.00
<b>Group Insurance</b>						
Bill	7/5/2018	May 2018	50400 Employee Gr...	5.28	5.28	
Bill	8/3/2018	June 2018 Exp...	50400 Employee Gr...	5.28	10.56	
Total Group Insurance				10.56	10.56	0.00
<b>GSA - CPP</b>						
Bill	7/30/2018	June 2018 char...	52500 Rent/Lease ...	72.09	72.09	
Total GSA - CPP				72.09	72.09	0.00
<b>GSA - Fuel</b>						
Bill	8/6/2018	June 2018	52900 GSA and In ...	209.10	209.10	
Total GSA - Fuel				209.10	209.10	0.00
<b>GSA - Office Supplies</b>						
Bill	7/30/2018	June 2018 post...	52200 Office Expen...	93.99	93.99	
Bill	8/6/2018	Tech Cost Matr...	51760 Maintenance...	294.87	388.86	
Total GSA - Office Supplies				388.86	388.86	0.00
<b>IT Support</b>						
Bill	8/6/2018	IT Tech Suppor...	52300 Professional ...	4.66	4.66	
Total IT Support				4.66	4.66	0.00
<b>Jackson Tire Service, Inc.</b>						
Bill	8/2/2018	Ford Escape m...	51700 Maintenance...	176.15	176.15	
Total Jackson Tire Service, Inc.				176.15	176.15	0.00
<b>Jim McHargue</b>						
Bill	8/2/2018	7/10/18 Vehicle...	51700 Maintenance...	44.92	44.92	
Total Jim McHargue				44.92	44.92	0.00
<b>Ledger Dispatch</b>						
Bill	8/2/2018	Public Notice f...	52400 Publications/...	37.20	37.20	
Total Ledger Dispatch				37.20	37.20	0.00



1:38 PM  
 August 16, 2018  
 Cash Basis

## Amador Air District Expenses by Vendor Detail July 2018 through June 2019

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
<b>PERS Misc. Unfund Liability</b>						
Bill	7/5/2018	May 2018	50304 PERS Misc. ...	1,346.58	1,346.58	
Bill	8/3/2018	June 2018 Exp...	50304 PERS Misc. ...	1,346.58	2,693.16	
Total PERS Misc. Unfund Liability				2,693.16	2,693.16	0.00
<b>Petty Cash</b>						
Bill	7/5/2018	Office Supplies...	52200 Office Expen...	10.20	10.20	
Bill	7/5/2018	Roll of Stamps ...	52200 Office Expen...	50.00	60.20	
Total Petty Cash				60.20	60.20	0.00
<b>Retirement</b>						
Bill	7/5/2018	May 2018	50300 Retirement	454.48	454.48	
Bill	8/3/2018	June 2018 Exp...	50300 Retirement	454.48	908.96	
Total Retirement				908.96	908.96	0.00
<b>Robyn Springsteen</b>						
Bill	8/2/2018	July Mileage R...	52900 GSA and In ...	99.42	99.42	
Total Robyn Springsteen				99.42	99.42	0.00
<b>Salaries</b>						
Bill	7/5/2018	May 2018	50100 Salaries	8,184.15	8,184.15	
Bill	8/3/2018	June 2018 Exp...	50100 Salaries	8,777.96	16,962.11	
Total Salaries				16,962.11	16,962.11	0.00
<b>Worker's Comp</b>						
Bill	8/6/2018	Workers Comp...	50500 Worker's co...	37.71	37.71	
Total Worker's Comp				37.71	37.71	0.00
<b>TOTAL</b>				<b>46,501.01</b>	<b>46,501.01</b>	<b>0.00</b>

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## **CORRESPONDENCE**

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**Woodland Road Association P.O. Box 1517, Pioneer, CA 95666**

Board of Directors:

<b>Patrick Minyard</b> Chairperson 209-295-8626 pminyard@volcano.net	<b>Judy Rider</b> Treasurer 209-295-2278 jlrider@volcano.net	<b>Bruce Davidge</b> Secretary 209-295-5292 bdaviln@volcano.net	<b>Lynn Morgan</b> Director 209-295-8626 lsdaimmorgan@gmail.com	<b>Lin Johnson</b> Director 925-813-8354	<b>J. Gobershock</b> Director 209-295-8864 jsgo1@yahoo.com
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Jim McHargue  
Amador Air District  
810 Court St.  
Jackson CA 95642

July 3, 2018

Dear Jim,

I am writing to thank you, Robin and Matt for supporting the pine needle debris boxes in our area. Considerable amounts of debris were removed during this program, making our community more fire safe, reducing smoke and improving air quality for residents. I've heard from many neighbors how much they appreciate this annual pine needle debris box program!

As President of Amador Fire Safe Council, I appreciate how this program compliments our community-wide efforts to make Upcountry less prone to wildfire.

We look forward to working with you in the future.

Sincerely,

Pat Minyard, Chair, Woodland Road Association

Cc: Jennifer Gobershock

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