

# AMADOR LAFCO



## LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380

### MINUTES

January 17, 2019

**APPROVED**

This meeting was available via live audio streaming and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The January 17, 2019, meeting of the Amador Local Agency Formation Commission (LAFCO), held at the County Administration Center, 810 Court Street, Jackson, California, was called to order by Chairman Crew at 6:02 p.m.

2. **Roll Call**

Members Present:

Pat Crew, Chairman  
Dominic Atlan, City Member  
Tim Murphy, City Member  
Jim Vinciguerra, Public Member  
Brian Oneto, County Member  
(Byron Damiani, Public Alternate)

Staff Present:

Roseanne Chamberlain, Executive Officer  
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for January 17, 2019**

**Motion:** It was moved by Commissioner Murphy, seconded by Commissioner Atlan, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of November 15, 2018**

**Motion:** It was moved by Commissioner Vinciguerra, seconded by Commissioner Oneto, and carried unanimously to approve the Minutes for November 15, 2018, as submitted.

5. **Approval of Claims to January 17, 2019**

Commissioner Oneto asked why the amount for Executive Officer Labor was so much different than that on the Draft Claims. Executive Officer Chamberlain explained that the Draft Claims is done at least ten days prior to the meeting, and therefore the amounts stated on it are only estimates of what the actual amounts will be by the time of the Final Claims. This month she had a number of unexpected extra items of work arise during that interim period, therefore resulting in an estimate that was quite a bit different from the actual hours spent.

**Motion:** It was moved by Commissioner Oneto, seconded by Commissioner Murphy, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted.

**6. Public Forum – Public Comment**

There was no public comment.

**7. Sphere of Influence Update, Drytown County Water District, LAFCO Project #302; Resolution #2019-01 (public hearing)**

Chairman Crew opened the Public Hearing.

Executive Officer Chamberlain stated that there has been some development around the District, so there is an issue with respect to some services outside the boundaries. The District boundaries are now clarified, and the District has decided that they would like to have the current sphere boundary affirmed. They are also about to undertake a capital improvement plan, and will therefore be requesting a change in their sphere at some later point when they have a better picture of what the capital improvement plans will be.

Ms. Chamberlain recommended that the Commission affirm the SOI boundary as it now is, but to be aware that a sphere amendment will likely be requested during the coming year.

Commissioner Oneto asked whether he had a conflict of interest in voting on this item since he owns property in the District. Ms. Chamberlain responded that he probably did not, but to avoid any question, he could abstain on the vote. Commissioner Crew agreed that Commissioner Oneto probably had no conflict. Commissioner Oneto left the chambers.

There was no public comment.

**Motion:** It was moved by Commissioner Vinciguerra, seconded by Commissioner Atlan, and carried to close the Public Hearing, with Commissioner Oneto abstaining.

**Motion:** It was moved by Commissioner Murphy, seconded by Commissioner Atlan, and carried to approve Resolution #2019-01 as presented, with Commissioner Oneto abstaining.

**8. Final Municipal Service Review (MSR) 2018 Update, Ridgewood Acres Community Service District; LAFCO Project #306; Resolution #2019-02 (public hearing)**

Chairman Crew opened the Public Hearing.

Executive Officer Chamberlain reported that many problems had been identified in the 2014 MSR, and since that time, things have only worsened. She recommended that the MSR be approved with the Determinations identifying the work needing to be done by the District. She has met with Supervisor Axe, in whose District RACSD is located, and he has agreed to meet with their Board.

Commissioner Oneto asked what the purpose of the CSD is, and Ms. Chamberlain responded that it collects the assessments for road maintenance. Some discussion then took place among the Commissioners, Executive Officer Chamberlain, and Clerk Mees as to the many problems in the District, the small number of residents, the costs of maintaining the roads, etc.



There was no public comment.

**Motion:** It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to close the Public Hearing.

Executive Officer Chamberlain stated that the MSR is exempt under CEQA, and recommended adopting the MSR as complete, thereby allowing discussion of the Sphere action that was next on the agenda.

Commissioner Murphy commented that although Ms. Chamberlain seemed optimistic that the District might be able to overcome their statutory problems, he was not.

**Motion:** It was moved by Commissioner Atlan, seconded by Commissioner Oneto, and carried unanimously to approve Resolution #2019-02 as presented, and to give staff direction to meet with the District to come up with a plan of action.

9. **Affirm and Adopt a Coterminous Sphere of Influence for Ridgewood Acres Community Service District; LAFCO Project #307; Resolution #2019-03 (public hearing)**

Chairman Crew opened the Public Hearing.

Executive Officer Chamberlain stated that the discussion on the prior agenda item applied to this item also. She reported that the Commission could give the District a zero sphere, which would mean they were recommending the District dissolve; however, she recommended they affirm the current sphere to give the District time to resolve its problems, with a recommendation that a follow up report be given in six months, at which time the Commission could change it to a zero sphere if they felt that was appropriate.

Commissioner Crew asked if this Resolution could be put on hold or continued. Ms. Chamberlain replied that it could.

There was no public comment.

**Motion:** It was moved by Commissioner Oneto, seconded by Commissioner Murphy, and carried unanimously to close the Public Hearing.

**Motion:** It was moved by Commissioner Atlan, seconded by Commissioner Vinciguerra, and carried unanimously to suspend Resolution #2019-03 until the July 18, 2019, Commission meeting while staff tries to remedy the problems the District has.

10. **Public Review Draft Municipal Service Review (MSR) 2019 Update, Pine Grove Community Service District; LAFCO Project #308 (public hearing)**

Chairman Crew opened the public hearing.

Executive Officer Chamberlain reported that there will be a clearer map ready for the final resolution. She stated that there are some customers outside the District boundaries because at the time they were added on for service, the District did not know it had to annex additional parcels served into the District. The District does intend to annex these parcels in at a later date. Ms.

Chamberlain added that this District is a Disadvantaged Unincorporated Community and therefore eligible for some grant funding to upgrade their water system. The funding would most likely require those parcels to be annexed in order to receive the funds.

Ms. Chamberlain stated that she does expect some changes to the MSR when the draft is circulated for review. She thanked the District's General Manager, Lori Arnberg, who was in the audience, for her help in getting the information for this MSR review together so quickly.

Commissioner Atlan commented that the body of the MSR talks about replacing three water tanks, while one of the charts mentions only two water tanks, and he wanted to know which was correct. Ms. Arnberg responded that the District does own three tanks, but that one of them imploded, so they only have two serviceable tanks. They plan to replace all three with one large tank.

There was no public comment.

**Motion:** It was moved by Commissioner Oneto, seconded by Commissioner Atlan, and carried unanimously to continue the Public Hearing until the February 21 meeting, and to direct staff to circulate the Public Review Draft MSR for public comment.

**11. Follow Up Report on Issues Identified in the Municipal Services Review for Jackson Valley Fire Protection District**

Executive Officer Chamberlain stated that the Adopted 2018 MSR had recommended that there be a review in six months. Ms. Chamberlain contacted the District in December, but was having difficulty in receiving responses. She only had a response from one board member, and those responses are the ones presented in the EO Memo. A formal response is supposedly on its way.

Ms. Chamberlain reported that there has been another meeting among the entities in the Intergovernmental Services Agreement, but that she does not know the results of that meeting other than that negotiations are still ongoing.

Commissioner Atlan commented that it appears that another review will be required since the District appears to have accomplished few of the recommendations made in the MSR. Commissioner Murphy agreed. Ms. Chamberlain added that a Grand Jury Report had been released eight or nine years ago that made many of the same recommendations, but that the District had met only one of those.

In response to a question, Ms. Chamberlain reported that the Fire Chief functions as the part-time General Manager, but has filed no Form 700, which is a problem.

By consensus, the Commission directed staff to continue monitoring and prodding the District. Commissioner Atlan suggested that a list of what needs to be done be sent to the District.

There was no public comment.

**12. Meeting Schedule for 2019**

Executive Officer Chamberlain reminded the Commission that the meetings have been set for the third Thursday of each month for a number of years now. The Commission agreed that day was still good.



**Motion:** It was moved by Commissioner Atlan, seconded by Commissioner Vinciguerra, and carried unanimously to accept the meeting schedule as presented.

**13. Election of Officers: Chairman & Vice-Chairman**

**Motion:** Commissioner Oneto nominated Commissioner Crew to be Chairman, Commissioner Atlan nominated Commissioner Vinciguerra to be Vice-Chairman, and Commissioner Oneto seconded both nominations. The nominations were unanimously carried.

**14. Designation of Signature Authority for 2019**

Executive Officer Chamberlain stated that as Agenda Item 13 set the same persons in office, this issue is resolved. By consensus, the Commission agreed that Commissioner Oneto would continue as the emergency signature.

**15. Other Business, Reports**

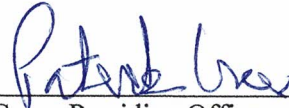
- a. Correspondence – none.
- b. Commissioner Announcements – none.
- c. Executive Officers Report – Executive Officer Chamberlain reported that she had had two meetings with Walt White, the new Chief of Amador Fire Protection District, and had provided him with a LAFCO orientation and discussed a few fire issues with him. She had also informed him that ACTC needs help from the fire districts with respect to mapping of evacuation routes, etc. She is hoping there will be some grant funding for this mapping. She has also been attending the board meetings of DCWD and the fire chief meetings as she believes this is helpful when it comes to gaining credibility with them and then receiving their cooperation with respect to MSRs and SOIs.
- d. Budget Report (Mid-year Budget report is deferred to February Meeting)
- e. Legislation Report (CALAFCO materials) – Ms. Chamberlain reported that this will be deferred to next month also. She has a report from CALAFCO, but it was inadvertently omitted from the packet.

Referring back to Agenda Item 11, Commissioner Oneto asked if someone from JVFPD could be requested to come to the next meeting to answer questions. Commissioner Atlan added that JVFPD could receive some guidance from other fire districts. Commissioner Murphy commented that some of the smaller districts don't believe in the importance of all the various statutory requirements. Executive Officer Chamberlain stated that, although it varies, many of the districts have been doing it their way for a long time and, unless something occurs to force them to change, they see no reason to do so, or don't have the ability to do what is required. Commissioner Atlan commented that with the new casino opening, there will be a lot more incidents involving out-of-county people, so the stakes for JVFPD are now higher; consequently, they need to get themselves in order quickly.


**APPROVED**

16. **Adjournment**

The next regular LAFCO meeting is scheduled for February 21, 2019. Chairman Crew adjourned the meeting at 6:57 p.m.



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Pat Crew, Presiding Officer  
LOCAL AGENCY FORMATION COMMISSION

ATTEST:   
Nancy Mees, Clerk to the Commission