

Amador Air District Board of Directors Meeting

Summary Minutes for January 15, 2019 Meeting held at 1:30 pm

Meeting was recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California

Determination of a Quorum

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Jeff Brown	Amador County District 3, Supervisor
Frank Axe	Amador County District 4, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Chair)
Bob Stimpson	City of Jackson, Councilman (Vice Chair)
Robin Peters	City of Sutter Creek, Councilman

Absent on Roll Call:

Tom Reed	City of Ione, Councilman
Tim Knox	City of Amador City, Councilman
Jon Colburn	City of Plymouth, Councilman

Staff/Others:

Jim McHargue, APCO
Herminia Perry, Clerk of the Board
Rhonda D'Agostini

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:35 p.m. Chair Oneto called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chair Oneto led the Board and staff in the Pledge of Allegiance.

<p>Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).</p>	
<p>Motion:</p>	<p>It was moved by <u>Director Crew</u>, seconded by <u>Director Axe</u>, and unanimously carried to approve the agenda for this date. Vote 7-0</p> <p>Absent: Director Reed, Colburn, and Knox</p>
<p>Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic</p>	
<p><i>**Ms. D’Agostini arrived late to the meeting. The Board agreed to re-open public matters not on the agenda and allowed Ms. D’Agostini to speak.</i></p>	
<p>Rhonda D’Agostini – In her neighborhood, several of her neighbors burn leaves on a burn day but people do not tend to their fires. They don’t keep their fires going and it smokes out the entire neighborhood. It’s bad for air quality. Is there a procedure that people are supposed to follow when burning leaves? If there is, she would like to know what that is and if there is a number to call so she can report it.</p> <p>APCO McHargue explained that we do have an outdoor burning guidance flyer that is provided to people. Additionally, the District periodically conducts outreach and education in the Amador Community News website, Ledger Dispatch, and KGVC Radio station. APCO McHargue highly recommended to Ms. D’Agostini to call our number and file a complaint if she’s in a situation where smoke is affecting her health. We will act upon her complaint.</p> <p>Director Oneto also suggested talking to the neighbors.</p>	
<p>Administrative Matters</p>	
<p>1.</p> <p>Motion:</p>	<p>Minutes: Review and approval of the August 21, 2018 Board Minutes: No action.</p> <p>The Board did not approve the minutes dated August 21, 2018. Air Board staff was directed to make corrections/edits to minutes and return updated minutes to the next meeting.</p> <p>Absent: Director Reed, Colburn, and Knox</p>
<p>2.</p> <p>Motion:</p> <p>Motion:</p>	<p>Election of Officers for 2019 (Chair and Vice Chair): Action</p> <p>Chairman Oneto introduced this item.</p> <p>Discussion of the two positions, Chair and Vice Chair, resulted in two motions.</p> <p>It was moved by Director Forster, seconded by Director Peters, and unanimously carried to elect Director Stimpson as the Board Chairman. Vote 7-0</p> <p>It was moved by Director Forster, seconded by Director Crew, and unanimously carried to appoint Director Axe as Vice Chair. Vote 7-0</p> <p>Absent: Director Reed, Colburn, and Knox</p>

**At this time, control of the meeting was passed to Chairman Stimpson.	
3.	<p>Approval of Meeting Schedule for 2019: Action APCO McHargue related that the meetings have been set for the 3rd Tuesday of the month at our usual time of 1:30pm.</p> <p>Motion: It was moved by Director Crew, seconded by Director Peters, and unanimously carried to approve the recommended meeting schedule as presented. Vote 7-0.</p> <p>Absent: Director Reed, Colburn, and Knox</p>
4.	<p>Public Hearing: Rule 402 Change: Action APCO McHargue explains that at our March 20, 2018 meeting, District rules were updated and approved. However, since then District staff found two mistakes on Rule 402.</p> <p><i>Rule 402 section C. 3. had the following language: "1,000 cubic inches cylinder displacement." The rule should have read: "50 horsepower." Rule 402 section E. had the following language: "50,000,000 British Thermal Units (BTUs)." The rule should have read: "1,000,000 British Thermal Units (BTUs)."</i></p> <p>District staff posted this rule change with 30 days advance notice in the local newspaper in compliance with noticing requirements.</p> <p>Chairman Stimpson opened the public hearing. Public Hearing opened at 1:48pm No one of the public wished to speak Public Hearing closed at 1:50pm</p> <p>Motion: It was moved by Director Axe, seconded by Director Crew, and unanimously carried to approve the above-referenced changes to the District Rules, the 50 hp and 1,000,000 BTUs in the appropriate places. Vote 7-0.</p> <p>Absent: Director Reed, Colburn, and Knox</p>
5.	<p>Carl Moyer Rural Assistance Program (RAP) Application and Resolution 19-01: Action APCO McHargue opened this item explaining that the District has the opportunity to designate a portion of our Carl Moyer funds to RAP for a five year period. The District retains the right to rescind the agreement at any time. APCO McHargue prepared Resolution 19-01 for approval and signature.</p> <p>Motion: It was moved by Director Forster, seconded by Director Oneto, and unanimously carried to approve the application with Resolution 19-01. Vote 7-0</p> <p>Absent: Director Reed, Colburn, and Knox</p>

6.	<p>Contract Renewal for Engineering Services and Resolution 19-02: Action APCO McHargue stated that our contract with Mr. Ray Kapahi, for engineering services expired in June 30, 2017, however we continued utilizing the services of Mr. Kapahi. He has been a long time consultant to the Air District and has assisted us on a number of projects. Since we continued on with Mr. Kapahi's services, we are presenting an extension of that agreement which will carry to June 30, 2020. After this contract expires, APCO McHargue suggested the District may consider going out to bid.</p> <p>Director Forster was not sure about going out to bid. He expressed that besides Mr. Kapahi's mistake on Rule 402, he has kept his rate the same, does a good job, and we don't do that much work.</p> <p>Director Crew added he likes that he has kept his rate the same.</p> <p>Director Axe asked APCO McHargue if Mr. Kapahi's \$90/hour fee covers expenses.</p> <p>Director Peters expressed his concerns with the District's engineering services contract. He would agree with putting this contract, after it expires, out to bid to explore our options and educate ourselves with respect to other services that may be out there. He is not suggesting that there will be anything less expensive than this, could be just the opposite.</p> <p>Motion: It was moved by Director Forster, seconded by Director Axe, and unanimously carried to approve the renewal of this contract and direct the Chairman to sign Resolution 19-02 and the contract. Vote 7-0.</p> <p>Absent: Director Reed, Colburn, and Knox</p>
7.	<p>APCO Updates: Information only, no action to be taken.</p> <p>Smoke Reduction Bin Program (Pine Needle Bins): APCO McHargue provided the Board with an update on this program. For FY 17-18, \$52,586.29 was expended. In the first 6 months of FY 18-19, we have spent to date \$35,600.00. The cost of this program is falling right into our budgeted amount. We made some changes to the program such as taking out the bin on Silver Dr. and putting one in Mace Meadows. In addition, we conduct the program in two ways: unattended bins and neighborhood bins. This has been a successful program, but there are problems and it's expensive.</p> <p>Rhonda D'Agostini – How do people get to the top of the bin to dump their stuff? APCO McHargue explained that the bins were locked by the garbage company due to liability issues. He didn't have an answer to Ms. D'Agostini's question at the moment.</p> <p>Ms. D'Agostini suggested that ramps be installed at the bins for easier access to dump their green waste.</p> <p>The Board commented that was not a feasible idea due to liability issues.</p> <p>APCO McHargue expressed he would like to bring this matter back to next meeting.</p>

Woodstove Change-Out Program: This program is in partnership with El Dorado County Air Quality Management District and came through the Air Resource Board and CAPCOA organization. To date we have completed 16 projects. Fifteen of those have been at the full reimbursement amount of \$3000.00. We are almost at our max which was \$50,000.00. This program was very well received and all money stayed local as only Amador County vendors were used.

Electric Vehicle Charging Stations: APCO McHargue provided an update on the progress of this program. City of Sutter Creek is in a holding pattern until they finish their Main Street project, City of Lone is working with Upchurch Electric to get a unit selected, and City of Amador City has it on their agenda and are discussing possible locations. There are also two individuals from the unincorporated county (Buckhorn and Volcano) interested. One is interested in the Tesla charging unit and the other, which would go in Volcano at the Kneading Dough location, is still looking into options.

US Mine: Motor Cross Facility: APCO McHargue explained that the Air District has been involved with this facility due to complaints on air quality. Where this sits right now, the applicant would need to do a full EIR study. Currently, it is in a holding pattern depending on what the applicant would like to do. If they do go through the study, the Air District would have more involvement due to air quality concerns.

PurpleAir: Air Monitors: APCO McHargue discussed the possibility of doing a presentation on our PurpleAir monitors at our next meeting. The District has gotten more monitors placed around the County. People can go on the PurpleAir website and check out the air quality in real time. These monitors are inexpensive, \$250.00 each, and the District has received 12 at no charge. The schools are very interested in the monitors. The benefit to having these monitors is that it gives more information regarding air quality to the general public.

Audit Status for FY 2016/2017 and 2017/2018: Fechter & Co. is waiting for the County's audit to be finalized in order to finalize the Air District's audit.

Financials: APCO McHargue presented the Board with current financial sheet for the Amador Air District. Director Forster requested District staff to look into the salary spike for the months of August, September, and October and get back to the Board. Director Peters inquired about the Vicini loan that showed up as an expense on our financials. Did we get a budget amendment done for this budget line? APCO McHargue explained that it was included in the budget for the year.

Absent: Director Reed, Colburn, and Knox

Adjournment: At 2:41pm the meeting was adjourned until March 19, 2019 at 1:30 pm