

# Amador Fire Protection Authority

810 Court Street  
Jackson, CA 95642  
(209) 223-6470

## BOARD MEMBERS

Jake Herfel  
Tom Reed  
Hal Gamble  
Peter Amoruso

Connie Gonsalves  
Jan Hewitt  
Brian Oneto

## REGULAR MEETING AGENDA

**DATE:** Thursday, April 18, 2019

**TIME:** 3:00 p.m.

**LOCATION:** County Administration Center, 810 Court Street, Jackson  
Board Chambers

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Meeting materials are available for public review at the Amador Fire Protection District counter, located at the County Administration Center, 810 Court Street, Jackson.

## PLEDGE OF ALLEGIANCE

**AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Authority at this time upon any subject within the jurisdiction of the Amador Fire Protection Authority; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Authority meeting. Please note there is a five (5) minute limit per topic.

## MISCELLANEOUS MATTERS

- 1. Discussion and possible action relative to the approval of the establishment of a committee to investigate the possibility of a ballot measure to clarify the current County Ordinance 1676 (Amador Fire protection and Emergency Response Safety Measure [Measure M]), Chapter 3.14 of the Amador County Code:**

The aim of the committee would be to:

- a. Determine if such a ballot measure could be placed on the ballot to amend the current "Measure M" ordinance without fear of invalidating the current ordinance should the new measure fail.
- b. Determine what language in the current ordinance should be clarified, modified, added, or deleted, including but not limited to
  - i. What are acceptable uses of Measure M monies

- ii. What “existing fire stations” means
  - iii. What “supports the volunteer base” means
  - iv. How “Measure M” money should be distributed to current and future departments and districts.
- c. Work with the County Board of Supervisors to garner advice and direction should the committee decide such a ballot measure would be beneficial to the AFPA.
  - d. Present to the AFPA board of directors a request for action, clearly delineating what action is desired by the committee, if any.

2. **Discussion and Possible Action: Section 6.7 of the First Amended Joint Exercise of Powers Agreement Amending the Agreement Forming the Amador Fire Protection Authority requires the appointment of an “Executive Officer”:** Should the board appoint an Executive Officer, or should the board request this requirement be removed through an amendment to the JPA? The entire section 6.7 reads as follows:

The Board shall appoint an Executive Officer who shall serve at the pleasure of the Board. The Executive Officer shall not be a member of the Board, nor shall he or she occupy any other elected position that would constitute a conflict of interest with his or her duties as Executive Officer. The Executive Officer shall be the chief executive and administrative officer of the Agency and shall have such duties as may be prescribed by the Board. The Executive Officer shall be responsible for all projects and property of the Authority and shall file with the Treasurer of the Authority, as required by the Board, an official bond in an amount to be determined by the Board guaranteeing the faithful performance of his or her duties. Without limiting the foregoing, the Executive Officer shall:

- a. develop the Authority’s budget for submission to the Board;
- b. review and decide personnel matters;
- c. make policy recommendations to the Board;
- d. oversee and direct the operation of the Authority within the framework of the approved budget;
- e. make recommendations to the Board on such other matters as the Board may designate from time to time.

The Executive Officer is referenced in these other sections of the JPA:

6.9 (a) The EO must approve warrants in order for the Auditor to execute them

8.0 (b) The EO must prepare a work program to be approved by the board prior to the board approves a preliminary budget

3. **Resignation of AFPA Board Clerk:** Discussion and possible action relative to the attached letter of resignation from Board Clerk.

4. **Cooperative Efforts Amongst Fire Agencies:** Report on fire department cooperative efforts (No Documents Attached).
5. **Prop 172 Monies:** Discussion and possible action (No Documents Attached).
6. **Minutes:** Review and approval of the regular minutes of the Board of Directors meeting of January 17, 2019, as presented or revised (Draft Minutes Attached).

## **ADJOURNMENT**

# AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



April 15, 2019

Dear Amador Fire Protection Authority Board of Directors,

I hereby tender my resignation as the Amador Fire Protection Authority Board Clerk effective 04/19/2019. It has been a honor to serve as Board Clerk over the last 4 years, however due to the continued time constraints of my primary job as the Fiscal Officer for Amador Fire Protection District, I am no longer able to commit to my duties as Board Clerk. I offer my very best wishes for this Boards success.

Sincerely,

*Lindsey Clark*

Lindsey Clark

Fiscal Officer, Amador Fire Protection District

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**AMADOR FIRE PROTECTION AUTHORITY  
BOARD OF DIRECTORS**

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Jackson, California  
Thursday, January 17, 2019  
4:05 p.m.

The Board of Directors of the Amador Fire Protection Authority met in the County Administration Center, 810 Court Street, Jackson, California on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Brian Oneto, Director (Amador Fire Protection District)  
Bob Stimpson, Director (City of Jackson)  
Peter Amoruso, Director (City of Plymouth)  
Jan Hewitt, Director (Lockwood Fire Protection District)  
Tom Reed, Director (City of Ione)

**Absent:**

Jake Herfel, Chair (Jackson Valley Fire Protection District)  
Hal Gamble, Vice Chair (Sutter Creek Fire Protection District)

**Acting Staff:**

Lindsey Clark, Clerk (Amador Fire Protection District)

**PLEDGE OF ALLEGIANCE:** Director Oneto led the Board and the public in the Pledge of Allegiance.

**AGENDA:**

**MOTION:** It was moved by Director Reed, seconded by Director Hewitt and unanimously carried to approve the agenda for this date, as presented.

**Absent:** Chair Herfel  
Vice Chair Gamble

**PUBLIC MATTERS NOT ON THE AGENDA:** Sutter Creek Fire Chief Dominic Moreno questioned the use of Measure M monies for contracting with other agencies. Director Hewitt stated that before Lockwood FPD contracted with CalFire it was reviewed and approved by Counsel.

**MISCELLANEOUS MATTERS:**

**Adopt 2019 Meeting Schedule:**

**MOTION:** It was moved by Director Reed, seconded by Director Hewitt and unanimously carried to approve adoption of 2019 meeting schedule as presented.

**Election of Officers:**

**MOTION:** It was moved by Director Stimpson, seconded by Director Amoruso and unanimously approved to continue Director Gonsalves as Chair of the Board.

**MOTION:** It was moved by Director Reed, seconded by Director Amoruso and unanimously approved to continue Director Hewitt as Vice Chair of the Board.

**Resignation of Legal Counsel:** Greg Gillott to address the Board that he feels there could be a conflict of interest between this Authority and his other clients. Discussion ensued relative to subject matter. Direction to staff to include discussion of obtaining new legal counsel on the agenda for the April 18, 2019 meeting.

**Resolution Adopting Standard Operating Procedure for Counting Annual Measure M Calls:** Chief White, Amador Fire addressed the Board explaining that the Chiefs met and agreed to presented procedure.

**MOTION:** It was moved by Director Amoruso, seconded by Director Hewitt and unanimously carried to approve adoption of resolution 19-01 adopting Standard Operating Procedure for Counting Annual Measure M Calls as presented.

**Adoption of FY2018-2019 Measure M Formula:**

**MOTION:** It was moved by Director Reed, seconded by Director Hewitt and unanimously carried to approve the FY2018-2019 Measure M Formula as presented.

**Cooperative Efforts Amongst Fire Agencies:** None

**Prop 172 Monies:** None

**Minutes:**

**MOTION:** It was moved by Director Reed, seconded by Director Amoruso and carried to approve the regular minutes of October 18, 2018, as presented.

Abstain Stimpson

**Minutes:**

**MOTION:** It was moved by Director Hewitt, seconded by Director Reed and carried to approve the special minutes of November 14, 2018, as presented.

Abstain Stimpson

**ADJOURNMENT:** At 4:24p.m., Director Oneto adjourned the meeting until **Thursday, April 18, 2018 at 3:00 p.m.**

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Chair, Amador Fire Protection Authority

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