

AMADOR LAFCO



LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380

MINUTES

APPROVED

February 21, 2019

This meeting was available via live audio streaming and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The February 21, 2019, meeting of the Amador Local Agency Formation Commission (LAFCO), held at the County Administration Center, 810 Court Street, Jackson, California, was called to order by Chairman Crew at 6:04 p.m.

2. **Roll Call**

Members Present:

Pat Crew, Chairman
Dominic Atlan, City Member
Tim Murphy, City Member
Jim Vinciguerra, Public Member
Brian Oneto, County Member
(Jon Colburn, City Alternate)

Staff Present:

Roseanne Chamberlain, Executive Officer
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for February 21, 2019**

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of January 17, 2019**

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Oneto, and carried unanimously to approve the Minutes for January 17, 2019, as submitted.

5. **Approval of Claims to February 21, 2019**

Commissioner Oneto asked what the “Staff Workshop” item on the Approval of Claims is. Executive Officer Chamberlain responded that it is the annual CALFACO training event that is specifically for staff, i.e., everyone other than Commissioners. She added that because fewer Commissioners had attended the annual CALAFCO General Conference than had been budgeted for, there is still sufficient funding in the conferences budget item for this conference.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Atlan, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted.

6. **Public Forum – Public Comment**

There was no public comment.

7. **Amendment and Adoption of a Zero Sphere of Influence for County Service Area #3, LAFCO Project #310; Resolution #2019-04 (public hearing)**

Executive Officer Chamberlain reviewed the items in the packet, and stated that this district is inactive. It was formed as a financing vehicle for repayment of bond indebtedness, which is now complete. Nothing has occurred in the district since 2017. Ms. Chamberlain explained that LAFCO has the power to dissolve an inactive district.

Ms. Chamberlain recommended that the Commission adopt a zero sphere of influence for CSA #3, adopt the Determinations set forth in Exhibit A, and to direct staff to file a Notice of Exemption.

Chairman Crew opened the Public Hearing. There was no public comment.

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Atlan, and carried unanimously to close the Public Hearing.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to approve Resolution #2019-04 as presented, with directions to staff.

8. **Initiation of Dissolution of County Service Area #3; LAFCO Project #303; Resolution #2019-05**

Executive Officer Chamberlain stated that, now that CSA #3 has a zero sphere of influence, the dissolution can be initiated. The next step will be to notify the appropriate agencies for comment.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Murphy, and carried unanimously to approve Resolution 2019-05 as presented.

9. **Final Municipal Service Review (MSR) 2019 Update, Pine Grove Community Service District; LAFCO Project #307; Resolution #2019-06 (public hearing, continued from January 17, 2019)**

Chairman Crew reopened the Public Hearing.

Executive Officer Chamberlain reviewed the items in the packet. She explained that the new map that had been distributed as a handout is believed to show the final boundaries of this district, but that two small areas are still being verified. She added that the Sphere of Influence will appear on a future agenda, and the map accompanying that will have the final verified boundaries.

Ms. Chamberlain reported that the only comments received came from Pine Grove CSD, and they were minor corrections. She stated that Lori Arnberg, the district's General Manager, had hoped to attend the meeting, but was ill and sent her apologies.

Chairman Crew asked if the map affected this resolution, and Ms. Chamberlain responded that it did not. She stated that she will be meeting with the district board to finalize what their preferred sphere of influence will be.

There was no public comment.

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Oneto, and carried unanimously to close the Public Hearing.

Commissioner Atlan had a question about some parcels that appear to be noncontiguous. Ms. Chamberlain explained why the parcels appear that way, and added that, unlike city boundaries, community service districts are not required to have all parcels contiguous. She stated that there are some parcels being served water that are actually outside the boundaries, and they will need to be annexed, especially if the district applies for Disadvantaged Unincorporated Community grant funding.

Motion: It was moved by Commissioner Murphy, seconded by Commissioner Vinciguerra, and carried unanimously to approve Resolution #2019-06 as presented.

10. Expiring Term of Public Member; Reappointment of Incumbent or Direction to Staff

Chairman Crew asked if the Commission had advertised this position in the past. Executive Officer Chamberlain replied that the position of Alternate Public Member had been advertised, but that since she has been with Amador LAFCO, the practice has been to allow the incumbent to be reappointed if that person desired to continue in the position.

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Oneto, and carried unanimously to appointment Commissioner Vinciguerra to another four-year term.

11. Mid-Year Budget Report

Executive Officer Chamberlain thanked Clerk Mees for preparing the Mid-Year Budget Summary and Memo, and explained an inadvertent mis-ordering of the pages in the packet.

Ms. Chamberlain reported that the budget is in good shape at mid-year due to little need for legal services and to receiving mapping work from ACTC without charge. She added that the invoice for the River Pines annexation will go out soon, which will produce some revenue.

Chairman Crew asked what the current amount in the legal contingency fund is. Ms. Chamberlain replied that she believed it was somewhere around \$60-70,000, but neither she nor Clerk Mees could remember the exact amount, and said that figure would be emailed to the Commissioners after the meeting. Chairman Crew added that his recollection was that LAFCO was trying to reach an amount of \$100,000, and once that figure was attained, that annual transfer could be used for operations instead.

12. Other Business, Reports

- a. Correspondence – none.
- b. Commissioner Announcements – Commissioner Vinciguerra stated that he recalled that during the discussion of the Jackson Valley Fire Protection District at the January meeting, there had been a request that the fire chief and board be invited to attend the February Commission meeting. Ms. Chamberlain apologized and responded that it had been unclear to her that there had been a specific staff direction to that effect. Commissioner Atlan suggested

they be given 60 days to prepare, but Ms. Chamberlain pointed out that there will be no April Commission meeting. The Commission therefore directed, by consensus, that the fire chief and board be invited to the March meeting to give a status report.

Chairman Crew welcomed Commissioner Colburn to the board as City Alternate.

- c. Executive Officer's Report – Ms. Chamberlain reported she is meeting with County Planning on a Mitigated Negative Declaration they had prepared, but which did not include LAFCO. Therefore, the comment period on the Neg Dec has been extended so LAFCO can comment.

Ms. Chamberlain is also meeting with the General Manager at Amador Water Agency regarding their upcoming MSR and Sphere of Influence review.

Ms. Chamberlain has been in communication with the Grand Jury at their request regarding one of the special districts. This will be taking some of her time from other projects.

She has also been working with Ms. Engle on extensive mapping work regarding Pine Grove CSD.

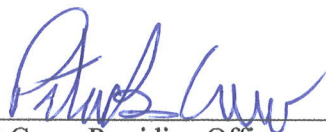
The Certificate of Completion is being finished for River Pines PUD, and will be recorded and distributed next week.

Lastly, LAFCO has been working with Supervisor Axe and Ridgewood Acres CSD in their effort to privatize their road maintenance so they can dissolve the CSD.

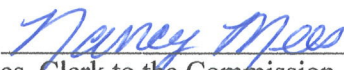
- d. Legislation Report – Ms. Chamberlain reported that none of the chaptered legislation reviewed in the packet will negatively affect Amador County. She briefly explained several of the bills discussed in the packet.

13. Adjournment

The next regular LAFCO meeting is scheduled for March 21, 2019. Chairman Crew adjourned the meeting at 6:43 p.m.



Pat Crew, Presiding Officer
LOCAL AGENCY FORMATION COMMISSION

ATTEST: 
Nancy Mees, Clerk to the Commission