

Amador Air District Board of Directors Meeting

Summary Minutes for August 21, 2018 Meeting held at 1:30 pm

Meeting was recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California

Determination of a Quorum

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Lynn Morgan	Amador County District 3, Supervisor
Brian Oneto	Amador County District 5, Supervisor (Chair)
Robin Peters	City of Sutter Creek, Councilman
Bob Stimpson	City of Jackson, Councilman
Thomas Reed	City of Ione, Councilman
Tim Knox	City of Amador City, Councilman
Jon Colburn	City of Plymouth, Councilman

Absent on Roll Call:

Frank Axe*	Amador County District 4, Supervisor
*At 1:45 pm, Director Axe arrived to the meeting.	

Staff/Others:

Jim McHargue, APCO

Robyn Springsteen, Clerk of the Board

Merv and Kathy Vicini – Vicini Brothers Green Waste Recycling Facility

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:33 p.m. Chair Oneto called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chair Oneto led the Board and staff in the Pledge of Allegiance.

<p>Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).</p>	
<p>Motion:</p>	<p>It was moved by Director Forster, seconded by Director Crew, and unanimously carried to approve the agenda for this date. Vote 9-0</p> <p>Absent: Director Axe</p>
<p>Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic</p>	
<p>Administrative Matters</p>	
<p>1.</p> <p>Motion:</p>	<p>Minutes: Review and approval of the June 19, 2018 Board Minutes:</p> <p>It was moved by Director Morgan and seconded by Director Peters, and unanimously carried to approve the agenda for this date, with some minor corrections. Vote 9-0.</p> <p>Absent: Director Axe</p>
<p><i>**At the initial start of Item 2 (1:38 pm), Director Peters stepped out of the meeting due to a possible conflict of interest in this matter.</i></p> <p><i>**At 1:45pm, Director Axe arrived to the meeting</i></p>	
<p>2.</p> <p>Motion:</p>	<p>Vicini Brothers Grinder Replacement Request: Action</p> <p>Earlier this year, 2018, Merv and Kathy Vicini of Vicini Brothers, LLC came to the Amador Air District inquiring about a loan to assist them with the replacement of their horizontal grinder. The replacement is necessary due to CARB regulations that will put the grinder out of compliance. The Vicini's have requested a loan of \$100,000 from the Amador Air District for a down payment on a used grinder that they would like to acquire before it is sold.</p> <p>It was moved by Director Crew, seconded by Director Stimpson, and unanimously carried for the Amador Air District to fund a Bridge loan in the amount of \$100,000 to Vicini Brothers Green Waste Recycling Facility, LLC. The District must first seek County Counsel's assistance to develop a contract with terms and conditions to the loan and return it to the Chair and co-Chair for review. It is recommended by the Board of Directors that there be no interest to this loan for the first year. At year 2 a low interest rate comes in to effect (such as the LAIF program), with the stipulation that if the old grinder sells, proceeds from the sell will go to repayment of the loan. Vote 9-0.</p> <p>Absent: Director Peters</p>
<p><i>**At the close of this item Director Peters returned to the meeting at 2:11 pm.</i></p>	

<p>3.</p> <p>Motion:</p>	<p>City, County, Agency, Diesel (CCAD) Engine Program: Action APCO McHargue discussed with the Board of Directors a request made by the City of Plymouth for consideration in funding assistance through the CCAD program. This request is regarding a Tier 4 diesel powered generator that they had purchased. If approved, the City of Plymouth will receive \$25,000 and this will become the Air Districts third project under the CCAD program, bringing the final project total to \$75,000 between the three approved programs.</p> <p>It was moved by Director Peters, seconded by Director Crew, and unanimously carried to authorize the APCO to add the Plymouth request for \$25,000.00 and to complete the CCAD program with the final three projects at a total of \$75,000.00. Vote 10-0.</p> <p>Absent: No members absent.</p>
<p><i>**At the initial start of Item 4 (2:18 pm), Director Peters stepped out of the meeting due to a possible conflict of interest in this matter.</i></p>	
<p>4.</p> <p>Motion:</p>	<p>2018-2019 Budget Public Hearing: Action APCO McHargue reviewed with the Board of Directors the Amador Air District's financial budget for the 2018-2019 Fiscal Year and discussed line items.</p> <p>Director Oneto opened the public hearing.</p> <p><i>No one of the public wished to speak.</i></p> <p>It was moved by Director Axe, second by Director Crew, and unanimously carried to officially close the public hearing. Vote 9-0</p> <p>It was moved by Director Axe and seconded by Director Stimpson, and unanimously carried to approve by resolution the FY 2018-2019 Final Budget as presented for the Amador Air District. Vote 9-0.</p> <p>Absent: Director Peters</p>
<p><i>**At the close of this item Director Peters returned to the meeting at 2:23 pm.</i></p>	
<p>5.</p> <p>Motion:</p>	<p>Amador Air District Financial Audit: Action APCO McHargue requested approval from the Board of Directors to engage Fechter and Company, CPA, Inc. to perform the Amador Air District's financial audit for Fiscal Years 2016-2017 and 2017-2018. The Air District is required to conduct an outside independent audit every two years.</p> <p>It was moved by Director Forster, seconded by Director Morgan, and unanimously carried to authorize APCO to engage Fechter and Company, CPA, Inc. to perform the 16/17 – 17/18 audit of the Amador Air District at a fee not to exceed \$7,900.00. Vote 10-0</p> <p>Absent: No members absent.</p>

6.	<p>APCO’S Update: Items are informational only, no action to be taken.</p> <p>PurpleAir Air Quality Sensors: APCO McHargue gave a brief overview of the Air District’s new air quality sensors that have recently been received from CARB and how they work. A full presentation will be brought to the next meeting.</p> <p>Electric Vehicle Charging Station Pilot Project Update: APCO McHargue explains that since the last Air District meeting with the Board of Directors there have been no major changes to the project. Air District staff has been in communication with the city of Sutter Creek and they have explained to us that they are in a hold pattern due to the current bridge project and will need to pursue this project at another time. APCO McHargue has also been in communication with Amador City and with the City of Lone. A business owner has recently reached out to APCO McHargue with interest in placing an EVCS at their business location but no direct communication has yet been reached, only message exchanges.</p> <p>Woodstove Replacement Program: APCO McHargue mentions that this is an ongoing program and there are currently no updates.</p> <p>Pine Needle Bin Program: APCO McHargue gives mention that the program will re-start September 1, 2018.</p> <p>Financials July 1, 2018 through August 21, 2018: Financials are included in the back of the packet for review. No comments. No questions.</p> <p>Absent: No members absent.</p>
Correspondence:	A thank you letter to the Amador Air District from a local resident has been included in the back of the packet in regards to the Pine Needle Bin Program.
Adjournment:	At 2:40 pm the meeting was adjourned until October 16, 2018 at 1:30 pm.