

AMADOR AIR DISTRICT BOARD OF DIRECTORS

810 Court Street, Jackson, California 95642

AGENDA

Tuesday, May 21, 2019 at 1:30 p.m.

Please Note: All Air District Board meetings are recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. If you are disabled and need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at 209-257-0112 or 209-257-0116 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Determination of a Quorum:

Pledge of Allegiance:

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Public Matters Not on the Agenda: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

Administrative Matters:

1. **Minutes:** Review and approval of the March 19, 2019 Board Minutes as presented or revised. Action
2. **Fechter & Company Air District 2017 & 2018 Audit Presentation:** Discussion and Possible Action
3. **Draft Budget for FY 2019-2020:** Discussion and Possible Action
4. **Resolution 19-04 for SB 1260 Prescribed Burning Funding:** Discussion and Possible Action.
5. **Electric Vehicle Charging Stations:** Discussion and Possible Action.
6. **APCO's Update:** Informational only, no action to be taken.
 - Smoke Reduction Bin Program (Pine Needles)
 - Wildfire Smoke Impacts to Health & Messaging Workshop
 - GovPayNet – Credit Cards
 - PurpleAir
 - Financials through May 15, 2019

Correspondence: None

Adjournment: No meeting in June, next meeting on August 20, 2019 at 1:30pm

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**ADMINISTRATIVE MATTERS
ITEM 1**

Minutes

Amador Air District Board of Directors Meeting

Summary Minutes for March 19, 2019 Meeting held at 1:30 pm

Meeting was recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California

Determination of a Quorum

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Jeff Brown	Amador County District 3, Supervisor
Frank Axe	Amador County District 4, Supervisor (Vice Chair)
Brian Oneto	Amador County District 5, Supervisor
Bob Stimpson	City of Jackson, Councilman (Chair)
Tom Reed	City of Ione, Councilman

Absent on Roll Call:

Robin Peters	City of Sutter Creek, Councilman
Tim Knox	City of Amador City, Councilman
Jon Colburn	City of Plymouth, Councilman

Staff/Others:

Jim McHargue, APCO
Herminia Perry, Clerk of the Board
John Pabst, ACES Waste
Johnny Plasse, ACES Waste
Paul Bramell

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:48 p.m. Chair Stimpson called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chair Stimpson led the Board and staff in the Pledge of Allegiance.

<p>Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).</p>	
<p>Motion:</p>	<p>It was moved by <u>Director Forster</u>, seconded by <u>Director Crew</u>, and unanimously carried to approve the agenda with addendum #1 as item 1A for this date. Vote 7-0</p> <p>Absent: Director Peters, Colburn, and Knox</p>
<p>Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic</p>	
<p>Administrative Matters</p>	
<p>1.</p> <p>Motion:</p> <p>Motion:</p>	<p>Minutes: Review and approval of the August 21, 2018 Board Minutes: Approved with minor correction.</p> <p>It was moved by Director Forster, seconded by Director Oneto, and abstained by Directors Brown and Reed to approve the minutes with minor edits for this date. Vote 5-0-2</p> <p>Minutes: Review and approval of the January 15, 2019 Board Minutes: Approved.</p> <p>It was moved by Director Axe, seconded by Director Crew, and unanimously carried to approve the minutes for this date. Vote 7-0</p> <p>Absent: Director Peters, Colburn, and Knox</p>
<p>1a.</p>	<p>Addendum #1 – Request for inclusion in Electric Vehicle Charging Station (EVCS) Grant Pilot Project in the Unincorporated (Upcountry) County from Mr. Paul Bramell: Discussion and Possible Action</p> <p>APCO McHargue presented the Board with a request for inclusion in the Electric Vehicle Charging Station Grant Pilot Project for Mr. Paul Bramell. Mr. Bramell has property and a business in the Buckhorn area and has interest in participating in the program. The AAD has been unsuccessful in getting charging stations installed in the three pilot Cities. At one of our previous Board meeting it was agreed upon that the AAD could take participants on a case by case. Mr. Bramell has been in communication with Tesla and they are going to provide him with a charger. Mr. Bramell also has the need for a ClipperCreek charger.</p> <p>Mr. Bramell spoke to the Board regarding his interest in participating in our program. His concern with our program was the number of years on the term agreement. He did not want to commit to a seven (7) year term. He felt that seven years was too long. Mr. Bramell was comfortable with signing the agreement if the term was five (5) years. The Board agreed to this change.</p>

<p>Motion:</p>	<p>It was moved by Director Brown, seconded by Director Forster, and unanimously carried to approve Paul Bramell to enter program into the Electric Vehicle Charging Stations under the modification of five years. Vote 7-0</p> <p>Absent: Director Peters, Colburn, and Knox</p>
<p>2.</p> <p>Motion:</p>	<p>Smoke Reduction Bin Program (Pine Needle Bins): Action</p> <p>APCO McHargue described the Pine Needle Bin program as operating in two ways: bins are left at public places unattended (Mace Meadows, Pine Acres, Silver Dr., and Lockwood Fire Station) and neighborhood bins placed in a residential area where they can be supervised by a resident and serve a community of homes. We've had some issues with the program which have been discussed at previous meetings; dumping by landscapers/commercial businesses, high costs, garbage/hazardous materials, green waste left on the outside of the bin which requires Air District staff to clean up the mess, and risk and liability of potential injury by individuals using the bins.</p> <p>APCO McHargue brought to the Board for consideration three different options of running the program, which included continue offering the program as in the past, offer a modified program where the unattended bins are eliminated and only the neighborhood bins are offered, and consider having ACES Waste Services, Inc. take over the program.</p> <p>If ACES took over the program, they would be in charge of running it in a similar way as we do but they would be responsible for managing all the details. ACES was very agreeable to help the Air District with this program in whichever way we needed.</p> <p>John Pabst, from ACES addressed the Board to reassure them that ACES would not have any issues taking over the program as long as the parameters were clearly stated.</p> <p>It was moved by Director Forster, seconded by Director Reed, and unanimously carried to authorize staff to work with ACES to handle the program this year under recommendation number two where it is a modified program where all of the unmonitored/unattended bins are eliminated, and staff will work with ACES to develop additional program options to help offset the impact of eliminating the public bins. Vote 7-0</p> <p>Absent: Director Peters, Colburn, and Knox</p>
<p>3.</p>	<p>FARMER Grant Resolution 19-03: Action</p> <p>APCO McHargue explains that the California Air Resources Board (CARB) staff has developed the Funding Agricultural Reduction Measures for Emission Reductions (FARMER) program to meet the Legislature's objectives and help meet the State's criteria, toxic, and greenhouse gas emissions reduction goals. The purpose of the FARMER Program is to reduce agricultural sector emissions by providing grants,</p>

<p>Motion:</p>	<p>rebates, and other financial incentives for agricultural harvesting equipment, heavy-duty trucks, agricultural pump engines, tractors, and other equipment used in agricultural operations. Placer APCD will act as the program administrator for the Shared Allocation Pool and will be responsible for program development.</p> <p>The Allocation pool funding consists of \$4.8 million to be shared amongst 18 small/rural districts.</p> <p>It was moved by Director Axe, seconded by Director Crew, and unanimously carried to approve Resolution 19-03 for the FARMER grant. Vote 7-0.</p> <p>Absent: Director Peters, Colburn, and Knox</p>
<p>4.</p> <p>Motion:</p>	<p>Program Suggestions from Directors: Discussion and Possible Action APCO McHargue explains he has been approached by Directors Oneto and Stimpson regarding two potential programs. Director Oneto has requested an additional round of the City, County, Agency, Diesel (CCAD) Engine Program for the Lockwood Fires Station’s generator and Director Stimpson has suggested a new Electric (low emission) Vehicle Grant Program to assist local governmental agencies in procuring electric (low emission) vehicles.</p> <p>For the CCAD program, Staff is recommending \$50,000 total budget allocated to this program with a maximum individual grant of \$10,000.</p> <p>The new Electric (low emission) Vehicle Grant program, staff recommends allocating \$8,000 to each of the 5 cities and the County for a total program budget of \$48,000. To qualify the vehicle must come from the State’s approved list of cars.</p> <p>It was moved by Director Oneto, seconded by Director Brown, and unanimously carried to direct staff to do the two suggested programs as defined above, one would be the CCAD program with a fund of up to \$50,000 and also do the Electric (low emission) Vehicle Grant program up to \$48,000. Vote 7-0.</p> <p>Absent: Director Peters, Colburn, and Knox</p>
<p>5.</p>	<p>APCO Updates: Information only, no action to be taken.</p> <p>Electric Vehicle Charging Stations: APCO McHargue provided an update on the progress of this program. The City of Amador City is seeking approval at their City Council meeting on Thursday, March 21st.</p> <p>Draft Budget for YR 2019-2020: APCO McHargue will have the draft budget at our May meeting.</p> <p>Audit Status for FY 2016/2017 and 2017/2018: Our audit should be completed by our next meeting. It has been delayed due to information Fechter & Co. needed from the County.</p>

	<p>Financials: APCO McHargue presented the Board with current financial sheets. Informational purpose only.</p> <p>Absent: Director Peters, Colburn, and Knox</p>
Adjournment:	At 2:44pm the meeting was adjourned until May 21, 2019 at 1:30 pm

DRAFT

**ADMINISTRATIVE MATTERS
ITEM 2**

**Fechter & Company Air District
2017 & 2018 Audit Presentation**

Amador Air District

Memorandum

May 21, 2019

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: Fechter & Company Air District 2017 & 2018 Audit

The outside independent accounting firm Fechter and Company, CPA, Inc. performed the two-year audit for the period 2017 & 2018. Included in the agenda packet are the financial statements and the management report. Representatives from Fechter and Company will provide an overview of the audit procedure, findings and recommendations.

Recommendation:

Receive audit presentation from Fechter and Company and approve the Fechter and Company audit for the period 2017 & 2018.

AMADOR AIR DISTRICT
MANAGEMENT REPORT
FOR THE YEARS ENDED JUNE 30, 2018 AND 2017

AMADOR AIR DISTRICT

Management Report
For the Years Ended June 30, 2018 and 2017

Table of Contents

	<u>Page</u>
Introduction.....	1
Required communication	2-3

Board of Directors of the
Amador Air District
Jackson, California

We have audited the financial statements of the Amador Air District for the years ended June 30, 2018 and 2017, and have issued our report thereon dated April 8, 2019. As part of our audit, we made a study and evaluation of the District's system of internal accounting control to the extent we considered necessary to evaluate the system as required by auditing standards generally accepted in the United States of America. The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the District's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Amador Air District is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with accounting principles generally accepted in the United States of America.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Amador Air District taken as a whole. Our study and evaluation disclosed no condition that we believed to be a material weakness.

This report is intended solely for the use of management and should not be used for any other purpose.

Fechter & Company,
Certified Public Accountants



April 8, 2019
Sacramento, California

AMADOR AIR DISTRICT
Management Report
For the Years Ended June 30, 2018 and 2017

The Auditor's Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated August 15, 2018, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether the District financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in Note 1 to the financial statements. We noted no transactions entered into by the District during the years that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements were:

- Accrual and disclosure of compensated absences
- Capital asset lives and depreciation expense
- Actuarial study to estimate the annual required contribution to the retirement plan

AMADOR AIR DISTRICT
Management Report
For the Years Ended June 30, 2018 and 2017

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the District's financial reporting process (that is, cause future financial statements to be materially misstated). The following audit adjustments, in our judgment, indicate matters that could have a significant effect on the District's financial reporting process:

- Posting of all GASB 34 entries on behalf of the district related to capital assets, compensated absences liability, and net pension liability.
- Accrue additional revenue that belongs in the prior fiscal year.
- Accrue additional payables that belong in the prior fiscal year.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Consultations with Other Independent Auditors

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing our audit.

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ADMINISTRATIVE MATTERS
ITEM 3

Draft Budget for FY
2019-2020

Amador Air District

Memorandum

May 21, 2019

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: Draft Budget for FY 2019-2020

Attached is the draft 2019/2020 budget for the Amador Air District. Generally speaking, the District's revenues are stable and consistent with prior years. The expenses are also similar to previous years, and some variable costs are found in budget lines #54120 Community Projects, \$75,000 and #54712 Special Projects, \$75,000.

The Community Projects budget line represents the Smoke Reduction Pine Needle Bin Program and the Electric Vehicle Pilot Program. The Electric Vehicle Pilot Project was approved, \$50,000, at the March 19, 2019, meeting of the District's Board of Directors; and the Smoke Reduction Pine Needle Bin Program was modified at the last Board meeting with expenses expected to be \$25,000.

The Special Projects budget line represents the City, County, Agency, Diesel (CCAD) Engine Program and the Woodstove Replacement Program. The CCAD Program was approved, \$50,000, at the March 19, 2019, meeting of the District's Board of Directors. The Woodstove Replacement program has not yet been approved by the Board of Directors for the 19/20 Fiscal Year; however, staff is requesting \$25,000 be reserved for a Woodstove program during the next fiscal year.

Recommendation:

Review draft 2019/2020 budget and provide direction to staff. Authorize staff to set 2019/2020 budget public hearing for August 20, 2019 at 1:30p.m.

AIR DISTRICT BUDGET OVERVIEW

May 15, 2019

A.	ACCOUNT BALANCE	\$581,988
B.	RESERVES	\$561,988
C.	OPERATING CASH	\$20,000

DRAFT 2019/2020 BUDGET

REVENUE	\$715,500
EXPENSES	\$715,500

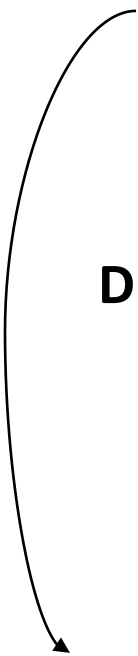
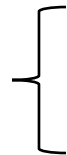
PROJECTED RESERVE

\$561,988

-55,000 Draw from reserves

\$506,988 19/20 Cash Reserves

Total additional revenue
\$55,000 + \$20,000 to
19/20 budget



REVENUE									
			Approved 2018/2019	Actual YTD 5/15/19 2018/2019	Actual % Difference	Actual Requested 2019-2020	Change 19/20 over 18/19		
	Line item								
State Aid Other (Carl Moyer)	45240	Grants	94,540	26,720		257,000	162,460		
State Air Pollution	45640	ARB Subvention	47,000	47,041	100%	47,000	0		
State Aid Other (MV In-Lieu Tax)	45070	DMV Fees	183,000	177,370	97%	183,000	0		
Air pollution fees	46940	Permits and emissions	120,000	113,463	95%	120,000	0		
							0		
Burn permit fees	42145	Burn permits	19,500	24,830	127%	19,500	0		
Interest	44100	Interest	4,000	7,122	178%	4,000	0		
Miscellaneous	47890	Miscellaneous	5,000	24,910	498%	10,000	5,000		
			Subtotal:			\$640,500			
Additional funding from carry over/reserves			214,809			75,000	-139,809		
Total Additional Financing sources			687,849			640,500	-47,349		
							0		
							0		
							0		
Total Available Financing			687,849	421,455.74		\$715,500	27,651		

EXPENSES		APPROVED	ACTUAL YTD	Actual % Difference	REQUESTED	Change		
		2018-2019	5/15/19 2018-2019		2019-2020	19/20 over 18/19		
50100	Salaries and Wages	145,790	111,599	77%	135,340	-10450		
50300	Retirement- Employer's Share Normal	26,730	8,172	31%	12,190	-14540		
50304	Retirement - PERS Unfunded Liability		16,695		21,738	21738		
50310	FICA/Medicare- Employer's Share	10,617	9,187	87%	10,354	-263		
50400	Employee Group Insurance	69	5,134	7441%	15,596	15527		
50500	Worker's Compensation Insurance	882	589	67%	581	-301		
50121	Cell Phone Stipend	567	495	87%	600	33		
	Total Salaries/Employee Benefits	184,655	151,871	82%	196,399	11744		
	SERVICES AND SUPPLIES							
51110	Clothing	100	205	205%	100	0		
51200	Communications	2,500	3,929	157%	4,000	1500		
51700	Maintenance - Equipment	1,000	625	63%	1,000	0		
51760	Maintenance - Program (IT)	3,000	1,384	46%	1,291	-1709		
52000	Memberships	1,000	1,045	105%	1,000	0		
52200	Office Expenses	3,500	1,400	40%	5,000	1500		
52211	GSA Dept Cost Allocation	1,500	2,017	134%	2,477	977		
52300	Professional & Specialized Services	100,000	127,258	127%	128,233	28233		
52380	Air Pollution Hearing Board Fees	500	500	100%	500	0		
52400	Publications & Legal Notices	200	160	80%	200	0		
52500	Copy Rental	1,300	420	32%	1,300	0		
52600	Rents, Leases -Bldgs/Improvements	10,000	7,309	73%	10,000	0		
52815	Air Resources Board Fees	0	0		0	0		
52824	Biomass Grant (BV Money)	0	0		0	0		
52900	GSA and In-County Travel	2,500	1,415	57%	2,500	0		
52910	Meetings and Conventions	1,500	1,695	113%	1,500	0		
53000	Utilities	0	0		0	0		
	Total Services and Supplies	128,600	149,362	116%	159,101	30501		
	OTHER							
54120	Community Projects (pine needle bins & EV)	70,000	37,650	54%	75,000	5000		
54712	Special Projects (CCAD & Woodstove)	75,000	62,105	83%	75,000	0		
						0		
54715	Carl Moyer Program Grants	119,594	79,540	67%	200,000	80406		
	Total Other Charges	264,594	179,295	68%	350,000	85406		
56200	Equipment	0			0			
	Total Fixed Assets							
58901	Workers Comp Credit		0		0			
59500	Contingencies	110,000	100,000		10,000	-100,000		
	Total - Amador Air District	687,849	580,528	84%	715,500	27,651		

Jim McHargue:
Increase in AT&T costs for telephone lines

Jim McHargue:
Replace two staff computers at \$1,144 each

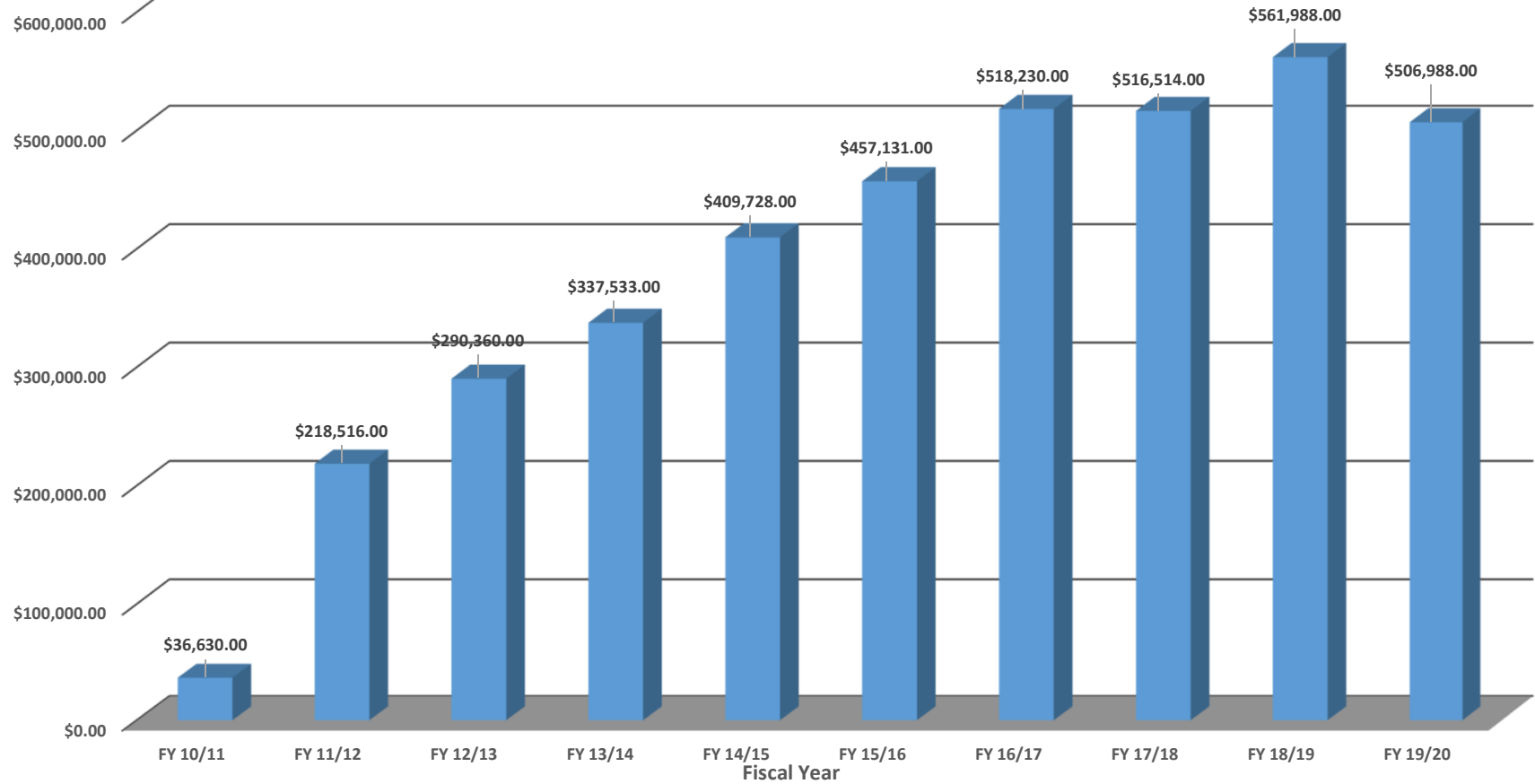
Jim McHargue:
\$28,000 increase to reflect actual costs for Prof. and Spec Services

Jim McHargue:
\$25,000 Pine Needle Program
\$50,000 Electric Vehicle

Jim McHargue:
\$25,000 CCAD Program
\$25,000 Woodstove Program
\$25,000 EV Charging Stations

Jim McHargue:
\$200,000 Rural Assistance Program (RAP) grant directed back from CAPCOA

Cash Reserves



ADMINISTRATIVE MATTERS

ITEM 4

**Resolution 19-04 for SB 1260
Prescribed Burning Funding**

Amador Air District

Memorandum

May 21, 2019

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: SB 1260 Prescribed Burning Funding

SB 1260 provides funding for local air districts to enhance air quality and smoke monitoring, and to provide a public awareness campaign regarding prescribed burns. The program may include, but not limited to, purchasing new, rapidly deployable air quality monitors.

Recommendation:

Provide staff direction regarding SB 1260 and approve attached Resolution 19-04.

ORIGINAL

GRANT AGREEMENT COVER SHEET

GRANT NUMBER
 G18-PBRM-01

NAME OF GRANT PROGRAM Prescribed Burn Reporting and Monitoring Support Program	
GRANTEE NAME Amador County Air Pollution Control District	
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER 94-600505	TOTAL GRANT AMOUNT NOT TO EXCEED \$20,000.00
FISCAL GRANT TERM FROM: June 1, 2019	TO: June 30, 2021
PROJECT PERFORMANCE PERIOD OF GRANT AGREEMENT FROM: June 1, 2019	TO: June 30, 2021

This legally binding Grant Agreement, including this cover sheet and Exhibits attached hereto and incorporated by reference herein, is made and executed between the State of California, Air Resources Board (CARB) and Amador County Air Pollution Control District (the "Grantee").

Exhibit A – Grant Agreement Provisions

- Attachment I – Work Tasks and Project Elements

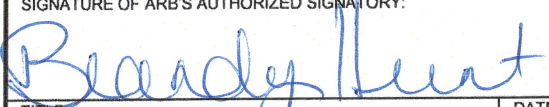
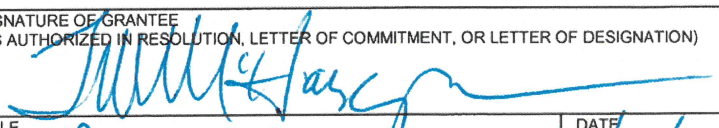
Exhibit B – Work Statement

- Attachment I – Budget Summary
- Attachment II – Project Schedule

Grant is contingent on CARB receipt of a Board Resolution or Minute Order prior to funds being disbursed to Grantee.

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CARB.

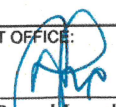
The undersigned certify under penalty of perjury that they are duly authorized to bind the parties to this Grant Agreement.

STATE AGENCY NAME California Air Resources Board		GRANTEE'S NAME (PRINT OR TYPE) Amador County Air Pollution Control District	
SIGNATURE OF ARB'S AUTHORIZED SIGNATORY: 		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION) 	
TITLE Contracts, Procurement, and Grants Branch Chief, ASD	DATE 5/10/19	TITLE APCO	DATE 5/7/2019
STATE AGENCY ADDRESS 1001 I Street, Sacramento, CA 95814		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) 810 Court Street, Jackson, CA 95642	

CERTIFICATION OF FUNDING

AMOUNT ENCUMBERED BY THIS AGREEMENT \$20,000.00	PROGRAM 3510000D32	PROJECT	ACTIVITY
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$0.00	FUND TITLE Greenhouse Gas Reduction Fund		FUND NO. 3228
TOTAL AMOUNT ENCUMBERED TO DATE \$20,000.00	(OPTIONAL USE)	FISCAL SUPPLIER ID 73320	CHAPTER 30
APPR REF 601	ACCOUNT/ALT ACCOUNT 5432000	REPORTING STRUCTURE 39007100	SERVICE LOCATION 54201
		FISCAL YEAR (ENY) 2018	

I hereby certify that the California Air Resources Board Budget Office acknowledges that budgeted funds are available for the period and purpose of the expenditure stated above.

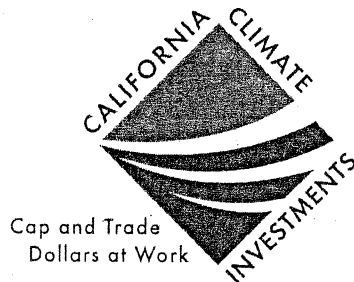
SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD BUDGET OFFICE: 	DATE 5/1/19
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I hereby certify that the California Air Resources Board Legal Office has reviewed this Grant Agreement.

SIGNATURE OF CALIFORNIA AIR RESOURCES BOARD LEGAL OFFICE: 	DATE 4/30/19
--	-----------------

Grant Agreement Provisions

- A. The parties agree to comply with the requirements and conditions contained herein.
- B. The Prescribed Burn Reporting and Monitoring Support Program is part of California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment — particularly in disadvantaged communities.
 - 1. Grantee agrees to acknowledge the California Climate Investments program whenever projects funded, in whole or in part by this Agreement, are publicized in any news media, websites, brochures, publications, audiovisuals, or other types of promotional material. The acknowledgement must read as follows: 'This publication (or project) was supported by the "California Climate Investments" (CCI) program. Guidelines for the usage of the CCI logo can be found at www.arb.ca.gov/ccifundingguidelines.
 - 2. The California Climate Investments logo and name serves to bring under a single brand the many investments whose funding comes from the Greenhouse Gas Emission Reduction Fund (GGRF). The logo represents a consolidated and coordinated initiative by the State to address climate change by reducing greenhouse gases, while also investing in disadvantaged communities and achieving many other co-benefits.



- 3. Grantee agrees to acknowledge the California Air Resources Board (hereinafter referred to as CARB or the Board) as a funding source for the Prescribed Burn Reporting and Monitoring Support Program when publicized in any news media, websites, applications, brochures, publications, audiovisuals, or other types of promotional material. The Grantee agrees to adhere to the Board's logo usage requirements in a manner directed by CARB. CARB logos shall be provided to the Grantee by CARB Project Liaison.



4. The CARB logo is a visual representation of our air environment. The arcs represent; the different elements that make up air we breathe, the protection of our atmosphere and the efforts we take to protect the health of Californians, the collaboration of multiple stakeholders all moving in the same direction together, and innovation with the arcs all growing and changing.

C. GRANT AGREEMENT SUMMARY AND AMENDMENTS (IF APPLICABLE)

Project Title: Prescribed Burn Reporting and Monitoring Support Program

Grant Funding Amount: **\$20,000**

This grant is intended to provide resources to air pollution control districts for an enhanced smoke management program. This includes enhanced reporting of prescribed fire activity in their regions, air monitoring of prescribed fires, improved public outreach regarding prescribed fires, and resources for district staff to attend regional training sessions on different elements of the State's smoke management program.

D. GRANT AGREEMENT PARTIES AND CONTACT INFORMATION

1. This Grant is from the California Air Resources Board (hereinafter referred to as CARB or the Board) to the Amador County Air Pollution Control District (hereinafter referred to as Grantee). The Grantee will perform the activities outlined in Section G, Scope of Work.
2. The CARB Project Liaison is John DaMassa. Correspondence regarding this project must be directed to:

John DaMassa, Chief
Modeling and Meteorology Branch
Air Quality Planning and Science Division
California Air Resources Board
P.O. Box 2815
Sacramento, CA 95812

3. The Grantee Liaison is Jim McHargue. Correspondence regarding this project must be directed to:

Jim McHargue
Amador County Air Pollution Control District
810 Court Street
Jackson, California 95642

E. GOVERNING BOARD APPROVAL

Prior to the execution of this Grant Agreement, the Grantee is required to submit to CARB a resolution, minute order, or other approval of its governing board that authorizes the Grantee to enter into this Grant Agreement and that commits the Grantee to comply with the requirements of this Grant Agreement. Alternatively, the Grantee and CARB may execute this Grant Agreement before a Grantee has submitted this governing board resolution, minute order, or other approval to CARB; however, the Grantee may not perform work under this Grant Agreement, and no funding will be disbursed until the Grantee has submitted this governing board resolution, minute order, or other approval to CARB.

F. TIME PERIOD

1. Performance of work or other expenses billable to CARB under this Grant may commence after full execution of this Grant Agreement by both parties and Grantee's submission to CARB of its governing board's resolution, minute order, or other approval, described in Section E of this Grant Agreement. Performance on this Grant ends once the Grantee has submitted the Final Report or if this Grant Agreement is terminated, whichever is earlier.
2. Upon completion of the project milestones, the Grantee must submit a draft Final Report to the California Air Pollution Control Officers Association (CAPCOA) for their review and approval. CAPCOA will prepare a comprehensive draft Final Report for submission to CARB no later than January 31, 2021. In addition, the Grantee must submit a final Grant Disbursement Request to the CARB Project Liaison no later than March 31, 2021.
3. The Grantee must submit a Final Report to CAPCOA for their review and approval. CAPCOA will prepare a comprehensive Final Report for submission to CARB within thirty (30) days of project completion but no later than March 31, 2021.
4. If additional funding becomes available, the CARB Executive Officer retains the authority to amend this Grant to provide additional disbursement to the Grantee to complete tasks related to the Scope of Work for this Grant Agreement.

G. SCOPE OF WORK

This section defines the respective duties and requirements of CARB and the Grantee in implementing this Grant Agreement.

1. CARB is responsible for the following:

- a. Participating in a project kick-off meeting or conference call coordinated by CAPCOA, and ongoing coordination with the Grantee to discuss project activities and guide project implementation;
- b. Reviewing and approving elements developed by the Grantee or by the CAPCOA on behalf of the Grantee, such as Progress Reports, the draft Final Report, and the Final Report;
- c. Providing project oversight and accountability (in conjunction with the Grantee); and
- d. Ensuring compliance with the applicable requirements of this Grant Agreement.

2. The Grantee is responsible for the following:

Development and implementation of defined project tasks as described below. Minimum duties and requirements of the Grantee include:

- a. Participating in a project kick-off meeting or conference call;
- b. Ensuring that all project tasks are completed during the period of this grant;
- c. Apprising the CARB project liaison of any delays in implementing the scope of work below;
- d. Overseeing the project budget and funds; and
- e. Coordinating with CAPCOA on the submission of quarterly progress reports, a draft Final Report and the Final Report in compliance with the project schedule included as Exhibit B, Attachment II.

3. Project Development and Implementation

The Grantee's Scope of Work also includes the tasks and project elements described in Exhibit A, Attachment I.

4. Project Kick-off and Ongoing Coordination

Grantee will participate in a kickoff meeting with similar grantees, CAPCOA and CARB. This meeting will be coordinated by CAPCOA, will take place at the onset of the grant, and will cover expectations throughout the period of the grant. In addition, the meeting will include discussion of the ongoing

coordination that will be required between the Grantee and CAPCOA.

5. Progress Reports

The Grantee must coordinate with CAPCOA on the submittal of comprehensive quarterly Progress Reports to CARB. If CAPCOA submits comprehensive quarterly Progress Reports which include progress by the Grantee, that will satisfy this requirement. Otherwise, the Grantee is responsible for submitting the quarterly reports directly to the CARB Project Liaison.

6. Final Report

The Grantee must coordinate with CAPCOA on the submittal of a comprehensive, draft Final Report by January 31, 2021, and a comprehensive Final Report by March 31, 2021. If CAPCOA submits comprehensive draft and final reports, that will satisfy this requirement. Otherwise the Grantee must submit them directly to the CARB Project Liaison. At a minimum, the draft and Final Report must include the following:

- a. Accounting summary of funds expended;
- b. Summary of work completed by the Districts; and
- c. Narrative of how the milestones have been met.

H. FISCAL ADMINISTRATION

1. Budget

- a. The maximum amount of this Grant is up to **\$20,000**. Under no circumstance will CARB reimburse the Grantee for more than this amount. A written Grant Agreement amendment is required whenever there is a change to the amount of this Grant.
- b. The budget for this project is shown in Exhibit B, Attachment I. Grant Disbursement Requests for the project and administration funds must not exceed the Grant amount.
- c. The total funding may be reallocated by CARB at CARB's sole discretion in the event that the Grantee requests less than the total funds allocated for the project for all project activities performed during the term of the Grant Agreement.

2. Advance Payment

Consistent with the Legislature's direction to expeditiously disburse grants, CARB in its sole discretion may provide advance payments of grant awards in a

timely manner to support program initiation and implementation with a focus on mitigating the constraints of modest reserves and potential cash flow problems.

Recognizing that appropriate safeguards are needed to ensure grant monies are used responsibly, CARB has developed the grant conditions described below to establish control procedures for advance payments. CARB may provide advance payments to grantees of a grant program or project if CARB determines all of the following:

- a. The advance payments are necessary to meet the purposes of the grant project.
- b. The use of the advance funds is adequately regulated by grant or budgetary controls.
- c. The request for application or the request for proposals contains the terms and conditions under which an advance payment may be received consistent with this section.
- d. The Grantee is either a small air district or the Grantee meets all of the following criteria:
 - i. Has no outstanding financial audit findings related to any of the moneys eligible for advance payment and is in good standing with the Franchise Tax Board and Internal Revenue Service.
 - ii. Agrees to revert all unused moneys to CARB if they are not liquidated within the timeline specified in the grant agreement.
 - iii. Submits a spending plan to CARB for review prior to receiving the advance payment.
 - iv. The spending plan shall include project schedules, timelines, milestones, and the Grantee's fund balance for all state grant programs.
 - v. CARB shall consider the available fund balance when determining the amount of the advance payment.
 - vi. Reports to CARB any material changes to the spending plan within 30 days.
 - vii. Agrees to not provide advance payment to any other entity.
- e. In the event of the nonperformance of the Grantee, CARB shall require the full recovery of the unspent moneys. A Grantee shall provide a money transfer confirmation within 45 days upon the receipt of a notice from CARB.
- f. The Grantee must complete and submit to CARB for review and approval, an Advance Payment Request Form, along with each grant disbursement that is requesting advance payment. The Advance Payment Request Form shall be provided by CARB to the Grantee after the grant execution.

- g. CARB may provide an advance of the direct project costs of the grant, if the program has moderate reserves and potential cash flow issues. Advance payments will not exceed the Grantee's interim cash needs.
- h. The grantee assumes legal and financial risk of the advance payment.
- i. Grantee shall place funds advanced under this section in an interest-bearing account. Grantee shall track interest accrued on the advance payment. Interest earned on the advance payment shall only be used for eligible grant-related expenses as outlined in the Grant Provisions, Exhibit A or will be returned to CARB.
- j. CARB will withhold payment of ten (10) percent of administrative funds until completion of all work and CARB's approval of the Grantee's Final Report. It is the Grantee's responsibility to submit a Grant Disbursement Request for this final disbursement of funds.
- k. Grantee shall remit to CARB any unused portion of the advance payment and interest earned within 90 days following the end date of this Grant Agreement term on June 30, 2021 or the reversion date of the appropriation.

3. Grant Disbursements

All disbursements from the total Grant award will be made following CARB's review and approval of Grant Disbursement Request Forms

- a. CARB shall disburse funds in accordance with the California Prompt Payment Act, Government Code Section 927, et. seq.

4. Suspension of Payments and Grant Agreement Termination

- a. CARB reserves the right to issue a grant suspension order in the event that a dispute should arise. The grant suspension order will be in effect until the dispute has been resolved or the Grant Agreement has been terminated. If the Grantee chooses to continue work on the project after receiving a grant suspension order, the Grantee will not be reimbursed for any expenditure incurred during the suspension in the event CARB terminates the Grant Agreement. If CARB rescinds the suspension order and does not terminate the Grant Agreement, CARB at its sole discretion will reimburse the Grantee for any expenses incurred during the suspension that CARB deems reimbursable in accordance with the terms of the Grant Agreement.
- b. CARB reserves the right to terminate this Grant Agreement upon thirty (30) days' written notice to the Grantee. In case of early termination, the

Grantee will submit a Progress Report covering activities up to, and including, the termination date and following the requirements specified herein and in Section I of these provisions.

- c. CARB reserves the right to immediately terminate this Grant Agreement in accordance with Section M, General Grant Provisions.

5. Contingency Provision

In the event this Grant Agreement is terminated for whatever reason, the CARB Executive Officer or designee reserves the right in his or her sole discretion to award any remaining funds to other projects.

6. Documentation of Use of Project Funds

Project funds may be used for administrative costs of accomplishing the tasks identified in the Scope of Work. Administrative costs include: the Grantee's personnel costs; fringe benefit costs; operating costs (including rent, supplies, and equipment); indirect costs (general administrative services, office space, and telephone services); travel expenses and per diem rates set at the rate specified by California Department of Human Resources (CalHR)¹; overhead; consultant fees (if pre-approved by CARB); and printing, records retention, and mailing costs.

- a. The Grantee must maintain documentation of all project administration funds, including the following:
 - i. Personnel documentation must make use of timesheets or other labor tracking software. Duty statements or other documentation may also be used to verify the number of staff and actual hours or percent of time staff devoted to project administration;
 - ii. Administration funds for subcontractor(s) must be documented with copies of the contract and invoices;
 - iii. Printing, mailing, records retention, and travel expenses must be documented with receipts and/or invoices;
 - iv. Any reimbursement for necessary travel and per diem must be at rates not to exceed those amounts paid to the State's represented employees. No travel outside the State of California will be reimbursed unless prior written authorization is obtained from CARB. CalHR's travel and per diem reimbursement amounts may be found online at <http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>.

¹ Under no circumstances should the Grantee exceed travel expenses and per diem rates set by CalHR.

Reimbursement must be at the State travel and per diem amounts that are current as of the date costs are incurred by the Grantee; and

- v. If indirect costs are used to document administration funds for the project, the Grantee must describe how these costs are determined.
- b. The above documentation, records, and referenced materials must be made available for review during monitoring visits and audits by CARB, or its designee. These records must be retained for a minimum of three (3) years after final payment under this Grant Agreement.
- c. The above documentation must be provided to CARB in the Final Report.

I. PROJECT MONITORING

1. Technical Monitoring

- a. Any changes to the Scope of Work or timeline for the project requires the prior written approval of the CARB Project Liaison, and, depending on the scope and extent of the changes, may require a written Grant Agreement Amendment.
- b. The Grantee must notify the CARB Project Liaison and Grant Coordinator immediately, in writing, if any circumstances arise (technical, economic, or otherwise), which might jeopardize completion of the project, or if there is a change in key project personnel.
- c. In addition to quarterly Progress Reports submitted by CAPCOA, the Grantee must coordinate with CAPCOA to provide information requested by the CARB Project Liaison that is needed to assess progress in completing tasks and meeting the objectives of the project.
- d. Any change in budget allocations, re-definition of deliverables, or extension of the project schedule must be requested in writing to the CARB Project Liaison and approved by CARB, in its sole discretion. Such changes may require a written Grant Agreement Amendment.

J. DOCUMENTING EXPENDITURE OF STATE FUNDS

The Grantee must coordinate with CAPCOA to provide CARB with documentation accounting for the proper expenditure of CARB funds. The documentation must be provided in quarterly Progress Reports submitted to CARB by CAPCOA. A Final Report must be submitted through CAPCOA after all project funds have been expended. As specified in Sections G.5 and G.6 of this Agreement, Grantee may satisfy this requirement by including the required information in quarterly Progress Reports and a Final Report submitted directly to the CARB Project Liaison.

K. OVERSIGHT AND ACCOUNTABILITY

The Grantee must comply with all oversight responsibilities identified herein.

1. CARB or its designee may recoup project funds which were received based upon misinformation or fraud, or for which a Grantee or its subcontractor(s), or a participant in the project is in significant or continual non-compliance with the terms of this Grant Agreement or state law.
2. CARB or its designee reserves the right to audit at any time during the duration of this Grant Agreement the Grantee's costs of performing the Grant and to refuse payment of any reimbursable costs or expenses that in the opinion of CARB or its designee are unsubstantiated or unverified. The Grantee shall cooperate with CARB or its designee including, but not limited to, promptly providing all information and documents requested, such as all financial records, documents, and other information pertaining to reimbursable costs, and any matching costs and expenses.
3. The Grantee shall retain all records referred to above and provide them for examination and audit by the State for three (3) years after final payment under this Grant Agreement.
4. The Grantee shall develop and maintain accounting procedures to track reservation and expenditures by grant award, fiscal year, and of all funding sources.
5. CAPCOA will serve in an oversight role to facilitate the overall success of the enhanced smoke management program. Grantee shall coordinate with CAPCOA on the submission of quarterly progress reports, the number of prescribed burns to monitor, the draft Final Report, and the Final Report.

L. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

CARB has determined that the project funded by this grant agreement is exempt from CEQA; Grantee should ensure that the project is implemented consistent with the grant agreement to maintain CEQA exempt status.

M. GENERAL GRANT AGREEMENT PROVISIONS

1. **Amendment:** No amendment or variation of the terms of this Grant Agreement will be valid unless made in writing, signed by all parties and approved as required. No oral understanding or agreement not incorporated in the Grant Agreement is binding on any of the parties.

2. **Assignment:** This Grant Agreement is not assignable by the Grantee, either in whole or in part, without the consent of CARB.
3. **Availability of Funds:** CARB's obligations under this Grant Agreement are contingent upon the availability of funds. In the event funds are not available, the State shall have no liability to pay any funds whatsoever to the Grantee or to furnish any other considerations under this Grant Agreement.
4. **Audit:** Grantee agrees that CARB, the Department of General Services, Department of Finance, the Bureau of State Audits, or their designated representative(s) must have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement and all State funds received. Grantee agrees to maintain such records for possible audit for a minimum of three (3) years after the term of this Grant Agreement is completed, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include similar right of the State audit records and interview staff in any Grant related to performance of this Grant Agreement.
5. **Compliance with law, regulations, etc.:** The Grantee agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal, state, and county laws, rules, guidelines, regulations, and requirements.
6. **Computer software:** The Grantee certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of this Grant Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.
7. **Conflict of interest:** The Grantee certifies that it is in compliance with applicable State and/or federal conflict of interest laws.

The Grantee may have no interest, and must not acquire any interest, direct or indirect, which will conflict with its ability to impartially complete the tasks described herein. The Grantee must disclose any direct or indirect financial interest or situation which may pose an actual, apparent, or potential conflict of interest with its duties throughout the Grant Agreement term. CARB may consider the nature and extent of any actual, apparent, or potential conflict of interest in the Grantee's ability to perform the Grant Agreement.

The Grantee must immediately advise CARB in writing of any potential new conflicts of interest throughout the Grant Agreement term.

8. **Disputes:** Unless CARB issues a grant suspension order under Section H.4 of this Agreement, the parties must continue with their responsibilities under this Grant Agreement during any dispute. Grantee staff or management may work in good faith with CARB staff or management to resolve any disagreements or conflicts arising from implementation of this Grant Agreement. However, any disagreements that cannot be resolved at the management level within thirty (30) days of when the issue is first raised with CARB staff must be subject to resolution by the CARB Executive Officer, or his designated representative. Nothing contained in this paragraph is intended to limit any rights or remedies that the parties may have under law.
9. **Environmental justice:** In the performance of this Grant Agreement, the Grantee must conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State.
10. **Fiscal management systems and accounting standards:** The Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to track Grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of State law or this Grant Agreement. Unless otherwise prohibited by State or local law, the Grantee further agrees that it will maintain separate project accounts in accordance with generally accepted accounting principles.
11. **Force majeure:** Neither CARB nor the Grantee must be liable for or deemed to be in default for any delay or failure in performance under this Grant Agreement or interruption of services resulting, directly or indirectly, from acts of God, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire, or other casualty, etc.
12. **Governing law and venue:** This Grant Agreement is governed by and must be interpreted in accordance with the laws of the State of California. CARB and the Grantee hereby agree that any action arising out of this Grant Agreement must be filed and maintained in the Superior Court in and for the County of Sacramento, California, or in the United States District Court in and for the Eastern District of California. The Grantee hereby waives any existing sovereign immunity solely for the purposes of CARB's enforcement of this Grant Agreement.
13. **Grantee's responsibility for work:** The Grantee must be responsible for work and for persons or entities engaged in work, including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Grantee must be responsible for any and all disputes arising out of its contract for work on the project, including, but not limited to, payment disputes with contractors, subcontractors, and providers of services. The State will not mediate disputes

between the Grantee and any other entity concerning responsibility for performance of work.

- 14. Indemnification:** The Grantee agrees to indemnify, defend, and hold harmless the State and the Board and its officers, employees, agents, representatives, and successors-in-interest against any and all liability, loss, and expense, including reasonable attorneys' fees, from any and all claims for injury or damages arising out of the performance by the Grantee, and out of the operation of equipment that is purchased with funds from this Grant award.
- 15. Independent Contractor:** The Grantee, and its agents and employees, if any, in their performance of this Grant Agreement, must act in an independent capacity and not as officers, employees, or agents of CARB.
- 16. Nondiscrimination:** During the performance of this Grant Agreement, the Grantee and its third-party entities shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. The Grantee and its third-party entities shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. The Grantee and its third-party entities shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Grantee and its third-party entities shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

The Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Grant Agreement.

- 17. No third-party rights:** The parties to this Grant Agreement do not create rights in, or grant remedies to, any third-party as a beneficiary of this Grant Agreement, or of any duty, covenant, obligation or undertaking establish herein.
- 18. Prevailing wages and labor compliance:** If applicable, the Grantee agrees to be bound by all the provisions of State Labor Code Section 1771 regarding prevailing wages. If applicable, the Grantee must monitor all agreements subject to reimbursement from this Grant Agreement to ensure that the prevailing wage provisions of State Labor Code Section 1771 are being met.

- 19. Professionals:** For projects involving installation or construction services, the Grantee agrees that only licensed professionals will be used to perform services under this Grant Agreement where such services are called for and licensed professionals are required for those services under State law.
- 20. Severability:** If a court of competent jurisdiction holds any provision of this Grant Agreement to be illegal, unenforceable or invalid in whole or in part for any reason, the validity and enforceability of the remaining provisions, or portions of those provisions, will not be affected.
- 21. Termination:** In addition to the termination provisions in Section H.4 of this Grant Agreement, CARB may terminate this Grant Agreement by written notice at any time prior to completion of this Grant Agreement, upon violation by the Grantee of any material provision after such violation has been called to the attention of the Grantee and after failure of the Grantee to bring itself into compliance with the provisions of this Grant Agreement. Upon termination, the Grantee must immediately return project funds to CARB.
- 22. Timeliness:** Time is of the essence in this Grant Agreement. Grantee must proceed with and complete the Project in an expeditious manner.
- 23. Waiver of Rights:** Any waiver of rights with respect to a default or other matter arising under the Grant Agreement at any time by either party must not be considered a waiver of rights with respect to any other default or matter. Any rights and remedies of the State provided for in this Grant Agreement are in addition to any other rights and remedies provided by law.

Work Tasks and Project Elements

1. Grantee will coordinate with CAPCOA on an appropriate number of prescribed burns to monitor during the grant period, and will attend training that CAPCOA will be coordinating on the use and deployment of air monitoring equipment. **Funding for burns that are monitored is available on a reimbursable basis from CAPCOA.**
2. Grantee will coordinate with CARB and CAPCOA on public messaging and outreach regarding the benefits of prescribed burning versus extreme fire events.
3. Grantee agrees to utilize the Prescribed Fire Information Reporting System (PFIRS) for all prescribed burns in their jurisdiction where feasible. CARB will provide one-on-one training to the Grantee on the use of PFIRS upon request. In addition, CAPCOA will be coordinating regional, group training sessions on the use of PFIRS.
4. Grantee will coordinate with CAPCOA on any additional training needs to facilitate an optimized prescribed fire monitoring and smoke management program in their jurisdiction.
5. Grantee will coordinate with CAPCOA to ensure that all prescribed burn projects in their jurisdiction larger than 10 acres in size or estimated to produce more than one ton of particulate matter, have a smoke management plan as required by 17 CCR Section 80160.
6. Grantee will keep records of each prescribed burn in their jurisdiction, or access this information from PFIRS, and provide this information quarterly to the CAPCOA coordinator for collection and preparation of a comprehensive quarterly progress report to be submitted to CARB. This information shall include the following:
 - a. Burns requested, burns permitted, acreage burned.
 - b. Locations of burns (in latitude and longitude where this information exists).
 - c. Type(s) of fuels burned for each prescribed burn.
 - d. Number and locations of prescribed burns monitored during the reporting period.
7. Grantee will coordinate with CAPCOA on the preparation of a comprehensive, draft Final Report and Final Report covering the entire grant period.

Work Statement

Budget Summary (Attachment I)
Project Schedule (Attachment II)

EXHIBIT B, ATTACHMENT I

Budget Summary

Grantee: Amador County Air Pollution Control District

Grant Agreement No.: G18-PBRM-01

Project: Prescribed Burn Reporting and Monitoring Support Program

Total Costs & Funding

Project Funds	\$18,000
Administrative Costs	\$2,000
Total Costs	\$20,000

EXHIBIT B, ATTACHMENT II

Project Schedule

Grantee: Amador County Air Pollution Control District

Grant Agreement No.: G18-PBRM-01

Project: Prescribed Burn Reporting and Monitoring Support Program

Work Task	Timeline
Participate in a kickoff meeting for this grant.	June 2019
Coordinate with CAPCOA on the submission of comprehensive quarterly reports describing progress made during the quarter in meeting the objectives of this grant.	Quarterly
Coordinate with CAPCOA on available training for the Prescribed Fire Information System (PFIRS), monitor deployment, and smoke modeling. Ensure that all personnel participating in the program are familiar with the procedures for each.	As needed
For a number of prescribed burns to be determined by CAPCOA, obtain monitoring equipment from the nearest regional cache of equipment, deploy the monitors, ensure valid data are being reported during the burn, and collect the equipment at the end of each burn for return to the nearest regional cache.	Ongoing
Utilize PFIRS for all prescribed burns within the grantee's jurisdiction where feasible.	Ongoing
Coordinate with CAPCOA on the preparation of a draft final report and final report.	January 31, 2021 (draft final report) and March 31, 2021 (final report)

**BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR AIR DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA**

In the Matter of:

RESOLUTION NO. 19-04

RESOLUTION AUTHORIZING THE AMADOR AIR DISTRICT AIR POLLUTION CONTROL OFFICER TO PROVISIONALLY SIGN CONTRACTS FOR SB 1260 PRESCRIBED BURNING FUNDING WITH THE CALIFORNIA AIR RESOURCES BOARD

WHEREAS, the Amador Air District (the "District") is the local agency with the primary responsibility for the development, implementation, monitoring and enforcement of air pollution control strategies, clean fuels programs and motor vehicle use reduction measures.

SB 1260 Prescribed Burning Funding.

Part of this funding, \$2 million, was directed to Air Districts to accomplish the following:

From SB 1260: "In coordination with local air pollution control and air quality management districts, the department and the State Air Resources Board shall develop and fund a program, upon appropriation by the Legislature, to enhance air quality and smoke monitoring, and to provide a public awareness campaign regarding prescribed burns. The program may include, but not be limited to, purchasing new, rapidly deployable air quality monitors. The program shall include adequate funding, upon appropriation by the Legislature, for local air pollution control and air quality management district participation and implementation costs."

BE IT FURTHER RESOLVED that the Air Pollution Control Officer is authorized and directed to take all steps necessary to carry out this authorization, to provisionally sign contracts for this funding, pending a Board resolution at the next Board Meeting.

I hereby certify that the foregoing is a full, true and correct copy of the Resolution duly and regularly adopted by the Amador Air District this 21st day of May 2019.

AYES:

NOES:

ABSENT:

Chairman, Board of Directors

Date

Herminia Perry, Clerk of the Board

ADMINISTRATIVE MATTERS

ITEM 5

**Electric Vehicle Charging
Stations**

Amador Air District

Memorandum

May 21, 2019

To: Board of Directors

From: Jim McHargue, Air Pollution Control Officer

Subject: Electric Vehicle Charging Stations

At the March 18, 2019, meeting of the Amador Air District Board of Directors, staff was directed to work with Mr. Bramell on siting a dual Tesla and ClipperCreek Electric Vehicle Charging Station (EVCS) on his commercial property in Buckhorn. Since the March meeting Mr. Bramell has moved forward with his plans to install an EVCS, however he has opted to install two Tesla chargers and no ClipperCreek charger. Mr. Bramell would like the District to assist with the cost to provide electric service to the two Tesla chargers with the possible option of adding a ClipperCreek charger at some time in the future.

Recommendation:

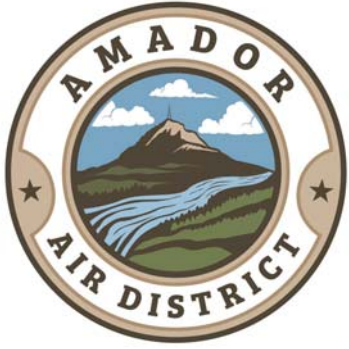
Provide direction to staff and authorize funding to assist with the electrical costs of the EVCS in Buckhorn.

ADMINISTRATIVE MATTERS

ITEM 6

APCO Update:

- Smoke Reduction Bin Program (Pine Needles)
- Wildfire Smoke Impacts to Health & Messaging Workshop
- GovPayNet – Credit Cards
- PurpleAir
- Financials through May 16, 2019



FREE



DISPOSAL

OF PINE NEEDLES

At ACES Waste Services, Pine Grove

Saturday, June 15, 2019

**Location: ACES Waste Services
19801 Berry Street, Pine Grove**

**Hours: 9am–12pm
1pm–4pm**

Terms and Conditions Apply:

NO Business/commercially generated pine needles, **NO** yard maintenance companies or landscapers!

MUST show Amador County identification, **NO** out-of-County pine needles accepted

ONE trip per vehicle and **LIMIT** 2 cubic yards per vehicle, **LOADS** exceeding 2 yards will be charged extra

****AMADOR AIR DISTRICT AND/OR ACES WASTE SERVICES MAY REFUSE SERVICE AT ANY TIME ****

AMADOR AIR DISTRICT

Wildfire Smoke Impacts to Health and Messaging

Workshop

Thursday, June 6, 2019

1:00 p.m. – 4:00 p.m.

AGENDA:

1. Introductions
2. Wildfire & Prescribed Fire
3. Meteorology and Burn Days
 - Dar Mims, CARB (Conference call)
4. EPA's Smoke Ready Communities and Toolbox
 - Meredith Kurpius, US EPA Region 9
5. Issues of Local Concern:
 - a) N-95 Respirators and Use During Smoke Events
 - Do we use them or are they more of a problem?
 - b) AQI vs. PM and Home-Based Monitors
 - Best numeric indicator, what about my PurpleAir?
 - c) Threshold for Outdoor Sports/Events
 - Number set in stone, or case-by-case basis
 - d) Clean Air Shelters and Building Filtration
 - Should I go to work/school or stay home?
6. Real-World Scenario, Getting the Message Out
7. Wrap-up

12:29 PM
May 16, 2019
Cash Basis

Amador Air District Balance Sheet As of May 16, 2019

	<u>May 16, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
AAD Bank 101735	586,867.36
Total Checking/Savings	586,867.36
Accounts Receivable	
Accounts Receivable	-28.69
Total Accounts Receivable	-28.69
Other Current Assets	
101002 Petty Cash	200.00
Total Other Current Assets	200.00
Total Current Assets	587,038.67
Fixed Assets	
150630 Equipment	25,537.48
Total Fixed Assets	25,537.48
TOTAL ASSETS	<u>612,576.15</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-812.79
Total Accounts Payable	-812.79
Total Current Liabilities	-812.79
Total Liabilities	-812.79
Equity	
Retained Earnings	813,133.26
Net Income	-199,744.32
Total Equity	613,388.94
TOTAL LIABILITIES & EQUITY	<u>612,576.15</u>

Amador Air District Custom Summary Report July 1, 2018 through May 16, 2019

	Jul 1, '18 - May 16, 19
Income	
42145 Burn Permits	24,830.00
44100 Interest	7,121.74
45070 DMV Fees	177,369.95
45240 Carl Moyer Program Funds	-26,720.60
45640 ARB Subvention	47,041.28
46940 Permits & Emission Fees	
46940 PERP	13,392.54
46940 Vapor Recovery / Nozzles	7,892.42
46940 Permits & Emission Fees - Other	92,178.40
Total 46940 Permits & Emission Fees	113,463.36
47890 Miscellaneous	
47890 Authority to Construct	2,882.88
47890 Change of Ownership	205.92
47890 Engineer Fees	17,670.50
47890 Fines	106.93
47890 Vehicle Lease to WM	1,800.00
47890 Miscellaneous - Other	2,244.25
Total 47890 Miscellaneous	24,910.48
Total Income	368,016.21
Gross Profit	368,016.21
Expense	
50100 Salaries	111,599.21
50121 Cell Phone Stipend	495.00
50300 Retirement	8,172.30
50304 PERS Misc. Unfund Lia.	16,695.66
50310 FICA/Medicare Tax	9,187.17
50400 Employee Group Insurance	5,133.72
50500 Worker's compensation	589.16
51110 Protective Clothing	204.67
51200 Communications	3,929.10
51700 Maintenance - Equipment	625.27
51760 Maintenance - Licensing	1,389.93
52000 Memberships	1,045.00
52200 Office Expenses	2,463.31
52211 GSA Cost Allocation	2,017.50
52300 Professional Services	127,257.68
52400 Publications/Legal Notcei	160.02
52500 Rent/Lease of Equipment	420.57
52600 Rents, Leases	7,308.63
52900 GSA and In County Travel	1,413.43
52910 Meetings & Training	1,694.98
54120 Community Projects	37,648.46
54712 Business Projects	62,103.45
54715 Carl Moyer Fund Grants	79,539.60
59500 Contingencies	100,000.00
Bad Debt	155.00
Reconciliation Discrepancies	-13,488.29
Total Expense	567,760.53
Net Income	-199,744.32

Amador Air District Revenue & Expenses Budget vs. Actual July 1, 2018 through May 16, 2019

	Jul 1, '18 - May 1...	Budget	\$ Over Budget	% of Budget
Income				
201002 NSF pass through	0.00	0.00	0.00	0.0%
42145 Burn Permits	24,830.00	0.00	24,830.00	100.0%
44100 Interest	7,121.74	0.00	7,121.74	100.0%
45070 DMV Fees	177,369.95	0.00	177,369.95	100.0%
45240 Carl Moyer Program Funds	-26,720.60	0.00	-26,720.60	100.0%
45461 Lower Emission School Bus	0.00	0.00	0.00	0.0%
45490 State Mandated	0.00	0.00	0.00	0.0%
45640 ARB Subvention	47,041.28	0.00	47,041.28	100.0%
46021 Local Funding	0.00	0.00	0.00	0.0%
46940 Permits & Emission Fees				
46940 PERP	13,392.54	0.00	13,392.54	100.0%
46940 Title V Fees	0.00	0.00	0.00	0.0%
46940 Vapor Recovery / Nozzles	7,892.42	0.00	7,892.42	100.0%
46940 Permits & Emission Fees - Other	92,178.40	0.00	92,178.40	100.0%
Total 46940 Permits & Emission Fees	113,463.36	0.00	113,463.36	100.0%
47890 Miscellaneous				
47890 Authority to Construct	2,882.88	0.00	2,882.88	100.0%
47890 Change of Ownership	205.92	0.00	205.92	100.0%
47890 Engineer Fees	17,670.50	0.00	17,670.50	100.0%
47890 Fines	106.93	0.00	106.93	100.0%
47890 Vehicle Lease to WM	1,800.00	0.00	1,800.00	100.0%
47890 Miscellaneous - Other	2,244.25	0.00	2,244.25	100.0%
Total 47890 Miscellaneous	24,910.48	0.00	24,910.48	100.0%
Total Income	368,016.21	0.00	368,016.21	100.0%
Cost of Goods Sold				
Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	368,016.21	0.00	368,016.21	100.0%
Expense				
50100 Salaries	111,599.21	0.00	111,599.21	100.0%
50121 Cell Phone Stipend	495.00	0.00	495.00	100.0%
50300 Retirement	8,172.30	0.00	8,172.30	100.0%
50304 PERS Misc. Unfund Lia.	16,695.66	0.00	16,695.66	100.0%
50310 FICA/Medicare Tax	9,187.17	0.00	9,187.17	100.0%
50400 Employee Group Insurance	5,133.72	0.00	5,133.72	100.0%
50500 Worker's compensation	589.16	0.00	589.16	100.0%
51110 Protective Clothing	204.67	0.00	204.67	100.0%
51200 Communications	3,929.10	0.00	3,929.10	100.0%
51700 Maintenance - Equipment	625.27	0.00	625.27	100.0%
51760 Maintenance - Licensing	1,389.93	0.00	1,389.93	100.0%
52000 Memberships	1,045.00	0.00	1,045.00	100.0%
52200 Office Expenses	2,463.31	0.00	2,463.31	100.0%
52211 GSA Cost Allocation	2,017.50	0.00	2,017.50	100.0%
52300 Professional Services	127,257.68	0.00	127,257.68	100.0%
52380 Hearing Board	0.00	0.00	0.00	0.0%
52400 Publications/Legal Notcei	160.02	0.00	160.02	100.0%
52500 Rent/Lease of Equipment	420.57	0.00	420.57	100.0%
52600 Rents, Leases	7,308.63	0.00	7,308.63	100.0%
52800 Special Departmental Exp	0.00	0.00	0.00	0.0%
52803 Lwr Emiss School Bus P	0.00	0.00	0.00	0.0%
52815 Air Resources Board Fees	0.00	0.00	0.00	0.0%
52824 Biomass Grant	0.00	0.00	0.00	0.0%
52900 GSA and In County Travel	1,413.43	0.00	1,413.43	100.0%
52910 Meetings & Training	1,694.98	0.00	1,694.98	100.0%
53000 Utilities	0.00	0.00	0.00	0.0%
54120 Community Projects	37,648.46	0.00	37,648.46	100.0%
54711 DMV Fee Grants	0.00	0.00	0.00	0.0%
54712 Business Projects	62,103.45	0.00	62,103.45	100.0%
54715 Carl Moyer Fund Grants	79,539.60	0.00	79,539.60	100.0%
56200 Fixed Assets - Equipment	0.00	0.00	0.00	0.0%

12:29 PM

May 16, 2019

Cash Basis

Amador Air District Revenue & Expenses Budget vs. Actual July 1, 2018 through May 16, 2019

	Jul 1, '18 - May 1...	Budget	\$ Over Budget	% of Budget
58900 CAPCOW	0.00	0.00	0.00	0.0%
59500 Contingencies	100,000.00	0.00	100,000.00	100.0%
Bad Debt	155.00	0.00	155.00	100.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	-13,488.29	0.00	-13,488.29	100.0%
Total Expense	567,760.53	0.00	567,760.53	100.0%
Net Income	-199,744.32	0.00	-199,744.32	100.0%

12:30 PM
 May 16, 2019
 Cash Basis

Amador Air District Expenses by Vendor Detail July 1, 2018 through May 16, 2019

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Aces Waste Services						
Bill	08/02/2018	Mace Meadow...	54120 Community ...	2,761.25	2,761.25	
Bill	08/02/2018	Pine Acres Pin...	54120 Community ...	2,100.44	4,861.69	
Bill	08/02/2018	Amador Ave. P...	54120 Community ...	1,699.22	6,560.91	
Bill	08/02/2018	Burnt Cedar Rd...	54120 Community ...	238.01	6,798.92	
Bill	08/02/2018	Lockwood Fire ...	54120 Community ...	1,802.07	8,600.99	
Bill	08/02/2018	Sutter Creek Fi...	54120 Community ...	1,324.70	9,925.69	
Bill	08/02/2018	Williams Rd. Pi...	54120 Community ...	730.86	10,656.55	
Bill	08/09/2018	July Pine Need...	54120 Community ...	55.76	10,712.31	
Bill	10/02/2018	23750-8 Carso...	54120 Community ...	455.96	11,168.27	
Bill	10/02/2018	350 Hanford St...	54120 Community ...	1,070.03	12,238.30	
Bill	10/02/2018	23141 Shakeri...	54120 Community ...	1,692.25	13,930.55	
Bill	10/02/2018	Pine Acres_Ac...	54120 Community ...	2,114.38	16,044.93	
Bill	10/02/2018	Glenmoor Dr (...)	54120 Community ...	2,101.97	18,146.90	
Bill	11/16/2018	Pine Acres	54120 Community ...	2,985.32	21,132.22	
Bill	11/16/2018	Lockwood FS	54120 Community ...	3,519.48	24,651.70	
Bill	11/16/2018	Sutter Creek FS	54120 Community ...	1,331.50	25,983.20	
Bill	11/16/2018	Mace Meadow...	54120 Community ...	2,745.10	28,728.30	
Bill	12/06/2018	Sutter Creek Fi...	54120 Community ...	1,165.23	29,893.53	
Bill	12/06/2018	Lockwood Fire ...	54120 Community ...	1,577.15	31,470.68	
Bill	12/06/2018	Pine Acres	54120 Community ...	1,938.24	33,408.92	
Bill	12/06/2018	Mace Meadows	54120 Community ...	1,764.49	35,173.41	
Bill	12/06/2018	18920 Leona L...	54120 Community ...	473.81	35,647.22	
Bill	03/27/2019	Nov. 2018	54120 Community ...	644.16	36,291.38	
Bill	03/27/2019	Dec. 2018	54120 Community ...	253.14	36,544.52	
Total Aces Waste Services				36,544.52	36,544.52	0.00
Alliant Insurance Services, Inc.						
Bill	09/24/2018	SLIP Renewal f...	52300 Professional ...	1,758.60	1,758.60	
Total Alliant Insurance Services, Inc.				1,758.60	1,758.60	0.00
Amador County - Waste Management						
Bill	03/08/2019	WM Salary - Qt...	52300 Professional ...	15,193.66	15,193.66	
Bill	03/11/2019	2018 APCO Sa...	52300 Professional ...	93,067.47	108,261.13	
Total Amador County - Waste Management				108,261.13	108,261.13	0.00
Ampine LLC.						
Bill	09/24/2018	Carl Moyer Gra...	54715 Carl Moyer F...	79,539.60	79,539.60	
Total Ampine LLC.				79,539.60	79,539.60	0.00
AT & T						
Bill	07/30/2018	Billing Date: 6/...	51200 Communicati...	179.02	179.02	
Bill	07/30/2018	July 22, 2018 b...	51200 Communicati...	277.69	456.71	
Bill	09/10/2018	Inv. Date: Aug ...	51200 Communicati...	279.51	736.22	
Bill	10/03/2018	Sept. 2018 Billi...	51200 Communicati...	277.14	1,013.36	
Bill	10/31/2018	Oct. 2018 Billing	51200 Communicati...	310.19	1,323.55	
Bill	12/06/2018	Nov. 22, 2018 ...	51200 Communicati...	309.64	1,633.19	
Bill	01/09/2019	Dec. 22, 2018 ...	51200 Communicati...	309.83	1,943.02	
Bill	01/30/2019	Jan. 22, 2019 ...	51200 Communicati...	314.77	2,257.79	
Bill	03/05/2019	Feb. 22, 2019	51200 Communicati...	312.91	2,570.70	
Bill	04/02/2019	March 22, 2019	51200 Communicati...	334.77	2,905.47	
Bill	05/02/2019	April 2019 Bill	51200 Communicati...	334.36	3,239.83	
Total AT & T				3,239.83	3,239.83	0.00
Board of Equalization						
Bill	09/24/2018	Use Tax FY 20...	54120 Community ...	70.84	70.84	
Total Board of Equalization				70.84	70.84	0.00
CAPCOA						
Bill	05/02/2019	2019 CAPCOA...	52000 Memberships	850.00	850.00	
Bill	05/09/2019	CAPCOA 2019...	52910 Meetings & T...	450.00	1,300.00	
Total CAPCOA				1,300.00	1,300.00	0.00
Cell Phone						
Bill	07/05/2018	May 2018	50121 Cell Phone S...	45.00	45.00	
Bill	08/03/2018	June 2018 Exp...	50121 Cell Phone S...	45.00	90.00	
Bill	09/19/2018	July 2018	50121 Cell Phone S...	45.00	135.00	
Bill	10/05/2018	August 2018	50121 Cell Phone S...	45.00	180.00	

Amador Air District Expenses by Vendor Detail July 1, 2018 through May 16, 2019

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	11/05/2018	Sept. 2018	50121 Cell Phone S...	45.00	225.00	
Bill	01/07/2019	October 2018	50121 Cell Phone S...	45.00	270.00	
Bill	01/07/2019	Nov. 2018 Billing	50121 Cell Phone S...	45.00	315.00	
Bill	02/07/2019	December 201...	50121 Cell Phone S...	45.00	360.00	
Bill	03/27/2019	Jan. 2019	50121 Cell Phone S...	45.00	405.00	
Bill	03/28/2019	Feb. 2019	50121 Cell Phone S...	45.00	450.00	
Bill	05/03/2019	March 2019	50121 Cell Phone S...	45.00	495.00	
Total Cell Phone				495.00	495.00	0.00
City of Ione (CCAD)						
Bill	09/24/2018	CCAD Progra...	54712 Business Pr...	25,000.00	25,000.00	
Total City of Ione (CCAD)				25,000.00	25,000.00	0.00
City of Jackson (CCAD)						
Bill	08/03/2018	City of Jackson...	54712 Business Pr...	12,103.45	12,103.45	
Total City of Jackson (CCAD)				12,103.45	12,103.45	0.00
City of Plymouth (CCAD)						
Bill	09/24/2018	CCAD Payout ...	54712 Business Pr...	25,000.00	25,000.00	
Total City of Plymouth (CCAD)				25,000.00	25,000.00	0.00
County of Amador						
Bill	08/08/2018	Q4 Phone Char...	51200 Communicati...	159.53	159.53	
Total County of Amador				159.53	159.53	0.00
Fechter & Company, CPAs						
Bill	12/20/2018	Audit in 2018	52300 Professional ...	6,960.20	6,960.20	
Bill	05/09/2019	17-18 Audit_FL...	52300 Professional ...	866.60	7,826.80	
Total Fechter & Company, CPAs				7,826.80	7,826.80	0.00
FICA/MEDICARE						
Bill	07/05/2018	May 2018	50310 FICA/Medica...	614.24	614.24	
Bill	08/03/2018	June 2018 Exp...	50310 FICA/Medica...	659.67	1,273.91	
Bill	09/11/2018	July 2018	50310 FICA/Medica...	661.04	1,934.95	
Bill	09/19/2018	April 2018	50310 FICA/Medica...	812.79	2,747.74	
Bill	10/05/2018	August 2018	50310 FICA/Medica...	1,014.16	3,761.90	
Bill	11/05/2018	Sept. 2018	50310 FICA/Medica...	626.25	4,388.15	
Bill	01/07/2019	October 2018	50310 FICA/Medica...	836.84	5,224.99	
Bill	01/07/2019	Nov. 2018 Billing	50310 FICA/Medica...	829.91	6,054.90	
Bill	02/07/2019	December 201...	50310 FICA/Medica...	777.33	6,832.23	
Bill	03/27/2019	Jan. 2019	50310 FICA/Medica...	784.98	7,617.21	
Bill	03/28/2019	Feb. 2019	50310 FICA/Medica...	784.98	8,402.19	
Bill	05/03/2019	March 2019	50310 FICA/Medica...	784.98	9,187.17	
Total FICA/MEDICARE				9,187.17	9,187.17	0.00
Group Insurance						
Bill	07/05/2018	May 2018	50400 Employee Gr...	5.28	5.28	
Bill	08/03/2018	June 2018 Exp...	50400 Employee Gr...	5.28	10.56	
Bill	09/11/2018	July 2018	50400 Employee Gr...	5.28	15.84	
Bill	10/05/2018	August 2018	50400 Employee Gr...	5.28	21.12	
Bill	11/05/2018	Sept. 2018	50400 Employee Gr...	5.28	26.40	
Bill	01/07/2019	October 2018	50400 Employee Gr...	5.28	31.68	
Bill	01/07/2019	Nov. 2018 Billing	50400 Employee Gr...	5.28	36.96	
Bill	02/07/2019	December 201...	50400 Employee Gr...	1,274.19	1,311.15	
Bill	03/27/2019	Jan. 2019	50400 Employee Gr...	1,274.19	2,585.34	
Bill	03/28/2019	Feb. 2019	50400 Employee Gr...	1,274.19	3,859.53	
Bill	05/03/2019	March 2019	50400 Employee Gr...	1,274.19	5,133.72	
Total Group Insurance				5,133.72	5,133.72	0.00
GSA - Cost Allocation						
Bill	08/17/2018	July 2018 Cost ...	52211 GSA Cost All...	403.50	403.50	
Bill	10/17/2018	Aug. 2018	52211 GSA Cost All...	403.50	807.00	
Bill	11/05/2018	Sept. 2018 - Jo...	52211 GSA Cost All...	403.50	1,210.50	
Bill	02/07/2019	December 2018	52211 GSA Cost All...	403.50	1,614.00	
Bill	04/16/2019	March 2019	52211 GSA Cost All...	403.50	2,017.50	
Total GSA - Cost Allocation				2,017.50	2,017.50	0.00
GSA - CPP						

12:30 PM
 May 16, 2019
 Cash Basis

Amador Air District Expenses by Vendor Detail July 1, 2018 through May 16, 2019

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	07/30/2018	June 2018 char...	52500 Rent/Lease ...	72.09	72.09	
Bill	08/17/2018	July 2018 CPP ...	52500 Rent/Lease ...	58.25	130.34	
Bill	10/17/2018	Billing for 7/18 ...	52500 Rent/Lease ...	154.37	284.71	
Bill	01/07/2019	October 2018_...	52500 Rent/Lease ...	31.20	315.91	
Bill	02/07/2019	December 201...	52500 Rent/Lease ...	39.46	355.37	
Bill	03/27/2019	Copies	52500 Rent/Lease ...	36.57	391.94	
Bill	04/16/2019	March 2019 - C...	52500 Rent/Lease ...	28.63	420.57	
Total GSA - CPP				420.57	420.57	0.00
GSA - Fuel						
Bill	08/06/2018	June 2018	52900 GSA and In ...	209.10	209.10	
Bill	09/24/2018	Ford Escape	52900 GSA and In ...	119.26	328.36	
Bill	09/24/2018	Jeep Patriot	52900 GSA and In ...	29.98	358.34	
Bill	09/24/2018	July 2018	52900 GSA and In ...	120.34	478.68	
Bill	10/17/2018	Sept. 2018 -- F...	52900 GSA and In ...	116.31	594.99	
Bill	11/27/2018	Ford Escape	52900 GSA and In ...	116.71	711.70	
Bill	11/27/2018	Jeep Patriot	52900 GSA and In ...	76.19	787.89	
Bill	01/07/2019	Escape	52900 GSA and In ...	104.26	892.15	
Bill	01/07/2019	Jeep	52900 GSA and In ...	43.51	935.66	
Bill	01/16/2019	Escape	52900 GSA and In ...	63.26	998.92	
Bill	01/16/2019	Jeep	52900 GSA and In ...	27.22	1,026.14	
Bill	02/19/2019	Ford Escape	52900 GSA and In ...	32.03	1,058.17	
Bill	02/19/2019	Jeep Patriot	52900 GSA and In ...	14.55	1,072.72	
Bill	03/27/2019	Ford Escape	52900 GSA and In ...	66.29	1,139.01	
Bill	03/27/2019	Jeep Patriot	52900 GSA and In ...	62.86	1,201.87	
Bill	04/16/2019	March 2019_F...	52900 GSA and In ...	77.55	1,279.42	
Bill	04/16/2019	March 2019_Je...	52900 GSA and In ...	34.59	1,314.01	
Total GSA - Fuel				1,314.01	1,314.01	0.00
GSA - Office Supplies						
Bill	07/30/2018	June 2018 post...	52200 Office Expen...	93.99	93.99	
Bill	08/06/2018	Tech Cost Matr...	51760 Maintenance...	294.87	388.86	
Bill	08/17/2018	July 2018 Post...	52200 Office Expen...	18.77	407.63	
Bill	09/24/2018	Aug. 2018 Post...	52200 Office Expen...	18.77	426.40	
Bill	10/05/2018	August 2018_#...	52200 Office Expen...	18.77	445.17	
Bill	10/17/2018	Postage_Sept. ...	52200 Office Expen...	18.77	463.94	
Bill	11/27/2018	Postage - Oct. ...	52200 Office Expen...	20.22	484.16	
Bill	01/07/2019	Nov. 2018 Billing	52200 Office Expen...	18.77	502.93	
Bill	01/16/2019	December 201...	52200 Office Expen...	18.77	521.70	
Bill	02/19/2019	Postage_throu...	52200 Office Expen...	64.72	586.42	
Bill	03/27/2019	Postage Feb. 2...	52200 Office Expen...	20.37	606.79	
Bill	04/16/2019	Postage	52200 Office Expen...	18.77	625.56	
Bill	05/15/2019	PO_5-7-19: Co...	52200 Office Expen...	1,144.85	1,770.41	
Total GSA - Office Supplies				1,770.41	1,770.41	0.00
Herminia Perry						
Bill	04/24/2019	Office Safe	52200 Office Expen...	134.09	134.09	
Total Herminia Perry				134.09	134.09	0.00
IT Communications						
Bill	11/05/2018	Sept. 2018 - Jo...	51200 Communicati...	176.58	176.58	
Bill	02/07/2019	IT Phone Char...	51200 Communicati...	176.58	353.16	
Bill	05/03/2019	March 2019_P...	51200 Communicati...	176.58	529.74	
Total IT Communications				529.74	529.74	0.00
IT Support						
Bill	08/06/2018	IT Tech Suppor...	52300 Professional ...	4.66	4.66	
Bill	11/05/2018	Sept. 2018 - Jo...	51760 Maintenance...	365.02	369.68	
Bill	02/07/2019	December 201...	51760 Maintenance...	365.02	734.70	
Bill	02/07/2019	December 201...	52300 Professional ...	710.99	1,445.69	
Bill	05/03/2019	March 2019_T...	51760 Maintenance...	365.02	1,810.71	
Total IT Support				1,810.71	1,810.71	0.00
Jackson Tire Service, Inc.						
Bill	08/02/2018	Ford Escape m...	51700 Maintenance...	176.15	176.15	
Bill	10/04/2018	2 TPMS Senso...	51700 Maintenance...	207.40	383.55	
Bill	02/07/2019	Jeep Patriot_Oi...	51700 Maintenance...	89.80	473.35	

Amador Air District Expenses by Vendor Detail July 1, 2018 through May 16, 2019

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Total Jackson Tire Service, Inc.				473.35	473.35	0.00
Jim McHargue						
Bill	08/02/2018	7/10/18 Vehicle...	51700 Maintenance...	44.92	44.92	
Bill	01/16/2019	Air & Waste M...	52000 Memberships	195.00	239.92	
Bill	01/16/2019	Air & Waste M...	52910 Meetings & T...	550.00	789.92	
Bill	02/20/2019	Travel Expense...	52910 Meetings & T...	490.08	1,280.00	
Bill	04/09/2019	Lodging and M...	52910 Meetings & T...	204.90	1,484.90	
Total Jim McHargue				1,484.90	1,484.90	0.00
L & M Automotive & Towing						
Bill	09/10/2018	Inv. 21378 Esc...	51700 Maintenance...	51.00	51.00	
Bill	02/07/2019	Oil Change For...	51700 Maintenance...	56.00	107.00	
Total L & M Automotive & Towing				107.00	107.00	0.00
Ledger Dispatch						
Bill	08/02/2018	Public Notice f...	52400 Publications/...	37.20	37.20	
Bill	01/09/2019	Inv. #20212 Pu...	52400 Publications/...	37.08	74.28	
Total Ledger Dispatch				74.28	74.28	0.00
LexisNexis						
Bill	05/02/2019	2019 CAPC La...	52400 Publications/...	85.74	85.74	
Total LexisNexis				85.74	85.74	0.00
Matt Peterson						
Bill	10/17/2018	Red Wing 435 ...	51110 Protective Cl...	204.67	204.67	
Total Matt Peterson				204.67	204.67	0.00
Myron Corporation						
Bill	10/02/2018	2018 Pocket C...	54120 Community ...	1,033.10	1,033.10	
Total Myron Corporation				1,033.10	1,033.10	0.00
N & S Tractor						
Bill	01/16/2019	Rosebud - Carl...	45240 Carl Moyer P...	26,720.60	26,720.60	
Total N & S Tractor				26,720.60	26,720.60	0.00
Office Depot						
Bill	09/19/2018	Inv. Date July 1...	52200 Office Expen...	60.63	60.63	
Bill	09/19/2018	Inv. # 1658980...	52200 Office Expen...	23.69	84.32	
Bill	09/19/2018	Inv. # 1680651...	52200 Office Expen...	15.32	99.64	
Bill	09/27/2018	Inv. #20683202...	52200 Office Expen...	3.44	103.08	
Bill	09/27/2018	Inv. #20682772...	52200 Office Expen...	44.67	147.75	
Bill	11/28/2018	Office Supplies	52200 Office Expen...	58.71	206.46	
Bill	12/18/2018	Office Supplies	52200 Office Expen...	8.60	215.06	
Bill	02/06/2019	Office Supplies	52200 Office Expen...	57.61	272.67	
Bill	04/22/2019	Inv. #29807322...	52200 Office Expen...	29.90	302.57	
Bill	04/22/2019	Inv. #29807094...	52200 Office Expen...	29.97	332.54	
Bill	05/02/2019	Office Supplies...	52200 Office Expen...	460.94	793.48	
Total Office Depot				793.48	793.48	0.00
PERS Misc. Unfund Liability						
Bill	07/05/2018	May 2018	50304 PERS Misc. ...	1,346.58	1,346.58	
Bill	08/03/2018	June 2018 Exp...	50304 PERS Misc. ...	1,346.58	2,693.16	
Bill	11/05/2018	Sept. 2018	50304 PERS Misc. ...	4,667.50	7,360.66	
Bill	02/07/2019	December 201...	50304 PERS Misc. ...	4,667.50	12,028.16	
Bill	05/03/2019	March 2019_Q3	50304 PERS Misc. ...	4,667.50	16,695.66	
Total PERS Misc. Unfund Liability				16,695.66	16,695.66	0.00
Petty Cash						
Bill	07/05/2018	Office Supplies...	52200 Office Expen...	10.20	10.20	
Bill	07/05/2018	Roll of Stamps ...	52200 Office Expen...	50.00	60.20	
Total Petty Cash				60.20	60.20	0.00
Public Works						
Bill	01/22/2019	Space Rental ...	52600 Rents, Leases	7,308.63	7,308.63	
Total Public Works				7,308.63	7,308.63	0.00
Ray Kapahi						

Amador Air District Expenses by Vendor Detail July 1, 2018 through May 16, 2019

Type	Date	Memo	Account	Paid Amount	Balance	Open Balance
Bill	09/10/2018	Bill period 6/15/...	52300 Professional ...	360.00	360.00	
Bill	09/10/2018	Bill period 7/1/1...	52300 Professional ...	4,630.00	4,990.00	
Bill	12/19/2018	Engineering Se...	52300 Professional ...	915.50	5,905.50	
Bill	02/06/2019	Prepare Emerg...	52300 Professional ...	2,115.00	8,020.50	
Bill	03/27/2019	Review A/C #1...	52300 Professional ...	675.00	8,695.50	
Total Ray Kapahi				8,695.50	8,695.50	0.00
Retirement						
Bill	07/05/2018	May 2018	50300 Retirement	454.48	454.48	
Bill	08/03/2018	June 2018 Exp...	50300 Retirement	454.48	908.96	
Bill	09/11/2018	July 2018	50300 Retirement	457.47	1,366.43	
Bill	10/05/2018	August 2018	50300 Retirement	824.93	2,191.36	
Bill	11/05/2018	Sept. 2018	50300 Retirement	651.56	2,842.92	
Bill	01/07/2019	October 2018	50300 Retirement	888.23	3,731.15	
Bill	01/07/2019	Nov. 2018 Billing	50300 Retirement	888.23	4,619.38	
Bill	02/07/2019	December 201...	50300 Retirement	888.23	5,507.61	
Bill	03/27/2019	Jan. 2019	50300 Retirement	888.23	6,395.84	
Bill	03/28/2019	Feb. 2019	50300 Retirement	888.23	7,284.07	
Bill	05/03/2019	March 2019	50300 Retirement	888.23	8,172.30	
Total Retirement				8,172.30	8,172.30	0.00
Robyn Springsteen						
Bill	08/02/2018	July Mileage R...	52900 GSA and In ...	99.42	99.42	
Total Robyn Springsteen				99.42	99.42	0.00
Salaries						
Bill	07/05/2018	May 2018	50100 Salaries	8,184.15	8,184.15	
Bill	08/03/2018	June 2018 Exp...	50100 Salaries	8,777.96	16,962.11	
Bill	09/11/2018	July 2018	50100 Salaries	8,795.92	25,758.03	
Bill	10/05/2018	August 2018	50100 Salaries	13,412.04	39,170.07	
Bill	11/05/2018	Sept. 2018	50100 Salaries	8,341.24	47,511.31	
Bill	01/07/2019	October 2018	50100 Salaries	11,094.27	58,605.58	
Bill	01/07/2019	Nov. 2018 Billing	50100 Salaries	11,003.59	69,609.17	
Bill	02/07/2019	December 201...	50100 Salaries	10,497.51	80,106.68	
Bill	03/27/2019	Jan. 2019	50100 Salaries	10,497.51	90,604.19	
Bill	03/28/2019	Feb. 2019	50100 Salaries	10,497.51	101,101.70	
Bill	05/03/2019	March 2019	50100 Salaries	10,497.51	111,599.21	
Total Salaries				111,599.21	111,599.21	0.00
Vicini Brothers						
Bill	11/05/2018	AAD Loan 201...	59500 Contingencies	100,000.00	100,000.00	
Total Vicini Brothers				100,000.00	100,000.00	0.00
Worker's Comp						
Bill	08/06/2018	Workers Comp...	50500 Worker's co...	37.71	37.71	
Bill	11/05/2018	Sept. 2018	50500 Worker's co...	477.69	515.40	
Bill	02/07/2019	December 201...	50500 Worker's co...	38.32	553.72	
Bill	05/03/2019	March 2019	50500 Worker's co...	35.44	589.16	
Total Worker's Comp				589.16	589.16	0.00
TOTAL				607,814.42	607,814.42	0.00

CORRESPONDENCE

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