

AMADOR LAFCO

LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380



APPROVED

MINUTES

June 20, 2019

This meeting was available via live audio streaming and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The June 20, 2019, meeting of the Amador Local Agency Formation Commission (LAFCO), held at the County Administration Center, 810 Court Street, Jackson, California, was called to order by Vice Chairman Vinciguerra at 6:02 p.m.

2. **Roll Call**

Members Present:

Jim Vinciguerra, Vice Chairman
Dominic Atlan, City Member
Jon Colburn, City Member Alternate

Staff Present:

Roseanne Chamberlain, Executive Officer
Nancy Mees, Clerk to the Commission
William Chamberlain, Legal Counsel

3. **Approval of Agenda for June 20, 2019**

Motion: It was moved by Commissioner Colburn, seconded by Commissioner Atlan, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of May 16, 2019**

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Colburn, and carried unanimously to approve the Minutes for May 16, 2019, as submitted.

5. **Approval of Claims to June 20, 2019**

Motion: It was moved by Commissioner Colburn, seconded by Commissioner Atlan, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted.

6. **Public Forum – Public Comment**

There was no public comment.

7. **Dissolution of County Service Area #7; Resolution #2019-11, LAFCO Project #312**

Vice Chairman Vinciguerra opened the Public Hearing.

Executive Officer Chamberlain reported that the Notice of Exemption for this project had been filed in May, and that there is no exchange of property tax and this item is on the Board of Supervisors' agenda for June 25. She reiterated that this is a mandatory dissolution as it was on the list of inactive districts sent out by the State Controller's office. Ms. Chamberlain added that a 1/8-page ad had been placed in the Ledger Dispatch in April in lieu of mailed notice.

In answer to a question from Commissioner Colburn, Ms. Chamberlain responded that the district had originally been set up for the purpose of providing solid waste disposal service, but that an assessment had not been approved so the district never performed any function.

There was no public comment.

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Colburn, and carried unanimously to approve Resolution #2019-11 as presented, with direction to staff to complete the necessary filings and transmittals for the dissolution.

8. **Final Municipal Service Review (MSR) 2019 Update, Lockwood Fire Protection District; Resolution #2019-12; LAFCO Project #311 (public hearing)**

Executive Officer Chamberlain stated that this is the final version of the Draft MSR presented at the May meeting, and that it includes the revisions received from the District. She added that the project is exempt from CEQA under sections 21102 and 21150 of the Public Resources Code.

There was no public comment.

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Colburn, and carried unanimously to approve Resolution #2019-12 as presented, and to give staff direction to file a Notice of Exemption.

9. **Final Municipal Service Review (MSR) 2019 Update, Sunset Heights Community Service District; Resolution #2019-13; LAFCO Project #313 (public hearing)**

Clerk Mees reported that this is the final version of the Draft MSR presented at the May meeting, and that it includes the revisions received from the District. She added that additional clarifications had been received from the District since the packet had been distributed, that none were significantly substantive, and that those corrections were in the hand-outs presented at the dais prior to the meeting. Ms. Mees stated that these changes would appear in the final version of the MSR if approved by the Commission. She also reported that the boundaries have recently been verified according to recorded maps.

Executive Officer Chamberlain added that she wished to thank the three District Board Members in the audience for their active cooperation and participation in preparing this MSR. Vice Chairman Vinciguerra stated that the Commission appreciated District boards that cared enough to be involved in the MSR process. District Board Member Chuck Lowrie said their board appreciated the work LAFCO staff has done.

Motion: It was moved by Commissioner Colburn, seconded by Commissioner Atlan, and carried unanimously to adopt Resolution #2019-13 as presented, including the additional changes presented at the meeting.

10. Public Review Draft Municipal Service Review (MSR) 2019 Update, Pine Acres Community Service District; LAFCO Project #314 (public hearing)

Clerk Mees briefly reviewed the information in the packet memo, and explained the various road zones and fee structures of Pine Acres CSD. She reported that the two most important issues for the District currently are that they have no General Manager and that there are no written policies governing how property owners can join or leave a road improvement zone, or create a new one.

Executive Officer Chamberlain added that the attached map showed the recently verified boundaries of the District, which included a section that had historically not been shown on maps of the District. Ms. Mees added that mapping was currently being done to show which parcels are assessed which fees, and which parcels within the District are not currently being served by the District.

There was no public comment.

Motion: It was moved by Commissioner Colburn, seconded by Commissioner Atlan, and carried unanimously to circulate the Draft MSR for Pine Acres CSD for comment.

11. Sphere of Influence for Ridgewood Acres Community Service District; LAFCO Project #307; Resolution #2019-03 (hearing continued from January 17, 2019); no written materials

Executive Officer Chamberlain stated that Ridgewood Acres was currently having a meeting in the County building regarding whether to privatize their road maintenance, and she therefore requested the hearing be continued to August as she expected a resolution of the District's continued existence as a CSD in the near future.

By consensus, the Commission continued this item to the August meeting.

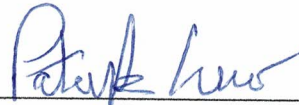
12. Other Business, Reports

- a. Correspondence – Executive Officer Chamberlain reported that, in the pass-around binder, there was a letter of thanks from CALAFCO for Amador staff's attendance at the annual staff workshop.
- b. Commissioner Announcements – none.
- c. Executive Officers Report – none.
- d. Legislation Update – Ms. Chamberlain stated that she had not been able to obtain a legislative update from the CALAFCO website. She did report that all bills previously discussed at Commission meetings were still in various stages in the Legislature, but that the annual omnibus bill was now going to the Governor and Amador LAFCO was sending a letter to his office stating support for his signing it.
- e. Project Status Report – Ms. Chamberlain reported that there is some pre-application discussion regarding a nine-acre-parcel attachment on the border of Plymouth. She also stated that LAFCO Project #301 regarding City of Sutter Creek is currently being held up due to some title issues; that the final documents for the Dissolution of CSA #3 have been sent to the Board of Equalization; and that the documents for the Dissolution of CSA #7 will also soon


be completed and sent to the BoE. Ms. Chamberlain commented that the new legislation regarding dissolution of inactive districts has really streamlined the process.

13. **Adjournment**

By consensus of the Commission, the July 18, 2019, meeting is cancelled and the next regular LAFCO meeting is scheduled for August 15, 2019. Vice Chairman Vinciguerra adjourned the meeting at 6:33 p.m.



Pat Crew, Presiding Officer
LOCAL AGENCY FORMATION COMMISSION

ATTEST: 
Nancy Mees, Clerk to the Commission