

AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

Please Note: All Board of Supervisors meetings are tape-recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting.

REGULAR MEETING AGENDA

DATE: Tuesday, September 24, 2019
TIME: 9:00 AM
LOCATION: COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

CLOSED SESSION **8:30 A.M.** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

1. CONFERENCE WITH LABOR NEGOTIATORS: PURSUANT TO GOVERNMENT CODE SECTION 54957.6. County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Judy Dias, Human Resource Director and Gregory Ramirez, IEDA. Employee Organization: All Units
Suggested Action: Discussion and possible action.

1.a. County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Judy Dias, Human Resource Director and Gregory Ramirez, IEDA. Employee Organization: All Units
Suggested Action: Discussion and possible action.

2. CONFERENCE WITH COUNTY COUNSEL: ANTICIPATED LITIGATION - {Government Code 54956.9(d) (2)}

3. CONFIDENTIAL MINUTES:

3.a. Confidential Minutes: Review and possible approval of the September 10, 2019 Confidential Minutes.
Suggested Action: Approval

REGULAR SESSION **9:00 A.M.**

PLEDGE OF ALLEGIANCE:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Items listed on the consent agenda (#8) are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

4. REGULAR AGENDA:

- 4.a. Resolution recognizing Julie Tonn upon her retirement for her many years of service to Amador County
Suggested Action: Approve the Resolution
[Julie Tonn Resolution.pdf](#)
- 4.b. Amador County Master Gardeners: Presentation by Ms. Judie Wood regarding the Heritage Rose Garden Project located near the Chichizola Store on Jackson Gate Road and information regarding a groundbreaking ceremony for the garden which will take place on October 17, 2019.
Suggested Action: No Action necessary.
- 4.c. Discussion and possible action regarding direction to staff concerning code compliance options for The Hideout at Kirkwood.
Suggested Action: Pleasure of the Board
[Memo to BOS.09-24-19.Hideout compliance options.docx](#)
- 4.d. General Services Administration: RFP 19-19 Elections Voting System Solution
Suggested Action: 1) Pending state certification, award RFP 19-19 to Election Systems & Software (ES&S) and; 2) Authorize the Clerk/Recorder and County Counsel to negotiate final terms and conditions and develop a three (3) year contract based upon the Sample Contract and ES&S's response dated August 8, 2019 not to exceed \$200,000.00 and; 3) Approve the Board Chairman to sign said contract for Election Department's voting system solution contingent upon agreeable terms and conditions with ES&S.
[RFP 19-19 Voting Systems Memo 9.9.19.pdf](#)
[RFP 19-19 Proposal Evaluations with Cost 9.6.19.xlsx](#)
[Hart Protest 9.12.19.pdf](#)
[RFP 19-19 Sample Agreement 6.24.19.pdf](#)
[RFP Memo from Clerk Recorder 9.10.19.pdf](#)
[RFP 19-19 Bid Receipt Log 8.8.19.pdf](#)
[RFP 19-19 Qualitative Evaluations 9.6.19.xlsx](#)

- 4.e. General Services Administration: Measure "M" Sales Tax Revenue on Aviation Fuel
Suggested Action: Discussion and possible action to 1) Transfer \$382.70 to the Airport Enterprise Fund from the General Fund and; 2) Authorize the future Measure M tax revenue on jet fuel to be returned to the Airport Enterprise Fund through the Budget process. The FAA requires that all taxes collected at the airport be used on behalf of the airport. This action would reimburse the airport fund for Measure M funds collected on jet fuel sales.
[Measure M Tax Revenue Memo 9.13.19.pdf](#)
[Measure M Tax Response Letter 8.8.19.pdf](#)
[FAA Ltr \(12.22.17\).pdf](#)
[FAA Ltr \(6.18.19\).pdf](#)
- 4.f. General Services Administration: Economic Development Staff Report
Suggested Action: Direction to staff as desired
[Staff Report 09.13.19.pdf](#)
- 4.g. Public Works - Progress Report on Road Repair and Maintenance Activities
Suggested Action: Direction as desired
- 4.h. Fiscal Year 18/19 Senate Bill 1 (SB 1) Project List Adoption by Resolution
Two Additional Projects for Inclusion
Suggested Action: 1. Adopt Exhibit "A" project lists and resolution for FY 18/19 SB1
2. Direct Staff to submit FY 18/19 project list and supporting documentation to the California Transportation Commission by October 1, 2019.
[2019-9-24_SB1 FY 18_19_ADD Projects.pdf](#)
[FY 18_19 SB1 EXHIBIT A_ADD Projects.pdf](#)
[FY 18-19 PW SB1 Projects_resolution_ADD Projects.docx](#)
- 4.i. State Route 88 / Pine Grove Corridor Improvement Project
State Update and Caltrans/ACTC /County Cooperative Agreement Amendment No.2
Suggested Action: 1. Approve Amendment No. 2 to Cooperative Agreement 10-447 between Caltrans/ACTC/County; and
2. Authorize Chairman to sign said Amendment No. 2.
[2019-9-24_SR88-Pine Grove Update&Coop Amendment.pdf](#)
[10-0447 #2 DRAFT Funding Summary No 3 9.16.19.docx](#)
[10-447 Executed Agreement 20160426.pdf](#)
[County of Amador Mail - Pine Grove Coop...pdf](#)
[Executed funding summary 2.7.2017.pdf](#)
- 4.j. Minutes: Review and possible approval of the September 10, 2019 Board of Supervisors Meeting Minutes.
Suggested Action: Approval

5. PUBLIC HEARING: **10:30 A.M.**

- 5.a. Planning Department: Discussion and possible action relative to a request by Deborah Greene, on behalf of House 2003 Trust, for a variance from County Code Section 15.10.050(D), which defines a "rural parcel" as "five acres or larger for lands west of the Mount Diablo meridian line range 12/14," in order to construct a Limited Density Rural Dwelling on a 4.88-acre parcel located at 13860 Running Gold Rd., Sutter Creek (020-010-045)

Suggested Action: Pleasure of the Board
[Staff Report_BOS.09-24-19.Greene variance.docx](#)
[LDRD_Exception_Greene.docx](#)
[RESOLUTION - Greene variance.rtf](#)
[Greene_Letter.pdf](#)
[Greene_LDRD_Letter2.pdf](#)
[Parcel Map 1377.pdf](#)
[BLA map.pdf](#)

- 5.b. Proposed Final Budget: Discussion and possible action relative to a public hearing to consider adoption of the 2019/20 Fiscal Year Final Budget; and Approval of Resolutions adopting the Final County Budgets for the 2019-2020 Fiscal Year in accordance with Section 29088 of the Government Code: General Government Funds, Internal Service Funds, Enterprise Funds, Trust Funds and County Owned Special Districts.
Suggested Action: Approval
[19-20 Proposed Adopted Budget \(1\).pdf](#)
[Resolution_Adopt_Budget_Gov_Funds_2019-2020.doc](#)
[Resolution_Adopt_Budget-Other_Funds_2019-2020.doc](#)
[19-20 APPROPRIATIONS FOR ADOPTED BUDGET.xlsx](#)

6. CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

- 6.a. Resolution of Appreciation for 27 Years of Dedicated Service and Commitment from Tom & Sue Slivick, TSPN TV Inc., and Congratulating them on their Receipt of the Ledger Dispatch "Best of the Best" Publisher Award
Suggested Action: Adopt the Resolution
[Tspn Resolution.docx](#)
- 6.b. Resolution Commemorating the 50th Anniversary of the Amador County Branch of the American Association of University Women
Suggested Action: Approve the Resolution
[AAUW Resolution.doc](#)
- 6.c. Treasurer/Tax Collector: Resolution Authorizing Sale of Tax-Defaulted Property at Public Auction. To make any sale of tax-defaulted property, the Tax Collector must transmit a notice to the Board of Supervisors (Section 3698, R&T Code). On receipt of such notice, the Board of Supervisors must, by Resolution, either approve or disapprove the proposed sale (Section 3699, R&T Code).
Suggested Action: Approval of proposed sale and adoption of proposed Resolution.
[AppsalePA2019.pdf](#)
[RESSALE.PA.doc](#)
[AUTHSALESPA2020.pdf](#)
- 6.d. Resolution Appointing Amber Peters as Deputy Public Administrator and Public Guardian-Conservator
Suggested Action: Approve the Resolution
[Resolution Appointing Peters.doc](#)
- 6.e. Building Department-Limited Density Owner-Built Rural Dwelling / LD01031-DAVIS

Suggested Action: Adopt the Resolution and authorize the Chairperson to sign the Agreement.

[Agree.Notarized-David.pdf](#)

[APN Map-Davis.pdf](#)

[Resolution-Davis.docx](#)

- 6.f. Building Department-Agreement to limit use of Agricultural Structure for AG01069-ORR
Suggested Action: Adopt the Resolution and authorize the chairperson to sign the "Agreement to Limit Use of Agricultural Structure"
[Agree.Notarized-Orr.pdf](#)
[APN Map-Orr.pdf](#)
[Plot Plan-Orr.pdf](#)
[Resolution-Orr.docx](#)
- 6.g. New Williamson Act contract #447 for Bowers Trust to accommodate a Boundary Line Adjustment which created a 12-acre parcel for an immediate family member. The same contracted land will be simultaneously removed from contracts #359 and 361. (APNs 011-050-024 & 011-050-031)
Suggested Action: (1) Find that the request meets the requirements of County Code §19.24.036(E)(2) for Boundary Line Adjustments that create parcels for immediate family members of the owner of the contracted land;
(2) Adopt a Resolution authorizing the recording of California Land Conservation Act contract #447; and
(3) Authorize the Board Chair to sign the Resolution and contract.
[BOS memo.Bowers 12ac parcel.docx](#)
[RESOLUTION.Bowers Contract.docx](#)
[Recorded Map](#)
[Contract 447 - Bowers Revocable Family Trust.doc](#)
- 6.h. Public Health: HIV Surveillance Program Five-year Grant Agreement #19-10407
Suggested Action: Request approval the Grant Agreement between the County of Amador and the State of California Department of Public Health, Office of AIDS, for the HIV Surveillance Program.
[ATF Memo - HIV 19-24.pdf](#)
[HIV 19-24 Grant Agreement.pdf](#)
[HIV 19-24 Resolution.doc](#)
- 6.i. Surveying Dept.-Boundary Line Adjustment #2018-003 one year extension of time for Jackson Rancheria Development and Bowers Trust. The property is located at the west end of Valley View Drive in Sutter Creek. Assessor Parcel No.'s 044-020-095 and 044-420-007.
Suggested Action: Adopt the resolution approving the Boundary Line Adjustment #2018-003 one year extension of time.
[memo.pdf](#)
[Parcel Map.pdf](#)
[Boundary Line Adj. Resolution.pdf](#)
- 6.j. Treasurer/Tax Collector: Resolution Authorizing Increase In Costs Collectible By Tax Collector Respecting Sales Of Tax-Defaulted Property. See attached Memorandum for additional information.
Suggested Action: Adoption of the proposed Resolution.
[Memo Ntc Costs TS.doc](#)

[NOTICE COSTS TS.docx](#)
[RESOLCOST.doc](#)

- 6.k. Assessor: Secured Roll Correction - approval of roll correction value being decreased over \$150,000
Suggested Action: Approve
[044-440-035-000.pdf](#)
- 6.l. Sheriff's Office - Mental Health Training Grant through Edward Byrne Memorial Justice Assistance Grant (JAG) Program
Suggested Action: Approval of Mental Health Training Grant
[Part 1.pdf](#)
[Part 2.pdf](#)
- 6.m. District Attorney: Request for Application for CA Office of Emergency Services Grant for Victim/Witness Assistance program
Suggested Action: Approve Application
[Victim Witness Grant 19.pdf](#)
- 6.n. Behavioral Health Agreement with Davis Guest Home
Suggested Action: Approve the First Amendment
[Davis Guest Home 1st Amendment fy 19-20 signed by Davis Only.pdf](#)
[Davis Guest Home Memo to Board.pdf](#)
[signed Agreement Davis Guest Home FY 18-19.pdf](#)
- 6.o. Behavioral Health First Amendment with Sierra Child & Family FY 19/20
Suggested Action: Approve First Amendment
[Sieera Child and Family Services Memo to the Board.pdf](#)
[Sierra Child & Family First Amendment signed by Contractor.pdf](#)
[Sierra Child & Family Services Agreement FY 18-19 signed.pdf](#)
- 6.p. General Services Administration: Microsoft Enterprise License Agreement
Suggested Action: (1) Dispense with the bidding procedures and authorize the Purchasing Agent to execute Microsoft Enterprise License Agreement(s) and documents for various software licenses to support countywide functions in an amount not to exceed \$230,780.40 for three (3) years based upon the County's workforce population contingent upon the I.T. Director's and County Counsel review and approval.
[Microsoft Agreement Renewal 2019 Memo from White to Hopkins.pdf](#)
[Microsoft Licensing Agreement Memo 9.17.19.pdf](#)
[Quote - MS EA Renewal 2019 - Insight.pdf](#)
[Attachment 2 - County of Riverside Agreement with MS 081816.pdf](#)
[Attachment 3 - Riverside RFQ.pdf](#)
- 6.q. General Services Administration: Consultant Services to Perform Mine Inspections and Administration Services for Implementation of the California Surface mining and Reclamation Act
Suggested Action: 1) Dispense with the RFQ process and; 2) Authorize the Planning Director and County Counsel to negotiate final contract terms and conditions with Quad Knopf Inc. (DBA, QK) in accordance with the draft amendment to the original agreement not to exceed the hourly rates listed in their rate sheet for an additional three (3) year term and; 3) Approve the Board Chairman to sign said contract for mine inspections and administration services contingent upon agreeable terms and conditions with Quad Knopf.

[RFQ 16-18 Mine Inspections Contract Extension Memo 9.6.19.pdf](#)
[Planning Director Memo for Mine Inspection Contract Extension 9.13.19.pdf](#)
[2017 & 2019 rate sheets.pdf](#)
[First Amendment to Contract, SMARA.pdf](#)

- 6.r. General Services Administration: Contract increase for R3 Consulting Group, Inc. to assist in contract negotiations regarding solid waste services.
Suggested Action: 1) Approve the attached contract amendment with R3 Consulting Group Inc. for waste services negotiations in the amount of \$10,000.00 in accordance and; 2) Authorize the Chairman to execute the amendment.
[Memo for R3 Consulting Amendment 9.16.19.pdf](#)
[R3 Budget Amendment Request 9.17.19.pdf](#)
[R3 First Amendment 9.17.19.pdf](#)
- 6.s. General Services Administration: RFQ 19-17 On-Call Professional Services for Preliminary Engineering, Final Design and Environmental and Regulatory Permitting
Suggested Action: 1) Award RFQ 19-17 to Mark Thomas, Michael Baker International, Inc. and Bennett Engineering Services for a period of three (3) years in an amount not to exceed \$100,000.00 annually per contract and; 2) Authorize the Public Works Director and County Counsel to negotiate final terms and conditions based upon the sample contract attached and; 3) Authorize the Chairman to execute professional contracts as needed to those listed qualified firms contingent upon the Director of Public Works and County Counsels approval.
[RFQ 19-17 On-Call Professional Services memo 8.20.19.pdf](#)
[RFQ 19-17 Bid Receipt 8.1.19.pdf](#)
[Bennett Engineering Proposal 8.1.19.pdf](#)
[19-17 Final Evaluation Sheet for Shortlist 9.12.xlsx](#)
[Sample Professional Agreement for Task Order Services 7.1.19.pdf](#)
[MarkThomas Proposal 8.1.19.pdf](#)
[Michael Baker International Proposal 8.1.19.pdf](#)
- 6.t. General Services Administration: ITB 19-24 Tree Mortality Mitigation Project #9C
Suggested Action: 1) Award Invitation to Bid 19-24 Tree Mortality Mitigation Project #9C to Danverse Construction in the amount of \$108,160.00 and; 2) Authorize the Board Chair to execute a construction contract based upon the standard sample contract (attached) contingent upon County Counsel and the Director of General Services approval.
[ITB 19-24 GSA Director's Memo 9.17.19.pdf](#)
[19-24 ITB Bid Evaluation 9.16.19.xlsx](#)
[Tree Pricing & Bidder Information as of 9.16.19.xlsx](#)
[ITB 19-24 Bid Receipt 9.5.19.pdf](#)
- 6.u. General Services Administration: ITB 19-25 Jackson Valley Road Hot Mix Asphalt Overlay Project (PM 1.10 to 4.84)
Suggested Action: 1) Award Invitation to Bid ITB 19-25 Jackson Valley Road Hot Mix Asphalt Overlay Project in an amount not to exceed \$626,507.00 to George Reed, Inc. and; 2) Authorize the Board Chair to sign construction contracts based upon the standard sample contract (attached) contingent upon County Counsel and the Director of Public Works approval.
[ITB 19-25 Memo 9.16.19.pdf](#)
[ITB 19-25 Bid Receipt Log.pdf](#)
[ITB 19-25 Bid Evaluation Sheet.xlsx](#)

[ITB 19-25 Bid Summary Sheet.xlsx](#)
[EXHIBIT A Sample Contract 9.16.19.pdf](#)

- 6.v. Human Resources: Reclassify the current Accountant I in the Auditor's office to a newly created position of Property Tax and Accounting Analyst
Suggested Action: Approve the reclassification of the current Accountant I to a new position of Property Tax and Accounting Analyst at range 2650, Step A, \$31.08 - Step E, \$37.78. The new wage plan is attached. This change will be retroactive to July 1st, 2019.
[Property Tax and Accounting Analyst.pdf](#)
[GENERAL UNIT 9.22.19.pdf](#)
[Memo reclass Accountant I.pdf](#)
- 6.w. Social Services requests authorization to back-fill one Administrative Assistant I/II position to replace an employee who resigned effective September 20, 2019. This is a Merit System position (Office Assistant I/II) and their standards and guidelines must be followed. Certain positions of County employment within the Department of Social Services are required by State law to be covered by the Merit System Personnel Standards of the State Personnel Board, set forth in Title 2, Division 5 of the California Code of Regulations.
Suggested Action: Recommend authorization of the requested action
[Memo - BOS Agenda Req_Sep 24 2019.pdf](#)
[CPS HR Office Assistant I Job Specs.pdf](#)
[CPS HR Office Assistant II Job Specs.pdf](#)
- 6.x. Commission on Aging: Reappointment of April Miller to subject Commission for a term of 3 years
Suggested Action: Approve the Reappointment
- 6.y. Commission on Aging: Resignation of Ronna Esparza from the subject Commission after 10 Years of Service
Suggested Action: Approve the Resignation

ADJOURNMENT: UNTIL TUESDAY, OCTOBER 8, 2019 AT 9:00 A.M. (CLOSED SESSION BEGINS AT 8:30 A.M.)

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.