



APPENDICES

AMADOR COUNTY ELECTIONS

KIMBERLY L. GRADY
Amador County Clerk-Recorder/Registrar of Voters
810 Court Street
Jackson, CA 95642

Table of Contents - Appendices

- APPENDIX A – PUBLICATIONS AND MEDIA..... 5
 - August 15, 2019 Consultation Meeting 6
 - Public Notice 6
 - Proof of Publication 7
 - Sign-Up Article 8
 - Meeting Agenda..... 9
 - Meeting Minutes..... 10
 - September 19, 2019 Consultation Meetings 11
 - Public Notice 11
 - Proof of Publication..... 12
 - Sign-Up Article 13
 - Disability Meeting Agenda 14
 - Disability Meeting Minutes 15
 - Language Meeting Agenda..... 16
 - Language Meeting Minutes 17
- APPENDIX B – VOTER EDUCATION AND OUTREACH..... 18
 - Media and Public Service Announcements (Language and Accessibility) 18
 - Community Presence..... 18
 - Accessible Information on County Official Web Site..... 18
 - Identifying Language Minority Voters..... 19
- APPENDIX C – MEDIA SOURCES..... 20
 - Television 20
 - Radio 20
 - KVGC 1340AM and 96.5FM*..... 20
 - Newspaper 20
 - Ledger Dispatch Newspaper 20
 - Buy & Sell Press 20
 - Upcountry News..... 20
 - Online News Sources..... 21
 - Amador County Website..... 21
 - Amador Community News 21
 - Social Media..... 21
- APPENDIX D – VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE 22
 - Recruitment Correspondence 23
 - VLAAC Member Information Form..... 24
 - Proposed Meeting Schedule and Initial Agenda 25
 - Minutes from VLAAC Meeting June 19, 2019..... 26
 - VLAAC Meeting Schedule..... 27
 - VLAAC Duties 28

Agenda for VLAAC Meeting August 21, 2019..... 29
Minutes from VLAAC Meeting August 21, 2019 30
APPENDIX E – MAP OF VOTE CENTERS AND DROP-OFF LOCATIONS..... 31
APPENDIX F – VOTE CENTER AND BALLOT DROP-OFF DETERMINATION 32
APPENDIX G – VOTE CENTER DESIGN AND LAYOUT 33
APPENDIX H – POTENTIAL DISRUPTIONS AND RESPONSES 34
APPENDIX I – BUDGET AND EXPECTED COST SAVINGS FOR MARCH 2020 36

APPENDIX A – PUBLICATIONS AND MEDIA

The following pages contain samples of publications, meeting materials, and media regarding the California Voter's Choice Act that will be implemented in Amador County in March 2020.

NOTICE OF PUBLIC MEETING

NOTICE FROM THE AMADOR COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT TWO PUBLIC MEETINGS WILL BE HELD FOR INPUT ON EDUCATION AND OUTREACH OPPORTUNITIES FOR VOTING ACCESSIBILITY, LANGUAGE ASSISTANCE, AND THE NEW CALIFORNIA VOTER'S CHOICE ACT (SB 450) VOTING MODEL IN AMADOR COUNTY.

NOTICE IS HEREBY GIVEN by Kimberly L. Grady, Amador County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections Laws of the State of California, that on Wednesday, August 15, 2019, a consultation meeting will be held from 2:00 p.m. to 3:00 p.m. to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as other items pertinent to the new Voter's Choice Act (SB450) voting model in Amador County. The meeting will be held in the Board of Supervisors Chambers at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642.

NOTICE IS FURTHER GIVEN that the Voting and Language Accessibility Advisory Committee will be meeting on August 21, 2019 from 1:30 p.m. to 2:30 p.m. to discuss opportunities for outreach and education of accessible voting for the disability and minority language communities. The meeting will be held in the Elections Office at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642.

NOTICE IS FURTHER GIVEN that any interested members of the public may sign-up to attend one of these meetings by contacting the Amador County Elections Office at 209-223-6465 or email at elections@amadorgov.org. August 1st is the deadline for sign-ups.

Kimberly L. Grady
Amador County Clerk-Recorder/Registrar of Voters

U563

**PROOF OF PUBLICATION
(2015-5 C.C.P.)**

**STATE OF CALIFORNIA
COUNTY OF AMADOR**

I am a citizen of the United States and a resident of the said County. I am over the age of eighteen years; and not a party to or interested in the above matter. I am the principal Clerk of the Printer and Publisher of the Amador Ledger Dispatch. A newspaper of general circulation, published two times a week in the City of Jackson, California, County of Amador, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court, of the County of Amador, State of California dated June 19, 1953, Court decree numbers; 5575/5551; that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to wit:

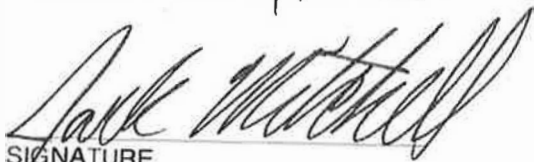
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I certify (or declare) under Penalty of perjury that the foregoing is true and correct.

Date at Jackson, California this

19 of July, 2019


SIGNATURE

**PUBLIC NOTICE
NOTICE OF PUBLIC MEETING**

NOTICE FROM THE AMADOR COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT TWO PUBLIC MEETINGS WILL BE HELD FOR INPUT ON EDUCATION AND OUTREACH OPPORTUNITIES FOR VOTING ACCESSIBILITY, LANGUAGE ASSISTANCE, AND THE NEW CALIFORNIA VOTER'S CHOICE ACT (SB 450) VOTING MODEL IN AMADOR COUNTY.

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NOTICE IS FURTHER GIVEN that the Voting and Language Accessibility Advisory Committee will be meeting on August 21, 2019 from 1:30 p.m. to 2:30 p.m. to discuss opportunities for outreach and education of accessible voting for the disability and minority language communities. The meeting will be held in the Elections Office at the Amador County Administration Center at 610 Court Street, Jackson, CA 95642.

NOTICE IS FURTHER GIVEN that any interested members of the public may sign-up to attend one of these meetings by contacting the Amador County Elections Office at 209-22-3-6465 or email at elections@amadorgov.org. August 1st is the deadline for sign-ups.

Kimberly L. Grady
Amador County Clerk-Recorder/Registrar of Voters
July 19, 2019-U563



August 1, 2019

Voter's Choice Act - Sign Up for the Voter Education Workshops

A workshop to educate Amador County voters on next year's new voting processes under California's Voter Choice Act will take place on August 15th, however sign-ups must be received by August 7th.

Signups can be made with the Amador County Elections Office by phone at 209-223-6270, or by email at elections@amadorgov.org. If you miss this deadline, don't panic, just give us a call or send an email and we will try to squeeze you in.

The workshop is an important part of the new elections process that begins in 2020. The new process will make it easier to vote, will reduce the costs of elections, and make the voting process even more secure than it has been. The workshop takes place in the Board of Supervisor Chambers at the Amador County Administration Center.

The workshop, scheduled from 2:00 p.m. to 3:00 p.m. on the 15th, will address Voter Education and Outreach. It will include a detailed explanation of The Voter's Choice Act and the Elections Office will be soliciting input from the public to develop a comprehensive outreach program utilizing social media, newspapers, and radio to inform voters of the new process. This session should be valuable for any voter who wishes to understand the new election process, and it will also be useful to those who may wish to participate in the elections process itself.

Anyone interested in knowing more about the election process, or wishing to provide positive and proactive input on the upcoming changes should definitely attend this workshop.



AGENDA

PUBLIC MEETING

AUGUST 15, 2019, 2:00 PM – 3:00 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors' Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as other items pertinent to the new Voter's Choice Act (SB450) voting model in Amador County.

- Introductions
- Why We're Changing
- Voter's Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.



MEETING MINUTES - PUBLIC MEETING

AUGUST 15, 2019, 2:00 PM – 3:00 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors' Chambers

The Elections Office is hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as other items pertinent to the new Voter's Choice Act (SB450) voting model in Amador County.

- **Introductions** – In attendance - **Kim Grady**, County Clerk/Recorder, Registrar of Voters, **Mark Hammergren**, Chief Deputy Registrar of Voters, **Cynthia Greer**, Elections Technician. Twelve citizens attended and were asked to sign-in.
- **Why We're Changing** – Elections staff gave an overview of the way Amador County has conducted elections previously. Briefly described the de-certification of equipment and funding obtained by the Secretary of State's office for counties to replace equipment. Touched on the independent review by Deborah Seiler last summer and attendees expressed their appreciation for the election's office attempts to rectify previous issues.
- **Voter's Choice Act Overview** – Gave an overview of VCA, including comparisons in cost and process to the method currently used by the county. Described the new options for returning ballots, and new voting and language accessibility options. An attendee expressed gratitude for the county's choice to implement a ballot on demand system to prevent the running out of ballots like June 2018.
- **Voter Outreach and Education** – described current outreach and education ideas, and those suggested by our VLAAC. It was suggested that we should reach out to Homeowner Associations and Public Utilities to get flyers placed in newsletters and monthly bills.
- **Voter Input** – Voter input was obtained throughout the presentation. It was suggested that we advertise on buses. It was also suggested that we reach out to more social media groups such as Motherlode Community Connection and A Better Amador Facebook groups.
- **Closing – Q&A** – no questions were asked.

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.

NOTICE OF PUBLIC MEETING

NOTICE FROM THE AMADOR COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT TWO PUBLIC MEETINGS WILL BE HELD FOR INPUT ON EDUCATION AND OUTREACH OPPORTUNITIES FOR VOTING ACCESSIBILITY, LANGUAGE ASSISTANCE, AND THE NEW CALIFORNIA VOTER'S CHOICE ACT (SB 450) VOTING MODEL IN AMADOR COUNTY.

NOTICE IS HEREBY GIVEN by Kimberly L. Grady, Amador County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections Laws of the State of California, that on Thursday, September 19, 2019, a Voting Accessibility consultation meeting will be held from 1:30 p.m. to 2:30 p.m. to provide detailed information on how our office will work to increase accessibility and participation of eligible voters with disabilities under the new laws. We will also be soliciting public input regarding voter education and outreach, as well as other items pertinent to the new Voter's Choice Act (SB450) voting model in Amador County.

NOTICE IS FURTHER GIVEN that on Thursday, September 19, 2019, a Language Accessibility consultation meeting will be held from 2:30 p.m. to 3:30 p.m. with emphasis on how the new voting process can be utilized effectively by voters for whom English is a second language. Again, we will also be soliciting public input regarding voter education and outreach, as well as other items pertinent to the new Voter's Choice Act (SB450) voting model in Amador County.

NOTICE IS FURTHER GIVEN that both meetings will be held in the Board of Supervisors Chambers at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642. Any interested members of the public may sign-up to attend one of these meetings by contacting the Amador County Elections Office at 209-223-6465 or email at elections@amadorgov.org. September 12th is the deadline for sign-ups.

Kimberly L. Grady
Amador County Clerk-Recorder/Registrar of Voters

U631

**PROOF OF PUBLICATION
(2015-5 C.C.P.)**

**STATE OF CALIFORNIA
COUNTY OF AMADOR**

I am a citizen of the United States and a resident of the said County. I am over the age of eighteen years; and not a party to or interested in the above matter. I am the principal Clerk of the Printer and Publisher of the Amador Ledger Dispatch. A newspaper of general circulation, published two times a week in the City of Jackson, California, County of Amador, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court, of the County of Amador, State of California dated June 19, 1953, Court decree numbers; 5575/5551; that the notice of which the annexed is a printed copy (set in type not smaller than nonperil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to wit:

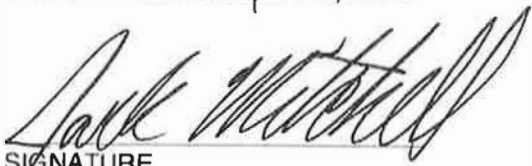
kJq it 3G

all in the year: ZC19

I certify (or declare) under Penalty of perjury that the foregoing is true and correct.

Date at Jackson, California this

30 of August, 2019


SIGNATURE

**PUBLIC NOTICE
NOTICE OF PUBLIC MEETING**

NOTICE FROM THE AMADOR COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT TWO PUBLIC MEETINGS WILL BE HELD FOR INPUT ON EDUCATION AND OUTREACH OPPORTUNITIES FOR VOTING ACCESSIBILITY, LANGUAGE ASSISTANCE, AND THE NEW CALIFORNIA VOTER'S CHOICE ACT (SB 450) VOTING MODEL IN AMADOR COUNTY.

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NOTICE IS FURTHER GIVEN that on Thursday, September 19, 2019, a Language Accessibility consultation meeting will be held from 2:30 p.m. to 3:30 p.m. with emphasis on how the new voting process can be utilized effectively by voters for whom English is a second language. Again, we will also be soliciting public input regarding voter education and outreach, as well as other items pertinent to the new Voter's Choice Act (SB450) voting model in Amador County.

NOTICE IS FURTHER GIVEN that both meetings will be held in the Board of Supervisors Chambers at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642. Any interested members of the public may sign-up to attend one of these meetings by contacting the Amador County Elections Office at 209-223-6465 or email at election5@amadorgov.org. September 12th is the deadline for sign-ups.

Kimberly L. Grady
Amador County Clerk-Recorder/Registrar of Voters
August 30, 2019-U631



August 23, 2019

Voter's Choice Act - Sign Up for Accessibility & Language Workshops

Workshops two and three, of our 3 Part Voter Consultation Workshops, to educate Amador County voters on next year's new voting processes under California's Voter Choice Act will take place on September 19th, however sign-ups must be received by September 12th. These workshops will allow Amador County Elections to obtain valuable feedback and guidance while we draft our Election Administration Plan, which outlines how the County will be implementing the California Voter's Choice Act in March 2020.

These workshops are an important part of the new elections process that begins in 2020. The new process will make it easier to vote, will reduce the costs of elections, and make the voting process even more secure than it has been. The workshops will take place in the Board of Supervisor Chambers at the Amador County Administration Center.

The first workshop, scheduled from 1:30 p.m. to 2:30 p.m. on September 19th, will address Voting Accessibility, providing detailed information on how our office will work to increase accessibility and participation of eligible voters with disabilities under the new laws. This meeting is good to attend if you are representatives from the Disability Community, Community Organizations, individuals that advocate on behalf of, or provide services to, individuals with disabilities, or a voter interested in voting accessibility.

The second workshop, scheduled from 2:30 p.m. to 3:30 p.m. on September 19th, will address Language Accessibility, with emphasis on how the new voting process can be utilized effectively by voters for whom English is a second language. This meeting is good to attend if you are representatives, advocates, and other stakeholders of the County's Language Communities, or a voter interested in language accessibility in voting.

Signups can be made with the Amador County Elections Office by phone at 209-223-6270, or by email at elections@amadorgov.org. If you miss this deadline, don't panic, just give us a call or send an email and we will try to squeeze you in.

Additional information about the Voter's Choice Act, as well as the rough draft preliminary Election Administration Plan can be found at our website, www.amador.vote.



AGENDA

PUBLIC CONSULTATION MEETING SEPTEMBER 19, 2019, 1:30 PM – 2:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors' Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter's Choice Act (SB450) voting model in Amador County as it pertains to voters with disabilities or accessibility needs.

- Introductions
- Why We're Changing
- Voter's Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.



MEETING MINUTES - PUBLIC CONSULTATION MEETING

SEPTEMBER 19, 2019, 1:30 PM – 2:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors' Chambers

The Elections Office hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter's Choice Act (SB450) voting model in Amador County as it pertains to voters with disabilities or accessibility needs.

- **Introductions** – In attendance - **Kim Grady**, County Clerk/Recorder, Registrar of Voters, **Mark Hammergren**, Chief Deputy Registrar of Voters. Five citizens attended and were asked to sign-in.
- **Why We're Changing** – Elections staff gave an overview of the way Amador County has conducted elections previously. Briefly described the de-certification of equipment and funding obtained by the Secretary of State's office for counties to replace equipment. Touched on the independent review by Deborah Seiler last summer.
- **Voter's Choice Act Overview** – Gave an overview of VCA, including comparisons in cost and process to the method currently used by the county. Described the new options for returning ballots, and new voting and language accessibility options.
- **Voter Outreach and Education** – described current outreach and education ideas, and those suggested by our VLAAC and during the previous consultation meeting.
- **Voter Input** – Voter input was minimal. An attendee inquired about the security of their vote if they are mailing in their ballot. We explained our returned ballot processes and he was satisfied. We asked for further input, giving examples of information we are looking for, but no other input was given. Two people signed up to work in the vote centers.
- **Closing – Q&A** – no questions were asked.

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.



AGENDA

PUBLIC CONSULTATION MEETING SEPTEMBER 19, 2019, 2:30 PM – 3:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors' Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter's Choice Act (SB450) voting model in Amador County as it pertains to voters with language accessibility needs.

- Introductions
- Why We're Changing
- Voter's Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.



MEETING MINUTES - PUBLIC CONSULTATION MEETING

SEPTEMBER 19, 2019, 2:30 PM – 3:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors' Chambers

The Elections Office hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter's Choice Act (SB450) voting model in Amador County as it pertains to voters with language accessibility needs.

- **Introductions** – In attendance - **Kim Grady**, County Clerk/Recorder, Registrar of Voters, **Mark Hammergren**, Chief Deputy Registrar of Voters. Two citizens attended and were asked to sign-in.
- **Why We're Changing** – Elections staff gave an overview of the way Amador County has conducted elections previously. Briefly described the de-certification of equipment and funding obtained by the Secretary of State's office for counties to replace equipment. Touched on the independent review by Deborah Seiler last summer.
- **Voter's Choice Act Overview** – Gave an overview of VCA, including comparisons in cost and process to the method currently used by the county. Described the new options for returning ballots, and new voting and language accessibility options.
- **Voter Outreach and Education** – described current outreach and education ideas, and those suggested by our VLAAC and during the previous consultation meeting, such as attending the English as a Second Language classes and making regular visits to the citizenship classes to talk about the voting rights of new citizens.
- **Voter Input** – Voter input was minimal. An attendee signed up to join our VLAAC. Same attendee agreed to brainstorm some ideas for reaching Spanish speaking voters in their communities and agreed to set-up the ESL class visit as another consultation meeting.
- **Closing – Q&A** – no questions were asked.

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.

APPENDIX B – VOTER EDUCATION AND OUTREACH

Below is a catalog of Voter Education and Outreach efforts undertaken by the Amador County Elections Office in an effort to promote the Voter's Choice Act and its processes and benefits to the citizens of Amador County.

California Elections Code §4005 (a)(10)(l)(i)

Media and Public Service Announcements (Language and Accessibility)

Kim Grady radio interview about vote centers, KVGC Radio, Friday, May 24, 2019 (link to interview on Facebook: <https://www.facebook.com/143211595753712/videos/2434623003437776/>) 5,776 followers

Kim Grady video interview about Changes to Voting System in Amador, Ledger Dispatch Newspaper, May 27, 2019 (link to interview on Facebook: <https://www.facebook.com/ledgerdispatchnews/videos/2206643336090852/>) 11,952 followers.

Community Presence

Kim Grady and Mark Hammergren spoke at Lone Rotary Club about Voter's Choice Act and voting accessibility. June 13, 2019 at Noon

Kim Grady and Mark Hammergren spoke at District 3 Community Council meeting about Voter's Choice Act and voting accessibility. July 8, 2019 at 6:00 p.m.

Elections Staff operated a booth at Amador County Fair to present voting accessibility and the Voter's Choice Act. July 25 – 28, 2019, 10 a.m. to 10 p.m. daily

Mark Hammergren operated a booth at Buckhorn Farmer's Market to present Voter's Choice Act and voting accessibility. August 2 & 3, 2019, time to be determined

Kim Grady and Mark Hammergren spoke at Sutter Creek Lions meeting about Voter's Choice Act and voting accessibility. August 13, 2019 at 5:30 p.m.

Elections Staff hosted PUBLIC MEETING to solicit input on matters related to Voter's Choice Act and accessibility in voting. Board of Supervisors chambers, August 15, 2019 at 2 p.m.

Kim Grady and Mark Hammergren speak at Democratic County Central Committee to discuss Voter's Choice Act and accessibility in voting. September 17, 2019 at 6:30 p.m.

Mark Hammergren speaks at Progressive Women's Committee Luncheon to discuss Voter's Choice Act and accessibility in voting. December 5, 2019 at 11:30 a.m.

Kim Grady and Mark Hammergren speak at Sutter Creek Women's Club to discuss Voter's Choice Act and accessibility in voting. January 8, 2020 at 11:30 a.m.

Accessible Information on County Official Web Site

Information on accessible voting in Amador County can be located on our website at <https://www.amadorgov.org/government/elections/accessible-voting>

Identifying Language Minority Voters

Partnered with Amador County Adult Education ESL (English as a Second Language) instructor. Instructor has joined the Voting and Language Accessibility Advisory Committee and has begun developing outreach opportunities to reach the Spanish speaking community.

Amador County elections is working to establish a reoccurring event for the Adult Education Citizenship class, to educate perspective citizens on their voting rights.

Amador County Elections will be using these connections to branch out and make additional connections for identifying and educating Language Minority voters.

APPENDIX C – MEDIA SOURCES

The Amador County Elections Office seeks to educate and reach out to as many potential voters as possible about the California Voter's Choice Act and to promote a remote accessible vote-by-mail ballot and the toll-free voter assistance hotline. To accomplish this goal, the elections office has created a list of many types of media that have a variety of audiences. However, Amador County's local media choices are limited by its population. As of 2016, the United States Census Bureau estimated Amador County's total population to be 38,626.

Below are descriptions of the local media that explain why these specific media were chosen.

Television

There are no local television outlets in Amador County. Amador County Elections will utilize the Facebook Live video feed of our Board of Supervisor meetings (produced by our local radio station, KVGC) to promote the Voter's Choice Act and provide reminders for upcoming public events.

KVGC videos: <https://www.facebook.com/pg/KVGC-1340-AM-and-965FM-143211595753712/videos/>

Radio

KVGC 1340AM and 96.5FM

The local radio station in Amador County is a vital resource for spreading the word about the changes in Amador County Elections, including the Voter's Choice Act and accessibility in voting. The radio station's audience extends to all areas of Amador County as well as the Calaveras County, which is also moving to the Voter's Choice Act. KVGC and Amador County Elections have a great partnership. The radio staff are anxious to assist our Registrar, Kim Grady, in educating Amador County voters about the Voter's Choice Act and the changes coming to voting. The radio staff always promotes the information in a non-biased, non-partisan format on the air, and in their Facebook articles and video feeds.

Newspaper

Ledger Dispatch Newspaper

The Ledger-Dispatch is weekly newspaper that serves both Amador and Calaveras counties. Our Registrar, Kim Grady, has an amazing partnership with the owners and reporters at the newspaper, and they are excited to promote the change to the Voter's Choice Act and the additions to voting and language accessibility. This is also the newspaper in which all Public Notices are published. All articles and advertisements also appear on their website and Facebook page.

Website: <http://www.ledger.news/>

Facebook: <https://www.facebook.com/ledgerdispatchnews/>

Buy & Sell Press

The Buy & Sell Press is a weekly free paper. It mainly contains classified ads, but we have partnered with them and they are providing discounted advertising. In addition to the printed version, a digital archives is available for online viewing. <http://www.buynsellpress.com/>

Upcountry News

Amador County recently partnered with the Upcountry News published in Volcano, CA to provide press releases and articles for changes in the Election process. Upcountry News is a monthly publication with several thousand subscribers in Amador and Calaveras counties.

Online News Sources

Amador County Website

Amador County Elections has been attempting to capture as much information as possible for educating voters via our website. Below are some pages we feel will be helpful in learning about the Voter's Choice Act, accessibility in voting and outreach events.

Voter's Choice Act: <https://www.amadorgov.org/government/elections/voter-s-choice-act>

Accessibility in Voting: <https://www.amadorgov.org/government/elections/accessible-voting>

Voting and Language Accessibility Advisory Committee (VLAAC):

<https://www.amadorgov.org/government/elections/vlaac-home>

Public Outreach Events: <https://www.amadorgov.org/government/elections/voter-s-choice-act/public-events>

Vote Center and Ballot Drop-off Locations: <https://www.amadorgov.org/government/elections/vote-center-and-ballot-drop-off-locations>

Amador Community News

Amador Community News has partnered with Amador County Elections to publish our announcements and articles on their website and Facebook pages.

Website: <https://amadorcommunitynews.blogspot.com/>

Facebook: <https://www.facebook.com/AmadorCounty/>

Social Media

Amador County is using several social media groups to help advertise the transition to Voter's Choice Act. Below are links to the more commonly used resources.

Motherlode Community Connections: <https://www.facebook.com/groups/1645090185747971/>

Amador Community News: <https://www.facebook.com/AmadorCounty/>

A better Amador: <https://www.facebook.com/groups/679893828886046/>

Amador County Bulletin Board: <https://www.facebook.com/groups/451583318352509/>

The Scoop in Amador County: <https://www.facebook.com/groups/810549172308001/>

APPENDIX D – VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE

The Amador County Voting and Language Accessibility Advisory Committee was established on June 19, 2019, and had its second meeting on August 21, 2019. The following pages include documents related to this committee.

Recruitment Correspondence

Greetings,

In an effort to ensure that all voters in Amador County have the ability to cast a ballot that is independent, private and secure, the County Elections office is establishing a Voting and Language Accessibility Advisory Committee (VAAC-LAAC).

We are seeking individuals who can meet regularly (every 2 months) to examine the voting needs of, and give a voice to, the disability and independent living communities, as well voters with English as a second language. We are ideally looking to bring together 5 to 8 community representatives to collaborate with members of the Elections staff to improve voting accessibility.

Examples of voting accessibility topics are:

- Voting locations
- Sample ballots
- Voting machines
- Minority languages
- Voter registration
- Voter education and outreach

Although this email came to you as an administrator, if you feel someone else in your agency would be better suited for this committee, that is great!

The ideal candidate would be willing to make a yearlong commitment (6 meetings), be versed in the accessibility needs of the disability and independent living communities, or minority languages, and be willing to share their knowledge and experience in a positive, collaborative environment.

Feel free to reach out to me with any questions or suggestions. Also, feel free to share this with anyone you feel may bring value to these discussions.

Attached you will find a simple informational sheet. Please complete and return it if you are interested in joining our VAAC-LAAC. I am excited to get started and see what we can do as a community to improve our voting experiences for all voters!



Voting and Language Accessibility Advisory Committee (VAAC/LAAC) Member Information

Complete the below information if you would like to serve on the County of Amador Voting and Language Accessibility Committee (VAAC/LAAC). Please be advised you are not required to have a disability or speak another language to serve on this committee.

Please contact our office as early as possible with any questions.

Name: _____

Residence Address: _____

Mailing Address (If Different): _____

Phone - Home: (____) _____ Work: (____) _____ Cell: (____) _____

Email Address: _____

Additional Information

- Are you a registered voter in Amador County?: Yes No
- Do you have disability?: Yes No

Please note any accommodations needed: _____

- Can you speak Spanish?: Yes No
- Will you be representing an organization?: Yes No

If so, which organization: _____ Your Position: _____



AMADOR COUNTY

VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE

Proposed Meeting Schedule

The proposed meeting schedule for the Amador County Voting and Language Accessibility Advisory Committee is bi-monthly, on the third Wednesday of the month from **5:30 PM to 6:30 PM**. Following that outline, the proposed meeting dates for the first six meetings are:

1. **Wednesday, June 19, 2019**
2. **Wednesday, August 21, 2019**
3. **Wednesday, October 16, 2019**
4. **Wednesday, December 18, 2019**
5. **Wednesday, February 19, 2020**
6. **Wednesday, April 15, 2020**

The initial meeting agenda will consist of:

- Introductions
- Details of Amador County's voting processes
- Initial thoughts about areas of accessibility to explore
- Initial thoughts on voter outreach opportunities for accessibility
- Closing – Q&A,

If any of these dates or times are not acceptable, please let us know. You can reach us with any questions, at **209-223-6465** or by email at elections@amadorgov.org.

Amador County Elections

810 Court Street | Jackson, CA 95642 | 209-223-6465 | elections@amadorgov.org



AMADOR COUNTY

VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE

MEETING MINUTES – JUNE 19, 2019

The Amador County Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. Meetings will take place every two months on the third Wednesday from 1:30pm to 2:30pm.

- **Introductions** – In attendance - **Kim Grady**, County Clerk/Recorder, Registrar of Voters, **Mark Hammergren**, Chief Deputy Registrar of Voters, **Lurali Moore**, Director of Operations, The Arc of Amador and Calaveras, **Jennifer Priest**, Independent Living Specialist/Assistive Technology Advocate, DRAIL, **Jennifer Grabowski**, Independent Living Specialist, DRAIL. Meeting time was changed from 5:30pm to 1:30pm.
- **Details of Amador County's voting processes** – Elections staff gave an overview of the way Amador County has conducted elections previously, compared to the Voter's Choice Act which Amador County is adopting. Brief description of the new processes including Vote Centers and their ability to provide language and ADA assistance to voters including accessible ballot marking devices, Remote Accessible Vote By Mail (RAVBM) process and accessible sample ballot (literature provided), LanguageLine video interpreting for multiple languages including sign language (literature provided).
- **Initial thoughts about areas of accessibility to explore** – It was suggested that information needs to be provided about how voters who need a Remote Accessible Vote By Mail ballot but don't have a computer could get access to a computer (example: library). It was suggested that the Elections office could work with IHSS to provide education for Care Givers, to help them better assist the people they support. It was also suggested that Voter Center staff be extensively trained to always be approachable and friendly, and as helpful as possible. It was suggested that the VCA flyer be modified to provide more general information about assistance. It was suggested that some of the area disability groups could form meetings closer to election time to discuss ballot content to help some voters better understand the ballot language.
- **Initial thoughts on voter outreach opportunities for accessibility** – some areas that were suggested for education and outreach (advertising) were: CalFresh application process (provide education materials at application), Senior Group meetings, IHSS, Social Services, Social Media, Valley Mountain Regional Center, Senior Centers, DMV scrolling slides, Regal movie advertising, Dial-A-Ride/Amador Transit bus wraps, local commercials
- **Closing – Q&A** – no questions were asked

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AMADOR COUNTY

VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE

VLAAC Meeting Schedule

The proposed meeting schedule for the Amador County Voting and Language Accessibility Advisory Committee is bi-monthly, on the third Wednesday of the month from **1:30 PM to 2:30 PM**. Following that outline, the proposed meeting dates for the first six meetings are:

1. **Wednesday, June 19, 2019**
2. **Wednesday, August 21, 2019**
3. **Wednesday, October 16, 2019**
4. **Wednesday, December 18, 2019**
5. **Wednesday, February 19, 2020**
6. **Wednesday, April 15, 2020**

If any of these dates or times are not acceptable, please let us know. You can reach us with any questions, at **209-223-6465** or by email at elections@amadorgov.org.



AMADOR COUNTY

VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE

DUTIES

The Amador County Elections department is establishing a Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. The first meeting will take place Wednesday June 19, 2019 from **1:30pm to 2:30pm**. There will be meetings every two months on the third Wednesday of the month.

- ✓ Determine if the elections office is prepared to provide election materials in accessible formats if requested by voters.
- ✓ Media plans for voters with disabilities and language minority communities.
- ✓ Help plan required voter education for voters with disabilities and ESL voters
- ✓ Help plan the required voter education workshops for members of the disabled and ESL communities.
- ✓ Comment on the voter education and outreach plans.
- ✓ Community presence to the language minority communities.
- ✓ Review required accessibility of website information that must be posted for voters.
- ✓ Assess vote center locations and the needs of voters with disabilities.
- ✓ Assess ballot drop off locations and the needs of voters with disabilities.
- ✓ Plans to educate the public about Voter's Choice Act.

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AMADOR COUNTY

VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE

MEETING AGENDA – AUGUST 21, 2019

The Amador County Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. Meetings will take place every two months on the third Wednesday from **1:30pm to 2:30pm**.

- Introductions
- Minutes Reviewed
- Updates on County Activity
- Consultation Meetings
- Minority Language Representative
- Updates on voter outreach opportunities for accessibility
- Closing – Q&A,

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AMADOR COUNTY

VOTING AND LANGUAGE ACCESSIBILITY ADVISORY COMMITTEE

MEETING MINUTES – AUGUST 21, 2019

The Amador County Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. Meetings will take place every two months on the third Wednesday from **1:30pm to 2:30pm**.

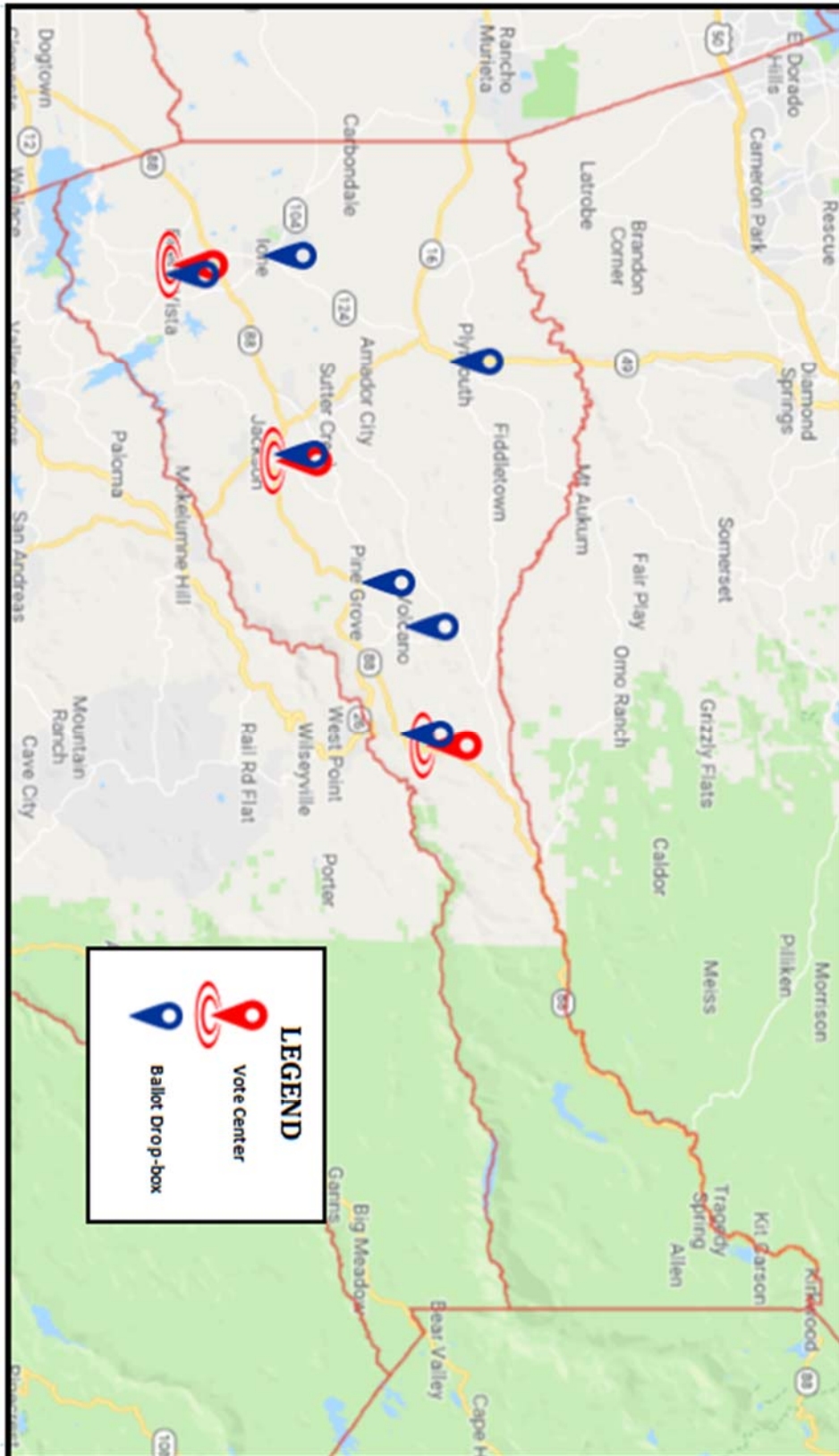
- Introductions – In attendance, Mark Hammergren and Cynthia Greer from the Elections Office, Lurali Moore from the Arc of Amador, Paul Spencer from Disability Rights California, and Dana Calhoun.
- Minutes Reviewed – reviewed previous outreach and voter education topics and suggestions from the first meeting.
- Updates on County Activity – Mark Hammergren provided update on progress of EAP, activity involved with outreach suggestions.
- Consultation Meetings – Elections staff provided information regarding consultation meetings, and solicited suggestions.
- Minority Language Representative – Dana Calhoun may have a possible member for the language community and will talk to her and let us know.
- Updates on voter outreach opportunities for accessibility – Paul Spencer offered to provide outreach materials he has obtained from other counties.
- Closing – Q&A – no questions.

You can reach us with any questions, at **209-223-6465** or by email at elections@amadorgov.org.

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APPENDIX E – MAP OF VOTE CENTERS AND DROP-OFF LOCATIONS



APPENDIX F – VOTE CENTER AND BALLOT DROP-OFF DETERMINATION

Vote centers and ballot drop-off locations were determined based on criteria listed in Elections Code §4005(a)(10)(B). The data used to consider the criteria for siting vote centers and ballot drop-off locations was gathered from the Amador County Elections Office's election management system and the United States Census Bureau. The most relevant criteria for placement of vote centers and ballot drop-off locations in Amador County are the following:

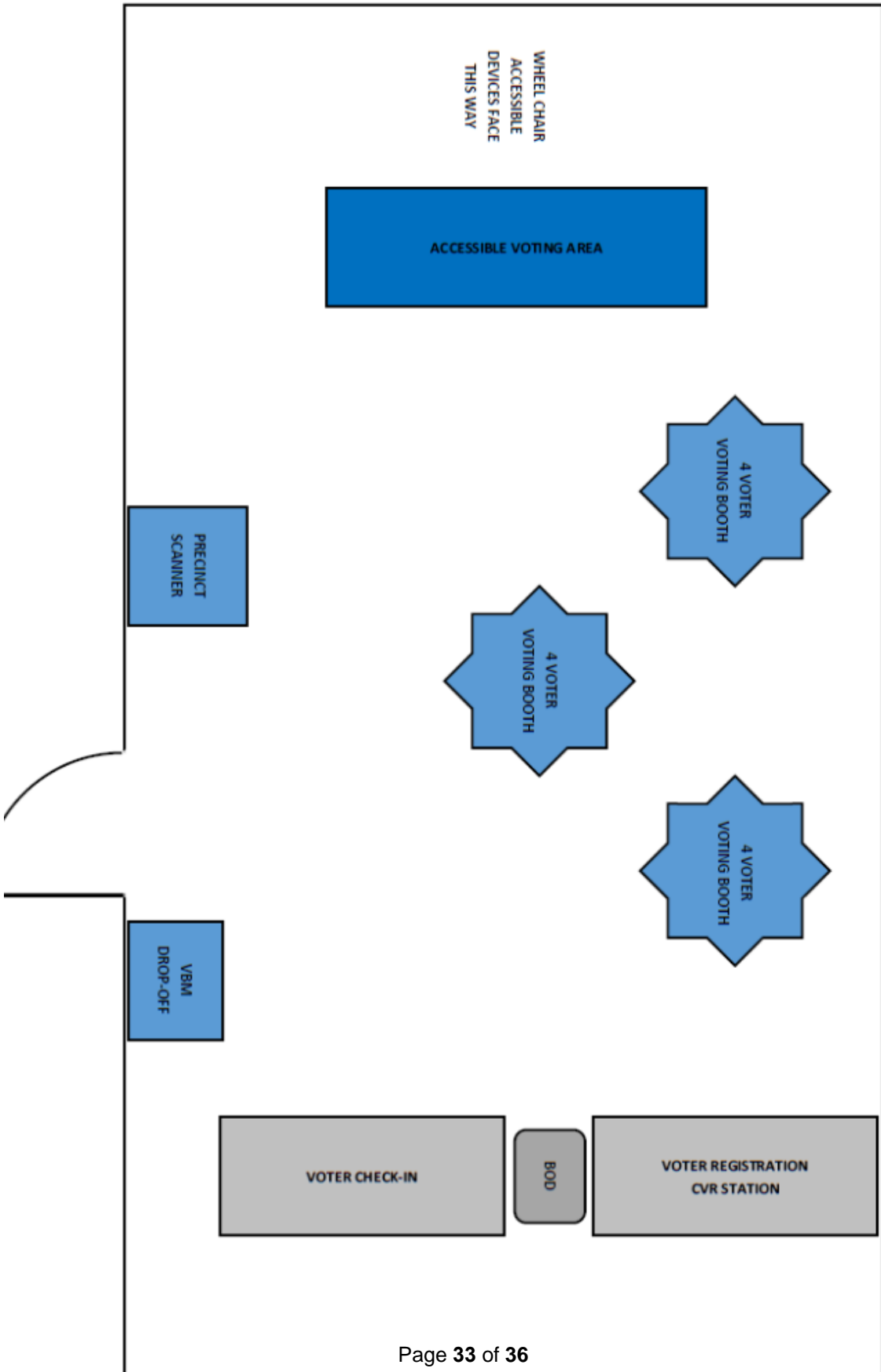
- proximity to public transportation
- proximity to communities with historically low vote by mail usage
- proximity to population centers
- proximity to language minority communities
- proximity to voters with disabilities
- proximity to communities with low rates of household vehicle ownership
- proximity to low-income communities.

Additionally, input from community organizations and leaders, as well as from our three public consultation meetings, confirmed our decision regarding our locations.

All vote centers and ballot drop-off locations will have accessible and free parking available.

APPENDIX G – VOTE CENTER DESIGN AND LAYOUT

SAMPLE VOTE CENTER LAYOUT



APPENDIX H – POTENTIAL DISRUPTIONS AND RESPONSES

Potential Disruption	Response
Election Management System goes down	Vote center manager will notify elections office. If disruption is only at a specific vote center and lasts longer than 30 minutes, or any significant amount of time depending on amount of voters present, voters will be directed to another vote center or given the option to vote provisionally. If disruption is county-wide, vote center staff can issue provisional ballots via electronic voting equipment OR sample ballots OR paper ballots (if possible) in provisional envelopes if staff is able to determine correct ballot type or precinct for voter. Keep paper record of all voters and information to enter into EIMS once system is back up and running. Elections central will contact vendor right away and resolve the issue as soon as possible.
Power outage	Vote center manager will notify elections office. If power outage lasts longer than 15 minutes, direct voters to another vote center. Public will be notified via website, radio, social media, etc.
Weather	Vote center manager will notify elections office. If a vote center is unreachable or unsafe due to weather, a back-up vote center will be contacted and will be set up immediately for use. Public will be notified via website, radio, social media, etc.
Fire or Other Disaster	All staff and voters must first be evacuated safely. Vote center manager will notify elections office. If time allows, vote center staff will do the following in order: (1) securely remove all voted ballots from the facility (VBM, memory device from equipment, paper ballots from ballot box, CVR ballots), (2) secure/shut down all computers accessing election management system (3) secure/shut down all voting equipment, and (4) remove any computers/equipment if possible. Elections office will notify public via website, radio, social media, etc., and inform public of alternate vote centers. A replacement vote center will be set up as soon as possible.
Voting equipment stops working	While vote center manager resolves the issue, paper ballots can be issued to voters. Vote center manager will follow troubleshooting instructions provided in vote center manual for staff. If unable to resolve, vote center manager will contact elections office. If still unable to resolve, vote center manager will contact warehouse staff for replacement equipment.

Potential Disruption**Response**

Ballot on demand stops working

While vote center manager resolves the issue, electronic ballots can be issued to voters. Vote center manager will follow troubleshooting instructions provided in vote center manual for staff. If unable to resolve, vote center manager will contact elections office. If still unable to resolve, elections office or vote center manager will contact vendor for customer support.

Internet connection goes down

Vote center manager will follow troubleshooting instructions provided in vote center manual for staff. If unable to resolve, vote center manager will contact elections office. If still unable to resolve, elections office or vote center manager will contact county information services or internet provider for customer support. If internet outage lasts longer than 15 minutes, vote center staff can issue provisional ballots via electronic voting equipment or sample ballots or paper ballots (if possible) in provisional envelopes. Vote center staff will keep paper record of all voters and information for elections staff to enter into DIMS at elections office. If internet outage lasts longer than one hour, or any significant amount of time depending on amount of voters present, voters will be directed to another vote center. Public will be notified via website, phone message, news, radio, social media, etc.

Suspicious person or object

Vote center manager will contact authorities depending on the situation.

Vote center employees don't show up

Vote center manager will contact elections office to find a replacement staff for the vote center. A list of trained backup staff will be maintained by the elections office.

Vote center is unusable

If the vote center is unusable for any reason, vote center manager will notify the elections office. A list of backup vote centers will be maintained by the elections office. Warehouse staff will assist vote center staff in moving and setting up the new vote center. Public will be notified of a change of location via website, phone message, news, radio, social media, etc.

APPENDIX I – BUDGET AND EXPECTED COST SAVINGS FOR MARCH 2020

Budget Comparison between 2016 Presidential Primary and the upcoming 2020 Presidential Primary		ACTUAL 2015-2016	ADOPTED 2019-2020	Difference
	TOTAL SALARIES/EMPLOYEE BENEFITS	322,785.43	300,829.00	21,956.43
	SERVICES AND SUPPLIES			
51200	COMMUNICATIONS	1,045.51	1,099.00	(53.49)
51700	MAINTENANCE - EQUIPMENT	15,502.51	12,802.00	2,700.51
51760	MAINTENANCE - PROGRAMS	23,132.41	38,061.00	(14,928.59)
52000	MEMBERSHIPS (CACEO)	0.00	318.00	(318.00)
52200	OFFICE EXPENSES	7,496.08	15,950.00	(8,453.92)
52211	G.S.A. DEPT. COST ALLOCATION	6,024.00	9,232.00	(3,208.00)
52300	PROFESSIONAL & SPECIALIZED SERVICES	224.45	0.00	224.45
52400	PUBLICATIONS AND LEGAL NOTICES	317.75	1,500.00	(1,182.25)
52500	RENTS, LEASES- EQUIPMENT	1,007.19	0.00	1,007.19
52600	RENTS, LEASES-BUILDINGS	0.00	500.00	(500.00)
52700	MINOR EQUIPMENT	921.74	0.00	921.74
52831	ELECTION-PRINTING /BALLOTS/ ENVELOPES	25,709.81	101,000.00	(75,290.19)
52832	ELECTION-SERVICES/SUPPLIES	1,457.03	12,275.00	(10,817.97)
52833	ELECTION-POLL WORKERS	12,953.26	10,000.00	2,953.26
52834	ELECTION-POLLING PLACES	1,050.00	1,250.00	(200.00)
52910	MEETINGS AND CONVENTIONS	2,298.85	1,500.00	798.85
54181	HAVA GRANT	19,530.73	20,000.00	(469.27)
	TOTAL SERVICES AND SUPPLIES	118,671.32	225,487.00	(106,815.68)
56200	TOTAL FIXED ASSETS	6,161.48	143,000.00	(136,838.52)
				0.00
	TOTAL - ELECTIONS	447,618.23	669,316.00	(221,697.77)

Some items to be aware of in this table are one time expenditures that will reimbursed with State grant monies once spent. Examples of this are below:

Budget line item 52832: of the \$12,275 budgeted, \$2,750 is a one-time expense to secure our new ballot on demand room with a card access reader, and \$7,500 is a one-time expense (which will be reimbursed) for Ballot Drop-boxes.

Budget line item 56200: all of the \$143,000 budgeted is a one-time expense that will be used to purchase new equipment which should be eligible for reimbursement by the State grant.