

AMADOR LAFCO

LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380



MINUTES

October 17, 2019

APPROVED

This meeting was available via live audio streaming and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The October 17, 2019, meeting of the Amador Local Agency Formation Commission (LAFCO), held at the County Administration Center, 810 Court Street, Jackson, California, was called to order by Chairman Crew at 6:01 p.m.

2. **Roll Call**

Members Present:

Pat Crew, Chairman
Dominic Atlan, City Member
Byron Damiani, Public Member Alternate
Jon Coburn, City Member Alternate
Brian Oneto, County Member (arrived 6:05 p.m.)
Jim Vinciguerra, Vice Chairman (joined dais 6:13 p.m.)

Staff Present:

Roseanne Chamberlain, Executive Officer
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for October 17, 2019**

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Damiani, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of August 15, 2019**

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Damiani, and carried unanimously to approve the Minutes for August 15, 2019, as submitted.

5. **Approval of Claims to October 17, 2019**

Motion: It was moved by Commissioner Damiani, seconded by Commissioner Atlan, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted.

6. **Public Forum – Public Comment**

There was no public comment.

7. **Bowers Boundary Line Adjustment (BLA) Reorganization to City of Sutter Creek; Resolution #2019-14, LAFCO Project #298 (public hearing)**

Executive Officer Chamberlain reported that a letter from the County Auditor had been received and was included in the handouts. She briefly reviewed the information in the Executive Officer's memo in the packet, explaining that this action would be enlarging a parcel already within the city limits and was only for the purposes of a road right-of-way and a utility easement.

Ms. Chamberlain then stated that, at the end of the time limit allowed, the Auditor had requested a continuance on the AB-8 tax allocation resolutions as she had some questions to resolve. However, as the area at issue will only be a right-of-way and utility easement, there is no taxable exchange. Legal counsel therefore concluded the Commission could either (1) continue the reorganization, or (2) approve the resolution at this meeting subject to a "condition subsequent" that the tax resolutions by the City of Sutter Creek and the County be adopted prior to the effective date of the reorganization (date of recording the boundary change).

Ms. Chamberlain recommended adoption of the resolution now with the condition subsequent because currently this resolution would otherwise be the only item of business at the November meeting. She also added that no Conducting Authority hearing is necessary as there is 100% landowner approval. Ms. Chamberlain stated the reorganization is exempt under CEQA as an infill project and existing public utilities.

Commissioner Atlan asked how the project could be exempt when it will allow for more traffic. Ms. Chamberlain responded that the City's findings had determined it was exempt, that their findings appeared reasonable, and that since the City is the lead agency, it is not a LAFCO decision to make.

There was then some discussion among the Commission as to the exact geographic location of the project.

Chairman Crew opened the Public Hearing. There was no public comment.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Atlan, and carried unanimously to close the public hearing; approve Resolution #2019-14 as presented, with the condition subsequent that recording not take place until the City and County resolutions were adopted; waiving the Conducting Authority proceeding; and directing staff to file the appropriate documents. (At this point in the meeting Commissioner Vinciguerra took over from Commissioner Damiani as the voting member for this resolution.)

8. **Final Municipal Service Review for Fiddletown Community Service District; Resolution #2019-18; LAFCO Project #318 (public hearing)**

Executive Officer Chamberlain reported that the final changes requested by the Fiddletown CSD MSR committee had been incorporated into the MSR, then briefly reviewed the information in the resolution.

Chairman Crew opened the public hearing. There was no public comment.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to close the public hearing.

Commissioner Oneto asked if the District was working on Ethics Training, and Ms. Chamberlain responded that they were aware of the need, had been given information on where to find it, and

that they intended to accomplish this as soon as possible.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to approve Resolution #2019-18 as presented, accepting all Determinations and Findings, and to give direction to staff to file a Notice of Exemption.

9. **Affirm a Coterminous Sphere of Influence for Fiddletown Community Service District; Resolution #2019-19; LAFCO Project #319 (public hearing)**

Executive Officer Chamberlain explained that Fiddletown CSD has had a Coterminous Sphere for some time, and that there are very few lots within the District that are not built out. She reported that the FCSO MSR committee agrees that a coterminous sphere is appropriate.

Chairman Crew opened the public hearing. There was no public comment.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Atlan, and carried unanimously to close the public hearing.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to adopt Resolution #2019-19 as presented, and to give staff direction to file a Notice of Exemption.

10. **Report of Conducting Authority Proceedings for Pine Grove Community Services District; Resolution #2019-15CA; LAFCO Project #324**

Executive Officer Chamberlain explained the Resolution numbering system when a Conducting Authority Proceeding takes place. She reported that the proceeding had taken place, and that no protests had been filed. Ms. Chamberlain added that this annexation only involved parcels that were already receiving service from the District, and was a clean-up annexation. She added that she will record the boundary change once all fees have been paid by the District and their map has been approved by the County Surveyor.

There was no public comment.

11. **Other Business, Reports**

- a. Correspondence – Executive Officer Chamberlain reported that a letter regarding ACTC’s Internship Program Planning Grant had been included in the packet.
- b. Commissioner Announcements – Commissioner Oneto commented on the questionable necessity of the recent intentional power outage by PG&E.

Chairman Crew invited everyone to Commissioner Coburn’s birthday party on November 9 at 2:00 p.m. at the County Fairgrounds, and to RSVP to Jamie Lubenko.

- c. Executive Officers Report – Executive Officer Chamberlain reported that there was a summary in the packet of the work currently taking place and soon to take place, and that she is enjoying working on all the various items discussed. She added that her presentation to the Grand Jury regarding special districts and MSRs will hopefully save her time in not having to answer as many questions throughout the Grand Jury process. In addition, her

recommendation to the managers of the five small independent water districts (all women) that they network to share best practices had been well-received by those managers.

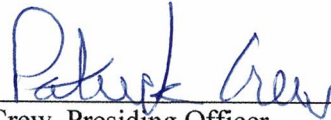
Commissioner Oneto asked if Willow Springs Water District had been contacted regarding their inactivity. Ms. Chamberlain replied that they had, although not in the last few months. She added that the District has a long-standing history of being inactive and confirmed the contact person is John Applegate.

- d. Budget Reports – in the commissioner review binder.
- e. Legislation Update– Ms. Chamberlain reported that she had reviewed the bills on the CALAFCO list, and that most of the legislation that would be of interest or helpful to Amador had either died or been turned into a two-year bill. She believes she will receive more information on legislation at the upcoming CALAFCO conference, which will be attended by Commissioner Vinciguerra, herself, and Clerk Mees.

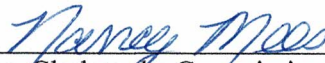
Chairman Crew then added that he had forgotten to introduce the new Plymouth City Manager, Rex Osborn, who was in the audience.

Adjournment

Executive Officer Chamberlain stated that the November meeting may be cancelled due to lack of agenda items. Currently, however, the next regular LAFCO meeting is scheduled for November 21, 2019. Chairman Crew adjourned the meeting at 6:33 p.m.



Pat Crew, Presiding Officer
LOCAL AGENCY FORMATION COMMISSION

ATTEST: 
Nancy Mees, Clerk to the Commission