

REGULAR IONE MEMORIAL DISTRICT MEETING
LOCATION – Ione Memorial Hall, 207 North Amador Street Ione CA 95640
Thursday, February 13, 2020 – 6:00 PM

AGENDA

- A. Call To Order
- B. Pledge Of Allegiance
- C. Roll Call
 - a. Jerry Gold, Chairman
 - b. Jerry McCarthy, Treasurer
 - c. Dave Corsaletti, Secretary
 - d. Tom Sears, Director
 - e. Richard Wynne, Director

D. Staff Present:

E. Public Present:

F. Public Comment:

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Ione Memorial District. Comment is limited to four (4) minutes.

Is there any person who wishes to address the board at this time?

G. Approval Of Consent Calendar:

Notice to the Public: All matters listed under this category are considered to be routine by the Ione Memorial District and will be enacted by one motion. Unless a specific request is made by a Director or the public, the Consent Calendar will not be read. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately.

- a. Approval Of Agenda
- b. Minutes Of The Last Regular Meeting
- c. Financial Reports

H. Secretary Communications

I. Staff Report

- a. Rick
- b. Carole

J. Ad Hoc Committee Reports

- a. Rolling Stock (**Chair: McCarthy**; Gold, Bob Gray)
- b. Master Plan (**Chair: Wynne**; Sears, Germolus, Gray)

Notice to the public: The public may comment on any agenda item before a vote. Comment is limited to four (4) minutes.

K. UNFINISHED BUSINESS

- a. Vehicle Policy 2nd draft

L. NEW BUSINESS

- a. Report from CSDA Training
- b. CSDA annual membership
 - i. Shall the District join CSDA for \$282/per year
 - ii. Core Benefits attached
- c. US Census Bureau – Stockton office is requesting free use of the Hall for training. They are requesting 2-3 days Discussion / Action
- d. Matching Funds for the Ione Memorial Park for a display canon in the park - Discussion
- e. Website – report

M. VFW REPORT

N. NEXT REGULAR MEETING March 12, 2020 - 6:00 p.m.

O. ADJOURNMENT

IONE MEMORIAL DISTRICT REGULAR MEETING
LOCATION – Ione Memorial Hall, 207 North Amador Street Ione CA 95640
Thursday, January 9, 2020 – 6:00 PM

MINUTES

- A. Call to order at 6:03 PM
- B. Pledge of Allegiance
- C. Roll Call
 - a. Jerry Gold, Chair
 - b. Dave Corsaletti, Secretary
 - c. Jerry McCarthy, Treasurer
 - d. Tom Sears, Director
 - e. Richard Wynne, Director *[ABSENT]*
- D. Staff Members present: Rick Germolus, Carole Meltzer
- E. Public Present: 1
- F. Public Comment: None
- G. Consent Calendar: Motion by McCarthy to accept as read; 2nd by Sears
Carried 4 Ayes 0 Noes
 - a. Agenda
 - b. Minutes of the last regular meeting
 - c. Financial Report
- H. Secretary Communications: Letter from Elections Office re: Form 700 due in April
- I. Staff Report
 - a. Rick: Upchurch checked light issue in front of Veterans Hall. May be tampered with. Is working now. Been raking leaves. Larry Enoch reported that he and Rick are working on the doors for the garage. There will be 2 – 12 foot doors that will swing open. Materials ordered. Larry has done some pre-work.
 - b. Carole: Auto insurance: GSRM said they do not need any documentation, but that we should have a policy – Agenda item; Scholarship repayment plan form will be included in every financial report as per Auditor recommendation; Christmas Meals - 38 vouchers redeemed; IBCA Mixer was very successful – 39 attendees; Insurance Claim update – Agenda item - Closed Session
- J. Ad Hoc Committee Reports
 - a. Rolling Stock (**Chair: McCarthy; Gold, Bob Gray**)
 - i. Tools, etc. have been purchased for shop. Plan to have one vehicle ready for Walk for the Troops in April
 - b. Master Plan (**Chair: Wynne; Sears; Germolus; Gray**) No Report
- K. Unfinished Business
 - a. None

L. New Business

a. Election of Officers

- i. Corsaletti motioned that current positions remain in place; McCarthy 2nd

Carried 4 Ayes 0 Noes

1. Chairman – Jerry Gold
2. Secretary – Dave Corsaletti
3. Treasurer – Jerry McCarthy
4. Director – Tom Sears
5. Director – Richard Wynne

b. Vehicle Policy

- i. Discussion with some additional language added. Review again next meeting

M. VFW Report

- a. McCarthy reported that they are eagerly looking to the New Year. Passed inspection with a perfect score (Report said, “ This is a well-run Post”)

N. Closed Session

a) Insurance Claim

- i. All excused except Administrative Assistant to discuss current liability claim

b) Personnel matter

- i. Administrative Assistant excused

O. Open Session

a. No public report

- b. McCarthy reported that the Board agreed to award \$150 Christmas/New Year bonus to Admin. Asst. and Grounds Manager

P. Next Regular Meeting: February 13, 2020 – 6:00 PM

- a. McCartney reported that he will not be in attendance

Q. Adjournment 6:49 PM; Motion by McCarthy; 2nd by Corsaletti; Carried 4 Ayes 0 Noes

Respectfully Submitted,

Carole Meltzer, Administrative Assistant

Financial Report

Account	Budget	Jul	Aug	Sep	Oct	Nov	Dec	Balance Jul-Dec
Reimbursements	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
Communications	\$ 2,200.00	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ 1,600.00
Household Expense	\$ 500.00	\$ 92.40	\$ 137.87	\$ 189.03	\$ -	\$ -	\$ 58.99	\$ 21.71
Insurance	\$ 2,600.00	\$ 77.00	\$ (77.00)	\$ -	\$ -	\$ 1,811.00	\$ (596.50)	\$ 1,385.50
Maint: Equip	\$ 2,000.00	\$ 160.59	\$ 20.06	\$ -	\$ -	\$ -	\$ -	\$ 1,819.35
Maint:Programs	\$ -			\$ 57.98			\$ 57.98	\$ (115.96)
Maint: Bldgs/Ground	\$ 2,000.00	\$ 146.61	\$ 30.76	\$ 68.00	\$ 902.26	\$ 354.54	\$ 34.46	\$ 463.37
Office Supp	\$ 300.00	\$ 114.53	\$ 172.71	\$ -	\$ 55.00	\$ -	\$ 71.83	\$ (114.07)
Prof & Spec Serv	\$ 20,500.00	\$ 2,250.00	\$ 1,125.00	\$ 1,142.01	\$ 1,125.00	\$ 1,150.00	\$ 1,125.00	\$ 12,582.99
Audits	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ 4,250.00	\$ -	\$ 250.00
Training	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
Special Projects	\$ 9,000.00	\$ -	\$ 1,000.00	\$ 1,440.00	\$ -	\$ 1,000.00	\$ (100.00)	\$ 5,660.00
Stipends	\$ 6,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00
Rent, lease equip	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00
Minor Equip	\$ 300.00	\$ -	\$ 192.88	\$ 203.50	\$ -	\$ 1,607.24	\$ -	\$ (1,703.62)
Spec Depart Exp	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
Travel & Transportati	\$ 350.00	\$ -	\$ 105.56	\$ -	\$ -	\$ -	\$ 121.22	\$ 123.22
Utilities	\$ 12,000.00	\$ 1,141.67	\$ 1,332.53	\$ 1,208.78	\$ 1,569.47	\$ 498.16	\$ 802.51	\$ 5,446.88
Total Serv/Supp	\$ 74,450.00	\$ 4,482.80	\$ 4,540.37	\$ 4,809.30	\$ 4,151.73	\$ 11,770.94	\$ 2,075.49	\$ 42,619.37
Bldgs & Improv	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 1,184.60	\$ -	\$ -	\$ 3,815.40
Capital Improv Maj P	\$ 40,000.00	\$ 821.59	\$ 10,371.00	\$ 3,929.31	\$ 268.46	\$ -	\$ -	\$ 24,609.64
Equip	\$ 20,000.00	\$ -	\$ 6,300.00	\$ 475.00	\$ 535.34	\$ -	\$ -	\$ 12,689.66
Total Fixed Assets	\$ 65,000.00	\$ 821.59	\$ 16,671.00	\$ 4,404.31	\$ 1,988.40	\$ -	\$ -	\$ 41,114.70
TOTAL ALL CAT.	\$ 139,450.00	\$ 5,304.39	\$ 21,211.37	\$ 9,213.61	\$ 6,140.13	\$ 11,770.94	\$ 2,075.49	\$ 83,734.07
Petty Cash/Bank	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	
General Account	\$ 98,880.82	\$ 96,711.13	\$ 94,249.46	\$ 89,711.49	\$ 87,132.57	\$ 87,838.11	\$ 122,216.69	
Project Reserve	\$ 372,694.38	\$ 374,093.76	\$ 357,106.76	\$ 352,693.45	\$ 354,025.92	\$ 352,305.98	\$ 352,305.98	
Outstanding Warrants	\$ (233.96)	\$ (2,002.00)	\$ (1,829.70)	\$ (1,232.03)	\$ (2,199.52)	\$ (7,030.06)	\$ (4,522.05)	
Total in Bank	\$ 472,441.24	\$ 469,902.89	\$ 450,626.52	\$ 442,272.91	\$ 440,058.97	\$ 434,214.03	\$ 471,100.62	

Agenda Item K .UNFINISHED BUSINESS

a. Vehicle Policy 2nd draft

VIII Administration

G. Property

1. Vehicle Policy

- (1) To be used in parades, stationary displays and other official business to promote the Ione Memorial District and the VFW
- (2) Authorized drivers
 - (a) Refer to list of Driver Trainers and authorized operators
 - (b) Bob Gray (VFW) will be the lead Trainer
 - (i) Trainers and Authorized Drivers will receive a Certificate of Training
- (3) Drivers must be on file with:
 - (a) Copy of current California Driver's License
 - (b) Copy of current auto insurance
 - (c) Copy of Certificate of Training
- (4) Drivers must complete Driving Log for each time used
- (5) Administrative Assistant will maintain all logs/files

2. Vehicles

- (1) 1951 M37 ¾ ton Troop Carrier
 - (a) Purchased 3/22/2019 \$6,800
- (2) 1968 M54 Kaiser 6x6 Cargo Truck
 - (a) Purchased 7/30/2019 \$6,300

Agenda Item L. b. CSDA Membership

CSDA Membership Core Benefits

Your Voice in the Capitol

CSDA's Core Benefits are designed to meet the specific needs of special districts in California:

- **Legislative Advocacy**– CSDA is the only voice in the Capitol that represents and fights for all California special districts, regardless of services provided or affiliation with other organizations. CSDA's legislative advocate and in-house legislative staff review and monitor every bill introduced into legislation for its potential impact on California's special districts.
- **Influence** – CSDA participates in a number of coalitions and working groups to ensure that special districts have a strong voice in state and local government decision making.
- **Revenue Protection** – CSDA works hard each year to defeat attempts to raid special district revenues.
- **Weekly Legislative Updates** – CSDA keeps you informed by sending out crucial legislative updates on a weekly basis via the *CSDA eNews*.
- **Legislative Committee** – CSDA's Legislative Committee members represent a wide variety of district types and sizes.
- **Special Districts Legislative Days** – CSDA's annual Special Districts Legislative Days provides updated information on legislation and public policy as well as coordinates legislative visits for your board and staff.

Cost Saving Programs

- **CSDA Finance Corporation** – Tax-Exempt Municipal Financing
- **Special District Risk Management Authority** – Workers' Compensation, Property & Liability, and Health Coverages

Stay Connected & Informed

CSDA provides a myriad of benefits to help your special district stay apprised of the issues and changes affecting your district.

- **California Special Districts magazine** – CSDA's bi-monthly magazine, *California Special Districts*, helps keep your district informed with the most current news from across the state. Feature articles in the magazine offer critical information and education regarding and affecting special districts.
- **CSDA eNews** – CSDA's weekly email publication keeps your special district up-to-date with weekly legislative updates, current CSDA educational offerings, member resources, and other time sensitive material important to your district's operations.
- **CSDA Website and Members Section** – CSDA's Members Section website houses tools and information useful to any and every special district. Features include:
 - Daily updates of special district news from across the state, tailored to your district
 - Direct contact information for YOUR legislators
 - Comprehensive legislative information that affects your district
 - A customized system that allows Calls to Action on legislation to appear only if they apply to your district
 - Pending bills, legislation and CSDA's current bill positions

- Local contact information for media representatives in your region
 - Membership tools allowing you to register for events, order publications, and update your district information
 - CSDA Communities provides a convenient, fast and easy way for CSDA members to discuss issues of importance to special districts, share relevant information, and get answers to questions from those most qualified to answer: people who have been through the same experiences.
 - And much, much more!
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Educate your Board and Staff

CSDA is the only association that offers education opportunities designed specifically for independent districts of all sizes and types.

- **Special District Leadership Academy (SDLA)** – CSDA’s Leadership Academy is the recognized leader in governance training for district directors and trustees, endorsed by eight other special district associations. Special District Leadership Academy Courses are available as standalone modules or over the course of one two and a half day conference.
 - **Special District Board Secretary/Clerk Conference** – Offers premiere training for board secretaries and clerks. First time attendees can earn their Special District Board Secretary/Clerk Certificate and attendees are encouraged to come back year after year for exciting new breakout sessions tailored to the board secretary/clerk position.
 - **General Manager Leadership Summit** – a leadership conference for general managers and other management staff in special districts that occurs each summer. Attendees are able to access sessions that offer specific information & content to your position and network with others that hold your same position and take home ideas that you can immediately apply to your district.
 - **Annual Conference & Exhibitor Showcase** – Each fall CSDA brings together leading subject and policy experts, business partners and vendors for three days of educational and networking opportunities for board members and staff.
 - **Board Member Training** – CSDA offers this unique workshop designed by special districts for special districts to provide both the new and seasoned board member a solid understanding of the role of a board member and the laws by which a board member must abide.
 - **Webinars** – CSDA offers over 30 webinars each year, some at no charge, that provide you and your district easy access to the best in special districts education right at your desk.
 - **Workshops** – CSDA offers training throughout California designed to enhance the knowledge-base of your district’s directors and staff.
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Enhanced Benefits & Services

- **Bookstore discounts** – CSDA members receive significant savings on various publications offered through CSDA’s Bookstore. Some of these publications include:
 - CSDA Sample Policy Handbook
 - Brown Act Compliance Manual
 - Special District Administrative Salary & Benefits Survey
 - Introduction to Special District Revenues
 - Special District Board Member & Trustee Handbook
 - Special District Reserve Guidelines
- **Free Legal Advice** – CSDA offers each member one hour of free legal advice each year to help in resolving any legal issue or question. CSDA’s legal counsel has been representing special districts for many years and is well versed in helping special districts in a variety of areas.

- **Hardworking & Dedicated Staff** – CSDA’s staff are fully motivated and working hard every day of the week to represent you and ensure your success as a special district. CSDA’s staff are focused on member services; we’re here for you!