

**Amador County Board of Supervisors  
ACTION MINUTES**

**REGULAR MEETING**

**DATE:** Tuesday, April 28, 2020  
**TIME:** 9:00 a.m.  
**LOCATION:** County Administration Center, 810 Court Street, Jackson, California

The Board of Supervisors of the County of Amador met at the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present on Roll Call:**

Patrick Crew, District I-Chairman  
Frank U. Axe, District IV-Vice-Chairman  
Richard M. Forster, District II  
Jeff Brown, District III  
Brian Oneto, District V

**Staff:** Charles T. Iley, County Administrative Officer  
Gregory Gillott, County Counsel  
Jennifer Burns, Clerk of the Board

**Absent:** None

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Supervisors. Any packets prepared by County Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

**CLOSED SESSION** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9). **At 8:30 a.m., the Board convened into closed session.**

**REGULAR SESSION:** At 9:00 a.m., the Board convened into regular session. Chairman Crew advised the following items were heard in Closed Session.

**Conference with Labor Negotiators:** County Negotiators: Greg Gillott, County Counsel; Chuck Iley, County Administrative Officer, Lisa Gaebe, Interim Human Resources Director

**ACTION:** Update given.

**Conference with County Counsel: Initiation of Litigation-**{Government Code 54956.9 (D) (4)}

Two Cases

**ACTION:** Direction given to staff.

**Confidential Minutes:** Review and possible approval of the March 24, 2020 and April 14, 2020 Confidential Minutes.

**ACTION:** It was moved by Supervisor Forster, seconded by Supervisor Brown and unanimously carried to approve the March 24, 2020 and April 14, 2020 Confidential Minutes.

**PLEDGE OF ALLEGIANCE:** Chairman Crew led the Board and the public in the *Pledge of Allegiance*.

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per person**.

**Safe Parking Lot Program:** Mr. Tyx Pulskamp, District I resident, joined the meeting via ZOOM and urged the Board to look into successful models of Safe Parking Lot Programs that are enacted around the nation and consider forming something similar as soon as possible for Amador County. Mr. Pulskamp advised the City of Jackson has adopted an Ordinance that will deem camping illegal anywhere that is considered "unsafe" which will severely impact unhoused individuals in the area. Mr. Pulskamp offered his assistance in researching viable programs if needed.

**AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

**ACTION:** Direction given pursuant to the following motion.

**MOTION:** It was moved by Supervisor Forster, seconded by Supervisor Brown, and unanimously carried to approve the agenda as presented.

**CONSENT AGENDA:** Items listed on the consent agenda (see attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s)

**ACTION:** Direction given pursuant to the following motion.

**MOTION:** It was moved by Supervisor Oneto, seconded by Supervisor Axe and unanimously carried to approve the Consent Agenda as presented.

**Administrative Agency:** Discussion and possible action relative to an update by Dr. Rita Kerr, Amador County Health Officer and Sheriff Martin Ryan, regarding the status of COVID-19 cases in Amador County and measures in effect to minimize the spread.

Dr. Rita Kerr, Amador County Health Officer, provided an informative update relative to the status of COVID-19 cases in Amador County.

Sheriff Martin Ryan, provided an update relative to the Emergency Operations Center as well as a brief overview of law enforcement complaints or calls received regarding COVID-19 issues.

Chairman Crew opened the discussion to the public at this time, the following individuals were present and wished to speak.

- Mr. Jon Campbell, District IV resident
- Mr. Jim Giuffra, District V resident
- Mr. Keith Lynch

The following individuals joined the meeting via ZOOM:

- Mr. Mike Jones, District IV resident
- Mr. Jack Gorman, Amador Vintners Association
- Mr. Rich Hofmann, Chairman of the Board of Directors for the Chamber of Commerce
- Ms. Mary Pulskamp, District IV resident and Jackson business owner
- Ms. Kathrine Evatt, District V resident
- Ms. Kathleen Mahan, Director of Events for Helwig Winery, President, Amador Vintners Association and Vice-President of Amador council of Tourism

**ACTION:** Presentation only.

**Administrative Agency:** Discussion and possible action relative to approval of the Chairman's signature on a letter to Governor Gavin Newsom and state Legislators, requesting the Shelter In Place Order issued on March 19, 2020 be modified and local areas be allowed to reopen at their discretion.

Dr. Rita Kerr, Amador County Health Officer, took this time to share with the Board her proposal to convene a multi-agency team comprised of officials from the County, cities, and tribal representatives to help guide development of a draft document which includes seeking feedback that can be shared with the Board of Supervisors. The intent would be to have the Board of Supervisors review the document and then to have it inform future versions of the State at Home Order. She stated the draft document is meant to be a living document which means that it will evolve over time in response to new information, data and feedback. Amador County will be utilizing guiding scientific principles, key indicators, and continuous evaluation to help guide decision making in the foreseeable future. Some key indicators include: community-based cases, deaths, hospitalizations, and overall healthcare capacity. Dr. Kerr continued by stating the reopening of businesses and activities within Amador County and our region is predicated upon the following three principles that shall guide decision-making over the foreseeable future:

- Three guiding principles in the early stages;
  1. Allowable activities shall only include those not prohibited by the California Stay at Home Order
  2. Allowable activities can be easily modified or require no modification to incorporate social/physical distancing in the activity; and
  3. Allowable activities shall minimize the use of shared or communal property or equipment.
- Testing as a Priority
- Guidance for High-Risk Populations

**\*It should be noted a complete copy of the Proposal, outlining further detail, is available at the Board of Supervisors Office or on the County website at [www.amadorgov.org](http://www.amadorgov.org).**

Dr. Kerr mentioned while she is suggesting the formation of workgroup, she would be unable to facilitate it due to her many responsibilities and obligations at this time. She recommended the initial meeting include representatives from the Chamber of Commerce, local Elected Officials and Tribal Representatives. But subsequent meetings could include input from the Vintners Association and other vital businesses or entities throughout the County as deemed necessary.

It was determined that Chairman Crew would facilitate the Open Amador Workgroup and represent the Board of Supervisors.

Chairman Crew opened this matter to public input at this time. The following individuals wished to speak.

- Mr. Jim Rooney, County Assessor
- Mr. Jon Campbell, District IV resident
- Ms. Kathleen Mahan (Joined via ZOOM)
- Ms. Mary Pulskamp (Joined via ZOOM)

Discussion ensued with the following action being taken.

**ACTION #1: Consensus of the Board to authorize a letter to the Governor be drafted for the Chairman's signature requesting the Shelter In Place Order issued on March 19, 2020 be modified and local areas be allowed to reopen using discretion and responsible measures and enacting risk management strategies while working closely with the County Public Health Officer.**

**ACTION #2: Set a Special Meeting of the Board of Supervisors for April 29, 2020 at 4:00 p.m. to review and approve the draft letter.**

**Health and Human Services:** Discussion and possible action relative to a request for direction from the Board of Supervisors to give direction to staff on implementation of Project Roomkey; a State directed/funded project to utilize local hotel rooms to quarantine homeless persons who are:

1. High risk
2. Under investigation for COVID-19 or
3. Tested as COVID-19 positive

Mr. Jim Foley, Health and Human Services Director, addressed the Board and summarized this matter by outlining a Fact Sheet that is hereby incorporated into these minutes as though set forth in full. He stated Project Roomkey was proposed with the goal to provide non-congregate shelter options for people experiencing homelessness, to protect human life, and minimize strain on the health care system capacity. The majority of Project Roomkey expenditures are federally reimbursable under FEMA, for both hotel/motel room occupancy agreements and operating services, at 75 percent federal share of cost. Mr. Foley also brought to the Board's attention a list of hotel/motels in Amador County that were contacted to determine their willingness to participate in the program. Mr. Foley stated at this time there has not been success in securing a facility. Therefore, at this time this issue seems to be moot, unless another acceptable project can be identified.

Discussion ensued with the following action being taken.

**ACTION: Information only.**

**County Economic Aid:** Discussion and possible action regarding the approval of a resolution requesting that the Federal Government include small, rural cities and counties in its next stimulus package.

Discussion ensued with the following action being taken.

**ACTION: Direction given pursuant to the following motion.**

**MOTION: It was moved by Supervisor Axe, seconded by Supervisor Oneto and unanimously carried to adopt the following Resolution in support of Federal aid to Counties to address the challenges posed by the COVID-19 Pandemic**

**RESOLUTION 20-059**

Resolution in support of Federal aid to Counties to address the challenges posed by the COVID-19 Pandemic

**Administrative Agency:** Discussion and possible action relative to a resolution in support of the United States Postal Service.

Discussion ensued with the following action being taken.

**ACTION:** Direction given pursuant to the following motion.

**MOTION:** It was moved by Supervisor Axe, seconded by Supervisor Brown and unanimously carried to adopt the following resolution in support of the United States Postal Service.

**RESOLUTION NO. 20-060**

Resolution strongly urging federal elected officials to quickly appropriate sufficient funding that will enable the U.S. Postal Service to continue providing critical services to Amador County and throughout the nation.

**Minutes:** Review and possible approval of the April 14, 2020 Board of Supervisors Meeting Minutes.

Direction given pursuant to the following motion.

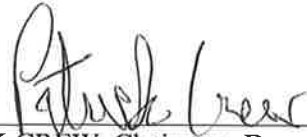
**ACTION:** Direction given pursuant to the following motion.

**MOTION:** It was moved by Supervisor Forster, seconded by Supervisor Axe and unanimously carried to approve the April 14, 2020 Board of Supervisors Meeting Minutes with minor corrections.

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- 5.a. Treasurer/Tax Collector: Approve of a Resolution Discharging the Tax Collector From Further Accountability Collection of Certain Amounts on the Unsecured Tax Rolls.  
**Resolution 20-057**
- 5.b. General Services Administration: Authorized GSA Director to Dispense with the bidding procedures, increase Emergency Services Fund Budget, and Approve purchase of one (1) 2020 Chevy 5500 4x4 cab and chassis, in amount not to exceed \$54,937.25 from Elk Grove Auto/Winner Chevrolet, utilizing the State of California CIP contract 1-18-23-20D and; 3.) Increase Emergency Services Budget by \$54,937.25.
- 5.c. Public Health: Approved of the execution of the Board Resolution approving the Infectious Disease Preventive Control Grant #19-10856.  
**Resolution 20-058**
- 5.d. Approved the acceptance of \$5,600 for Transitional Housing Program (THP) for former foster youth. (This funding goes to CPS to provide direct case management to help these young adults find, keep housing and establish linkage to community resources. (See THP allocation Acceptance) document. These allocation acceptance documents were signed by James A. Foley, LCSW due to an expiring eligibility time limit in anticipation of BOS approval.)
- 5.e. Approved the acceptance of \$5,460 for Housing Navigators Program (HNP) for former foster youth. (This program provides assistance, through CPS, to former foster youth, aged 18-21, to secure and maintain housing including case management services, homeless prevention and coordination of needed services. These allocation acceptance documents were signed by James A. Foley, LCSW due to an expiring eligibility time limit in anticipation of BOS approval.)
- 5.f. Authorized Jim Foley to sign a contract with the State of California for state representation of the county for appeals on all Resource Family Approval Notices of Action.
- 5.g. Approved of Agreement for the Confinement of Amador County Inmates at the Calaveras County Jail.
- 5.h. Authorized the Airport Manager to submit a grant application in the amount of \$30,000.00 when made available by the FAA and; Authorized the Board Chairman to sign a grant offer in the amount of \$30,000.00 when presented to the County by the FAA.
- 5.i. Approved the Assignment and Assumption of Lease between the County and the Malara Family Trust, Patsy III and Gretchen E. Malara, trustees.
- 5.j. Approved of the renewal of a three year contract with Granicus-Peak Agenda Management System, in the amount of \$8,089.20 for a term of June 27, 2020-June 26, 2021.
- 5.k. Approved the reclassification of County Counsel's Paralegal to the Position of Executive Legal Assistant retroactive to Jan. 1, 2020
- 5.l. Approved of the pay range & job description for the Social Worker IV Position which was approved by the Board of Supervisors at their March 10, 2020 Meeting.

**ADJOURNMENT:** Until Tuesday, May 12, 2020 at 8:30 a.m.



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PATRICK CREW, Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the  
Board of Supervisors, Amador County,  
California

  
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