

AMADOR LAFCO

LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380



MINUTES

APPROVED

April 16, 2020

This meeting was available via teleconference and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The April 16, 2020, meeting of the Amador Local Agency Formation Commission (LAFCO), held via teleconference, was called to order by Chairman Crew at 6:01 p.m.

2. **Roll Call**

Members Present:

Pat Crew, Chairman
Jim Vinciguerra, Vice Chairman
Brian Oneto, County Member

Staff Present:

Roseanne Chamberlain, Executive Officer
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for April 16, 2020**

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Oneto, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of February 20, 2020**

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Oneto, and carried unanimously to approve the Minutes for February 20, 2020, as submitted.

5. **Approval of Claims to April 16, 2020**

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted.

6. **Public Forum – Public Comment**

There was no public comment.

7. **Public Review Draft Municipal Service Review for Amador Water Agency, LAFCO Project #326 (public hearing)**

This item was continued to the May 21, 2020, LAFCO Commission hearing and no action was taken.

8. Adoption of Proposed Budget for Fiscal Year 2020-21 (public hearing)

Chair Crew opened the public hearing.

Clerk Mees reported that the only increases in the proposed budget over last year's budget are (1) a \$190 increase in liability insurance as that increases every year, and (2) a \$445 increase in CALAFCO dues as they changed their dues structure in late 2019, causing an increase in dues for Amador LAFCO. She added that both increases will be covered by the transfer from general reserves and not through the Agency Cost Share. Therefore, the Agency Cost Share will remain exactly the same as for last fiscal year.

Ms. Mees also commented that LAFCO is currently in the process of having an audit prepared for FY 18-19, and that the work plan for FY 20-21 will remain much the same as last year, continuing to include work on the MSRs and SOIs, as well as uploading new accurate agency maps onto the LAFCO website. Ten meetings have been budgeted for the year and another \$10,000 will be added to the Legal Reserve Fund.

Executive Officer Chamberlain added that a preview of the proposed budget had been sent to the cities and county as a courtesy. Only one comment was received and that was from Sutter Creek. They were concerned about the timing of preparing the LAFCO budget now when the future economics of the cities are uncertain. Ms. Chamberlain reported that she had responded to Sutter Creek, and believes they were satisfied with her explanation as to the situation. In addition, when the proposed budget is resent to all agencies, the cities and county will have another chance to comment or ask questions regarding the budget, and that those comments and questions could be addressed by the Commissioners at the May meeting and changes made to the budget at that time if the Commission finds it is necessary.

There was no public comment.

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Oneto, and carried unanimously to close the public hearing on the proposed budget.

Motion: It was moved by Commissioner Oneto, seconded by Commissioner Vinciguerra, and carried unanimously to adopt the proposed budget for fiscal year 2020-21, directing staff to circulate it for comment.

9. Other Business, Reports

- a. Correspondence – Executive Officer Chamberlain reviewed briefly the CALAFCO calendar in the meeting packet, commenting that the annual conference is still currently set to go in October in Monterey.
- b. Commissioner Announcements – none.
- c. Executive Officers Report – Due to the closure of many county buildings and decreased staffing in agency offices, LAFCO is still waiting on final maps from Toma for the Bowers road right-of-way and Pine Grove CSD annexations.


The Sutter Creek FPD MSR is still scheduled for the June Commission meeting, and no more comments or changes have been received. The Grand Jury Report looking at fire protection services may come out before June also, which will further inform the Commission should anything relevant to SCFPD appear in it. The Amador Water Agency is now engaged in helping LAFCO with its MSR update, although there had been some delays. With respect to the Volcano CSD MSR, however, Ms. Chamberlain is getting no response or assistance from the district. She will try once again to contact their board.

The Women Water Managers meeting that had been planned for April is now on hold.

- d. Budget Reports – provided in the meeting packet.
- e. Upcoming Financial Audit, FY 2018-19 - Executive Officer Chamberlain reported that staff is in the process of working with Smith and Newell to have an audit prepared for last fiscal year. Document requests are being fulfilled, some of which will have to come from the county auditor as it acts as LAFCO's accountant. Ms. Chamberlain is hoping the audit will be complete before the end of the fiscal year.

Adjournment

The next regular LAFCO meeting is scheduled for May 21, 2020. Chairman Crew adjourned the meeting at 6:21 p.m.



Pat Crew, Presiding Officer
LOCAL AGENCY FORMATION COMMISSION

ATTEST: Nancy Mees
Nancy Mees, Clerk to the Commission