

AMADOR AIR DISTRICT BOARD OF DIRECTORS

810 Court Street, Jackson, California 95642

AGENDA

Tuesday, June 16, 2020 at 1:30 p.m.

Please Note: All Air District Board meetings are recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting.

If you are disabled and need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at 209-257-0112 or 209-257-0116 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Determination of a Quorum:

Pledge of Allegiance:

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Public Matters Not on the Agenda: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

Administrative Matters:

1. **Minutes:** Review and approval of the May 19, 2020 Board Minutes as presented or revised. Action
2. **Draft Budget for FY 2020-2021:** Discussion and Possible Action
3. **APCO's Update:** Informational only, no action to be taken.

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Correspondence: None

Adjournment: Until August 18, 2020 at 1:30pm

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**ADMINISTRATIVE MATTERS
ITEM 1**

Minutes

Amador Air District Board of Directors Meeting

Summary Minutes for May 19, 2020 Meeting held at 1:30 pm

Meeting was recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California

Determination of a Quorum

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Jeff Brown	Amador County District 3, Supervisor
Frank Axe	Amador County District 4, Supervisor (Vice Chair)
Brian Oneto	Amador County District 5, Supervisor
Bob Stimpson	City of Jackson, Councilman (Chair)
Tom Reed (via Zoom)	City of Ione, Councilman

Absent on Roll Call:

Tim Knox	City of Amador City, Councilman
Jon Colburn	City of Plymouth, Councilman
Robin Peters	City of Sutter Creek, Councilman

Staff/Others:

Mike Israel, APCO

Herminia Perry, Clerk of the Board

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 2:23 p.m. Chair Axe called the meeting to order. It was determined that there was a quorum for business. Due to AFPD's meeting running over their scheduled time and technical issues with software, Amador Air District was not able to start our meeting on time. It was deemed by our Board to start our meeting but continue it on the following day at 9:30am.

At 9:30am on Wednesday, May 20, 2020 Chair Axe called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chair Axe led the Board and staff in the Pledge of Allegiance.

Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Motion:	<p>It was moved by <u>Director Forster</u>, seconded by <u>Director Crew</u>, and unanimously carried to approve the agenda for this date. Vote 6-0</p> <p>Absent: Directors Knox, Peters, Oneto, and Colburn</p>
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Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic**

Administrative Matters

1.	<p>Minutes: Review and approval of the January 15, 2020 Board Minutes: Approved with minor edit.</p>
Motion:	<p>It was moved by Director Forster, seconded by Director Brown, and unanimously carried to approve the minutes for this date. Vote 6-0</p> <p>Absent: Directors Knox, Peters, Oneto and Colburn</p>

2.	<p>City, County, Agency, Diesel Program: Action</p> <p>APCO Israel explained that at our last meeting it was suggested by the Board that the Amador Air District looked into purchasing a chipper. The rationale was that the equipment could be rented to cities and special districts as needed so that they would not have to purchase similar equipment.</p> <p>After discussions with legal counsel and the Amador County Risk Manager, staff recommends that the district not purchase the equipment for the following three reasons:</p> <ol style="list-style-type: none"> 1. District does not have a suitable storage location for the equipment. 2. District does not have staff capable of maintaining the equipment. 3. District might be held liable in the event the equipment is involved in an accident. <p>There was interest in some Board members for APCO Israel to talk to Public Works to see if they would be interested in purchasing the equipment and renting it out. Public Works has the space to store the chipper and staff capable of maintaining it. Director Forster suggested that if this was to go through, a very strong indemnity letter be approved for safety issues.</p> <p>No formal motion was done. APCO Israel was given direction from the Board to continue working on this item.</p> <p>Absent: Directors Knox, Peters, and Colburn</p>
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<p>3.</p>	<p>Smoke Reduction Bin Program (Pine Needles): Action APCO Israel explained how traditionally the Amador Air District has provided neighborhood pine needle bins for two-week periods in five areas, once per month free disposal at ACES Pine Grove and a bin at the Sutter Creek Fire Station during dry summer months. Due to increased availability, APCO Israel decided that the Sutter Creek bin remain in place continuously. At this time, APCO Israel suggested we keep our Pine Needle Bin program as is with the potential of expanding next budget year after a thorough review of our budget and increased costs.</p> <p>No formal motion was made. Board would like to see how the increased cost of expanding our program affects the budget.</p> <p>Absent: Directors Knox, Peters, and Colburn</p>
<p>4.</p> <p>Motion:</p>	<p>AB 617 Implementation Funds and Resolution 20-01: Action AB 617 is a community-focused and community-driven action bill to reduce air pollution and improve public health in communities that experience disproportionate burdens from exposure to air pollutants. District staff submitted to the California Air Resource Board (CARB) the potential of using these funds under our Smoke Reduction Bin program. CARB reviewed our program and granted the District the green light for fund usage.</p> <p>It was moved by Director Stimpson, seconded by Director Crew, and unanimously carried to approve the attached resolution and authorize the APCO to accept proposed funds from AB 617 Implementation after careful review of contract for hidden disclosures. Vote 7-0</p> <p>Absent: Directors Knox, Peters, and Colburn</p>
<p>5.</p>	<p>APCO Updates: Information only, no action to be taken.</p> <p>Financials: Informational purpose only.</p> <p>Absent: Directors Knox, Peters and Colburn</p>
<p>Correspondence:</p>	<p>None</p>
<p>Adjournment:</p>	<p>At 10:05am the meeting was adjourned until August 18, 2020 at 1:30 pm</p>

**ADMINISTRATIVE MATTERS
ITEM 2**

Draft Budget for FY 2020-2021

Amador Air District

Memorandum

June 16, 2020

To: Board of Directors

From: Mike Israel, Air Pollution Control Officer

Subject: Draft Budget for FY 2020-2021

Attached is the draft 2020/2021 budget for the Amador Air District. Generally speaking, the District's revenues are stable and consistent with prior years. The expenses are also similar to previous years. The goal is to have an ongoing budget that does not continue to add to the District's reserves; we have achieved this by implementing programs such as the Smoke Reduction Bin Program and our City, County, Agency Diesel program. Both very successful programs which have allowed the District to slowly and carefully draw down the reserve amount to a reasonable level over time.

Recommendation:

Review draft 2020/2021 budget and provide direction to staff. Authorize staff to set 2020/2021 budget public hearing for August 18, 2020 at 1:30p.m.

OVERVIEW AS OF June 11, 2020

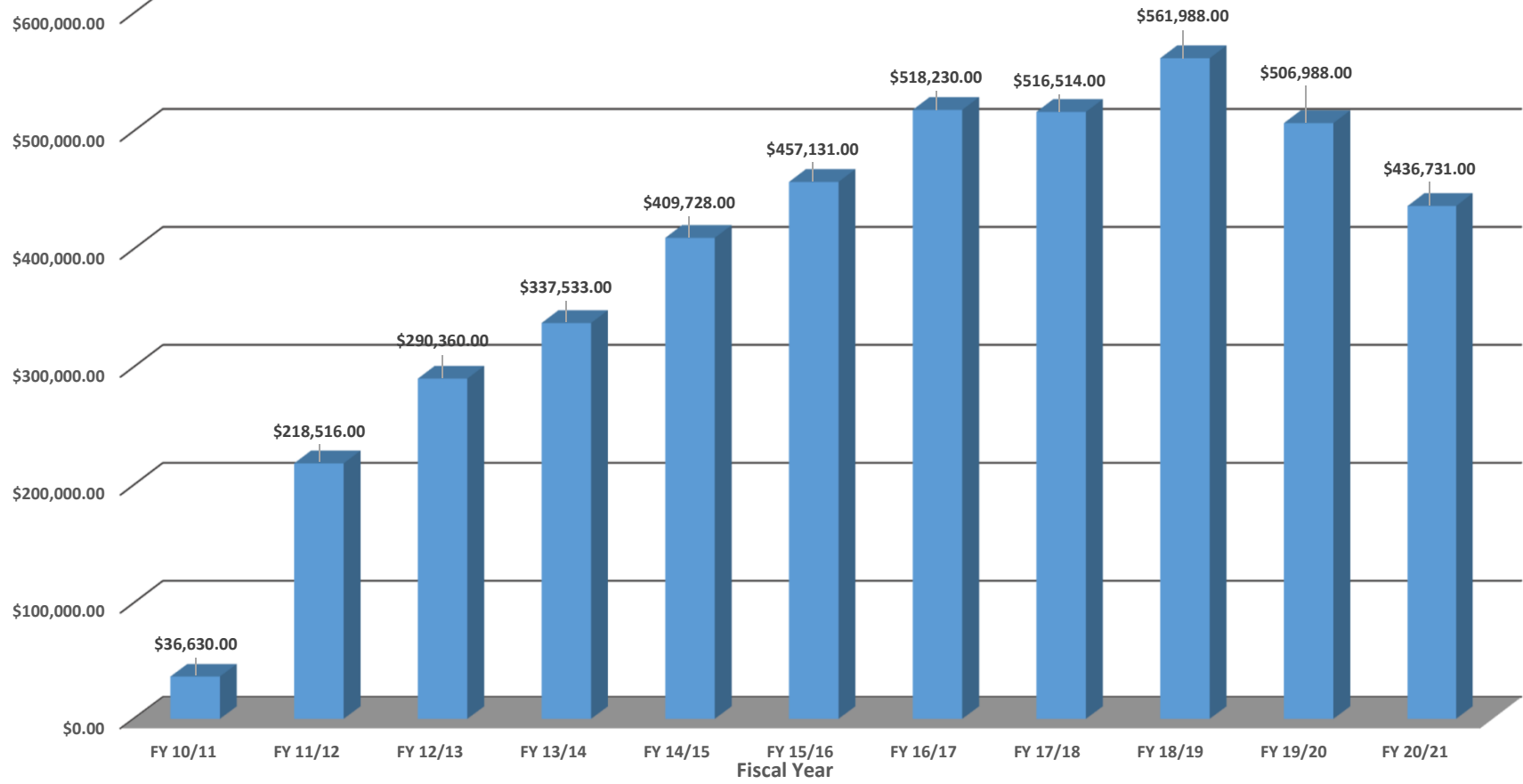
A.	ACCOUNT BALANCE	\$	628,984.15
B.	RESERVES	\$	436,761.00
C.	OPERATING CASH	\$	192,223.15

DRAFT 2020/2021 BUDGET

REVENUE	\$696,504
EXPENSES	\$696,504

REVENUE						
			Approved 2019/2020	Actual YTD 6/11/20 2019/2020	Actual Requested 2020/2021	
	Line item					
State Aid Other (Carl Moyer)	45240	Grants	257,000	21,506	257,000	
State Air Pollution	45640	ARB Subvention	47,000	45,191	47,000	
State Aid Other (MV In-Lieu Tax)	45070	DMV Fees	183,000	164,367	183,000	
Air pollution fees	46940	Permits and emissions	120,000	117,888	120,000	
Burn permit fees	42145	Burn permits	21,000	24,840	21,000	
Interest	44100	Interest	4,000	8,115	4,000	
Miscellaneous	47890	Miscellaneous	10,000	24,792	27,000	
				Subtotal:	\$659,000	
		Additional funding from carry over/reserves	75,000		37,504	
		Total Additional Financing sources	717,000		659,000	
		Total Available Financing	717,000	406,698.50	\$696,504	

Cash Reserves



**ADMINISTRATIVE MATTERS
ITEM 3**

APCO's Update

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