

AMADOR LAFCO

LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380



MINUTES

APPROVED

May 21, 2020

This meeting was available via video conference and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The May 21, 2020, meeting of the Amador Local Agency Formation Commission (LAFCO), held via video conference, was called to order by Chairman Crew at 6:05 p.m.

2. **Roll Call**

Members Present:

Pat Crew, Chairman
Jim Vinciguerra, Vice Chairman
Dominic Atlan, City Member
David Groth, City Member (arrived 6:08 p.m.)

Staff Present:

Roseanne Chamberlain, Executive Officer
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for May 21, 2020**

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Atlan, and carried unanimously to approve the agenda as submitted. (3 yes, 0 no, 0 abstention, 2 absent)

4. **Approval of the Minutes of April 16, 2020**

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Atlan, and carried unanimously to approve the Minutes for April 16, 2020, as submitted. (3 yes, 0 no, 0 abstention, 2 absent)

5. **Approval of Claims to May 21, 2020**

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Atlan, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted. (3 yes, 0 no, 0 abstention, 2 absent)

6. **Public Forum – Public Comment**

There was no public comment.

7. **Public Review Draft Municipal Service Review for Amador Water Agency, LAFCO Project #326 (public hearing)**

This item was continued from the April 16, 2020, LAFCO Commission hearing.

Executive Officer Chamberlain explained that as the Amador Water Agency (AWA) is a large, complex agency, its MSR is likewise large and complex. She complimented Gene Mancebo on the excellent job he had done in updating the previous MSR, stating that his edits and Clerk Mees's research and edits are what comprise the Draft MSR presented in the meeting materials. She further explained that the tables in blue were updated, but that the tables in purple are still waiting further information from AWA before they can be updated.

Ms. Chamberlain stated that she believed putting the approved draft out for review would encourage AWA to continue to provide LAFCO with its edits and updates. LAFCO staff knows there will be changes to the current draft, but expects that a final version will be ready by the July LAFCO meeting.

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Groth, and carried unanimously to recommend that staff circulate for review the Draft Amador Water Agency MSR as submitted. (4 yes, 0 no, 0 abstention, 1 absent)

8. **Adoption of Final Budget for Fiscal Year 2020-21 (public hearing)**

Chairman Crew opened the public hearing.

There was no public comment.

Motion: It was moved by Commissioner Vinciguerra, seconded by Commissioner Groth, and carried unanimously to close the public hearing on the Final Budget. (4 yes, 0 no, 0 abstention, 1 absent)

Clerk Mees reported that no changes to the Proposed Budget as presented at the April 16, 2020, LAFCO meeting had been made as no comments had been received after circulation of the approved Proposed Budget. She briefly summarized the budget as being \$975 higher than last fiscal year's budget, and that the Agency Cost Share was unchanged from last year.

Chairman Crew asked if there would be any effect from the Covid-19 virus on the LAFCO or city budgets. Executive Officer Chamberlain replied that, at this point, there is no real way of knowing, but that if there is an adverse effect later in the year, the Commission can adopt a budget amendment if needed. She suggested that the budget could be reassessed when staff presents the mid-year budget update at the January 2021 LAFCO meeting. She added, however, that Amador LAFCO's expenditures are very moderate and reasonable, consisting of expenses that are largely dictated by outside forces.

Motion: It was moved by Commissioner Groth, seconded by Commissioner Vinciguerra, and carried unanimously to adopt the Final Budget for Fiscal Year 2020-21, as presented, and directing staff to circulate it to the appropriate agencies.

9. **Executive Officer Approval for Emergency Water Service; LAFCO Project #328**

Executive Officer Chamberlain stated that this item is informational only as Amador LAFCO

policies allow the Executive Officer to authorize emergency connections when certain criteria are met, which occurred in this situation. She reported that the landowners have submitted an application for annexation, and that it is possible the annexation and boundary change to Pine Grove CSD could be on the July agenda.

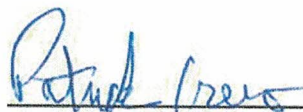
Chairman Crew stated that he was pleased to see how quickly and well Amador LAFCO functions in situations such as this. Ms. Chamberlain responded that the Policies set up by the Commission are what allowed this connection to be approved and completed so swiftly.

10. Other Business, Reports

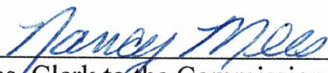
- a. Correspondence – Executive Officer Chamberlain stated there was no correspondence other than that included in the meeting packet regarding the out of service area water connection.
- b. Commissioner Announcements – none.
- c. Executive Officers Report – Ms. Chamberlain stated that the June meeting could probably be cancelled since the primary agenda items, the AWA MSR and the Pine Grove CSD annexation, would not be ready until then. In addition, she still needed to check with the Grand Jury regarding any changes to the Sutter Creek FPD MSR. Chairman Crew commented that he thought he recalled the SCFPD MSR being postponed to a date certain. Ms. Chamberlain replied that it had, but that that only means it has to be re-noticed, which can occur in the July meeting notice.
- d. Project Status Update – provided in the meeting packet. Ms. Chamberlain added that she is still waiting for maps to complete two projects.
- e. Budget Reports – provided in the meeting packet.

11. Adjournment

The next regular LAFCO meeting is scheduled for June 18, 2020. Chairman Crew adjourned the meeting at 6:22 p.m.



Pat Crew, Presiding Officer
LOCAL AGENCY FORMATION COMMISSION

ATTEST: 
Nancy Mees, Clerk to the Commission