

Due to the size of the Memorial Hall, we will be able to hold our meeting and maintain more than a 6 foot physical distance.

REGULAR IONE MEMORIAL DISTRICT MEETING
LOCATION – Ione Memorial Hall, 207 North Amador Street Ione CA 95640
Thursday, August 13, 2020 – 6:00 PM

AGENDA

- A. Call To Order
- B. Pledge Of Allegiance
- C. Roll Call
 - a. Jerry Gold, Chairman
 - b. Jerry McCarthy, Treasurer
 - c. Dave Corsaletti, Secretary
 - d. Tom Sears, Director
 - e. Richard Wynne, Director

- D. Staff Present:
- E. Public Present:
- F. Public Comment:

NOTE: This time is reserved for members of the public to address the board on items not appearing on the agenda. A limit of two (2) minutes per speaker and a total of six (6) minutes per topic shall be observed. No discussion is allowed on public comments. The law does not allow any action to be taken, nor extended discussion, on any item not on the agenda. Brown Act 54954.3(b) Is there any person who wishes to address the board at this time?

- G. Approval Of Consent Calendar:

Notice to the Public: All matters listed under this category are considered to be routine by the Ione Memorial District and will be enacted by one motion. Unless a specific request is made by a Director or the public, the Consent Calendar will not be read. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately.

- a. Approval Of Agenda
 - b. Minutes Of The Last Regular Meeting
 - c. Financial Reports
- H. Secretary Communications
 - I. Staff Report
 - a. Rick
 - b. Carole
 - J. Ad Hoc Committee Reports
 - a. Rolling Stock (**Chair: McCarthy**; Gold, Bob Gray)
 - b. Parking Lot Lighting (**Chair: Wynne**; Sears; Germolus, Gray)

Notice to the public: The public may comment on any agenda item before a vote. Comment is limited to four (4) minutes.

- K. UNFINISHED BUSINESS

- a. Personal Injury Procedure Discussion / Action
- b. Back stairs and landing remodel design plan from Larry Discussion / Action

- L. NEW BUSINESS

- a. Request from VFW for remodeling of the meeting area in Veterans Hall (proposal attached). Shall the District authorize this expenditure not to exceed \$3,200? Discussion / Action

- M. VFW REPORT

- N. NEXT REGULAR MEETING September 10, 2020 - 6:00 p.m.

- O. ADJOURNMENT

Due to the size of the Memorial Hall, we were able to hold our meeting and maintain more than a 6 foot physical distance.

IONE MEMORIAL DISTRICT REGULAR MEETING

LOCATION – Ione Memorial Hall, 207 North Amador Street Ione CA 95640
Thursday, July 9, 2020 – 6:00 PM

MINUTES

- A. Call to order at 6:04 PM
- B. Pledge of Allegiance
- C. Roll Call
 - a. Jerry Gold, Chair
 - b. Dave Corsaletti, Secretary [*Excused absence*]
 - c. Jerry McCarthy, Treasurer
 - d. Tom Sears, Director
 - e. Richard Wynne, Director [*Via Telecom. Arrived late-item H*]
- D. Staff Members present: Rick Germolus, Carole Meltzer
- E. Public Present: 3
- F. Public Comment: None
- G. Consent Calendar: It was moved by Sears to accept as presented; 2nd by McCarthy; Carried 3 Ayes 0 Noes
 - a. Agenda
 - b. Minutes of the last regular meeting
 - c. Financial Report
- H. Guest – Dane Wadle from CSDA: Dane shared benefits to joining CSDA
- I. Secretary Communications: None
- J. Staff Report
 - a. Rick: (Carole reported in Rick's absence) Sierra Janitorial has not been able to get the mister system. Said it could be up to \$2,000; suggested maybe McCarthy could try to find it online. Carole directed to use CSDA's community page to see what other halls are using.
 - b. Carole:
 - i. All reservations for the hall for July have been cancelled. All fees refunded or credited. See revenue lost report
 - ii. AT&T – should the district consider a different carrier – bills getting higher and higher; consider Ooma for Veterans Hall (uses Ethernet so needs the internet) Carole Directed to look into this. Also directed to cancel the Long Distance part of the VFW phone.
 - iii. Sent injury documents to DA
 - iv. Legal advice from DA says he cannot help – referred to County Council. Carole will pursue.
- K. Ad Hoc Committee Reports
 - a. Rolling Stock (**Chair: McCarthy; Gold, Bob Gray**) Carport in parking lot completed, trailer moved under the cover; battery charged for Dodge-will be able to move it into garage; Bob Gray to contact Kreth to see if he can move other vehicle to garage.
 - b. Parking lot lighting (**Chair: Wynne; Sears; Germolus, Gray**) Wynne reported that he may need to find another contractor for estimate.
- L. Unfinished Business
 - a. Budget amendment – McCarthy motioned we accept the budget amendment correcting typo in Fund 53000 – Utilities from \$1,400.00 to \$14,000.00; Sears 2nd Carried 4 Ayes 0 Noes
 - b. Claim for Personal Injury Form – postponed
 - c. Personal injury procedure – postponed
- M. New Business
 - a. Military Vehicle Preservation Association Membership – McCarthy moved that the District join the Military Vehicle Collectors of California (corrected name) for \$65.00/year; Sears 2nd Carried 4 Ayes 0 Noes
 - b. McCarthy Moved that district purchase two naval historical items for display at the Veterans Hall not to exceed \$2,400; Sears 2nd Carried 4 Ayes 0 Noes
- N. VFW Report
 - a. Bob Gray presented a request for remodeling the meeting area of the Veterans Hall. Carole to put on next month's agenda.
- O. Next Regular Meeting: August 13, 2020 – 6:00 PM
- P. Adjournment 6:40 PM; It was moved by Sears to adjourn; 2nd by Wynne; Carried 4 Ayes 0 Noes

Respectfully Submitted,
Carole Meltzer, Administrative Assistant

Financial Report

JAN-JUN										
Acct #	Account	Budget	Jan	Feb	Mar	Apr	May	Jun	Balance Jul-Ju	Spent
47890	Reimbursements	\$ -	\$ -	\$ -	\$ 600.00	\$ 500.00	\$ -	\$ 125.00	\$ (1,325.00)	\$ 1,325.00
51200	Communications	\$ 2,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134.69	\$ 1,465.31	\$ 734.69
51400	Household Expense	\$ 500.00	\$ -	\$ 93.20	\$ -	\$ 259.45	\$ -	\$ -	\$ (330.94)	\$ 830.94
51500	Insurance	\$ 2,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,858.00	\$ (1,472.50)	\$ 4,072.50
51700	Maint: Equip	\$ 2,000.00	\$ 20.00	\$ -	\$ 32.87	\$ 110.00	\$ 20.00	\$ (124.12)	\$ 1,760.60	\$ 239.40
51760	Maint:Programs	\$ -			\$ 57.98			\$ 57.98	\$ (231.92)	\$ 231.92
51800	Maint: Bldgs/Improv	\$ 2,000.00	\$ 68.00	\$ 27.06	\$ 331.55	\$ 75.29	\$ 72.00	\$ 26.93	\$ (137.46)	\$ 2,137.46
52200	Office Supp	\$ 300.00	\$ 11.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (125.21)	\$ 425.21
52300	Prof & Spec Serv	\$ 20,500.00	\$ 1,425.00	\$ 1,125.00	\$ 1,125.00	\$ 6,221.56	\$ 1,125.00	\$ 1,592.00	\$ (30.57)	\$ 20,530.57
52328	Audits	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ 4,250.00
52364	Training	\$ 2,000.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,925.00	\$ 75.00
52393	Special Projects	\$ 9,000.00	\$ 2,031.54	\$ (800.00)	\$ 7,681.09	\$ (98.37)	\$ -	\$ (300.00)	\$ (2,854.26)	\$ 11,854.26
52483	Stipends	\$ 6,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 6,000.00
52500	Rent, lease equip	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -
52700	Minor Equip	\$ 300.00	\$ 0.77	\$ -	\$ -	\$ -	\$ -	\$ 581.76	\$ (2,286.15)	\$ 2,586.15
52800	Spec Depart Exp	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -
	Travel &									
52905	Transportation	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90.28	\$ 32.94	\$ 317.06
53000	Utilities	\$ 12,000.00	\$ 835.58	\$ 854.54	\$ 821.96	\$ 675.37	\$ 819.39	\$ 818.63	\$ 621.41	\$ 11,378.59
	Total Serv/Supp	\$ 74,450.00	\$ 4,967.03	\$ 1,799.80	\$ 10,550.45	\$ 7,743.30	\$ 2,536.39	\$ 6,236.15	\$ 40,616.88	\$66,988.75
56110	Bldgs & Improv	\$ 5,000.00	\$ -	\$ 3,026.96	\$ 300.00	\$ -	\$ -	\$ -	\$ 488.44	\$ 4,511.56
	Capital Improv Maj									
56180	Proj	\$ 40,000.00	\$ 432.00	\$ 1,077.49	\$ 7,066.93	\$ -	\$ -	\$ -	\$ 16,033.22	\$ 23,966.78
56200	Equip	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,689.66	\$ 7,310.34
	Total Fixed Assets	\$ 65,000.00	\$ 432.00	\$ 4,104.45	\$ 7,366.93	\$ -	\$ -	\$ -	\$ 53,096.62	\$ 35,788.68
	TOTAL ALL CAT.	\$ 139,450.00	\$ 5,399.03	\$ 5,904.25	\$ 17,917.38	\$ 7,743.30	\$ 2,536.39	\$ 6,236.15	\$ 37,997.57	
101002	Petty Cash/Bank		\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00		
101730	General Account		\$ 114,036.88	\$ 111,581.59	\$ 107,699.87	\$ 131,040.71	\$ 129,049.25	\$ 129,002.00		
101733	Project Reserve		\$ 353,395.68	\$ 353,395.68	\$ 346,028.75	\$ 347,647.77	\$ 347,647.77	\$ 347,647.77		
	Less Outstanding Warrants		\$ (179.91)	\$ (1,670.69)	\$ (8,565.60)	\$ (700.00)	\$ (737.56)	\$ (1,149.90)		
	Total in Bank		\$ 468,352.65	\$ 464,406.58	\$ 446,263.02	\$ 479,088.48	\$ 477,059.46	\$ 476,599.87		

REVENUE:	Hall Rental	Security Deposit	Current Secured	Current Unsecured	Del. Supplemental	Interest	State Homeowners	Other	Total
July	\$ 1,010.00	\$ -	\$ -	\$ -	\$ -	\$ 1,756.04	\$ -	\$ -	\$ 2,766.04
August	\$ 1,935.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,935.00
September	\$ 960.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 960.00
October	\$ 605.00	\$ -	\$ -	\$ 1,037.19	\$ -	\$ 2,284.00	\$ -	\$ -	\$ 3,926.19
Novemembr	\$ 1,180.00	\$ -	\$ 4,746.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,926.00
December	\$ 1,120.00	\$ -	\$ 37,695.35	\$ -	\$ -	\$ -	\$ 146.73	\$ -	\$ 38,962.08
January	\$ 405.00	\$ -	\$ -	\$ -	\$ -	\$ 1,903.69	\$ 342.37	\$ -	\$ 2,651.06
February	\$ 1,255.00	\$ -	\$ -	\$ -	\$ 703.18	\$ -	\$ -	\$ -	\$ 1,958.18
March	\$ 280.00	\$ -	\$ -	\$ -	\$ 93.82	\$ -	\$ -	\$ -	\$ 373.82
April	\$ 640.00	\$ -	\$ 38,283.04	\$ -	\$ -	\$ 2,145.72	\$ -	\$ -	\$ 41,068.76
May	\$ 165.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 342.37	\$ -	\$ 507.37
June	\$ 80.00	\$ -	\$ 4,852.05	\$ 153.86	\$ 668.92	\$ -	\$ 146.73	\$ -	\$ 5,821.56
Totals	\$ 9,635.00	\$ -	\$ 85,576.44	\$ 1,191.05	\$ 1,465.92	\$ 8,089.45	\$ 978.20	\$ -	\$ 106,856.06
	Hall rentals							\$ 106,936.06	\$ 97,301.06
								TOTAL	TAXES

Personal Injury Procedure

Incident Procedure

- Should someone claim they have been injured
 - Give complainant the Incident Report Form to submit to Board of Directors
 - Must be submitted with **five business (5)** days of incident
 - Staff/Board Member to report to insurance carrier 1st business day following the report that there has been an incident (GSRM policy is within 24 hours after notice of incident; FYI CA State law states that a person can submit a claim up to 6 months following an incident)
 - Staff/Board member to review security camera immediately and preserve video as part of the claim
 - Board Member(s) reviews claim
 - Assign an Incident number (**date and time of injury/received/reported???**)
 - Board/Staff enters complaint in Incident Log
 - Board reviews and completes narrative of evidence
 - Board responds within **fifteen days (15)** of receipt of complaint
 - Board will submit claim to insurance company along with copy of complainants certificate of insurance to District's Insurance Company

VFW Remodel Proposal

REMODEL FOR VFW HALL

IONE MEMORIAL DISTRICT

PLAN TO REMODEL THE MEETING AREA OF THE VFW HALL

1. REMOVE ALL PHOTOGRAPHS, PLAQUES AND CHARTERS
 2. REMOVE WINDOW SLIDERS/CORK BOARDS
 3. REMOVE OLD PANELING
 4. REMOVE WINDOWS AND BARS
 5. REFRAME WINDOW AREAS /RESIDING AND INSULATION/ SHEETROCK
 6. TAPE/SPRAY TEXTURE/PAINT.
- NO COST
VOLINTEER LABOR ONLY

READY FOR INSTALLATION OF CABINETS AND OTHER NECESSITIES TO BE DETERMIND

ESTIMATED COST FOR REMODEL MATERIALS NOT TO EXCEED \$3200

1	FRAME IN OLD WIDOW OPENINGS	\$200
2.	SIDING ON OUT SIDE OF WINDOWS 1X5 SHIP LAP. SP ORDER 200LF	\$700
3.	INSULATIO R 19 1 BUNDLE 16 INCH	\$100
4.	SHEET ROCK ½ INCH 4X8 5 SHEETS.	\$ 50
5.	4 BOXES OF MUD	\$ 40
6.	I ROLL PAPER TAPE	\$ 5
7.	3 GALS WHITE PAINT	\$ 100
8	ELECTRICAL ADJUSTMENTS	\$2000

TOTAL EST MATERIAL COSTS \$3195

SUBMITTED BY ROBERT GRAY VFW. 3/18/ 2020 _____