

AMADOR AIR DISTRICT BOARD OF DIRECTORS

810 Court Street, Jackson, California 95642

AGENDA

Tuesday, August 18, 2020 at 1:30 p.m.

Please Note: All Air District Board meetings are recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. If you are disabled and need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board, at 209-257-0112 or 209-257-0116 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Any individuals who wish to attend this meeting in person will be required to wear a face covering to enter the building and throughout the duration of the meeting.

Due to the Governor's Executive Order N-25-20, The Amador Air District Board of Directors will be conducting its meeting via teleconference. While this meeting will still be conducted in-person at 810 Court Street, Jackson, CA 95642, we strongly encourage the public to participate from home by calling in using the following number:

+1 669 900 6833 US
Meeting ID or Access: 863 3340 0927
Passcode: 810325

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/86333400927?pwd=R2tuNDA1dkVtS0pBeVEvVWVaNGlXdz09>

Determination of a Quorum:

Pledge of Allegiance:

Approval of Agenda: Approval of the agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).

Public Matters Not on the Agenda: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

Administrative Matters:

1. **Minutes:** Review and approval of the June 16, 2020 Board Minutes as presented or revised. Action
2. **Public Hearing for Final FY 2020 – 2021 District Budget :** Action
3. **Smoke Reduction Bin Program (Pine Needles):** Discussion and Possible Action
4. **Succession Planning:** Discussion and Possible Action
5. **APCO's Update:** Informational only, no action to be taken.
 - Financials through August 12, 2020

AMADOR AIR DISTRICT BOARD OF DIRECTORS

Correspondence: Letter from Jennifer Gobershock, Woodland Road Association

Adjournment: Until October 20, 2020 at 1:30pm

**ADMINISTRATIVE MATTERS
ITEM 1**

Minutes

Amador Air District Board of Directors Meeting

Summary Minutes for June 16, 2020 Meeting held at 1:30 pm

Meeting was recorded in the Amador County Board of Supervisors Chambers
810 Court Street, Jackson, California

Determination of a Quorum

Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Jeff Brown	Amador County District 3, Supervisor
Frank Axe	Amador County District 4, Supervisor (Chair)
Brian Oneto	Amador County District 5, Supervisor
Bob Stimpson	City of Jackson, Councilman
Tom Reed	City of Ione, Councilman (Vice Chair)

Absent on Roll Call:

Tim Knox	City of Amador City, Councilman
Jon Colburn	City of Plymouth, Councilman
Robin Peters*	City of Sutter Creek, Councilman

**Due to technical issues with Zoom, meeting did not start until 2:03pm. Councilman Peters left at 2:00pm.*

Staff/Others:

Mike Israel, APCO

Herminia Perry, Clerk of the Board

Matt Peterson, AAD Inspector

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 2:03 p.m. Chair Axe called the meeting to order. It was determined that there was a quorum for business.

Pledge of Allegiance: Chair Axe led the Board and staff in the Pledge of Allegiance.

Approval of Agenda: Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
Motion:	It was moved by <u>Director Crew</u> , seconded by <u>Director Forster</u> , and unanimously carried to approve the agenda for this date. Vote 7-0 Absent: Directors Peters, Knox, and Colburn
Public Matters Not on the Agenda: Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic	
Administrative Matters	
1.	Minutes: Review and approval of the May 19, 2020 Board Minutes: Approved with minor edit.
Motion:	It was moved by Director Forster, seconded by Director Stimpson, and unanimously carried to approve the minutes for this date. Vote 7-0 Absent: Directors Peters, Knox, and Colburn
2.	Draft Budget for FY 2020 - 2021: Action APCO Israel explained his approach to the budget is to achieve a balance between our projected revenues and projected expenditures. We have been developing and implementing new programs/projects to slowly and carefully draw down the reserve amount to a reasonable level over time. Significant changes noted in the budget is the change in salaries, now reflecting the APCO salary.
Motion:	No formal motion was made. Board gave APCO Israel direction on potential adjustments to the budget. Proceed with public hearing set for August 18, 2020. Absent: Directors Peters, Knox, and Colburn
3.	APCO Updates: Information only, no action to be taken. None.
	Absent: Directors Peters, Knox, and Colburn
Correspondence:	None
Adjournment:	At 2:32pm the meeting was adjourned until August 18, 2020 at 1:30 pm

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**ADMINISTRATIVE MATTERS
ITEM 2**

**Public Hearing Final FY 2020-
2021 District Budget**

Amador Air District

Memorandum

August 18, 2020

To: Board of Directors

From: Michael W. Israel, Air Pollution Control Officer

Subject: Public Hearing for FY 2020 - 2021 District Budget

At the June 16, 2020, meeting of the Amador Air District Board of Directors, a draft 2020/2021 budget was reviewed and staff was directed to schedule the public hearing for today, August 18, 2020.

There has been one change in the draft 2020/2021 budget since the June 16, 2020, meeting:

Community Projects and Special Projects expense lines #54120 and 54712 have both been changed from \$75,000 to \$110,000 and, consequently, the draw from reserves will change from \$37,504 to \$107,504. The reason for the \$70,000 increase is to allow Air District staff to develop programs that will improve air quality within the community and provide the opportunity to expand those programs already in place.

Recommendation:

Conduct public hearing for the Amador Air District proposed 2020/2021 budget. After taking comments from the public approve proposed 2020/2021 budget.

OVERVIEW AS OF JUNE 11, 2020

A.	ACCOUNT BALANCE	\$	628,984.15
B.	RESERVES	\$	436,761.00
C.	OPERATING CASH	\$	192,223.15

DRAFT 2020/2021 BUDGET

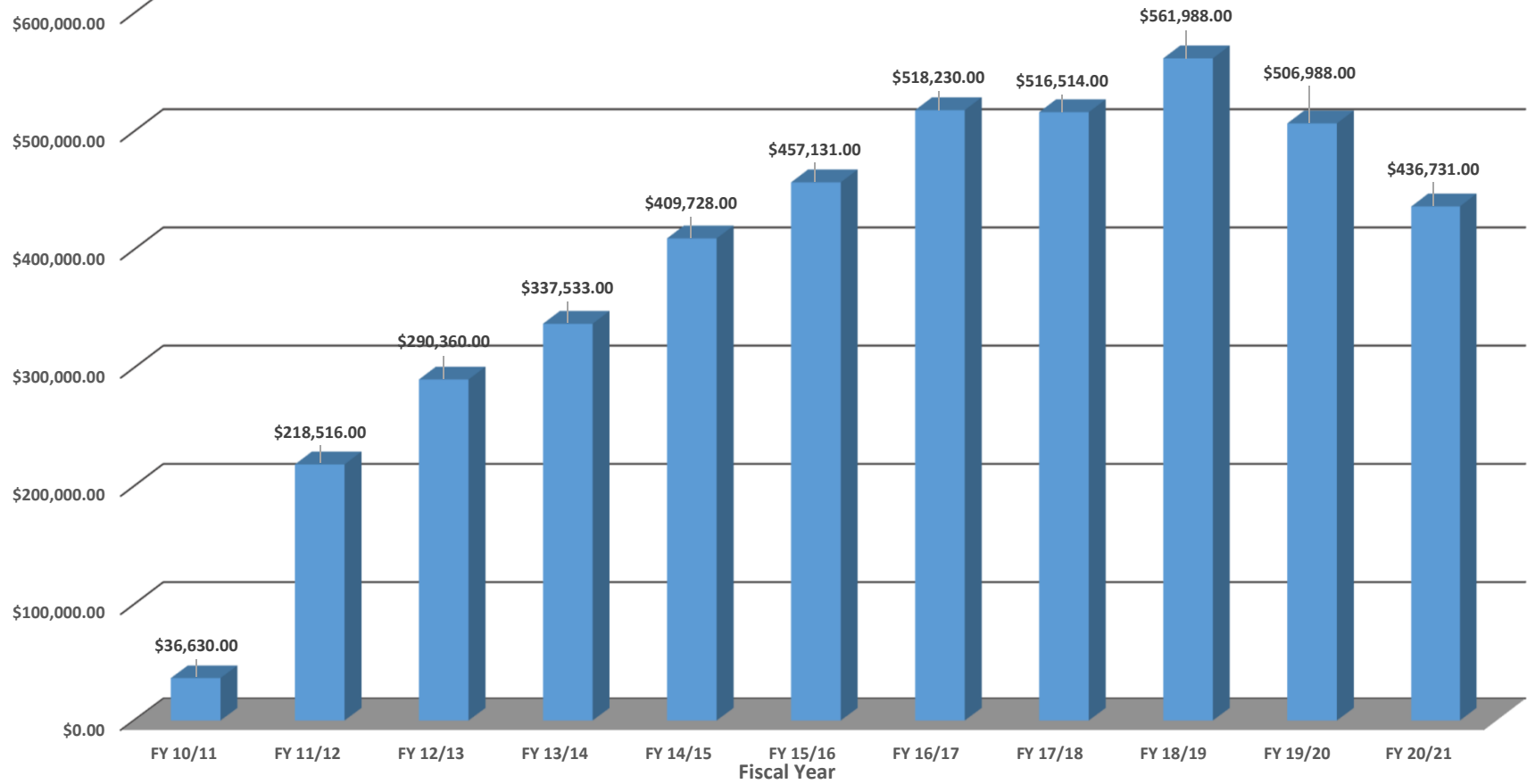
REVENUE	\$766,504
EXPENSES	\$766,504

**PROJECTED RESERVE

\$436,731	
107,504	(Draw from reserves)
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\$329,227	20/21 CASH RESERVES

EXPENSES		ACTUAL YTD			REQUESTED		
		APPROVED	6/11/20	Actual %			
		2019/2020	2019/2020	Difference	2020/2021		
50100	Salaries and Wages	135,340	115,650	85%	182,308		
50300	Retirement- Employer's Share Normal	12,190	10,067	83%	17,591		
50304	Retirement - PERS Unfunded Liability	21,738	20,931		33,391		
50310	FICA/Medicare- Employer's Share	10,354	8,649	84%	13,612		
50400	Employee Group Insurance	15,596	13,048	84%	20,377		
50500	Worker's Compensation Insurance	581	513	88%	563		
50121	Cell Phone Stipend	600	488	81%	600		
	Total Salaries/Employee Benefits	196,399	169,345	86%	268,442		
SERVICES AND SUPPLIES							
51110	Clothing	250	0	0%	250		
51200	Communications	4,000	3,274	82%	4,000		
51700	Maintenance - Equipment	1,250	793	63%	1,250		
51760	Maintenance - Program (IT)	1,291	1,320	102%	1,669		
52000	Memberships	1,000	867	87%	1,000		
52200	Office Expenses	5,000	4,773	95%	5,000		
52211	GSA Dept Cost Allocation	2,477	2,477	100%	2,660		
52300	Professional & Specialized Services	28,233	66,011	234%	28,233		
523005	Air Pollution Control Officer	100,000	29,665	30%			
52380	Air Pollution Hearing Board Fees	500	0	0%	500		
52400	Publications & Legal Notices	200	446	223%	200		
52500	Copy Rental	1,300	1,039	80%	1,300		
52600	Rents, Leases -Bldgs/Improvements	10,000	0	0%	0		
52803	Lower Emission School Bus Program	0	0		0		
52824	Biomass Grant (BV Money)	0	0		0		
52900	GSA and In-County Travel	2,500	1,494	60%	2,500		
52910	Meetings and Conventions	2,500	243	10%	2,500		
53000	Utilities	0	0		0		
	Total Services and Supplies	160,501	112,402	70%	51,062		
OTHER							
54120	Community Projects (pine needle bins & EV)	75,000	33,879	45%	110,000		
54712	Special Projects (CCAD & Woodstove)	75,000	14,657	20%	110,000		
54715	Carl Moyer Program Grants	200,000	21,505	11%	200,000		
	Total Other Charges	350,000	70,041	20%	420,000		
56200	Equipment	0					
58900	A-87 Cost Allocation				17,000		
	Total Fixed Assets						
58901	Workers Comp Credit	0	0				
59500	Contingencies	10,000	10,000		10,000		
	Total - Amador Air District	716,900	361,787	50%	766,504		

Cash Reserves



ADMINISTRATIVE MATTERS

ITEM 3

**Smoke Reduction Bin Program
(Pine Needles)**

Amador Air District

Memorandum

August 18, 2020

To: Board of Directors

From: Michael W. Israel, Air Pollution Control Officer

Subject: Pine Needle Bin Program

One of my goals has been to expand the existing program, making green waste bins more accessible to our residents throughout the year. This helps reduce fire hazard and nuisance smoke by providing a cost effective alternative to burning for our residents who are inclined to take advantage of the program. We plan to continue the bin located at Sutter Creek Fire Station year round for the foreseeable future; this location is well managed and highly appreciated by the public. Neighborhood bins cycle through five upcountry locations; we may consider expanding this in the future.

ACES in Pine Grove currently hosts one Saturday per month free green waste disposal. Traffic related to this event is becoming a problem for their permit, which limits the average number of vehicle per day. They would like to schedule this free day on a day that they are not open to reduce the congestion. ACES is currently open to the public Tuesday through Saturday. Keeping the event on a weekend day would be preferred by most but to move the events to Sunday would require ACES amend their Use Permit. Sunday operations would also increase our costs for personnel who would not be on hand otherwise.

To avoid added costs for the district and to help reduce constraints on ACES operations, staff have been searching for an alternate location in the area that can be secured and supervised. We may be able provide increased service at a new location.

Recommendation:

Provide staff direction on the Smoke Reduction Bin Program.

ADMINISTRATIVE MATTERS

ITEM 4

Succession Planning

Amador Air District

Memorandum

August 18, 2020

To: Board of Directors

From: Michael W. Israel, Air Pollution Control Officer

Subject: **Succession Planning**

I would like to inform the Board of my plan to retire at the end of December. I thank the Board for the opportunity to serve as Air Pollution Control Officer for my brief tenure here. I would also like to thank Air District staff who are the ones doing the heavy lifting on a daily basis.

Having several months advance notice makes it possible to plan for this change to provide a smooth transition. Rather than assign the APCO duties to another department head, as has been the practice, I would recommend that the Board consider promoting existing staff to this position. I believe that the Board, as I do, have confidence in our current staff. They know the programs, know the participants involved, know the finances, and know the values and goals of this Board.

In discussing this concept with staff, it is my understanding that Matt Peterson is not interested in assuming this role but Herminia Perry would welcome the challenge. If it is the will of the Board, I would like to spend the next several months working with Mrs. Perry to prepare her for assuming the role of Air Pollution Control Officer upon my retirement.

Recommendation:

During the next upcoming months, allow APCO to work with Mrs. Perry to prepare her for assuming the role of Air Pollution Control Officer upon my retirement.

**ADMINISTRATIVE MATTERS
ITEM 5**

APCO's Update

Amador Air District
Balance Sheet
As of August 12, 2020

	<u>Aug 12, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
AAD Bank 101735	706,149.95
Total Checking/Savings	706,149.95
Accounts Receivable	
Accounts Receivable	-28.69
Total Accounts Receivable	-28.69
Other Current Assets	
101002 Petty Cash	200.00
Total Other Current Assets	200.00
Total Current Assets	706,321.26
Fixed Assets	
150630 Equipment	25,537.48
Total Fixed Assets	25,537.48
TOTAL ASSETS	<u>731,858.74</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-812.79
Total Accounts Payable	-812.79
Total Current Liabilities	-812.79
Total Liabilities	-812.79
Equity	
Retained Earnings	673,290.31
Net Income	59,381.22
Total Equity	732,671.53
TOTAL LIABILITIES & EQUITY	<u>731,858.74</u>

Amador Air District
Custom Summary Report
 July 2019 through June 2020

	Jul '19 - Jun 20
Income	
42145 Burn Permits	26,140.00
44100 Interest	10,911.42
45070 DMV Fees	194,697.40
45240 Carl Moyer Program Funds	21,505.60
45640 ARB Subvention	45,191.63
46940 Permits & Emission Fees	
46940 PERP	15,482.09
46940 Vapor Recovery / Nozzles	7,949.20
46940 Permits & Emission Fees - Ot...	94,457.54
Total 46940 Permits & Emission Fees	117,888.83
47890 Miscellaneous	
47890 Authority to Construct	2,882.88
47890 Change of Ownership	205.92
47890 Engineer Fees	675.00
47890 Fines	435.59
47890 Vehicle Lease to WM	900.00
47890 Miscellaneous - Other	26,312.43
Total 47890 Miscellaneous	31,411.82
Total Income	447,746.70
Gross Profit	447,746.70
Expense	
50100 Salaries	149,738.81
50121 Cell Phone Stipend	635.25
50200 Deferred Comp. CNTY Match	46.04
50300 Retirement	13,114.14
50304 PERS Misc. Unfund Lia.	20,930.50
50310 FICA/Medicare Tax	11,213.67
50400 Employee Group Insurance	16,908.91
50500 Worker's compensation	513.42
51200 Communications	3,510.46
51700 Maintenance - Equipment	793.22
51760 Maintenance - Licensing	1,320.73
52000 Memberships	866.58
52200 Office Expenses	4,872.23
52211 GSA Cost Allocation	2,477.00
52300 Professional Services	
523005 APCO	29,664.81
52300 Professional Services - Other	66,236.36
Total 52300 Professional Services	95,901.17
52400 Publications/Legal Notcei	446.59
52500 Rent/Lease of Equipment	1,253.35
52600 Rents, Leases	0.00
52900 GSA and In County Travel	1,574.68
52910 Meetings & Training	243.40
54120 Community Projects	37,520.44
54712 Business Projects	14,656.75
54715 Carl Moyer Fund Grants	21,505.60
Total Expense	400,042.94
Net Income	47,703.76

Amador Air District
Revenue & Expenses Budget vs. Actual
July 2019 through June 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Budg...
Income				
42145 Burn Permits	26,140.00	21,000.00	5,140.00	124.5%
44100 Interest	10,911.42	4,000.00	6,911.42	272.8%
45070 DMV Fees	194,697.40	183,000.00	11,697.40	106.4%
45240 Carl Moyer Program Funds	21,505.60	257,000.00	-235,494.40	8.4%
45640 ARB Subvention	45,191.63	47,000.00	-1,808.37	96.2%
46940 Permits & Emission Fees				
46940 PERP	15,482.09			
46940 Vapor Recovery / Nozzles	7,949.20			
46940 Permits & Emission Fees - Ot...	94,457.54	120,000.00	-25,542.46	78.7%
Total 46940 Permits & Emission Fees	117,888.83	120,000.00	-2,111.17	98.2%
47890 Miscellaneous				
47890 Authority to Construct	2,882.88			
47890 Change of Ownership	205.92			
47890 Engineer Fees	675.00			
47890 Fines	435.59			
47890 Vehicle Lease to WM	900.00			
47890 Miscellaneous - Other	26,312.43	10,000.00	16,312.43	263.1%
Total 47890 Miscellaneous	31,411.82	10,000.00	21,411.82	314.1%
Total Income	447,746.70	642,000.00	-194,253.30	69.7%
Gross Profit	447,746.70	642,000.00	-194,253.30	69.7%
Expense				
50100 Salaries	149,738.81	135,340.00	14,398.81	110.6%
50121 Cell Phone Stipend	635.25	600.00	35.25	105.9%
50200 Deferred Comp. CNTY Match	46.04			
50300 Retirement	13,114.14	12,190.00	924.14	107.6%
50304 PERS Misc. Unfund Lia.	20,930.50	21,738.00	-807.50	96.3%
50310 FICA/Medicare Tax	11,213.67	10,354.00	859.67	108.3%
50400 Employee Group Insurance	16,908.91	15,596.00	1,312.91	108.4%
50500 Worker's compensation	513.42	581.00	-67.58	88.4%
51110 Protective Clothing	0.00	250.00	-250.00	0.0%
51200 Communications	3,510.46	4,000.00	-489.54	87.8%
51700 Maintenance - Equipment	793.22	1,250.00	-456.78	63.5%
51760 Maintenance - Licensing	1,320.73	1,291.00	29.73	102.3%
52000 Memberships	866.58	1,000.00	-133.42	86.7%
52200 Office Expenses	4,872.23	5,000.00	-127.77	97.4%
52211 GSA Cost Allocation	2,477.00	2,477.00	0.00	100.0%
52300 Professional Services				
523005 APCO	29,664.81	100,000.00	-70,335.19	29.7%
52300 Professional Services - Other	66,236.36	28,233.00	38,003.36	234.6%
Total 52300 Professional Services	95,901.17	128,233.00	-32,331.83	74.8%
52380 Hearing Board	0.00	500.00	-500.00	0.0%
52400 Publications/Legal Notcei	446.59	200.00	246.59	223.3%
52500 Rent/Lease of Equipment	1,253.35	1,300.00	-46.65	96.4%
52600 Rents, Leases	0.00	10,000.00	-10,000.00	0.0%
52803 Lwr Emiss School Bus P	0.00	0.00	0.00	0.0%
52824 Biomass Grant	0.00	0.00	0.00	0.0%
52900 GSA and In County Travel	1,574.68	2,500.00	-925.32	63.0%
52910 Meetings & Training	243.40	2,500.00	-2,256.60	9.7%
53000 Utilities	0.00	0.00	0.00	0.0%
54120 Community Projects	37,520.44	75,000.00	-37,479.56	50.0%
54712 Business Projects	14,656.75	75,000.00	-60,343.25	19.5%
54715 Carl Moyer Fund Grants	21,505.60	200,000.00	-178,494.40	10.8%
59500 Contingencies	0.00	10,000.00	-10,000.00	0.0%
Total Expense	400,042.94	716,900.00	-316,857.06	55.8%
Net Income	47,703.76	-74,900.00	122,603.76	-63.7%

Amador Air District
Expenses by Vendor Detail
July 2019 through June 2020

Type	Date	Memo	Account	Paid Amount	Balance
Aces Waste Services					
Bill	07/10/20	Neighbor...	54120 Com...	40.29	40.29
Bill	07/10/20	Sutter Cr...	54120 Com...	1,767.38	1,807.67
Bill	08/06/20	July Bill -...	54120 Com...	986.47	2,794.14
Bill	08/06/20	Aug. Bill ...	54120 Com...	1,547.07	4,341.21
Bill	09/10/20	Sutter Cr...	54120 Com...	1,779.98	6,121.19
Bill	09/10/20	Neighbor...	54120 Com...	2,268.04	8,389.23
Bill	10/02/20	Sept. 21, ...	54120 Com...	3,224.40	11,613.63
Bill	10/02/20	Aug. 17, ...	54120 Com...	3,470.73	15,084.36
Bill	10/02/20	July 20, ...	54120 Com...	3,882.48	18,966.84
Bill	10/02/20	June 15, ...	54120 Com...	3,295.23	22,262.07
Bill	10/07/20	Sutter Cr...	54120 Com...	1,108.79	23,370.86
Bill	11/04/20	Sutter Cr...	54120 Com...	1,292.51	24,663.37
Bill	12/03/20	Sutter Cr...	54120 Com...	1,982.46	26,645.83
Bill	01/07/20	Sutter Cr...	54120 Com...	511.55	27,157.38
Bill	02/06/20	Sutter Cr...	54120 Com...	1,108.62	28,266.00
Bill	03/05/20	Sutter Cr...	54120 Com...	1,224.07	29,490.07
Bill	04/01/20	April 2020	54120 Com...	1,165.23	30,655.30
Bill	05/14/20	May 202...	54120 Com...	1,987.39	32,642.69
Bill	06/16/20	Sutter Cr...	54120 Com...	2,294.59	34,937.28
Bill	06/16/20	Neighbor...	54120 Com...	416.35	35,353.63
Bill	06/16/20	Neighbor...	54120 Com...	930.11	36,283.74
Total Aces Waste Services				36,283.74	36,283.74
Alliant Insurance Services, Inc.					
Bill	07/01/20	SPIP YR...	52300 Prof...	736.40	736.40
Bill	09/17/20	Renewal...	52300 Prof...	1,881.08	2,617.48
Total Alliant Insurance Services, Inc.				2,617.48	2,617.48
Amador County - Waste Management					
Bill	07/10/20	APCO S...	52300 Prof...	26,917.66	26,917.66
Bill	07/10/20	APCO S...	52300 Prof...	26,361.51	53,279.17
Bill	10/07/20	July 2019	523005 AP...	7,674.87	60,954.04
Bill	10/07/20	August 2...	523005 AP...	8,119.79	69,073.83
Bill	10/07/20	Sept. 2019	523005 AP...	6,228.88	75,302.71
Bill	01/10/20	October ...	523005 AP...	7,641.27	82,943.98
Bill	01/10/20	Novemb...	52300 Prof...	4,366.44	87,310.42
Total Amador County - Waste Management				87,310.42	87,310.42
Amador Water Agency - CCAD					
Bill	01/27/20	CCAD P...	54712 Busi...	5,000.00	5,000.00
Total Amador Water Agency - CCAD				5,000.00	5,000.00
Amazon Capital Services					
Bill	12/13/20	(2) AAD ...	52200 Offic...	381.23	381.23
Total Amazon Capital Services				381.23	381.23
Amy Fesnock Parker (FARMER)					
Bill	10/23/20	FARME...	54715 Carl ...	21,505.60	21,505.60
Total Amy Fesnock Parker (FARMER)				21,505.60	21,505.60
AT & T					
Bill	07/10/20	June 201...	51200 Com...	224.58	224.58
Bill	08/01/20	July 2019	51200 Com...	238.80	463.38
Bill	09/04/20	August 2...	51200 Com...	235.15	698.53
Bill	10/02/20	Sept. 2019	51200 Com...	234.90	933.43
Bill	11/04/20	Oct. 22, ...	51200 Com...	240.67	1,174.10
Bill	12/09/20	Nov. 2019	51200 Com...	238.77	1,412.87
Bill	01/07/20	Dec. 201...	51200 Com...	238.48	1,651.35
Bill	02/06/20	Jan. 202...	51200 Com...	235.64	1,886.99
Bill	03/05/20	Feb. 202...	51200 Com...	236.71	2,123.70
Bill	04/01/20	March 2...	51200 Com...	236.71	2,360.41
Bill	05/14/20	April 2020	51200 Com...	236.65	2,597.06
Bill	06/16/20	May 202...	51200 Com...	236.27	2,833.33

Amador Air District
Expenses by Vendor Detail
July 2019 through June 2020

Type	Date	Memo	Account	Paid Amount	Balance
Total AT & T				2,833.33	2,833.33
CAPCOA					
Bill	04/29/20	Member...	52000 Mem...	850.00	850.00
Total CAPCOA				850.00	850.00
CDW Government					
Bill	01/16/20	Adobe A...	52200 Offic...	359.00	359.00
Bill	02/06/20	Acrobat ...	52200 Offic...	27.82	386.82
Total CDW Government				386.82	386.82
Cell Phone					
Bill	07/31/20	May 2019	50121 Cell ...	45.00	45.00
Bill	09/18/20	July2019...	50121 Cell ...	45.00	90.00
Bill	09/18/20	July 2019	50121 Cell ...	45.00	135.00
Bill	09/26/20	Aug. 2019	50121 Cell ...	45.00	180.00
Bill	01/16/20	Nov. 2019	50121 Cell ...	45.00	225.00
Bill	01/16/20	Oct. 2019	50121 Cell ...	67.50	292.50
Bill	02/06/20	Dec. 2019	50121 Cell ...	45.00	337.50
Bill	03/12/20	Jan. 2020	50121 Cell ...	41.54	379.04
Bill	05/14/20	Feb. 2020	50121 Cell ...	50.20	429.24
Bill	05/14/20	March 2...	50121 Cell ...	58.86	488.10
Bill	06/30/20	April 2020	50121 Cell ...	88.29	576.39
Bill	06/30/20	May 2020	50121 Cell ...	58.86	635.25
Total Cell Phone				635.25	635.25
Deferred Comp. Cnty Match					
Bill	05/14/20	Feb. 2020	50200 Defe...	5.74	5.74
Bill	05/14/20	March 2...	50200 Defe...	11.52	17.26
Bill	06/30/20	April 2020	50200 Defe...	17.25	34.51
Bill	06/30/20	May 2020	50200 Defe...	11.53	46.04
Total Deferred Comp. Cnty Match				46.04	46.04
Dell Marketing L.P.					
Bill	09/18/20	PO_5-7-...	52200 Offic...	1,144.85	1,144.85
Bill	12/13/20	Staff Co...	52200 Offic...	1,655.36	2,800.21
Total Dell Marketing L.P.				2,800.21	2,800.21
FICA/MEDICARE					
Bill	07/31/20	May 2019	50310 FICA...	784.98	784.98
Bill	09/18/20	July2019...	50310 FICA...	784.98	1,569.96
Bill	09/18/20	July 2019	50310 FICA...	795.13	2,365.09
Bill	09/26/20	Aug. 2019	50310 FICA...	795.13	3,160.22
Bill	11/05/20	Sept. 2019	50310 FICA...	205.89	3,366.11
Bill	01/16/20	Nov. 2019	50310 FICA...	736.26	4,102.37
Bill	01/16/20	Oct. 2019	50310 FICA...	1,097.34	5,199.71
Bill	02/06/20	Dec. 2019	50310 FICA...	752.90	5,952.61
Bill	03/12/20	Jan. 2020	50310 FICA...	741.27	6,693.88
Bill	05/14/20	Feb. 2020	50310 FICA...	846.62	7,540.50
Bill	05/14/20	March 2...	50310 FICA...	1,108.06	8,648.56
Bill	06/30/20	April 2020	50310 FICA...	1,504.74	10,153.30
Bill	06/30/20	May 2020	50310 FICA...	1,060.37	11,213.67
Total FICA/MEDICARE				11,213.67	11,213.67
Group Insurance					
Bill	07/31/20	May 2019	50400 Empl...	1,274.19	1,274.19
Bill	09/18/20	July2019...	50400 Empl...	1,274.19	2,548.38
Bill	09/18/20	July 2019	50400 Empl...	1,274.19	3,822.57
Bill	09/26/20	Aug. 2019	50400 Empl...	1,274.19	5,096.76
Bill	01/16/20	Nov. 2019	50400 Empl...	1,529.00	6,625.76
Bill	01/16/20	Oct. 2019	50400 Empl...	2,293.50	8,919.26
Bill	03/12/20	Jan. 2020	50400 Empl...	1,208.38	10,127.64
Bill	05/14/20	Feb. 2020	50400 Empl...	1,376.31	11,503.95
Bill	05/14/20	March 2...	50400 Empl...	1,544.29	13,048.24
Bill	06/30/20	April 2020	50400 Empl...	2,316.39	15,364.63

Amador Air District
Expenses by Vendor Detail
July 2019 through June 2020

Type	Date	Memo	Account	Paid Amount	Balance
Bill	06/30/20	May 2020	50400 Empl...	1,544.28	16,908.91
Total Group Insurance				16,908.91	16,908.91
GSA - Cost Allocation					
Bill	09/18/20	Cost Allo...	52211 GSA...	619.25	619.25
Bill	10/24/20	Sept. 2019	52211 GSA...	619.25	1,238.50
Bill	02/06/20	Dec. 2019	52211 GSA...	619.25	1,857.75
Bill	05/14/20	March 2...	52211 GSA...	619.25	2,477.00
Total GSA - Cost Allocation				2,477.00	2,477.00
GSA - CPP					
Bill	07/31/20	GSA Su...	52500 Rent...	96.27	96.27
Bill	09/18/20	Copies	52500 Rent...	47.29	143.56
Bill	09/18/20	Copies A...	52500 Rent...	177.52	321.08
Bill	09/18/20	GSA Su...	52500 Rent...	43.59	364.67
Bill	10/24/20	Sept. 2019	52500 Rent...	35.32	399.99
Bill	12/03/20	Copies	52500 Rent...	34.97	434.96
Bill	02/06/20	Dec. 2019	52500 Rent...	324.72	759.68
Bill	02/19/20	Jan. 2020	52500 Rent...	34.97	794.65
Bill	05/14/20	Feb. 2020	52500 Rent...	209.36	1,004.01
Bill	05/14/20	March 2...	52500 Rent...	34.97	1,038.98
Bill	06/30/20	April 2020	52500 Rent...	34.97	1,073.95
Bill	06/30/20	May 2020	52500 Rent...	179.40	1,253.35
Total GSA - CPP				1,253.35	1,253.35
GSA - Fuel					
Bill	07/10/20	Ford Esc...	52900 GSA...	134.25	134.25
Bill	07/10/20	Jeep Pat...	52900 GSA...	133.80	268.05
Bill	07/31/20	Ford Esc...	52900 GSA...	74.19	342.24
Bill	07/31/20	Jeep Pat...	52900 GSA...	47.47	389.71
Bill	09/18/20	Ford Esc...	52900 GSA...	68.85	458.56
Bill	09/18/20	Jeep Pat...	52900 GSA...	60.78	519.34
Bill	09/18/20	Ford Esc...	52900 GSA...	108.99	628.33
Bill	09/18/20	Jeep Pat...	52900 GSA...	31.11	659.44
Bill	10/24/20	Ford Esc...	52900 GSA...	76.76	736.20
Bill	10/24/20	Jeep Pat...	52900 GSA...	29.20	765.40
Bill	12/03/20	Ford Esc...	52900 GSA...	47.87	813.27
Bill	12/03/20	Jeep Pat...	52900 GSA...	71.89	885.16
Bill	12/03/20	Jeep Pat...	52900 GSA...	54.97	940.13
Bill	12/17/20	Ford Esc...	52900 GSA...	75.63	1,015.76
Bill	12/17/20	Jeep Pat...	52900 GSA...	33.99	1,049.75
Bill	02/06/20	Ford Esc...	52900 GSA...	101.39	1,151.14
Bill	02/06/20	Jeep Pat...	52900 GSA...	107.78	1,258.92
Bill	02/19/20	Ford Esc...	52900 GSA...	34.14	1,293.06
Bill	02/19/20	Jeep Pat...	52900 GSA...	20.84	1,313.90
Bill	03/26/20	Ford Esc...	52900 GSA...	63.00	1,376.90
Bill	03/26/20	Jeep Pat...	52900 GSA...	79.81	1,456.71
Bill	05/14/20	March 2...	52900 GSA...	36.85	1,493.56
Bill	06/30/20	Jeep Pat...	52900 GSA...	20.00	1,513.56
Bill	06/30/20	Ford Esc...	52900 GSA...	19.08	1,532.64
Bill	06/30/20	Ford Esc...	52900 GSA...	24.26	1,556.90
Bill	06/30/20	Jeep Pat...	52900 GSA...	17.78	1,574.68
Total GSA - Fuel				1,574.68	1,574.68
GSA - Office Supplies					
Bill	07/10/20	Postage	52200 Offic...	20.20	20.20
Bill	07/31/20	Postage ...	52200 Offic...	92.80	113.00
Bill	09/18/20	Stock & I...	52200 Offic...	26.86	139.86
Bill	02/06/20	Dec. 2019	52200 Offic...	54.51	194.37
Bill	02/19/20	Jan. 2020	52200 Offic...	1.27	195.64
Bill	03/26/20	Feb. 202...	52200 Offic...	339.99	535.63
Total GSA - Office Supplies				535.63	535.63
Herminia Perry					
Bill	02/21/20	Jeep - K...	51700 Main...	269.60	269.60

Amador Air District
Expenses by Vendor Detail
July 2019 through June 2020

Type	Date	Memo	Account	Paid Amount	Balance
Total Herminia Perry				269.60	269.60
Howard's Body Shop (Car Maintenance)					
Bill	11/21/20	Replace...	51700 Main...	158.27	158.27
Total Howard's Body Shop (Car Maintenance)				158.27	158.27
IT Communications					
Bill	09/18/20	Phone C...	51200 Com...	176.58	176.58
Bill	11/05/20	Sept. 20...	51200 Com...	166.85	343.43
Bill	02/06/20	Dec. 2019	51200 Com...	166.85	510.28
Bill	05/14/20	March 2...	51200 Com...	166.85	677.13
Total IT Communications				677.13	677.13
IT Support					
Bill	09/18/20	Tech Co...	51760 Main...	365.02	365.02
Bill	09/18/20	IT TEch ...	52300 Prof...	248.42	613.44
Bill	11/05/20	Sept. 20...	51760 Main...	318.57	932.01
Bill	11/05/20	Sept. 20...	52300 Prof...	34.63	966.64
Bill	02/06/20	Dec. 2019	51760 Main...	318.57	1,285.21
Bill	02/06/20	Dec. 201...	52300 Prof...	259.26	1,544.47
Bill	05/14/20	March 2...	51760 Main...	318.57	1,863.04
Bill	05/14/20	March 2...	52300 Prof...	1,304.96	3,168.00
Total IT Support				3,168.00	3,168.00
Jackson Tire Service, Inc.					
Bill	10/02/20	New Batt...	51700 Main...	183.04	183.04
Total Jackson Tire Service, Inc.				183.04	183.04
Jim McHargue					
Bill	11/04/20	CAPCO...	52910 Meet...	243.40	243.40
Total Jim McHargue				243.40	243.40
L & M Automotive & Towing					
Bill	08/01/20	Ford Esc...	51700 Main...	56.00	56.00
Bill	01/22/20	Ford Esc...	51700 Main...	62.40	118.40
Total L & M Automotive & Towing				118.40	118.40
Ledger Dispatch					
Bill	07/25/20	PO: U56...	52400 Publi...	87.00	87.00
Bill	09/18/20	Public N...	52400 Publi...	67.80	154.80
Bill	09/23/20	3x4" Ad -...	54120 Com...	102.00	256.80
Bill	09/26/20	3x4" Ad f...	52400 Publi...	102.00	358.80
Bill	11/04/20	Free Pin...	52400 Publi...	102.00	460.80
Total Ledger Dispatch				460.80	460.80
LexisNexis					
Bill	02/21/20	2020 Rul...	52400 Publi...	87.79	87.79
Total LexisNexis				87.79	87.79
Lockwood Fire Station #151					
Bill	01/27/20	CCAD_S...	54712 Busi...	9,656.75	9,656.75
Total Lockwood Fire Station #151				9,656.75	9,656.75
Myron Corporation					
Bill	07/10/20	Pocket C...	54120 Com...	1,086.24	1,086.24
Total Myron Corporation				1,086.24	1,086.24
Office Depot					
Bill	09/17/20	Office Su...	52200 Offic...	55.22	55.22
Bill	12/03/20	Office Su...	52200 Offic...	456.04	511.26
Bill	12/19/20	Office Su...	52200 Offic...	62.12	573.38
Bill	01/22/20	Inv. #428...	52200 Offic...	40.31	613.69

Amador Air District
Expenses by Vendor Detail
July 2019 through June 2020

Type	Date	Memo	Account	Paid Amount	Balance
Bill	01/22/20	Inv. #428...	52000 Mem...	16.58	630.27
Total Office Depot				630.27	630.27
PERS Misc. Unfund Liability					
Bill	09/18/20	July2019...	50304 PER...	4,667.50	4,667.50
Bill	11/05/20	Sept. 2019	50304 PER...	5,421.00	10,088.50
Bill	02/06/20	Dec. 2019	50304 PER...	5,421.00	15,509.50
Bill	05/14/20	March 2...	50304 PER...	5,421.00	20,930.50
Total PERS Misc. Unfund Liability				20,930.50	20,930.50
Petty Cash					
Bill	03/05/20	Jeep Pat...	51700 Main...	63.91	63.91
Bill	03/05/20	Free Pin...	54120 Com...	48.46	112.37
Bill	03/05/20	Stamps -...	52200 Offic...	55.00	167.37
Bill	06/26/20	Certified...	52200 Offic...	99.65	267.02
Total Petty Cash				267.02	267.02
Public Works					
Bill	09/23/20	Office Sp...	52600 Rent...	2,436.21	2,436.21
Bill	01/10/20	Space R...	52600 Rent...	2,436.21	4,872.42
Deposit	05/14/20	Reverse ...	52600 Rent...	-4,872.42	0.00
Total Public Works				0.00	0.00
Ray Kapahi					
Bill	08/06/20	Revise E...	52300 Prof...	1,485.00	1,485.00
Bill	10/07/20	Board M...	52300 Prof...	382.50	1,867.50
Bill	10/07/20	Assit in c...	52300 Prof...	315.00	2,182.50
Bill	10/07/20	Mileage (...	52300 Prof...	60.50	2,243.00
Bill	11/04/20	Attended...	52300 Prof...	360.00	2,603.00
Bill	11/04/20	Mileage: ...	52300 Prof...	60.50	2,663.50
Bill	02/21/20	Inv. #202...	52300 Prof...	1,237.50	3,901.00
Bill	06/26/20	Review I...	52300 Prof...	225.00	4,126.00
Total Ray Kapahi				4,126.00	4,126.00
Retirement					
Bill	07/31/20	May 2019	50300 Retir...	888.23	888.23
Bill	09/18/20	July2019...	50300 Retir...	888.23	1,776.46
Bill	09/18/20	July 2019	50300 Retir...	958.76	2,735.22
Bill	09/26/20	Aug. 2019	50300 Retir...	958.76	3,693.98
Bill	01/16/20	Nov. 2019	50300 Retir...	890.68	4,584.66
Bill	01/16/20	Oct. 2019	50300 Retir...	1,327.28	5,911.94
Bill	02/06/20	Dec. 2019	50300 Retir...	890.68	6,802.62
Bill	03/12/20	Jan. 2020	50300 Retir...	890.68	7,693.30
Bill	05/14/20	Feb. 2020	50300 Retir...	1,025.53	8,718.83
Bill	05/14/20	March 2...	50300 Retir...	1,348.56	10,067.39
Bill	06/30/20	April 2020	50300 Retir...	1,828.05	11,895.44
Bill	06/30/20	May 2020	50300 Retir...	1,218.70	13,114.14
Total Retirement				13,114.14	13,114.14
Salaries					
Bill	07/31/20	May 2019	50100 Salar...	10,497.51	10,497.51
Bill	09/18/20	June 2019	50100 Salar...	10,497.51	20,995.02
Bill	09/18/20	July 2019	50100 Salar...	10,630.23	31,625.25
Bill	09/26/20	Aug. 2019	50100 Salar...	10,630.23	42,255.48
Bill	11/05/20	Sept. 2019	50100 Salar...	2,920.16	45,175.64
Bill	01/16/20	Nov. 201...	50100 Salar...	9,911.37	55,087.01
Bill	01/16/20	Oct. 2019	50100 Salar...	14,774.82	69,861.83
Bill	02/06/20	Dec. 2019	50100 Salar...	9,911.37	79,773.20
Bill	03/12/20	Jan. 2020	50100 Salar...	9,872.45	89,645.65
Bill	05/14/20	Feb. 2020	50100 Salar...	11,296.52	100,942.17
Bill	05/14/20	March 2...	50100 Salar...	14,707.89	115,650.06
Bill	06/30/20	April 2020	50100 Salar...	20,004.67	135,654.73
Bill	06/30/20	May 2020	50100 Salar...	14,084.08	149,738.81

**Amador Air District
Expenses by Vendor Detail
July 2019 through June 2020**

Type	Date	Memo	Account	Paid Amount	Balance
Total Salaries				149,738.81	149,738.81
Worker's Comp					
Bill	09/18/20	July2019...	50500 Work...	38.90	38.90
Bill	11/05/20	Sept. 2019	50500 Work...	400.88	439.78
Bill	02/06/20	Dec. 2019	50500 Work...	39.84	479.62
Bill	05/14/20	March 2...	50500 Work...	33.80	513.42
Total Worker's Comp				513.42	513.42
TOTAL				400,042.94	400,042.94

CORRESPONDENCE



WOODLAND RD. ASSOCIATION, P.O. BOX 1517, PIONEER, CA 95666

Patrick Minyard Chairperson 209-295-8626 pminyard@volcano.net	Judy Rider Treasurer 209-295-2278 jrider@volcano.net	J. Gobershock Secretary 209-295-8864 isgo1@yahoo.com	Brad Pellegrini Director 916-337-4554 bradpellegrini@yahoo.com	Lynn Morgan Director 209-295-8626 ladairmorgan@gmail.com
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Amador Air District
810 Court St.
Jackson CA 95642

July 15, 2020

Dear Herminia,

Thank you for supporting the pine needle debris program in our area. It is a pleasure working with you to bring this program to our area. Despite the health emergency, you kept everything running *very smoothly* and ACES did a great job too.

Once again, large amounts of debris were removed during this two week program, making our community more fire safe, reducing smoke and improving air quality for residents. This program is truly appreciated and utilized by our Upcountry neighbors.

Due to our communication and daily supervision, our area filled a 40 yard box almost every weekday and were compliant with program guidelines. All the users were also mindful of social distancing.

We look forward to participating again in 2021. Thank you for your support!

Sincerely,

Jennifer Gobershock, Director, Woodland Road Association

Cc: Patrick Minyard, Amador Fire Safe Council

RECEIVED

JUL 28 2020

AMADOR AIR DISTRICT
DPO