



AMADOR COUNTY COMMUNITY DEVELOPMENT
AGENCY
BUILDING DEPARTMENT

PHONE: (209) 223-6422
FAX: (209) 223-6637
WEBSITE: www.amadorgov.org
EMAIL: building@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Amador County Land Use Committee
FROM: Todd Barr, Chief Building Official
DATE: January 22, 2021
SUBJECT: Building Department Fee Schedule Update

Recommendation

Approve an amendment to the Building Department Fee Schedule to include a \$40.00 dollar technology fee to be collected with each permit to maintain and upgrade software for the Building and Planning Departments.

Background/Analysis

On December 15, 2020 The Building Department implemented new software updating the old technology that was on the edge of collapse and had not been supported for approximately 10 years. The new software has allowed us and our customers to implement a contactless permitting process and reserved the ability to also submit with paper submittals for those that prefer and will allow building permit records to be stored electronically eventually eliminating hard copy storage. We have made a significant investment of both time and money in the new technology and as we go forward there will be annual maintenance fees and upgrades to software that will be necessary. To protect our investment I am recommending the collection of a Technology Fee of \$40.00 with each permit submittal to be deposited in a designated fund to be used specifically for software annual fees, upgrades and related upgraded hardware to keep the system functioning properly and efficiently.

The Building Department has been moving forward with the goal of being revenue neutral. Construction activity is cyclical and the Technology Fee will help stabilize the availability of funds to maintain our investment.

Todd Barr,
Chief Building Official