

AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

**ANY INDIVIDUALS WHO WISH TO ATTEND THIS MEETING IN PERSON
WILL BE REQUIRED TO WEAR A FACE SHIELD OR MASK TO ENTER THE
BUILDING AND THROUGHOUT THE DURATION OF THEIR ATTENDANCE
AT THE MEETING.**

Please Note: All Board of Supervisors meetings are tape-recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. ****PLEASE NOTE, DUE TO COVID-19 SIGNING IN AT THE PODIUM HAS BEEN DISCONTINUED AT THIS TIME. PLEASE STATE YOUR NAME CLEARLY FOR THE RECORD.****

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE AMADOR COUNTY BOARD OF SUPERVISORS WILL BE CONDUCTING ITS MEETING VIA TELECONFERENCE. WHILE THIS MEETING WILL STILL BE CONDUCTED IN-PERSON AT 810 COURT STREET, WE **STRONGLY ENCOURAGE THE PUBLIC TO PARTICIPATE FROM HOME** BY CALLING IN USING THE FOLLOWING NUMBER:

+1-669-900-6833 (alternate phone numbers listed on amadorgov.org)

Access Code: 758 573 6084#

YOU MAY ALSO VIEW AND PARTICIPATE IN THE MEETING USING THIS LINK:

<https://zoom.us/j/7585736084>

The Chairman will call the meeting to order and after Board input, will invite the public to comment via phone/online to receive public comment.

REGULAR MEETING AGENDA

DATE: Tuesday, March 23, 2021
TIME: 9:00 AM
LOCATION: COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

CLOSED SESSION **8:30 A.M.** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

1. CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6.

- 1.a. County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Lisa Gaebe, Human Resources Director
Employee Organization: All Units
Suggested Action: Discussion and possible action.

2. CONFERENCE WITH COUNTY COUNSEL: EXISTING LITIGATION - {Government Code 54956.9(d)}

- 2.a. Matt Dolezal v. Forster, et al. Amador County Superior Court, Case No. 20-CV-11921
Suggested Action: Discussion and possible action.

3. CONFERENCE WITH COUNTY COUNSEL: ANTICIPATED LITIGATION - {Government Code 54956.9(d) (2)}

- 3.a. Claims of Linda L. Beeman, Claim Nos. 21-02 & 21-03
Suggested Action: Discussion and possible action.
- 3.b. Claim of Austin Couch-Adams, Claim No. 21-04
Suggested Action: Discussion and possible action.
- 3.c. Claim of Cienna Brown, Claim No. 21-05
Suggested Action: Discussion and possible action.
- 3.d. Claim of Richard Elias, Claim No. 21-06
Suggested Action: Discussion and possible action.

4. CONFIDENTIAL MINUTES:

- 4.a. Confidential Minutes: Review and possible approval of the March 9, 2021 Confidential Minutes.
Suggested Action: Approval

REGULAR SESSION **9:00 A.M.**

PLEDGE OF ALLEGIANCE:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Items listed on the consent agenda (#8) are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

5. REGULAR AGENDA:

- 5.a. Update by the Amador County Health Officer, Dr. Rita Kerr on the COVID-19 situation in Amador County.
Suggested Action: Direction to staff as desired, if any.
- 5.b. Adoption and Presentation of a Resolution Commending Outgoing Sheriff Martin Ryan, on his Years of Dedication as the Amador County Sheriff, and Congratulating him on his Retirement.
Suggested Action: Approve the Resolution.
[RES 21-043 Martin Ryan Retirement.docx](#)
- 5.c. Presentation by Sheriff Martin Ryan of Distinguished Service and Life Saving Awards to Sheriff's Office Staff as Follows:
- Sgt. Kyle Wilson
Sgt. Joshua Cazadd
Lt Brandon Cone
Deputy Eric Larson
Cpt. Jarret Benov
Sgt. Michael Rice
CO Patricia Allen
CO Jordan Hernandez-Fosback
Suggested Action: Presentation only
- 5.d. Presentation by Ms. Stephanie Ruscanksy, Insurance Service Office Inc.,(ISO), Western Regional Manager, Community Hazard Mitigation relative to the following topics:
Brief History of ISO/National Board of Fire Underwriters
Relationship between ISO and the Insurance Industries
Benefits of having an ISO rating of four (4) or greater
Relationship between ISO and The Commission of Fire Accreditation International
Suggested Action: Presentation only
- 5.e. Planning Department - Consideration and acceptance of the 2020 General Plan Annual Progress Report and Housing Element Annual Progress Report, as mandated by Government Code Section 65400, prior to submittal to the Governor's Office of Planning and Research (OPR), and the CA Department of Housing and Community (HCD).
Suggested Action: Acceptance of the General Plan APR and Housing Element APR for the 2020 calendar year.
[GP memo to BOS.docx](#)
[General Plan APR 2020.pdf](#)
[Housing Element APR 2020.pdf](#)
[APR Presentation.pptx](#)
- 5.f. Minutes: Review and possible approval of the March 9, 2021 Board of Supervisors Meeting Minutes.
Suggested Action: Approval

6. CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

- 6.a. Declaration of a Local State of Emergency in Amador County due to Pervasive Tree Mortality.
Suggested Action: Approve declaration
[Tree Mortality_resol.doc](#)
- 6.b. Amador Child Abuse Prevention Council: Resolution declaring April 2021 as Child Abuse Prevention Month.
Suggested Action: Approve the Resolution.
[2021 Child Abuse Prevention Month Resolution.doc](#)
- 6.c. Commission on Aging: Reappointment of Susan Tomasich to the subject committee for a term of four (4) years, effective 03/23/2021 through 03/22/2025.
Suggested Action: Approve the reappointment.
[Tomasich, Susan Commission on Aging Application.pdf](#)
- 6.d. General Services Administration: Invitation To Bid (ITB) 21-02 Willow Creek Road Rehabilitation Project
Suggested Action: 1) Award Invitation to Bid ITB 21-02 Willow Creek Rehabilitation Project in an amount not to exceed \$416,720.00 to Vintage Paving Inc. and: 2) Authorize the Board Chair to sign construction contract based upon the standard sample contract (attached) contingent upon County Counsel and the Director of Public Works approval.
[ITB 21-02 BOS Memo 3.10.21.pdf](#)
[ITB 21-02 Bid Receipt log.pdf](#)
[ITB.21-02 Evaluation Memo, Bid Estimate Summary & Bid Evaluation 3.10.21.pdf](#)
[Sample Contract.pdf](#)
- 6.e. Assessor: Secured Roll Correction - approval of roll correction value being decreased over \$150,000
Suggested Action: Approve
[008-050-019-000.pdf](#)
- 6.f. Assignment and Assumption of Ground Lease Hangar #114
Suggested Action: Approve the Assignment and Assumption of Lease between the County and the Brookhaven Hill Trust, Charles Hamilton Barfield III (Trustee).
[Assignment and Assumption Memo 3.5.21.pdf](#)
[Assignment and Assumption \(3.5.21\).pdf](#)
[Credit Report Recommendation 3.5.21.pdf](#)
- 6.g. Assignment and Assumption of Ground Lease Hangar #40
Suggested Action: Approve the Assignment and Assumption of Lease between the County and the Tim G. Earl (“Successor Lessee”).
[Assignment and Assumption Memo 3.10.21.pdf](#)
[Assignment of Lease 3.5.21.pdf](#)
- 6.h. Boating Safety and Enforcement Financial Aid Program Agreement
Suggested Action: Approval of Boating Safety and Enforcement Financial Aid Program Agreement
[Boating21.22.pdf](#)
- 6.i. Planning Commission: Approval of the appointment of Zachary Kendrick to the subject committee to serve coterminous with District V Supervisor.
Suggested Action: Approve the Appointment.

[Zachary Kendrick Planning Commission District V Committee Application.pdf](#)

- 6.j. General Services Administration: Amendment #3 to the Sub-Recipient Agreement between AWA and the County
Suggested Action: Approve Amendment #3 to the Sub-Recipient Agreement between AWA and the County.
[AWA 3rd Amendment memo 3.16.21.pdf](#)
[AMENDMENT 3 AWA subrecipient 3.15.21.pdf](#)
[AWA Cost Share Reduction Request Letter 3.15.21.pdf](#)
- 6.k. Building Department: Limited Density Owner-Built Rural Dwelling / LD210061 - ESTEY
Suggested Action: Adopt the Resolution and authorize the Chair to sign the Agreement.
[AG210061.Estey.APN Map.pdf](#)
[AG210061.Estey.Plot Plan.pdf](#)
[LD210061.Estey.Agree.Notarized.03.16.2021.pdf](#)
[LD210061.Estey.Resolution.docx](#)
- 6.l. Service Employees International Union (SEIU) Local 1021 Side Letter for Behavioral Health Rehabilitation Stipend
Suggested Action: Please approve and authorize the Chairman to sign SEIU Side Letter
[BH Rehabilitation Specialist -Side Letter Stipend.pdf](#)
[BH Rehabilitation Specialist Stipend Memo.doc](#)
- 6.m. Service Employees International Union (SEIU) Local 1021 Side Letter for Health Educator I – Medical Assistant Stipend
Suggested Action: Please approve the SEIU Side Letter and authorize the Chairman to sign.
[Health Educator I - Medical Assistant Stipend Memo.doc](#)
[Health Educator I -Medical Assistant Side Letter Stipend.pdf](#)
- 6.n. Create New Classification and Pay Range for a Payroll Manager in the Confidential Unit and reclassify Candace Thomas from her current classification of Payroll Specialist II to Payroll Manager
Suggested Action: Please approve the new classification, pay range and reclassification request for the Payroll Manager in the Confidential Unit and authorize the Chairman to sign the Confidential Resolution.
[Payroll Manager Memo.doc](#)
[PAYROLL MANAGER - Job Description DRAFT 2-1-21.docx](#)
[Consolidated Salaries DRAFT 3.16.21.xlsx](#)
[Confidential_Resolution 03.23.21 DRAFT.docx](#)
[Confidential updated 02.02.2020 - DRAFT.pdf](#)
- 6.o. Create New Sheriff's Executive Assistant Classification and Reclassify Erin Scotto from Administrative Secretary to Sheriff's Executive Secretary
Suggested Action: Please approve the new Sheriff's Executive Assistant classification and reclassify Erin Scotto from Administrative Secretary to Sheriff's Executive Secretary
[GENERAL UNIT Salaries DRAFT 3.16.21.xls](#)
[Sheriff's Executive Secretary DRAFT with accepted changes.docx](#)
[Sheriff's Executive Secretary Memo.doc](#)
[Consolidated Salaries DRAFT 3.16.21.xlsx](#)
- 6.p. Sheriff's Security Officer Revised Job Description, New Pay Range and Consolidated Wage Plan

Suggested Action: Please approve the Sheriff's Security Officer revised job description, new pay range, and the County Consolidated Wage Plan.

[Sheriff's Security Officer Memo.doc](#)

[Sheriff's Security Officer - Revised 2021.doc](#)

[SOA Wage Plan.pdf](#)

[Consolidated Salaries DRAFT 3.16.21.xlsx](#)

- 6.q. USDA-APHIS-Wildlife Services MOU for the 2021/22 Fiscal Year
Suggested Action: It is recommended that the Board of Supervisors authorize the Board Chair to sign the attached Financial Plan.
[2021-2 Memo to BOS USDA-APHIS-WS Agreement 4919.docx](#)
[0105 FY21-2 FP.pdf](#)
- 6.r. Jackson Valley Fire Protection District (JVFPD): Approval of the following individuals to the JVFPD Board of Directors :
Mr. Hugh S. Herfel (Jake) and Ms. Vicky Farmer, effective March 23, 2021 for a four year term. (Until January 1, 2025)
Ms. Dana Calhoun, to serve the remainder of the term vacated by Director Steve Brown. (Until January 1, 2023).
Suggested Action: Approval
[20210317111909.pdf](#)

ADJOURNMENT: UNTIL TUESDAY, APRIL 13, 2021 AT 9:00 A.M. (CLOSED SESSION BEGINS AT 8:30 A.M.)

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings. Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.