

****AGENDA****

AMADOR LOCAL AGENCY FORMATION COMMISSION

**5:30 P.M. – THURSDAY SEPTEMBER 16, 2021
810 COURT STREET, JACKSON
BOARD OF SUPERVISORS CHAMBERS**

Please Note: All LAFCO meetings are recorded.

The Amador Local Agency Formation Commission will hold this meeting both by teleconference and in person at the address above.

The public may participate via the following link on any computer, tablet or phone:
<https://us02web.zoom.us/j/86169263500?pwd=Q0FJeVVGbUpPRjlmUjlodU9HUEJWZz09>

You may also call in by telephone using the following number: 1-669-900-6833. The meeting ID # is 853 2275 099861 6926 35002 and the passcode is 815701.

The Chairman will, at certain times, invite the public to comment. Public comment will also be accepted by email at nmees.lafco@gmail.com. All emails must be received by 5:00 P.M. on September 16 and will be read aloud into the record, and shall be subject to the same rules as would otherwise govern speaker comments at the Commission meeting.

Meeting Materials are available for Public Review on the Amador LAFCO website at <https://www.amadorgov.org/government/lafco/lafco-meetings-minutes-agendas>.

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA FOR SEPTEMBER 16, 2021**
- 4. APPROVAL OF THE MINUTES OF AUGUST 19, 2021**
- 5. APPROVAL OF CLAIMS TO SEPTEMBER 16, 2021**
- 6. PUBLIC FORUM – PUBLIC COMMENT**

Any person may address the Commission on any subject within the jurisdiction of LAFCO which is not on the agenda. No action may be taken at this meeting. There is a five (5) minute limit.

7. PRESENTATION AND STUDY SESSION BY CONSULTANT, BEVERLY BURR: FINANCIAL ANALYSIS OF FIRE PROTECTION SERVICES

This report will be continued to the next LAFCO meeting. No action on the report is expected.

8. ADOPTION OF A SPHERE OF INFLUENCE FOR AMADOR FIRE PROTECTION DISTRICT, LAFCO PROJECT #338, (LAFCO RESOLUTION #2021-10)

The staff-recommended sphere of influence includes the unincorporated area of Amador county, excluding the boundaries of the Sutter Creek FPD, boundaries of the Jackson Valley FPD, Kirkwood Meadows PUD and the Lockwood FPD sphere of influence area. The incorporated cities of Ione & Jackson are excluded; the city of Plymouth is served by contract and is included in the proposed sphere of influence. CEQA exempt pursuant to CEQA Guidelines Section 15061(b)(3); no possibility that the action taken by the Commission may have a significant effect on the environment.

9. OTHER BUSINESS, REPORTS

- a. Commissioner Announcements
- b. Correspondence: CALAFCO conference cancelled
- c. Executive Officer's Report
- d. Budget Reports: provided by email

ADJOURNMENT

Note: The next regular LAFCO meeting is scheduled for October 21, 2021.



Roseanne Chamberlain
Executive Officer

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCO action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 48 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 10 copies.

NOTE: State law requires that a participant in LAFCO proceedings who has a financial interest in the decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify commission staff before the hearing.

**PLEASE DO NOT REMOVE POSTING BEFORE:
September 17, 2021**

AMADOR LAFCO



LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380

MINUTES

August 19, 2021

DRAFT

This meeting was available via video conference and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The August 19, 2021, meeting of the Amador Local Agency Formation Commission (LAFCO), held via video conference, was called to order by Vice Chairman Vinciguerra at 5:41 p.m.

2. **Roll Call**

Members Present:

Jim Vinciguerra, Vice Chairman
Dominic Atlan, City Member
Bob Stimpson, City Member
Byron Damiani, Public Member Alternate

Staff Present:

Roseanne Chamberlain, Executive Officer
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for August 19, 2021**

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Stimpson, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of July 15, 2021**

Motion: It was moved by Commissioner Stimpson, seconded by Commissioner Atlan, and carried unanimously to approve the Minutes of July 15, 2021, as submitted.

5. **Approval of Claims to August 19, 2021**

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Stimpson, and carried unanimously to approve the Approval of Claims – Meeting Final, as submitted.

6. **Public Forum – Public Comment**

There was no public comment.

7. **Presentation and Study Session by Consultant Beverly Burr: Financial Analysis of Fire Protection Services**

By consensus, the Commission postponed the presentation and study session by Beverly Burr on

the financial analysis of fire protection services until the September 16, 2021, LAFCO Commission meeting.

8. **Adoption of a Sphere of Influence for Amador Fire Protection District (LAFCO Project #338; LAFCO Resolution #2021-10)**

Executive Officer Chamberlain stated that she has received a number of questions regarding clarification of items related to this agenda item.
There was no public comment.

Motion: It was moved by Commissioner Atlan, seconded by Commissioner Stimpson, and carried unanimously to continue the hearing on the Adoption of a Sphere of Influence for Amador Fire Protection District until the September 16, 2021, LAFCO Commission meeting.

9. **Other Business, Reports**

- a. Commissioner Announcements – Commissioner Damiani reported that the Sutter Creek Theatre is once again open for shows.
- b. Correspondence – none.
- c. Executive Officers Report – Ms. Chamberlain stated that her written report was in the meeting packet. The Commission had no questions regarding the report.
- d. Monthly Budget Reports – provided in the meeting packet.
- e. Project Status Report – Ms. Chamberlain reported that there was a list of projects with their current status in the meeting packet and that a number of projects have been recently completed. She added that issues with the County Surveyor’s office have been worked out and she believes mapping should proceed more smoothly now.

Adjournment

The next regular LAFCO meeting is scheduled for September 16, 2021. Vice Chairman Vinciguerra adjourned the meeting at 5:49 p.m.

Pat Crew, Presiding Officer
LOCAL AGENCY FORMATION COMMISSION

ATTEST: _____
Nancy Mees, Clerk to the Commission

APPROVAL OF CLAIMS - PACKET DRAFT

AGENDA OF September 16, 2021

APPROVAL OF CLAIMS TO September 16, 2021

Agenda Item 5

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>INV.DATE</u>	<u>AMOUNT</u>
R Chamberlain 8/17/2021-9/15/2021	Consulting Services Labor	9/16/2021 Estimated	\$ 3,400.00
	Expense Total, (mileage, PO Box, phone)	9/16/2021 Estimated	\$ 180.00
N Mees 8/19/2021-9/15/2021	Clerical & Admin Labor	9/16/2021 Estimated	\$ 420.00
	Expense Total	9/16/2021 Estimated	\$ 7.50
Bill Chamberlain 8/20/21-9/16/21	Legal Consulting Services Labor	9/16/2021 Estimated	\$ 180.00
LAFCO Board	Meeting Stipends (Maximum of 5 @ \$50.00)		\$ 250.00
	TOTAL		\$ 4,437.50

** Note: Denotes any invoices paid prior to Commission Approval, per Policy 2.3.7

CHAIR:

Presiding Officer

ATTEST:

Nancy Mees
CLERK TO THE COMMISSION

AGENDA ITEM #8

TO: ALL COMMISSIONERS, ALTERNATES
FROM: ROSEANNE CHAMBERLAIN, EXECUTIVE OFFICER
SUBJECT: **ADOPTION OF A SPHERE OF INFLUENCE FOR AMADOR FIRE PROTECTION DISTRICT; LAFCO PROJECT #338; RESOLUTION #2021-10**
DATE: MEETING OF SEPTEMBER 16, 2021

BACKGROUND:

LAFCO is initiating the adoption of this sphere of influence pursuant to Government Code §56425(g). This hearing is continued from the August 19, 2021, meeting.

The Executive Officer was invited to and attended the City of Plymouth council meeting on August 26, 2021, presenting a PowerPoint overview of spheres of influence in general and the proposed AFPD sphere to the council. A lengthy discussion by the city council resulted in a consensus for the mayor to attend this LAFCO meeting. No correspondence has been received from the City of Plymouth regarding this matter.

Emails have been received with questions about the proposed sphere from fire chiefs Debbie Mackey, Dominic Moreno, and Ken Mackey. On September 2, 2021, the Executive Officer attended the Fire Chief's Association meeting to answer questions and discuss the proposed sphere for AFPD. There was a lengthy discussion. Additional questions about the sphere have been received, and responded to, by email. Chief Debbie Mackey provided a map depicting the "call areas" for each fire provider. That map is attached. She states that the map was developed in the 1970s by CALFire, however there is no legend or attribution for the source of the map nor any source data indicated for the map. Based on these communications, it is likely that some of the concerned fire chiefs will participate in the meeting.

The proposed AFPD sphere was provided with the Resolution in the August packet and shown as "Exhibit A". An additional map, showing the boundary and sphere area for the district was also provided in the materials for the August meeting.

The Municipal Services Review (MSR) update for Amador Fire Protection District has been completed and was recently reviewed by the Commission (July 15, 2021). Determinations regarding the MSR are part of LAFCO Resolution #2021-06, adopted July 15, 2021. The analysis and complete profile for the district is contained in the MSR and the commission's record of proceedings for the MSR, along with materials from the LAFCO meeting of August 16, 2021, which are made a part of this action.

DISCUSSION:

This action is the adoption of an original sphere of influence for AFPD. It is intended to reflect the area historically assumed to be the sphere for AFPD and it could serve as a starting point for discussions about the significant mismatch between LAFCO designated boundaries and spheres for the fire providers in the county.

Many discussions regarding the mismatch between boundaries and service areas have occurred over the last few years. Individual chapters for each fire district have been updated recently and spheres of influence have been adopted. These spheres will serve as “starting point” or baseline spheres for future analysis. The recommendation for AFPD is to adopt a sphere of influence on the same basis as the other districts. This action will not prejudice future amendments or changes to fire provider but will provide the same background position for AFPD as for the other fire districts.

Much additional work remains to assess potential remedies, and implement those remedies, to resolve the boundary-service area mismatch.

Whenever the on-going discussions of these matters result in a consensus for change, the spheres of influence for any affected agencies will likely need to be amended by the commission. For example, should the commission initiate a reorganization, consolidation or merger of fire agencies, the spheres of influence would then be modified based on the known information at that time to achieve consistency with the intended changes of organization. Having the current municipal service review chapters and adopted sphere of influence is requisite for any change of organization of the districts and cities.

CEQA:

LAFCO is the lead agency for the project. The Executive Officer has reviewed the proposal and determined that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA), Section 15061(b)(3) of the Public Resources Code, in that there is no change in services or service demand and no possibility that the project could have a negative effect on the environment (Notice of Exemption attached).

STAFF RECOMMENDATIONS:

1. Review the materials and testimony presented at the hearing and modify the proposed sphere of influence as needed.
2. Find that the adoption of this sphere of influence for the Amador Fire Protection District is exempt from the provision of CEQA under Section 15061(b)(3).

3. Approve LAFCO Resolution # 2021-10 (attached), making determinations and adopting a sphere of influence for the Amador Fire Protection District.

Attachments: Resolution #2021-10

Exhibit A: Map

Exhibit B: Determinations

Notice of Exemption

Map of "call areas" provided by Chief Debbie Mackey

AMADOR LAFCO

DRAFT

LOCAL AGENCY FORMATION COMMISSION

RESOLUTION MAKING DETERMINATIONS, ADOPTING THE SPHERE OF INFLUENCE FOR AMADOR FIRE PROTECTION DISTRICT

LAFCO RESOLUTION NUMBER 2021-10

WHEREAS, pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act, commencing with §56000, et seq. of the Government Code, and specifically in accordance with §56425; and

WHEREAS, a municipal services review update for Amador Fire Protection District (AFPD) has been completed and was found by LAFCO to be adequate and complete on July 15, 2021; and

WHEREAS, the functions and classes of services provided by the Amador Fire Protection District are identified in the municipal services review as: fire protection and suppression, rescue, emergency medical response, hazardous material emergency response, technical rescue, community risk reduction and related services for the protection of lives and property, pursuant to California Health and Safety Code §13800-13970; and

WHEREAS, the nature, extent and location of services provided by the Amador Fire Protection District are described in the Municipal Services Review; and

WHEREAS, LAFCO has not previously adopted a sphere of influence for the district and the sphere of influence has been generally accepted to have been coterminous with the boundaries of the district; and

WHEREAS, LAFCO has researched and verified the boundaries of fire protection districts and cities within the county based on formation records and recorded documents and has adopted a sphere of influence for Lockwood Fire Protection District that includes small areas within the AFPD boundaries; and

WHEREAS, at the times and in the form and manner required by law, the Executive Officer has given notice of the hearing by this Commission; and

WHEREAS, upon the date, time and place specified in said notice of hearing and in any order or orders containing such hearing, the Commission has received, heard, discussed and considered all oral and written testimony related to the sphere of influence, including but not limited to comments, objections, the Executive Officer's written and oral report and recommendation, the environmental document and determination, plans for providing service, boundaries, previously adopted spheres of influence and municipal service review.

NOW, THEREFORE, BE IT HEREBY RESOLVED, DETERMINED AND ORDERED as follows:

1. The adoption of the Sphere of Influence for the Amador Fire Protection District is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) in that there is no possibility that the action taken

LOCAL AGENCY FORMATION COMMISSION

by the Commission may have a significant effect on the environment.

2. The Sphere of Influence of the Amador Fire Protection District is determined and approved as shown on the attached map marked "Exhibit A", and includes the unincorporated area of Amador County, excluding the boundaries of the Sutter Creek FPD, Jackson Valley FPD, Kirkwood Meadows PUD, Lockwood FPD Sphere of Influence and the incorporated cities of Lone and Jackson. The sphere area includes the city of Plymouth.
3. Determinations with respect to the Sphere of Influence for the Amador Fire Protection District are set forth and described in the attached "Exhibit B" and are incorporated herein by this reference.
4. The Executive Officer is hereby directed to file a Notice of Exemption in compliance with the California Environmental Quality Act and local ordinances implementing the same.

The foregoing resolution was duly passed and adopted by the Local Agency Formation Commission of the County of Amador at a regular meeting thereof, held on the 19th day of August 2021 by the following vote:

AYES:

NOES:

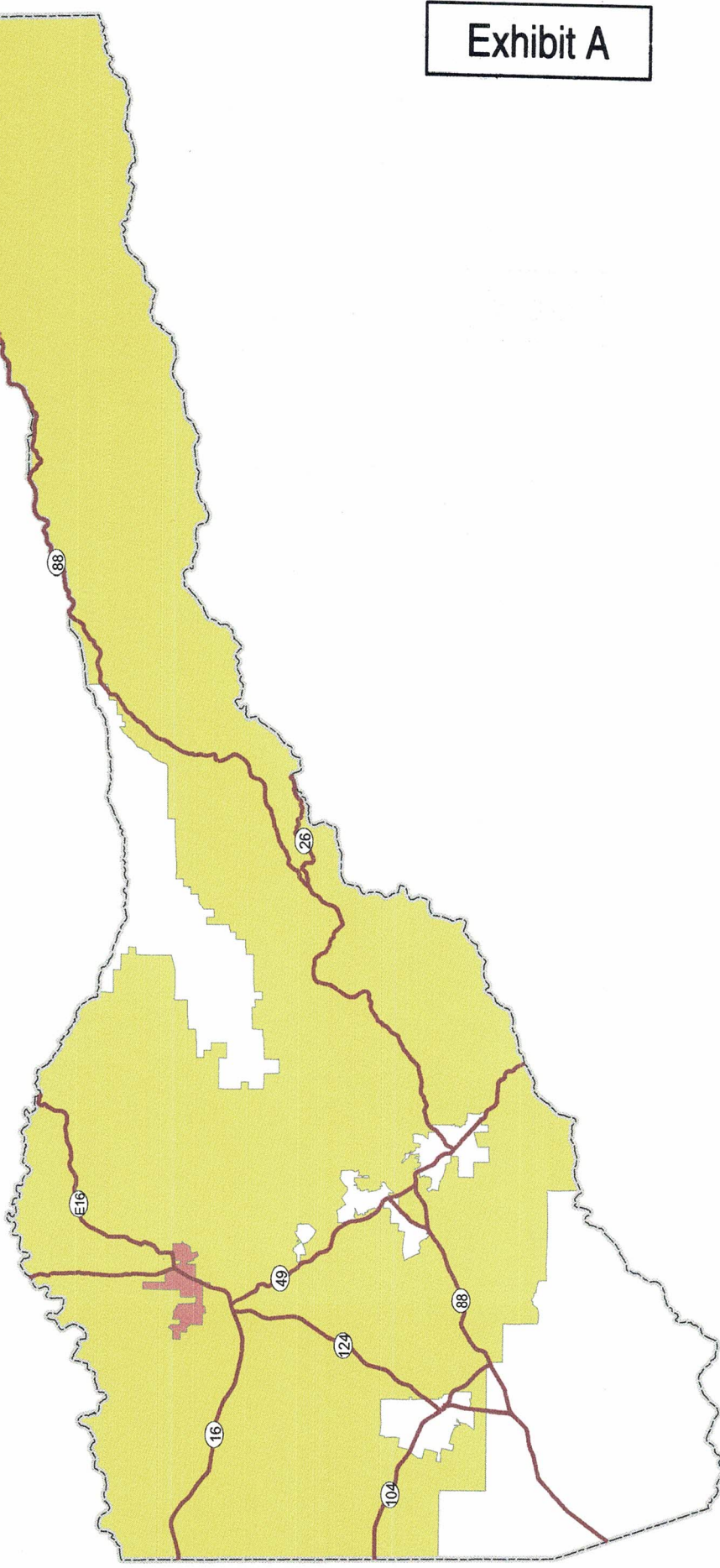
ABSENT:

Presiding Officer
Pat Crew, Chairman

ATTEST:

Nancy Mees, Clerk to the Commission
Amador Local Agency Formation Commission
Amador County, California

Exhibit A



Amador Fire Protection District Sphere of Influence

LAFCO Project # 338
LAFCO Resolution #2021-10
August 19, 2021

Map created August 3, 2021 for Amador LAFCO by:
Amador County Transportation Commission, GIS staff
117 Valley View Way, Sutter Creek CA 95685 (209) 267-2282

The Amador County Transportation Commission assumes no responsibility arising from the use of this information. THE MAPS AND ASSOCIATED DATA ARE PROVIDED WITHOUT WARRANTY OF ANY KIND, expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Do not make any business decisions based on this data before validating your decision with the appropriate County office.

- AFPD SOI
- Plymouth City Limits per Contract
- State Highway
- Amador County

LOCAL AGENCY FORMATION COMMISSION

Exhibit B TO LAFCO RESOLUTION NO. 2021-10

RESOLUTION MAKING DETERMINATIONS AND ADOPTING THE SPHERE OF INFLUENCE FOR THE AMADOR FIRE PROTECTION DISTRICT

1. Significant changes to the present and planned land uses in the sphere area for Amador Fire Protection District are not anticipated within the time frame for this sphere of influence.
2. The present and probable need for public facilities and services in and around the Amador Fire Protection District are not anticipated to substantially change. The available funding and the organizational structure of fire and emergency service providers may limit improved fire protection and suppression.
3. The Commission recognizes that the present capacity of public facilities and the adequacy of public services that the Amador Fire Protection District provides, or is authorized to provide, are adequate given the limits of available revenues and local community needs.
4. Agriculture, including agricultural and open space lands, are not anticipated to significantly change, nor to be affected by the adoption of the sphere of influence.
5. Communities of social or economic interest are identified within the boundaries of the district, and services and overall service levels in these communities are anticipated to remain unchanged.

AMADOR LAFCO
LOCAL AGENCY FORMATION COMMISSION

DRAFT

Notice of Exemption

TO: _____ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814
 County Clerk
County of Amador

FROM: Public Agency:
Amador LAFCO
810 Court Street, Jackson, 95642
Contact: 209-418-9377
amador.lafco@gmail.com

Project Title: Sphere of Influence for Amador Fire Protection District (AFPD)
LAFCO Project #338

Project Location – Entire district consisting of the unincorporated area of Amador county, excluding the boundaries of the Sutter Creek FPD, Jackson Valley FPD, Kirkwood Meadows PUD, Lockwood FPD Sphere of Influence & the incorporated cities of lone & Jackson.

Project Location - City: Includes City of Plymouth (contract area)

Project Location - County: Territory entirely within Amador County

Description of Project: Adopt a sphere of influence for Amador Fire Protection District

Name of Public Agency Approving Project: Amador LAFCO

Name of Person or Agency Carrying out Project: Amador LAFCO; amador.lafco@gmail.com

Exempt Status: (check one)

Ministerial

Declared Emergency

Categorical Exemption Section 15061(b)(3) of the Public Resources Code

Statutory Exemptions. State code number:

Reasons why project is exempt: No change in services, or service demand and no possibility that the project could have a negative effect on the environment.

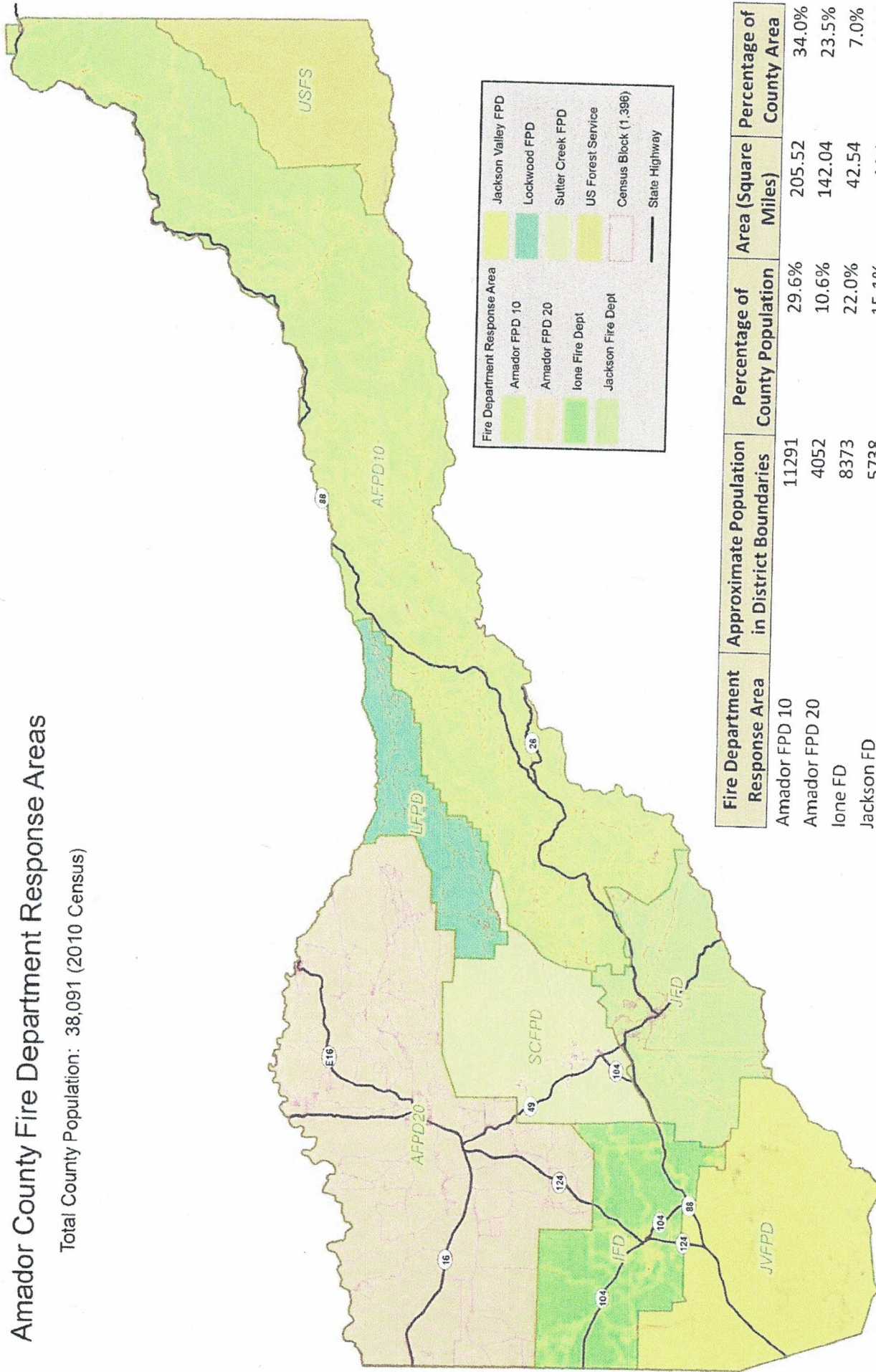
Signature: _____ Date: 8/19/21 Title: Executive Officer

Signed by Lead Agency Date received for filing at OPR: _____
 Signed by Applicant

POSTED ON:

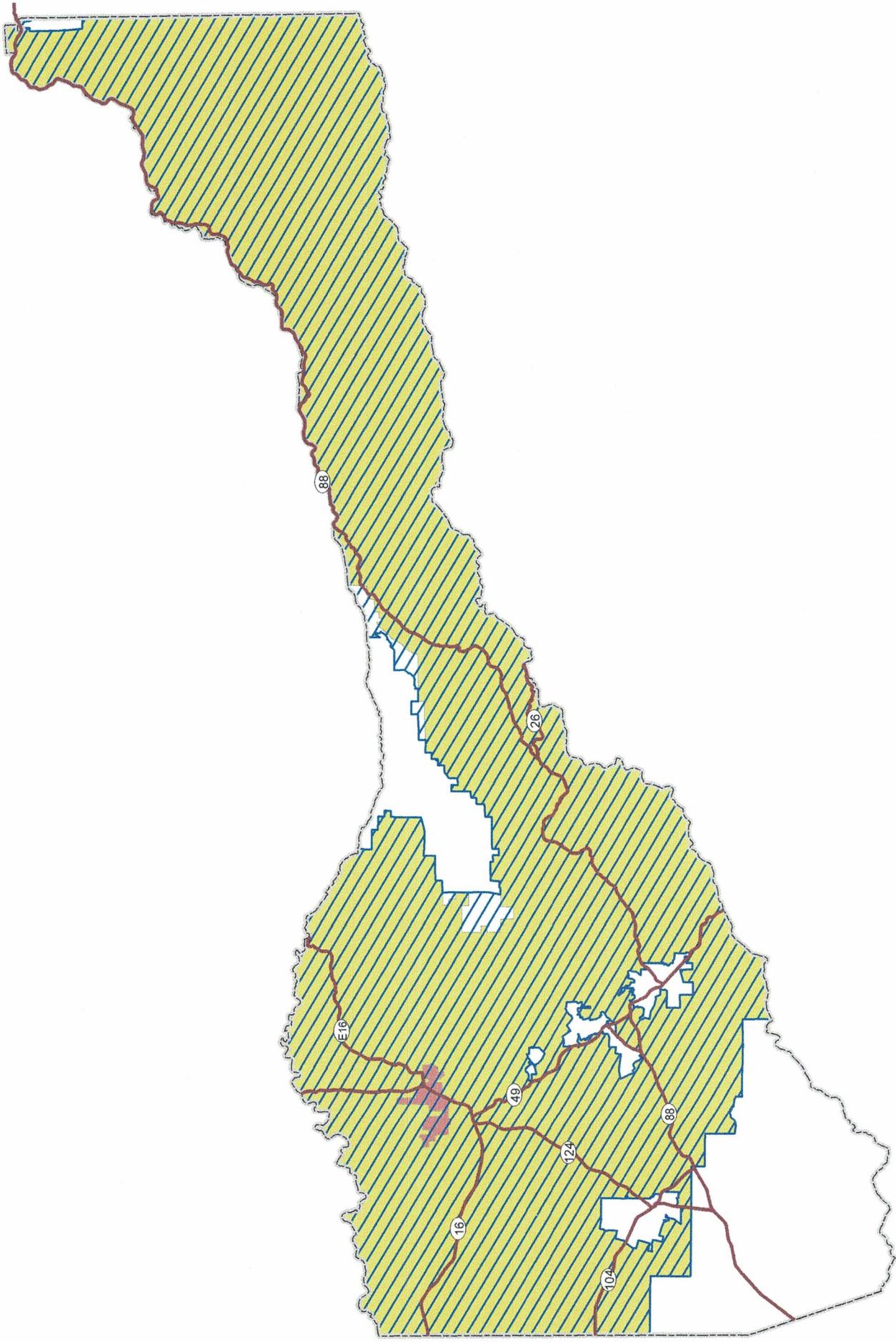
Amador County Fire Department Response Areas

Total County Population: 38,091 (2010 Census)



Fire Department Response Area	
[Light Green Box]	Amador FPD 10
[Light Orange Box]	Amador FPD 20
[Medium Green Box]	Lone Fire Dept
[Light Green Box]	Jackson Fire Dept
[Yellow Box]	Jackson Valley FPD
[Teal Box]	Lockwood FPD
[Light Green Box]	Sutter Creek FPD
[Yellow Box]	US Forest Service
[Pink Box]	Census Block (1,396)
[Black Line]	State Highway

Fire Department Response Area	Approximate Population in District Boundaries	Percentage of County Population	Area (Square Miles)	Percentage of County Area
Amador FPD 10	11291	29.6%	205.52	34.0%
Amador FPD 20	4052	10.6%	142.04	23.5%
Lone FD	8373	22.0%	42.54	7.0%
Jackson FD	5738	15.1%	44.1	7.3%
Jackson Valley FPD	2937	7.7%	67.42	11.2%
Lockwood FPD	1455	3.8%	25.62	4.2%
Sutter Creek FPD	4245	11.1%	40.59	6.7%
US Forest Service	0	0.0%	35.78	5.9%
TOTAL:	38091	100.0%	603.61	100.0%



-  AFPD Boundary
-  AFPD SOI
-  Plymouth City Limits per Contract
-  State Highway
-  Amador County

Amador Fire Protection District

District Boundary and Sphere of Influence

Map created August 3, 2021 for Amador LAFCO by:
 Amador County Transportation Commission, GIS staff
 117 Valley View Way, Sutter Creek CA 95685 (209) 267-2282

The Amador County Transportation Commission assumes no responsibility arising from the use of this information. THE MAPS AND ASSOCIATED DATA ARE PROVIDED WITHOUT WARRANTY OF ANY KIND, expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Do not make any business decisions based on this data before validating your decision with the appropriate County office.