

## Amador Air District Board of Directors Meeting

### Summary Minutes for May 18, 2021 Meeting held at 1:30 pm

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Meeting was recorded in the Amador County Board of Supervisors Chambers  
810 Court Street, Jackson, California

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#### Determination of a Quorum

##### Present on Roll Call:

Pat Crew	Amador County District 1, Supervisor
Richard Forster	Amador County District 2, Supervisor
Jeff Brown	Amador County District 3, Supervisor
Frank Axe	Amador County District 4, Supervisor (Chair)
Brian Oneto	Amador County District 5, Supervisor
Bob Stimpson	City of Jackson, Councilman
Diane Wratten*	City of Ione, Councilman

\*Attended via Zoom

##### Absent on Roll Call:

Keith White	City of Plymouth, Councilman
Linda Rianda	City of Sutter Creek, Councilman
Susan Bragstad	City of Amador City, Councilman

##### Staff/Others:

Herminia Perry, APCO

Matt Peterson, AAD Inspector

Sandy Sup, Fechter & Company (via Zoom)

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Directors. Any packets prepared by Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

At 1:31 p.m. Chair Axe called the meeting to order. It was determined that there was a quorum for business.

**Pledge of Allegiance:** Chair Axe led the Board and staff in the Pledge of Allegiance.

<b>Approval of Agenda:</b> Approval of the agenda for this date; any and all off agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code).	
<b>Motion:</b>	It was moved by <u>Director Oneto</u> , seconded by <u>Director Crew</u> , and unanimously carried to approve the agenda for this date. Vote 7-0  <b>Absent:</b> Directors White, Rianda, and Bragstad
<b>Public Matters Not on the Agenda:</b> Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Air District Board of Directors; however, any matter that requires action may be referred to staff and/or a committee for a report and recommendation for possible action at a subsequent Board meeting. <b>Please note - there is a five (5) minute limit per topic</b>	
Administrative Matters	
<b>1.</b>  <b>Motion:</b>	<b>Minutes: Review and approval of the March 16, 2021 Board Minutes:</b> Approved with corrections.  It was moved by Director Forster, seconded by Director Brown, and unanimously carried to approve the minutes for this date. Vote 7-0  <b>Absent:</b> Directors White, Rianda, and Bragstad
<b>2.</b>  <b>Motion:</b>	<b>Fechter &amp; Company Air District 2019/2020 Audit Presentation:</b> Presentation APCO Perry introduced Sandy Sup of Fechter and Company, CPA, Inc., who performed the two-year audit of the District's finances.  Mrs. Sup reviewed the resulting documents, Management Reports, and the Financial Statements with the Board and answered questions.  No formal motion was made. Presentation was informational only.  <b>Absent:</b> Directors White, Rianda, and Bragstad
<b>3.</b>  <b>Motion:</b>	<b>AB 617 Implementation Funds &amp; Resolution 21-03:</b> Action APCO Perry expressed the interest in the Amador Air District (AAD) to continue participating in AB 617 Implementation Funds grant program. The funds from this grant are used to supplement our Smoke Reduction Bin Program.  It was moved by Director Stimpson, seconded by Director Forster, and unanimously carried to approve Resolution 21-03 and authorize APCO to accept proposed funds from AB 617 Implementation. Vote 7-0  <b>Absent:</b> Directors White, Rianda, and Bragstad

<b>4.</b>	<p><b>Vicini Brothers, LLC Loan Agreement: Action</b> APCO Perry explained AAD staff worked with County Council to draft up new loan agreement between Vicini Brothers, LLC and the AAD. The new loan terms anticipate that Vicini Green Waste Recycling Facility shall stay in business for the next three (3) years. 1/3 of the loan will be forgiven each year Vicini is in business. If Vicini was to go out of business before the third (3<sup>rd</sup>) year anniversary of signed agreement, the remaining time will be prorated and that amount will be due for payment to the District along with any interest accrued.</p> <p><b>Motion:</b> It was moved by Director Forster, seconded by Director Stimpson, and unanimously carried to approve and authorize signature of new agreement between Vicini Brothers, LLC and Amador Air District. Vote 7-0</p> <p><b>Absent:</b> Directors White, Rianda, and Bragstad</p>
<b>5.</b>	<p><b>Draft Budget for FY 2021-2022: Discussion and Possible Action</b> APCO Perry explained that the general approach to the budget has been similar to the past budgets where the expenses match the revenues, with the exception of the special projects. The special project expenses are funded as a draw from reserve to help slowly and judiciously reduce the reserve level.</p> <p>Special Projects are budgeted at \$80,000. \$75,000 for our next round of CCAD participants (five projects at \$15,000 each). The remaining \$5,000 are for previously approved special projects.</p> <p>Community Projects are budgeted at \$204,000. That is a \$94,000 increase from last fiscal year. The purpose of this increase is to reduce our reserves and provide a possible Green Vehicle Incentive Police (GVIP) Program. This line item also includes \$55,000 for our Smoke Reduction Bin Program and \$50,000 for the existing Electric Vehicle Charging Station Pilot Program.</p> <p><b>Motion:</b> It was moved by Director Crew, seconded by Director Stimpson, and unanimously carried to approve draft budget for FY 2021-2022 and bring back to next meeting for final approval. Vote: 7-0</p> <p><b>Absent:</b> Directors White, Rianda, and Bragstad</p>
<b>6.</b>	<p><b>APCO Updates:</b> Information only, no action to be taken.</p> <p><b>Smoke Reduction Bin Program (Pine Needle Bins):</b> We started our Neighborhood Bin Program. I was able to add a new neighborhood this time around bringing our total neighborhoods to six. The Free Disposal Days at the Transfer Station has also started.</p> <p><b>Electric School Bus for ACUSD Update:</b> We received the first check and are just waiting for the second check to come in. This electric school bus will be utilized within the City of Jackson school route.</p>

	<p><b>Financials:</b> APCO Perry presented the Board with current financial sheets. Informational purpose only.</p> <p><b>Absent:</b> Directors White, Rianda, and Bragstad</p>
<b>Correspondence:</b>	None
<b>Adjournment:</b>	At 2:15pm the meeting was adjourned until August 17, 2021 at 1:30 pm