

# AMADOR LAFCO



## LOCAL AGENCY FORMATION COMMISSION

810 COURT STREET ♦ JACKSON, CA 95642 ♦ (209) 223-6380

### MINUTES

APPROVED

October 28, 2021

This meeting was available via live streaming and was digitally recorded.

1. **Call to Order, Pledge of Allegiance & Roll Call**

The October 28, 2021, meeting of the Amador Local Agency Formation Commission (LAFCO), held in person and via video conference, was called to order by Chairman Crew at 5:31 p.m.

2. **Roll Call**

Members Present:

Pat Crew, Chairman  
Jim Vinciguerra, Vice Chairman  
Dominic Atlan, City Member  
Bob Stimpson, City Member  
Brian Oneto, County Member (arrived at 5:35 p.m.)

Staff Present:

Roseanne Chamberlain, Executive Officer  
Nancy Mees, Clerk to the Commission

3. **Approval of Agenda for October 28, 2021**

**Motion:** It was moved by Commissioner Vinciguerra, seconded by Commissioner Atlan, and carried unanimously to approve the agenda as submitted.

4. **Approval of the Minutes of September 16, 2021**

**Motion:** It was moved by Commissioner Stimpson, seconded by Commissioner Vinciguerra, and carried unanimously to approve the Minutes of September 16, 2021, as submitted.

5. **Approval of Claims to October 28, 2021**

Executive Officer Chamberlain noted that the date on the Approval of Claims should read October 28, not September 16.

**Motion:** It was moved by Commissioner Atlan, seconded by Commissioner Stimpson, and carried unanimously to approve the Approval of Claims – Meeting Final with the date amended to read October 28.

6. **Public Forum – Public Comment**

There was no public comment.

7. **Workshop and Study Session on the Sphere of Influence for Amador Fire Protection District**

Executive Officer Chamberlain explained that the Commission had requested this workshop at the prior meeting in September. She then gave a PowerPoint presentation explaining the history and purpose of spheres of influence, the process involved in preparing them, and a brief overview of the AFPD SOI to date and comments so far received concerning it, including a letter from the City of Plymouth requesting that they be left out of the SOI.

Commissioner Atlan asked for clarification that spheres do not change boundaries or dispatch areas. Ms. Chamberlain said that is correct, and added that there are no records of how current dispatch areas were determined.

Chairman Crew opened the workshop to public comment.

Valerie Klinefelter of Plymouth stated that Plymouth felt they should not be in AFPD's SOI and that instead the sphere should just refer to Plymouth as a contractual service area. Commissioner Crew asked her whether changing the hatched area around Plymouth on the map to a white area similar to the one around Lockwood FPD would satisfy Plymouth, and Ms. Klinefelter responded in the affirmative.

Chief Ken Mackey of the Ione Fire Department stated that he had not seen an MSR since 2008 and felt a new MSR for Ione Fire should be completed before the AFPD SOI was finalized. Ms. Chamberlain explained that there had been an Ione City MSR update in 2014, but there would be no separate MSR for Ione Fire Department as it is not a district, and fire services discussion would be part of a city MSR update. She then added that due to limitations of funding and staffing, the most recent round of MSRs is being done in increments, and that the city MSR updates would be occurring in the next one to two years.

Chief Debbie Mackey of the Jackson Fire Department stated that she and the city manager felt there should be more discussion before the AFPD is final, as they questioned why the sphere was showing a much larger area than the actual service areas provided by AFPD.

Chief Moreno of Sutter Creek FPD stated that all the cities have historical spheres, and they should be shown on the map as is that of Lockwood FPD. All the chiefs appear to be happy with the current dispatch areas and feel they should be included in the cities' spheres. Commissioner Atlan suggested that if the cities would like the city MSR updates to be completed sooner than currently proposed, perhaps they could provide funds or manpower to help that happen. Ms. Chamberlain stated that a new workplan would have to be created, and that the upcoming budget process in the spring could include this. She added that the 18-month slowdown that occurred due to Covid had not helped in moving the MSR process along more quickly. Chairman Crew asked whether the city spheres should be done prior to completion of the AFPD sphere, and Ms. Chamberlain replied that, as previously mentioned, it will likely be several years before all the city spheres are completed. However, even if approved now, the AFPD sphere could easily be amended in the future if necessary.

Jack Mitchell of the Amador Ledger stated that the current boundaries have been in place a long time and he sees no need to change them. He therefore wondered if the reason for doing this SOI now is related to Measure M money. Chief White of AFPD responded that there was no money or jurisdictional grab occurring and that LAFCO had initiated this sphere approval, not AFPD.

Cindy Grandbois, a member of the public, commented that the purpose of LAFCO is to look at what would best serve the public, and she believes this sphere is being proposed as just routine catch-up work, not necessarily a precursor to any future consolidations, and that it also has nothing to do with Measure M money.

Ms. Chamberlain and the Commissioners summed the discussion up by stating that this map is only a draft proposal, and that the changes discussed regarding changing hatched boundaries around cities to white would be made, and that a final decision on whether or not to approve the proposed sphere would occur at the November Commission meeting.

Chairman Crew closed the public comment for the workshop.

Commissioner Atlan asked whether the requested map changes could occur prior to the next meeting. Ms. Chamberlain stated they could and requested that everyone email her with their suggested changes. She summed up the consensus for the preferred map changes as showing the spheres of the cities and changing Plymouth's sphere to white.

8. **Presentation and Study Session by Consultant Beverly Burr: Financial Analysis of Fire Protection Services (LAFCO Project #339)**

Ms. Burr, participating by Zoom, stated that she had last performed a financial analysis in 2008 right before Measure M was passed. Due to increased funding from that measure, financing strategies now are different than in the last analysis. She did not yet have a full presentation ready because she had been in an accident which required surgery, but that the report will be ready for the November meeting. She briefly reviewed the scope of her financial review and stated all the agencies she had spoken with were cooperating in providing her the information requested.

Chief Moreno stated he was concerned that different agencies were being asked different questions. Ms. Burr replied that a lot of her information was gathered from several sources, including online from agency websites, and some websites provide more information than others, which is why not all agencies received the same follow-up questions.

9. **Adoption of a Sphere of Influence for Amador Fire Protection District, LAFCO Project #338 (LAFCO Resolution #2021-10); Continued on September 16, 2021, to November 18, 2021**

*The Commission may open the hearing to receive additional comment. No action will be taken at this meeting. The hearing has continued to November 18, 2021.*

10. **Other Business, Reports**

- a. Commissioner Announcements – None.
- b. Correspondence – Executive Officer Chamberlain reported that the only correspondence was the letter from Plymouth regarding the AFPD SOI.
- c. Executive Officers Report – Ms. Chamberlain stated that she has received a series of Public Records Requests for many years of Form 700s and certain communications and that she is working on fulfilling those requests.

Ms. Chamberlain reported that the recording of Project #332 (Cross Annexation to Drytown CWD), had been delayed due to map review by the surveyor, and that in the meantime the Amador Water Agency had more than doubled its connection fees, but that the applicants appealed the higher fee and were successful in being able to pay the fee originally quoted.

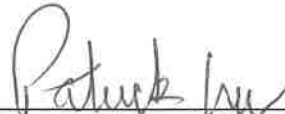
- d. Monthly Budget Reports – provided by email and in the meeting binder.
- e. Legislation Report – Ms. Chamberlain reported there are a couple more bills that have passed and she is waiting until they are posted to report on them.
- f. Project Status Report – Ms. Chamberlain stated that Project #332 was now recorded and filed with the Board of Equalization, so it is completed.

11. **Closed Session: Personnel Matters (Section 54957(b)(1)) Review of Responses Received From the Request for Proposals (RFP) for Executive Officer Services**

No reportable action was taken, and direction was given to staff.

**Adjournment**

The next regular LAFCO meeting is scheduled for November 18, 2021. Chairman Crew adjourned the meeting at 7:28 p.m.



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Pat Crew, Presiding Officer  
LOCAL AGENCY FORMATION COMMISSION

ATTEST: Nancy Mees  
Nancy Mees, Clerk to the Commission