

The lone Memorial District encourages all who attend the meeting in person to abide by the current Amador County Health guidelines for Covid-19.

REGULAR IONE MEMORIAL DISTRICT MEETING
LOCATION – lone Memorial Hall, 207 S. Amador Street lone CA 95640

Thursday, January 13, 2022 – 6:00 PM

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

Jerry McCarthy, Chair
Richard Wynne, Secretary
Tom Sears, Treasurer
Dave Corsaletti, Director
Weldon Lincoln, Director

- D. STAFF PRESENT:
- E. PUBLIC PRESENT:
- F. PUBLIC COMMENT:

NOTE: This time is reserved for members of the public to address the board on items not appearing on the agenda. A limit of two (2) minutes per speaker and a total of six (6) minutes per topic shall be observed. No discussion is allowed on public comments. The law does not allow any action to be taken, nor extended discussion, on any item not on the agenda. Brown Act 54954.3(b)

Is there any person who wishes to address the board at this time?

- G. APPROVAL OF CONSENT CALENDAR:

Notice to the Public: All matters listed under this category are considered to be routine by the lone Memorial District and will be enacted by one motion. Unless a specific request is made by a Director or the public, the Consent Calendar will not be read. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately.

- 1. Approval Of Agenda
- 2. Minutes Of The Last Regular Meeting
- 3. Financial Reports

- H. SECRETARY COMMUNICATIONS

- I. STAFF REPORT

- 1. Rick
- 2. Crystal

- J. AD HOC COMMITTEE REPORTS

- 1. Rolling Stock (**Chair: Jerry McCarthy;** Bob Gray, Mike Smith)
- 2. ADA (**Chair: Jerry McCarthy;** Weldon Lincoln, Rick Germolus, Dave Corsaletti)

Notice to the public: The public may comment on any agenda item before a vote. Comment is limited to four (4) minutes.

- K. UNFINISHED BUSINESS

- 1. None

- L. NEW BUSINESS

- 1. Board needs to evaluate current contractors using the ABC Test to see who is a contractor and who is an employee. Discussion & possible action
- 2. Board needs to discuss elected board positions and make possible changes to reflect them as employees for tax withholding purposes.
- 3. Review Hall Cancellation to determine if money should be refunded to customer. Discussion
- 4. Discuss whether lone Memorial District should make cleaning supplies available to renters or have them bring their own.

- M. VFW REPORT

- N. NEXT REGULAR MEETING February 10, 2022 - 6:00 p.m.

- O. ADJOURNMENT

IONE MEMORIAL DISTRICT REGULAR MEETING
LOCATION – Memorial Hall, 207 S. Amador Street Ione CA 95640
Thursday, December 9, 2021 – 6:00 PM

MINUTES

- A. CALL TO ORDER at 6:00 PM by Jerry McCarthy
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- Jerry McCarthy, Chair
 - Richard Wynne, Secretary (Excused)
 - Tom Sears, Treasurer (Excused)
 - Dave Corsaletti, Director
 - Weldon Lincoln, Director
- D. STAFF MEMBERS PRESENT: Rick Germolus, Crystal LaBarre
- E. PUBLIC PRESENT: 2
- F. PUBLIC COMMENT: None
- G. CONSENT CALENDAR: Moved by Corsaletti to accept as presented; 2nd by Lincoln; Carried 3 Ayes 0 Noes
- 1. Agenda
 - 2. Minutes of the last regular meeting
 - 3. Financial Report
- H. SECRETARY COMMUNICATIONS: Special District Magazines for September/October
- I. STAFF REPORT
- 1. Rick: No water damage. Started on ADA signage.
 - 2. Crystal: Put in request to Amador County to move \$4,000 from 52800 Special District Exp to 52393 Special Projects on 11/12/2021. Christmas Meal Vouchers are ready for distribution. Hall Rentals are full on the weekends for December.
- J. AD HOC COMMITTEE REPORTS
- 1. Rolling Stock (**Chair: McCarthy**; Bob Gray, Mike Smith): Three quarter ton pickup is running and will be in parade on Saturday. Five ton is close to running.
 - 2. ADA (**Chair: Jerry McCarthy**; Weldon Lincoln, Rick Germolus, Dave Corsaletti): Had first orientation meeting. Established a purpose and scope. Determined there will be a maintenance log in the office with progress noted and available for inspection. Goal for next meeting is to consider priorities and recommendations for project manager. Next meeting at 5pm board night.
- K. UNFINISHED BUSINESS : None
- L. NEW BUSINESS:
- 1. Agenda was amended and moved before AD HOC Committee Reports; Presentation of Financial Reports for Fiscal years 2020 & 2021 was led by Susan Bordwell, CPA (Cathy Castillo's Office).
 - A. Ione Memorial District received a good review.
 - B. District needs to add a "Fixed Asset Schedule".
 - C. Board needs to evaluate current contractors using the ABC Test to see who is a contractor and who is an employee.
 - D. Board needs to discuss elected board positions and make changes to reflect them as employees for tax withholding purposes.
 - 2. Give Review performance bonuses for contractors; Motion by Lincoln to accept, 2nd by Corsaletti; Carried 3 Ayes 0 Noes
 - 3. Budget Adjustments as follows:
 - Move \$200 from 52800 (Spec Dept Exp) to 51500 (Insurance)
 - Move \$1,300 from 52800 (Spec Dept Exp) to 51700 (Maintenance of Equipment)
 - Move \$800 from 52800 (Spec Dept Exp) to 52200 (Office Supplies)
 - Motion by Lincoln to accept, 2nd by Corsaletti; 3 Ayes 0 Noes

M. VFW Report: Jerry McCarthy reported the following:

1. Successful grand opening. Trailer decorated for Christmas Parade. Christmas Party last night. Meals for Veterans are being distributed. VFW is appreciative of Memorial District support.

N. NEXT REGULAR MEETING January 13, 2022 – 6:00 PM

O. ADJOURNMENT 6:42 PM; It was moved by Corsaletti to adjourn; 2nd by Lincoln; Carried 3 Ayes 0 Noes

Respectfully Submitted, Crystal LaBarre, Administrative Assistant

Financial Report

Balance Sheet Fiscal Year 2022										
JULY-DEC										
Acct #	Account	Budget	Jul	Aug	Sep	Oct	Nov	Dec	Balance Jul-Dec	Remain. Bud.
47890	Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51200	Communications	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600.00	100.00%
51400	Household Expense	\$ 900.00	\$ -	\$ -	\$ 97.71	\$ -	\$ -	\$ 304.20	\$ 498.09	55.34%
51500	Insurance	\$ 3,400.00	\$ 500.00	\$ -	\$ 2,875.00	\$ -	\$ -	\$ -	\$ 25.00	0.74%
51700	Maint: Equip	\$ 2,300.00	\$ 25.00	\$ 157.16	\$ 25.00	\$ 20.00	\$ 1,089.16	\$ 25.00	\$ 958.68	41.68%
51760	Maint: Website fees	\$ 200.00	\$ -	\$ -	\$ 65.00	\$ -	\$ -	\$ -	\$ 135.00	67.50%
51800	Maint: Bldgs/Grounds	\$ 2,500.00	\$ 306.89	\$ 243.44	\$ 351.65	\$ -	\$ 79.54	\$ 91.89	\$ 1,426.59	57.06%
52200	Office Supp	\$ 1,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 716.09	\$ 583.91	44.92%
52300	Prof & Spec Serv	\$ 22,000.00	\$ 1,125.00	\$ 1,125.00	\$ 1,303.73	\$ 1,628.00	\$ 1,125.00	\$ 1,687.50	\$ 14,005.77	63.66%
52328	Audits	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,550.00	\$ 450.00	9.00%
52364	Training	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	100.00%
52393	Special Projects	\$ 9,200.00	\$ 4,615.00	\$ -	\$ 1,525.00	\$ -	\$ -	\$ -	\$ 3,060.00	33.26%
52483	Stipends	\$ 6,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 3,000.00	50.00%
52500	Rent, lease equip	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	100.00%
52700	Minor Equip	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 214.42	\$ 1,010.52	\$ 3,775.06	75.50%
52800	Spec Depart Exp	\$ 3,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,700.00	100.00%
52905	Travel & Transportation	\$ 350.00	\$ -	\$ -	\$ 101.92	\$ -	\$ -	\$ 69.44	\$ 178.64	51.04%
53000	Utilities	\$ 14,000.00	\$ 1,582.18	\$ 1,499.74	\$ 2,423.98	\$ 1,340.61	\$ 745.17	\$ 1,039.73	\$ 5,368.59	38.35%
	Total Serv/Supp	\$ 79,650.00	\$ 8,654.07	\$ 3,525.34	\$ 9,268.99	\$ 3,488.61	\$ 3,753.29	\$ 9,994.37	\$ 40,965.33	51.43%
56110	Bldgs & Improv	\$ 20,000.00	\$ 2,075.00	\$ 2,112.39	\$ 875.00	\$ -	\$ -	\$ -	\$ 14,937.61	74.69%
56180	Capital Improv Maj Proj	\$ 80,000.00	\$ 24,777.21	\$ 2,613.97	\$ 740.92	\$ 567.73	\$ 1,621.54	\$ -	\$ 49,678.63	62.10%
56200	Equip	\$ 10,000.00	\$ 1,026.25	\$ -	\$ 500.00	\$ -	\$ -	\$ 55.79	\$ 8,417.96	84.18%
	Total Fixed Assets	\$ 110,000.00	\$ 27,878.46	\$ 4,726.36	\$ 2,115.92	\$ 567.73	\$ 1,621.54	\$ 55.79	\$ 73,034.20	66.39%
	TOTAL ALL CAT.	\$ 189,650.00	\$ 36,532.53	\$ 8,251.70	\$ 11,384.91	\$ 4,056.34	\$ 5,374.83	\$ 10,050.16	\$ 113,999.53	
101002	Petty Cash/Bank	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00		
101730	General Account	\$ 171,506.77	\$ 164,336.50	\$ 156,317.91	\$ 156,312.46	\$ 156,757.23				
101733	Project Reserve	\$ 279,164.52	\$ 273,449.30	\$ 269,536.44	\$ 269,855.21	\$ 267,935.32				
	Less Outstanding Warrants									
	Total in Bank	\$ -	\$ 451,771.29	\$ 438,885.80	\$ 426,954.35	\$ 427,267.67	\$ 425,792.55	\$ 1,100.00		

REVENUE:	Hall Rental	Security Deposit	Current Secured	Current Unsecured	Del. Supplemental	Interest	State Homeowners	Other	Total
July	\$ 705.00	\$ -	\$ -	\$ -	\$ -	\$ 581.47	\$ -	\$ -	\$ 1,286.47
August	\$ 755.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 755.00
September	\$ 655.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 655.00
October	\$ 825.00	\$ -	\$ -	\$ 1,402.05	\$ -	\$ 510.32	\$ -	\$ -	\$ 2,737.37
Novemebr	\$ 925.00	\$ -	\$ 4,956.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,881.00
December	\$ 955.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 955.00
January	\$ 605.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 605.00
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 5,425.00	\$ -	\$ 4,956.00	\$ 1,402.05	\$ -	\$ 1,091.79	\$ -	\$ -	\$ 12,874.84

Date	Acct #	Account	Company/Individual	Purpose	Expense	Acct Total
	47890	Reimbursements				\$ -
	51200	Advertising				
	51200	Advertising				
	51200	Advertising				\$ -
	51400	Household				
	51400	Household				
	51400	Household				\$ -
	51500	Insurance & Bonds				\$ -
11/5/21	51700	Maintenance/Equip	Bob Gray - Reimbursement	Bell Trailer Maintenance - Welding, Rails, Seals, Ramp Material	\$ 1,089.16	
	51700	Maintenance/Equip				
	51700	Maintenance/Equip				
	51700	Maintenance/Equip				\$ 1,089.16
	51760	Maintenance/Website				\$0.00
11/12/21	51800	Main-Bldgs/Improv	Safeguard Pest Control	Spray for bugs	\$ 72.00	
11/19/21	51800	Main-Bldgs/Improv	Ione Ace Hardware	Parts for repairing Memorial Hall Basement Door	\$ 7.54	
	51800	Main-Bldgs/Improv				
	51800	Main-Bldgs/Improv				
	51800	Main-Bldgs/Improv				
	51800	Main-Bldgs/Improv				
	51800	Main-Bldgs/Improv				
	51800	Main-Bldgs/Improv				
	51800	Main-Bldgs/Improv				\$ 79.54
	52200	Office Supplies				
	52200	Office Supplies				
	52200	Office Supplies				
	52200	Office Supplies				\$ -
11/12/21	52300	Prof & Spec Serv	Patrick Germolus	Building/Grounds Maint	\$ 725.00	
11/12/21	52300	Prof & Spec Serv	Township #2 Cemetery District	Administrative Services	\$ 400.00	
	52300	Prof & Spec Serv				
	52300	Prof & Spec Serv				\$ 1,125.00
	52328	Audits				\$ -
	52364	Training/Conferences				\$ -
	52393	Special Projects/events				\$ -
11/12/21	52483	Stipends	*C, G, M, S, W	Board Stipends	\$ 500.00	\$ 500.00
	52500	Rents, Leases, Equip				\$ -
11/12/21	52700	Minor Equip	Tractor Supply Company	Drill Driver Kit & Lithium Ione Recproc	\$ 214.42	
	52700	Minor Equip				\$ 214.42
	52800	Spec Dept Exp		Special Election costs		\$ -
	52905	Travel/Mileage				\$ -
11/12/21	53000	Utilities	ACES Waste Services	Trash pickup	\$ 156.39	
	53000	Utilities	Amador Water Agency	97-000	\$ 63.65	
	53000	Utilities	Amador Water Agency	97-001	\$ 105.64	
11/5/21	53000	Utilities	AT&T	IMD Phone	\$ 98.59	
11/5/21	53000	Utilities	AT&T	VFW Phone	\$ 98.85	
11/12/21	53000	Utilities	City of Ione	Sewer	\$ 122.10	
	53000	Utilities	PG&E	3		
	53000	Utilities	PG&E	7		
11/5/21	53000	Utilities	Volcano Communications	VFW Internet	\$ 99.95	\$ 745.17
	56110	Bldgs & Improv				
	56110	Bldgs & Improv				
	56110	Bldgs & Improv				\$ -
11/5/21	56180	Cap Improv Maj Proj	Bob Gray - Reimbursement	Paint, Display Lettering, Elect. Supplies/Lighting, Tape, Molding & Cab Locks, Accent Lighting, Desk Lamps, Decals, Counter Top Finishing Supplies, Flag Mounts, Coast Guard Table & Chairs, Trailer cutter, Hinges, Chair Railing	\$ 1,352.16	
11/19/21	56180	Cap Improv Maj Proj	Bob Gray - Reimbursement	Merzlak Sign (A-Frame Sign) for VFW	\$ 269.38	
	56180	Cap Improv Maj Proj				\$ 1,621.54
	56200	Equipment				\$ -
				TOTAL	\$ 5,374.83	\$ 5,374.83
		*C=Corsaletti, G=Gold, M=McCarthy, S=Sears, W=Wynne				

Date	Acct #	Account	Company/Individual	Purpose	Expense	Acct Total	
	47890	Reimbursements				\$ -	
	51200	Advertising					
	51200	Advertising					
	51200	Advertising				\$ -	
12/3/21	51400	Household	Quill	Paper towels for bathroom	\$ 39.66		
12/17/21	51400	Household	Sierra Janitorial Supply	Paper towels, Toilet Paper, Cleaner, Soap & Bowl Cleaner	\$ 139.87		
12/30/21	51400	Household	Sierra Janitorial Supply	Trash Can Liners	\$ 124.67	\$ 304.20	
	51500	Insurance & Bonds				\$ -	
12/17/21	51700	Maintenance/Equip	Valley Pacific Chevron	Gas for Yard Equipment	\$ 25.00		
	51700	Maintenance/Equip					
	51700	Maintenance/Equip					
	51700	Maintenance/Equip				\$ 25.00	
	51760	Maintenance/Website				\$0.00	
12/17/21	51800	Main-Bldgs/Improv	Ione Ace Hardware	Part to repair Mem. Hall Basemnt Door	\$ 6.99		
12/30/21	51800	Main-Bldgs/Improv	Uline	Caution Tape for Step Front Entrance	\$ 84.90		
	51800	Main-Bldgs/Improv					
	51800	Main-Bldgs/Improv					
	51800	Main-Bldgs/Improv					
	51800	Main-Bldgs/Improv					
	51800	Main-Bldgs/Improv					
	51800	Main-Bldgs/Improv					
	51800	Main-Bldgs/Improv				\$ 91.89	
12/3/21	52200	Office Supplies	Claypools Home & Gifts	Stickers for Christmas Meal Vouchers	\$ 9.67		
12/3/21	52200	Office Supplies	Quill	Ink Cartridges for Printer	\$ 82.71		
12/3/21	52200	Office Supplies	Staples	(4) Spiral Bound ADA Reports for Committee	\$ 553.46		
12/10/21	52200	Office Supplies	United States Postal Service	PO Box 12 Months	\$ 54.00		
12/10/21	52200	Office Supplies	Quill	Stickers for Christmas Meal Vouchers & Ink for Printer	\$ 16.25	\$ 716.09	
12/10/21	52300	Prof & Spec Serv	Patrick Germolus	Building/Grounds Maint	\$ 725.00		
12/10/21	52300	Prof & Spec Serv	Township #2 Cemetery District	Administrative Services	\$ 400.00		
12/10/21	52300	Prof & Spec Serv	Patrick Germolus	Performance Bonus	\$ 362.50		
12/10/21	52300	Prof & Spec Serv	Crystal LaBarre	Performance Bonus	\$ 200.00	\$ 1,687.50	
12/10/21	52328	Audits	Cathy Castillo, CPA	Review of financial statements ending June 30, 2020 & 2021	\$ 4,550.00	\$ 4,550.00	
	52364	Training/Conferences				\$ -	
	52393	Special Projects/events				\$ -	
12/10/21	52483	Stipends	*C, G, M, S, W	Board Stipends	\$ 500.00	\$ 500.00	
	52500	Rents, Leases, Equip				\$ -	
12/17/21	52700	Minor Equip	Amazon	(2) 2 Door Enclosed Bulletin Boards, 48"x36"	\$ 870.42		
12/17/21	52700	Minor Equip	Lowe's	Drive Bit Set, Impact Driver Kit, Pro Retractor U	\$ 140.10	\$ 1,010.52	
	52800	Spec Dept Exp		Special Election costs		\$ -	
12/17/21	52905	Travel/Mileage	Rick Germolus	Mileage	\$ 69.44	\$ 69.44	
	53000	Utilities	ACES Waste Services	Trash pickup	\$ 131.91		
	53000	Utilities	Amador Water Agency	97-000	\$ 60.42		
	53000	Utilities	Amador Water Agency	97-001	\$ 57.19		
12/10/21	53000	Utilities	AT&T	IMD Phone	\$ 99.66		
12/10/21	53000	Utilities	AT&T	VFW Phone	\$ 99.66		
12/10/21	53000	Utilities	City of Ione	Sewer	\$ 122.10		
12/3/21	53000	Utilities	PG&E	3	\$ 308.26		
12/3/21	53000	Utilities	PG&E	7	\$ 60.58		
12/3/21	53000	Utilities	Volcano Communications	VFW Internet	\$ 99.95	\$ 1,039.73	
	56110	Bldgs & Improv					
	56110	Bldgs & Improv					
	56110	Bldgs & Improv				\$ -	
	56180	Cap Improv Maj Proj					
	56180	Cap Improv Maj Proj					
	56180	Cap Improv Maj Proj				\$ -	
12/3/21	56200	Equipment	Riebes Auto Parts	Carb Kit for Dodge M-37, Hose & Clamp for 5- Ton	\$ 55.79	\$ 55.79	
					TOTAL	\$ 10,050.16 \$ 10,050.16	
		*C=Corsaletti, G=Gold, M=McCarthy, S=Sears, W=Wynne					